MAIDENCREEK TOWNSHIP AUTHORITY
June 10, 2009
MEETING MINUTES

Attending Board Members: Robert Shinn, Earl Rothermel, Patricia Hecker, Donald Keim and Kenny Schnader

Also attending: Robert Hobaugh, Stevens & Lee, Patrick Donovan, General Manager, and Tammy Deysher, Assistant Office Administrator.

Mr. Shinn called the June 10, 2009 meeting of the Maidencreek Township Authority to order at 6:00 PM at the Maidencreek Township municipal building.

PUBLIC COMMENT

None

PLAN REVIEW STATUS

None

DEVELOPMENT CLOSE OUT STATUS

Nothing new to report this month.

APPROVAL OF MINUTES

A motion was made by Earl Rothermel, seconded by Ken Schnader, to approve the May 13, 2009 regular minutes of the Maidencreek Township Authority meeting as presented. Hearing no public comment, all members present voted "Aye." Motion carried.

NEW BUSINESS

None

UNFINISHED BUSINESS

320 Main Street – Mr. Hobaugh advised the Board there was a meeting with Mr. Hobaugh, Patrick Donovan and the Shumans. The water connection easement and water connection agreement were looked at by the Shumans who were satisfied with them. The Authority is waiting for the Church to have their meeting to approve all changes made to satisfy their needs.

A motion was made by Ken Schnader, seconded by Earl Rothermel to authorize the execution and recording of the agreements in final form as long as the Church agrees with the terms. All members present voted "Aye." Motion carried.

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Service Agreements – Mr. Hobaugh advised the Board that the Authority implemented a new procedure for our water and sewer service agreement. The Authority puts the burden on the Title companies to fill out and send back. Mr. Hobaugh amended the Water & Sewer service agreement. The amendment allows the Authority to shut off service if a service agreement is not on file with the Authority.

A motion was made by Earl Rothermel, seconded by Donald Keim to have proper signatures to be applied to the original forms for Resolution No. 1-06-2009, amending the Sewer & Water Service Agreements. All members present voted "Aye." Motion carried.

Esbenshades – Mr. Hobaugh advised the Board he reviewed 15 months worth of usage history for Esbenshades. There was excess use of water which has increased their water tapping fee. The Authority will send a notice of an increase.

A motion was made by Earl Rothermel, seconded by Donald Keim to send Esbenshades a 30 day delinquent notice and if not resolved, the Authority will put a lien against the property. Also if the Planning Commission wants a meeting, the Authority will meet with anyone. All members present voted "Aye" unanimously. Motion carried.

LEAK REDUCTION

117 Ponderosa Drive

A motion was made by Donald Keim, seconded by Pat Hecker to approve the leak reduction at 117 Ponderosa Drive. All members present voted, "Aye." Motion carried.

SOLICITOR'S REPORT

Mr. Hobaugh submitted a written report.

ENGINEER'S REPORT

General Manager, Patrick Donovan submitted a written report for Mr. Unger.

MANAGER'S REPORT

Mr. Donovan submitted a written report.

Pat distributed a 2009 To Do List to the Board. Mr. Donovan advised the bulk of the compliance is done, and he will continue to work on the close outs for the developers.

PAYMENT OF BILLS

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A motion was made by Earl Rothermel, seconded by Ken Schnader to pay all the bills at once. All members present voted "Aye."

A motion was made by Earl Rothermel, seconded by Ken Schnader to approve inter-account transfers, the payment of the May 2009 after meeting checks and the June 2009 Bill List in the amount of $63,317.87, the additional June 2009 Bill List submitted at the June 10, 2009 meeting in the amount of $32,145.16, to approve the payment of the following from the Review Fee Accounts or billed directly to the Developer: the engineer's reimbursable expenses of $7,593.92, the solicitor's reimbursable expenses of $457.25. All members present voted, "Aye." Motion carried.

EXECUTIVE SESSION

An executive session was called at 6:36 PM to discuss Personnel.

RECONVENE

The Board reconvened the regular meeting at 6:53 PM, and took the following action:

A motion was made by Earl Rothermel, seconded by Donald Keim to offer full time employment to **Cody Rhoads** with all full time benefits as outlined in the Authority's current benefit policies and to authorize a rate of $12.00 per hour effective May 18, 2009. All members present voted, "Aye." Motion carried

The Board stated that they would like Mr. Rhoads to take his operator certification licenses. The Board also stated that his employment shall be terminated upon the return of Mr. David Funk.

ADJOURNMENT

At 6:53 PM, a motion was made by Earl Rothermel, seconded by Ken Schnader to adjourn the meeting and it passed unanimously

Minutes are subject to change prior to the approval of the Maidencreek Township Authority.

Tammy L Deysher, Assistant Office Administrator – June 10, 2009

CC:
Authority Board
Patrick Donovan
SDE Inc.
Stevens & Lee
Kosmerl & Co
JoAnn Schaeffer
Board of Supervisors
Planning Commission
Roland & Schlegel
Maidencreek Township
Ontelaunee Township
Plant Operators