Maidencreek Township Board of Supervisors
January 4, 2010 – 8:00 PM

Attending: Claude Beaver, Roy Timpe, Joseph E. Rudderow III, Eugene Orlando, Jr. – Orlando Law Office, Mark Kitzmiller- Systems Design Engineering, Inc., Diane Hollenbach –Manager, Johanna Mattera -Recording Secretary

Claude Beaver called the January 4, 2010 Reorganization Meeting of the Maidencreek Township Board of Supervisors to order at 8:01 p.m. in the Maidencreek Township Municipal Building and asked everyone to rise for the Pledge to the Flag.

A motion was made by Joseph Rudderow III, seconded by Roy Timpe, to appoint Claude Beaver as Chairperson Pro Tem and Johanna Mattera as Secretary Pro Tem for the purpose of electing officers for Township of Maidencreek in 2010. All members voted, "Aye." Motion carried.

PUBLIC COMMENT - none

CHAIRPERSON AND VICE CHAIRPERSON POSITIONS

A motion was made by Roy Timpe, seconded by Joseph Rudderow III, to nominate Claude Beaver as Chairperson of the Maidencreek Township Board of Supervisors in 2010. Hearing no questions on the motion all members voted as follows, Joseph Rudderow III and Roy Timpe "Aye" and Claude Beaver "Abstain." Motion carried.

A motion was made by Roy Timpe, seconded by Joseph Rudderow III, to nominate Joseph Rudderow III as Vice Chairperson of the Maidencreek Township Board of Supervisors in 2010. Hearing no questions on the motion all members voted, "Aye". Motion carried.

POSITIONS FILLED BY MEMBERS OF THE BOARD OF SUPERVISORS

A motion was made by Joseph Rudderow III, seconded by Claude Beaver, to appoint Roy Timpe as Agricultural Security Area Representative for Maidencreek Township in 2010. Hearing no questions on the motion all members voted, "Aye." Motion carried.

A motion was made by Joseph Rudderow III, seconded by Roy Timpe, to appoint Claude Beaver as Township Road Master for Maidencreek Township in 2010. Hearing no questions on the motion all members voted, "Aye." Motion carried.

A motion was made by Roy Timpe, seconded by Claude Beaver, to appoint Joseph Rudderow III as Northern Berks Regional Police Commissioner for Maidencreek Township in 2010. Hearing no questions on the motion all members voted, "Aye." Motion carried.

A motion was made by Roy Timpe, seconded by Joseph Rudderow III, to appoint Claude Beaver as Northern Berks Regional Police Commissioner Alternate for Maidencreek Township in 2010. Hearing no questions on the motion all members voted, "Aye." Motion carried.

A motion was made by Roy Timpe, seconded by Claude Beaver, to appoint Joseph Rudderow III as Tax Collection Committee Delegate for Maidencreek Township in 2010. Hearing no questions on the motion all members voted, "Aye." Motion carried.

SET MONTHLY MEETING DATES

A motion was made by Roy Timpe, seconded by Joseph Rudderow III, to set the meeting dates for the 2010 Board of Supervisors meetings as the 2nd Thursday of each month at 7:00 PM at the Maidencreek Township Municipal Building. The motion was amended to authorize the Township Secretary to advertise the dates. Hearing no questions on the motion all members voted, "Aye." Motion carried.

DESIGNATE PUBLICATION FOR ADVERISEMENT OF PUBLIC NOTICES

A motion was made by Roy Timpe, seconded by Joseph Rudderow III, to designate the Reading Eagle as the publication for the advertisement of legal notices. Hearing no questions on the motion all members voted "Aye". Motion carried.

RESOLUTION 1-2010

A motion was made by Joseph Rudderow III, seconded by Roy Timpe, to adopt Resolution 1-2010 appointing Diane Hollenbach as Township Manager and set the rate of pay at $52,000.00. Hearing no further questions on the motion all members voted "Aye". Motion carried.

