MAIDENCREEK TOWNSHIP AUTHORITY
March 11, 2009
MEETING MINUTES

Attending Board Members: Robert Shinn, Earl Rothermel, Patricia Hecker, Donald Keim and Ken Schnader

Also attending: Robert Hobaugh, Stevens & Lee, Greg Unger, SDE, Diane Hollenbach, Township Manager, John Kosmerl, Kosmerl & Company, Patrick Donovan, General Manager and Tammy Deysher, Assistant Office Administrator.

Mr. Shinn called the March 11, 2009 meeting of the Maidencreek Township Authority to order at 5:57PM at the Maidencreek Township municipal building.

Public Comment Period:

Audit – John Kosmerl presented the 2009 Financial Statements advising the overall financial position remains strong.

A motion was made by Donald Keim, seconded by Earl Rothermel to approve the audit. All members present voted "Aye." Motion carried.

A motion was made by Earl Rothermel, seconded by Donald Keim to approve an increase in the auditors pay. All members present voted "Aye." Motion carried.

DEVELOPMENT CLOSE OUT STATUS

Park Place Apartments – Mr. Hobaugh received the marked up title binder for two easements from Maidencreek Apartments and when the original documents come in, the Authority should accept them as presented.

Park Road Extension – This project is on hold at the moment.

APPROVAL OF MINUTES

A motion was made by Earl Rothermel, seconded by Patricia Hecker, to approve the February 11, 2009 regular minutes of the Maidencreek Township Authority. Hearing no public comment, all members present voted "Aye." Motion carried.

NEW BUSINESS

Service Agreement – Mr. Hobaugh advised that we send Service Agreements for patrons to sign a contract with the Authority so they know what they are responsible for. When this agreement is signed, it is a condition of service. Some customers do not send them back even after several attempts to do so.

A motion was made by Earl Rothermel, seconded by Ken Schnader to approve sending one more letter to see what we get accomplished before we go further. All members present voted "Aye." Motion carried.

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Chapter 94 Report – Mr. Unger stated our 94 Report is similar to last year and he sees no capacity issues.

A motion was made by Donald Keim, seconded by Ken Schnader to approve the 94 Report to send to DEP. All members present voted "Aye." Motion carried.

Insurance Broker – Mr. Donovan advised that Mr. Biers from KDN has left the company. Would the Authority like to stay with him at the new company or stay with KDN?

A motion was made by Earl Rothermel, seconded by Ken Schnader to stay with KDN. All members present voted "Aye." Motion carried.

UNFINISHED BUSINESS

Transfer of Capacity Resolution – Mr. Hobaugh advised the Board there is nothing in our resolution stating we cannot transfer EDU's from one location to another. After much discussion with all present, the Board feels this could potentially be bad for the Authority.

A motion was made by Earl Rothermel, seconded by Patricia Hecker to deny any transfer of EDU'S. All members present voted "Aye." Motion carried.

Water Tapping Fee – Mr. Hobaugh presented the Board with a revised change in the water tapping fee resolution no. 1-12-2008 changing the amount to an even number.

A motion was made by Earl Rothermel, seconded by Donald Keim to approve the change to resolution no. 1-12-2008. All members present voted "Aye." Motion carried.

30 Day Temporary Hook-Up – Mr. Donovan advised that at this time, the Church has not provided a letter for a temporary hookup at 320 Main Street. After much discussion on this matter, the Board has come to a decision. Mr. Donovan will contact Mr. Shuman and advise him a letter will be coming from our solicitor.

A motion was made by Earl Rothermel, seconded by Ken Schnader to put a lien on the property, make it a hardship case and make a payment plan. All members present voted "Aye." Motion carried.

Scada – Mr. Unger stated the Authority is working with Keystone Engineering to combine the whole Scada job with Sewer and Water. Mr. Unger advised information will come into one central system by putting in a process control with the Scada system for the waste water plant. Mr. Unger advised the project will be out to bid in about sixty days.

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A motion was made by Earl Rothermel, seconded by Ken Schnader to approve the process control with the Scada system. All members present voted "Aye." Motion carried.

Computer Upgrades – Mr. Donovan advised the Board the program is moving rather well and we should be working on the new system by some time next week.

Well #3 – Mr. Donovan provided the Board with the scope of work needed at Well #3. He stated it was a lot of work, some trees were rotten and some were leaning towards the power lines. Unsafe trees were dropped in a safe manner, however there was more of a disturbance to the ground than ever imagined. Mr. Donovan asked SDE to make an ENS Plan for the Authority to restore the Well.

A motion was made by Earl Rothermel, seconded by Ken Schnader to approve the planting of new vegetation at Well #3 and to get help if needed. All members present voted "Aye." Motion carried.

LEAK REDUCTION

None

SOLICITOR'S REPORT

Mr. Hobaugh submitted a written report.

Safe Deposit Box – Mr. Hobaugh advised he will sign the new safe deposit box sheets as our clerk, but asked that we adopt it as a resolution, no. 2-2-2009 and 3-3-2009.

A motion was made by Donald Keim, seconded by Patricia Hecker to adopt the resolution no. 2-2-2009 and 3-3-2009 for the safe deposit box. All members present voted "Aye." Motion carried.

James Hardie – Mr. Hobaugh provided Mr. Donovan with James Hardie original documents signed and notarized.

ENGINEER'S REPORT

Mr. Unger submitted a written report.

Wexcon – Application for payment to Wexcon for repairs to the manhole on Rt. 73 and water hydrants being replaced and repaired in the amount of $44,317.50.

A motion was made by Ken Schnader, seconded by Earl Rothermel to approve payment to Wexcon in the amount of $44,317.50 , based on SDE's recommendation. All members present voted "Aye." Motion carried.

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Change Order – The Authority got into a project at the school and determined the water would have to be shut off. So there is no disturbance of service, we would use a wet tap. The cost for the wet tap would be $3,358.91.
The Authority was visited by Penn Dot. Penn Dot would like us to bolt down the frame to our manhole covers. The cost to do this would be in the amount of $2618.48.
The Authority also received credit in the amount of $283.60 because we changed from an external to an internal chimney seal. We also received credit of $750.00 for installation of copper water service.

A motion was made by Earl Rothermel, seconded by Donald Keim to approve a change order for payment in the amount of $3,358.91 for the wet tap and $2,618.48. All members present voted "Aye." Motion carried.

MANAGER'S REPORT

Mr. Donovan submitted a written report.

Mr. Funk remains on light duty.

PAYMENT OF BILLS

A motion was made by Earl Rothermel, seconded by Patricia Hecker to pay all the bills at once and to approve inter-account transfers, the payment of the February 2009 after meeting checks and the March 2009 Bill List in the amount of $122,792.79, the additional March 2009 Bill List submitted at the March 11, 2009 meeting in the amount of $15,345.46, to approve the payment of the following from the Review Fee Accounts or billed directly to the Developer: the engineer's reimbursable expenses of $ 5,649.67, the solicitor's reimbursable expenses of $1,237.48. All members present voted, "Aye." Motion carried.

ADJOURNMENT

At 7:50PM, A motion was made by Earl Rothermel, seconded by Ken Schnader to adjourn the meeting and it passed unanimously.

Minutes are subject to change prior to the approval of the Maidencreek Township Authority.

Tammy L Deysher , Assistant Office Administrator – March 11, 2009