MAIDENCREEK TOWNSHIP AUTHORITY
January 14, 2009
MEETING MINUTES

Attending Board Members: Robert Shinn, Earl Rothermel, Patricia Hecker, Donald Keim and Kenny Schnader

Also attending: Robert Hobaugh, Stevens & Lee, Greg Unger, SDE, Patrick Donovan, General Manager, Diane Hollenbach, Manager of Maidencreek Township, and Lorraine Sheipe, Assistant Office Administrator.

Mr. Shinn called the January 14, 2009 meeting of the Maidencreek Township Authority to order at 6:30 PM at the Maidencreek Township municipal building.

PLAN REVIEW STATUS

Corrado Commercial – Mr. Unger stated he had the third review for Corrado Commercial. Mr. Corrado agreed to extend 12" line all the way through his property, which will near completion for the Authority to tie into Rte. 73 and close the loop which almost doubles the fire flow in Old Blandon.

A motion was made by Donald Keim, seconded by Earl Rothermel to approve the Corrado Commercial Plan for a fifteen foot easement provided the easement was exclusive to the Authority. All members present voted "Aye." Motion carried.

A motion was made by Earl Rothermel, seconded by Patricia Hecker to accept the Plan Review. All members present voted "Aye." Motion carried

DEVELOPMENT CLOSE OUT STATUS

Park Place Apartments – Mr. Hobaugh received the Bill of Sale and Deed of Easement for Park Place. There is a request to execute the Deed of Easement and to release the escrow funds upon the satisfaction of the Engineer, Solicitor and Manager.

A motion was made by Earl Rothermel, seconded by Kenny Schnader to release the escrow funds and to execute the deed. All members present voted "Aye." Motion carried

Dunkin Donuts – Mr. Donovan asked the board to consider releasing $700.00 in review fees. They are paid up in tapping fees and try to only use 200,000 gallons a quarter, which they are slightly over.

A motion was made by Earl Rothermel, seconded by Patricia Hecker to release the $700.00 review fees. All members present voted "Aye." Motion carried

APPROVAL OF MINUTES

A motion was made by Patricia Hecker, seconded by Donald Keim, to approve the December 10, 2008 regular minutes of the Maidencreek Township Authority

meeting as presented. Hearing no public comment, all members present voted "Aye." Motion carried.

EXECUTIVE SESSION

None

NEW BUSINESS

January 2009 Shut-off List – A motion was made by Patricia Hecker, seconded by Earl Rothermel to approve the January 2009 Shut-Off List. All members present voted "Aye." Motion carried

Donations for 2009 – Blandon Fire Company, Blandon Fire Police, Blandon Ambulance and Leesport Fire Company.

A motion was made by Patricia Hecker, seconded by Donald Keim to approve a donation to the Blandon Fire Company for $500.00. All members present voted "Aye." Motion carried

A motion was made by Donald Keim, seconded by Earl Rothermel to approve a donation to the Blandon Fire Police for $300.00. All members present voted "Aye." Motion carried

A motion was made by Earl Rothermel, seconded by Kenny Schnader to approve a donation to the Blandon Ambulance for $500.00. All members present voted "Aye." Motion carried.

A motion was made by Earl Rothermel, seconded by Donald Keim to approve a donation to the Leesport Fire Company on a as needed basis. All members present voted "Aye." Motion carried.

2009 Meeting Dates & Times – A motion was made by Earl Rothermel, seconded by Patricia Hecker to approve the meeting dates & times. All members present voted "Aye." Motion carried.

Sewer & Water Service Agreements – Mr. Donovan presented to the Board what Sewer & Water Service Agreements are & what the benefits of having them are. Sewer & Water Service Agreements are given to all new customers to make them aware of what they are responsible for at their properties. We request for them to read the information provided, sign & return the form. If they do not, we have a clause that states we will shut off their water.