RESOLUTION 2-2010

A motion was made by Joseph Rudderow III, seconded by Roy Timpe, to adopt Resolution 2-2010 appointing the Orlando Law Office as legal counsel for 2010 to serve the Board of Supervisors, Planning Commission and Park and Recreation Board and set the hourly rate at $165.00. Hearing no questions on the motion all members voted, "Aye." Motion carried.

RESOLUTION 3-2010

A motion was made by Joseph Rudderow III, seconded by Roy Timpe, to adopt Resolution 3-2010 appointing Systems Design Engineering, Inc as Township Engineering Consultant for 2010 to serve the Board of Supervisors, Planning Commission and Park and Recreation Board and set the hourly rate for each service. The Engineer will act as Zoning Officer, Code Enforcement Officer and

Building Code Official. Hearing no questions on the motion all members voted, "Aye." Motion carried.

RESOLUTION 4-2010

A motion was made by Joseph Rudderow III, seconded by Roy Timpe, to adopt Resolution 4-2010 appointing Systems Design Engineering, Inc as Township Sewage Enforcement Officer for 2010 and set the hourly rate for those services. The primary SEO will be Scott McCaffrey of Systems Design Engineering. Hearing no questions on the motion all members voted, "Aye." Motion carried.

APPOINT PERSONNEL AND ADOPT RESOLUTION 5-2010 RATES OF PAY RESOLUTION 5-2010

A motion was made by Roy Timpe, seconded by Joseph Rudderow III, to adopt Resolution 5-2010 establishing Personnel Positions and Rates of Pay for 2010. Hearing no questions on the motion all members voted, "Aye." Motion carried.

A motion was made by Roy Timpe, seconded by Joseph Rudderow III, to appoint personnel to the following positions:

Secretary/Treasurer – Diane Hollenbach
Board of Supervisors Recording Secretary – Johanna Mattera
Park & Recreation Recording Secretary – Kim Rossetti
Planning Commission Recording Secretary – Diane Hollenbach
Emergency Management Coordinator – FEMA – Chris Kline
Assistant Emergency Management Coordinator – FEMA – Keith Shuman
Recycling Coordinator – Diane Hollenbach
School Crossing Guard – Colleen Donohue
Alternate School Crossing Guards – Mark Seidt and William Becker
Cleaning Person – Beverly Guistwite
Public Works Foreman– Keith Shuman
Heavy Equipment Operator w/ CDL – Gene Rothermel and Keith Shuman
Light Equipment Operator w/ CDL – David Saint
Light Equipment Operator/Mechanic – Keith Guistwite
Part Time Equipment Operator – Vernon Hecker
Receptionist Clerk/Typist/Zoning Secretary – Rita Agnetti
Personnel Committee – Keith Shuman, Vernon Hecker and Rita Agnetti

Hearing no questions on the motion all members voted, "Aye". Motion carried

APPOINT TAX COLLECTION POSITIONS

A motion was made by Roy Timpe, seconded by Joseph Rudderow III, to appoint Berks EIT Bureau as EIT/LST Collector, Barbara Hassler as Real Estate and Amusement Tax Collector, Berks Tax Claim Bureau as Delinquent Real Estate Tax Collector and Diane Hollenbach as Township Representative to issue Amusement Permits for Maidencreek Township in 2010. Hearing no questions on

the motion all members voted, "Aye." Motion carried.

APPOINT PERSONNEL TO BOARD POSITIONS

A motion was made by Joseph Rudderow III, seconded by Roy Timpe, to reappoint Robert Shinn to the Maidencreek Township Authority Board with a term expiring on 12/31/14. Hearing no questions on the motion all members voted, "Aye." Motion carried.

A motion was made by Roy Timpe, seconded by Joseph Rudderow III, to appoint Matt Davenport to the Maidencreek Township Planning Commission with a term expiring on 12/31/13. Hearing no questions on the motion all members voted, "Aye." Motion carried. The Board advised the Township Manager to send a thank you letter out to everyone who applied and a thank you letter to Dave Brown for his service.

