MAIDENCREEK TOWNSHIP AUTHORITY
July 8, 2009
MEETING MINUTES

Attending Board Members: Robert Shinn, Earl Rothermel, Patricia Hecker, Donald Keim and Ken Schnader

Also attending: Robert Hobaugh, Stevens & Lee, Jessica Lichman, SDE, Patrick Donovan, General Manager, and Tammy Deysher, Assistant Office Administrator.

Mr. Shinn called the July 8, 2009 meeting of the Maidencreek Township Authority to order at 5:58 PM at the Maidencreek Township municipal building.

PUBLIC COMMENT

None

PLAN REVIEW STATUS

James Hardie Stormwater Review – James Hardie would like to put a storm sewer across Can Corporation. Jessica from SDE, advised James Hardie's plan has the storm sewer crossing an existing water line on Woodward Drive. The existing plan calls for the water line to be relocated, however SDE is asking James Hardie to lower the storm sewer.

A motion was made by Donald Keim, seconded by Earl Rothermel to authorize signing the review letter. All members present voted "Aye." Motion carried.

DEVELOPMENT CLOSE OUT STATUS

2009 Development Close Out List - Nothing new to report this month.

Park Place Apartments – Release the escrow and pay bill of $176.75.

A motion was made by Donald Keim, seconded by Ken Schnader to deduct the $176.75 from escrow and approve the release of the remaining dollars. All members present voted "Aye." Motion carried.

CVS – Authorize payment of $258.90 for the review of As-Built drawings.

A motion was made by Earl Rothermel, seconded by Ken Schnader to approve sending an invoice to CVS, and if not paid, this will be brought back at next meeting. All members present voted "Aye." Motion carried.

Greth Cash Escrows – Authorize release of cash escrow and reduce letter of credit.

A motion was made by Earl Rothermel, seconded by Pat Hecker to close out cash escrows but to deny the reduction of Mr. Greth's letter of credit. All members present voted "Aye." Motion carried.

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APPROVAL OF MINUTES

A motion was made by Earl Rothermel, seconded by Pat Hecker, to approve the June 10, 2009 regular minutes of the Maidencreek Township Authority meeting as presented. Hearing no public comment, all members present voted "Aye." Motion carried.

NEW BUSINESS

Electricity Co-op – Mr. Donovan advised the Board the Co-op will go out and shop for a better rate for the supply of electricity. The Board will need to designate two delegates to approve any matter involving the Co-op's information. Resolution No. 1-7-2009.

A motion was made by Ken Schnader, seconded by Earl Rothermel to sign the Resolution No. 1-7-2009. All members present voted "Aye." Motion carried.

Printer and Sealer for Office – Mr. Donovan advised the Board the new computer system is working well. The Authority will be printing a new style of bills which in return, we will need a new printer and sealer for the bills.

A motion was made by Earl Rothermel, seconded by Ken Schnader to approve purchasing the new printer costing $3,900.00 from and the sealer was in the amount of $3,950.00 from BFMC. All members present voted "Aye." Motion carried.

OTMA Connection Status – Mr. Donovan advised the Board that he recently performed a walk through inspection of the OTMA sewer service area. The Authority's records show ten units having permits issued but no record of being connected. Also upon this inspection, Mr. Donovan's inspection revealed four commercial/industrial properties that have also been connected to the Authority system. Mr. Donovan advised the Board a letter has been sent to OTMA to try to resolve these issues. The GM was advised to call OTMA ASAP to discuss situation.

Shut-Off List – Approval of the July 2009 Shut-Off List.

A motion was made by Donald Keim, seconded by Pat Hecker to approve the Shut-Off List. Also, the Board gave direction to Mr. Hobaugh to research a lien against account # 2243. All members present voted "Aye." Motion carried.

UNFINISHED BUSINESS

320 Main Street – Mr. Hobaugh advised the Board that the Maidencreek Church would like to have a meeting with Mr. Hobaugh, Patrick Donovan and the Shumans to get all documents signed for the easement. A meeting will be held Friday, July 10, 2009 to have this done.

Esbenshades – Mr. Hobaugh advised the Board he prepared a delinquent account notice to Esbenshades. Esbenshades has thirty days from June 17th to pay their account or the Authority can file a lien.

LEAK REDUCTION

616 Guldin Road

A motion was made by Ken Schnader, seconded by Earl Rothermel to approve the leak reduction at 616 Guldin Road for 75% of the bill. All members present voted, "Aye." Motion carried.

SOLICITOR'S REPORT

Mr. Hobaugh submitted a written report.

ENGINEER'S REPORT

Jess Lichman from SDE, advised a final payment application was submitted from Wexcon in the amount of $12,176.29. This amount was for the repairs of the fire hydrants and manholes on RT 73

A motion was made by Donald Keim, seconded by Pat Hecker to pay Wexcon. All members present voted, "Aye." Motion carried.

MANAGER'S REPORT

Mr. Donovan submitted a written report.

Mr. Donovan discussed needing a bigger refrigerator for the office.

A motion was made by Earl Rothermel, seconded by Donald Keim to approve the purchase of a new refrigerator. All members present voted "Aye." Motion carried.

PAYMENT OF BILLS

A motion was made by Earl Rothermel, seconded by Ken Schnader to pay all the bills at once. All members present voted "Aye."

A motion was made by Earl Rothermel, seconded by Ken Schnader to approve inter-account transfers, the payment of the June 2009 after meeting checks and the July 2009 Bill List in the amount of $86,886.71, the additional July 2009 Bill List submitted at the July 8, 2009 meeting in the amount of $4,218.32, to approve the payment of the following from the Review Fee Accounts or billed directly to the Developer: the engineer's reimbursable expenses of $200.05, the solicitor's reimbursable expenses of $107.50. All members present voted, "Aye." Motion carried.

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EXECUTIVE SESSION

None

ADJOURNMENT

At 7:28 PM, a motion was made by Earl Rothermel, seconded by Ken Schnader to adjourn the meeting and it passed unanimously

Minutes are subject to change prior to the approval of the Maidencreek Township Authority.

Tammy L Deysher, Assistant Office Administrator – July 8, 2009

CC:
Authority Board
Patrick Donovan
SDE Inc.
Stevens & Lee
Kosmerl & Co
JoAnn Schaeffer
Board of Supervisors
Planning Commission
Roland & Schlegel
Maidencreek Township
Ontelaunee Township
Plant Operators