A motion was made by Donald Keim, seconded by Earl Rothermel to write a letter requesting for this form to be returned or we proceed to shut off their water. All members present voted "Aye." Motion carried.

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Payment of Township Sewer Line Plumber Costs – Mr. Donovan reminded the Board that we hooked up township sewer with a pump which is working great. We agreed to pay for all the equipment and for a pipe plus the cost of the plumber. The plumber mailed the bill to the wrong address and we never received the bill. The bill is in the amount of $5800.00.

A motion was made by Donald Keim, seconded by Earl Rothermel to pay the $5800.00 invoice to the plumber. All members present voted "Aye." Motion carried.

OLD BUSINESS

Sewer Tapping Fee – Mr. Hobaugh presented the board with the first draft of the proposed sewer tapping fee resolution. The board will review and further information will be given at next month's meeting.

Esbenshades – Diane Hollenbach, Manager of the Township advised the board that herself, Mr. Orlando, the township lawyer, Mr. Roger Esbenshade and his lawyer, Merv Heller, sat down for a meeting concerning the use of his well. There was really no progress and will be an on going situation for awhile.

30 Day Temporary Hook-Up – Mr. Donovan advised the board that a tap was installed during a routine fire hydrant repair in front of Dean Shuman's property. Mr. Shuman has paid both liens to the property and would like a payment plan for installing water to his property. However, when the tap was installed, it was done on the Church's property. Mr. Shinn stated that Mr. Shuman could do one of three options: Get an easement from the Church, an easement from Penn Dot, or pay for his own line to be put in on his own property.

Well # 2 – Mr. Unger advised there is nothing new to report at this time.

WWTP Controls – Mr. Unger advised there is nothing new to report at this time.

Billing Program – Mr. Donovan presented to the Board, a need for a new computer system. The computers are about four years old and at the end of their life span. Pat himself has had some major problems in the last few months and JoAnn's computer has shut down completely. Pat gave the Board a billing package summary with the estimates for a new system to look over. Mr. Shinn stated the need for new systems is imperative, we are running a business.

A motion was made by Earl Rothermel, seconded by Patricia Hecker to authorize Pat to move forward on purchasing the equipment needed for the office. All members present voted "Aye." Motion carried.

Miscellaneous Fee Resolution – Mr. Hobaugh presented the board with a Miscellaneous Fee Resolution to adopt. This is a non-exclusive fee schedule for services and materials provided by or through the Maidencreek Township Authority.

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A motion was made by Earl Rothermel, seconded by Patricia Hecker to adopt the Resolution No. 01-01-2009. All members present voted "Aye." Motion carried.

LEAK REDUCTION

None

SOLICITOR'S REPORT

Mr. Hobaugh submitted a written report.

James Hardie - James Hardier's capacity agreement was notarized.

Mr. Young - Mr. Young will pay additional tapping fees by the end of the month for the Bingo Hall.

ENGINEER'S REPORT

Mr. Unger submitted a written report.

MANAGER'S REPORT

Mr. Donovan submitted a written report.

PAYMENT OF BILLS

A motion was made by Donald Keim, seconded by Earl Rothermel to pay all the bills at once. All members present voted "Aye."

A motion was made by Donald Keim, seconded by Earl Rothermel to approve inter-account transfers, the payment of the December 2008 after meeting checks and the January 2009 Bill List in the amount of $149,168.93, the additional January 2009 Bill List submitted at the January 14, 2009 meeting in the amount of $31,751.62, to approve the payment of the following from the Review Fee Accounts or billed directly to the Developer: the engineer's reimbursable expenses of $ 5,719.09, the solicitor's reimbursable expenses of $ 2,148.06. All members present voted, "Aye." Motion carried.

ADJOURNMENT

At 7:55PM, Earl Rothermel moved to adjourn the meeting, Ken Schnader seconded the motion and it passed unanimously.

Minutes are subject to change prior to the approval of the Maidencreek Township Authority.