Appointee to Maidencreek Township Park and Recreation Board with a term expiring on 12/31/14. - Tabled

A motion was made by Joseph Rudderow III, seconded by Roy Timpe, adopt Resolution 6-2010 to reappoint Ray Shuman to the Maidencreek Township Zoning Hearing Board with a term expiring on 12/31/12. Hearing no questions on the motion, all members voted "Aye". Motion carried.

A motion was made by Joseph Rudderow III, seconded by Roy Timpe, to reappoint David Brown as the Maidencreek Township Vacancy Board Chairman. Hearing no questions on the motion all members voted, "Aye." Motion carried.

CAPITAL AUTHORIZATIONS, RESOLUTION 7-2010 AND RESOLUTION 8-2010

A motion was made by Joseph Rudderow III, seconded by Roy Timpe, to designate VIST Bank, Fleetwood Bank and Affinity Bank as depositories for Township funds and the collected tax funds of the Maidencreek Township Tax Collector. Hearing no questions on the motion all members voted, "Aye." Motion carried.

A motion was made by Roy Timpe, seconded by Joseph Rudderow III, to authorize the Chairman to sign the Survey of Financial Condition. Hearing no questions on the motion all members voted, "Aye." Motion carried.

A motion was made by Joseph Rudderow III, seconded by Roy Timpe, to authorize the County of Berks to print and mail joint real estate tax bills with the Township sharing equally in the cost for printing and postage. Hearing no questions on the motion all members voted, "Aye." Motion carried.

A motion was made by Joseph Rudderow III, seconded by Roy Timpe, to authorize any Supervisor to spend funds, not to exceed $2,500.00, for emergency situations and the Manager to spend funds, not to exceed $600.00, at any time for daily operational needs during 2010. Hearing no questions on the motion all members voted, "Aye". Motion carried.

A motion was made by Roy Timpe, seconded by Joseph Rudderow III, to authorize the Township Manager to purchase security bonds for 2010 for the Secretary/Treasurer in the amount of $500,000.00 and Real Estate Tax Collector in the amount of $500,000.00. Hearing no questions on the motion all members voted, "Aye". Motion carried.

A motion was made by Joseph Rudderow III, seconded by Roy Timpe, to adopt Resolution 7-2010 authorizing the Board to appoint an independent auditor to audit the financial records of 2009. Hearing no questions on the motion all members voted, "Aye". Motion carried.

APPOINT FIRE POLICE PERSONNEL

A motion was made by Roy Timpe, seconded by Joseph Rudderow III, to appoint personnel to the following positions: Fire Police Captain -Floyd Richards, Fire Police Lieutenant – Teresa Franke, Fire Police Sergeant – Greg Vulling, Fire Police Personnel – Dan Miller, Sr. and Michael Kauffman. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

RESOLUTION 8-2010

A motion was made by Joseph Rudderow III, seconded by Roy Timpe, to adopt Resolution 8-2010 authorizing the Blandon Ambulance Service to provide emergency medical service to Maidencreek Township. Hearing no questions on the motion all members voted, "Aye". Motion carried.

Since there was no further business, a motion was made by Roy Timpe, seconded by Joseph Rudderow III, to adjourn the January 4, 2010 Maidencreek Township Reorganization Meeting. Hearing no questions on the motion, all members voted, "Aye." Motion carried. Meeting adjourned at 8:28 p.m.

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Recording Township Secretary, January 4, 2010

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Township Secretary, December 10, 2009

Cc: Board of Supervisors
Eugene Orlando, Orlando Law Office, Solicitor
Thomas Unger, Systems Design Engineering, Inc., Township Engineer
Planning Commission
Park & Recreation Board
Zoning Hearing Board and Alternates
Paul Herbein, Zoning Hearing Board Solicitor
Maidencreek Township Authority
Patrick Donovan, Maidencreek Township Authority General Manager
JoAnn Schaeffer, Maidencreek Township Authority Secretary
Robert Hobaugh, Jr. Esq., Stevens & Lee, Authority Solicitor
Greg Unger, Systems Design Engineering, Inc., Authority Engineer
Barbara Hassler, Tax Collector
Daniel Miller, Blandon Fire Company Chief
Chief Scott W. Eaken, Northern Berks Regional Police