MAIDENCREEK TOWNSHIP
PARK AND RECREATION BOARD MEETING
Reorganization Meeting January 7, 2010

Attending: Hether Quillman, Robert Ramsey, David Anspach,
Diane Hollenbach- Township Manager, Kim Rossetti- Recording Secretary

Guests: Tim Mills, Jill Rothermel

Hether Quillman called the Reorganization meeting to order at 7:03 PM.

Robert Ramsey made a motion to appoint Hether Quillman as Chairperson Protem for the purpose of electing officers, seconded by David Anspach. Hearing no questions, all voted in favor. The motion passed unanimously.

The 2010 Park and Recreation Board members were sworn in.

David Anspach made a motion to appoint Hether Quillman as Chairperson of the Park and Recreation Board in 2010, seconded by Robert Ramsey. Hearing no questions, all voted in favor. The motion passed unanimously.

Robert Ramsey made a motion to appoint David Anspach as Vice Chairperson of the Park and Recreation Board in 2010, seconded by Kim Rossetti. Hearing no questions, all voted in favor. The motion passed unanimously.

David Anspach made a motion to advertise the 2010 meeting dates of January 7, February 4, March 4, April 1, May 6, June 3, August 5, September 2, October 7, November 4, and December 2 in the Reading Eagle, seconded by Robert Ramsey. Hearing no questions, all voted in favor. The motion passed unanimously.

Having no further business, David Anspach made a motion to adjourn the meeting, seconded by Robert Ramsey. All voted in favor. The motion passed unanimously.

The Reorganization Meeting adjourned at 7:07 PM.

MAIDENCREEK TOWNSHIP
PARK AND RECREATION BOARD MEETING
Regular Meeting January 7, 2010

Attending: Hether Quillman, Robert Ramsey, David Anspach,
Diane Hollenbach- Township Manager, Kim Rossetti- Recording Secretary

Guests: Tim Mills, Jill Rothermel

Hether Quillman called the Regular meeting to order at 7:07 PM.

APPROVAL OF PRIOR MEETING MINUTES:

Robert Ramsey made a motion to approve the minutes of the December 3, 2009 Regular meeting, seconded by David Anspach. Hearing no questions, all voted in favor. The motion passed unanimously.

MANAGER/TREASURER'S REPORT:

The Board reviewed the Manager/Treasurer's report. Diane Hollenbach advised the Board that the ending balance for 2009 was $283,372.84. This figure includes the Affinity Bank Money Market account balance of $187,295.46 that is earmarked for the Community Park Bathroom and Cornerstone Tot Lot projects. Mrs. Hollenbach stated that the invoice for the Cornerstone Tot Lot equipment will need to paid in January and recommended the Board consider paying this out of the Fee in Lieu of Open Space and General Money Market accounts. The Affinity Bank Money Market account has a higher interest rate than the other accounts and the Fee in Lieu money must be used within two years. The Cornerstone Tot Lot equipment has been delivered and the Township Road Crew will begin installation as weather permits. The old equipment has been removed and sold for scrap. The Road Crew has also assembled the new picnic tables and they have been placed under the Community Park pavilion.

Motion:

David Anspach made a motion to recommend the Board of Supervisors approve payment of the Cornerstone Tot Lot invoice with funds from the Fee in Lieu of Open Space and General Money Market accounts, seconded by Robert Ramsey. Hearing no questions, all voted in favor. The motion passed unanimously.

Mrs. Hollenbach advised the board that the Community Park Utility Installation bid will be opened and possibly awarded at the February Board of Supervisors meeting. The Engineer and Solicitor will review the bids and it is possible the paperwork to begin the project will be signed in March.

Mrs. Hollenbach presented the Board with information from the Tri-Valley YMCA. T-V YMCA is unable to use the Fleetwood School District facilities for Tiger Rec Nights and will be holding all events at the renovated Fleetwood Community Center. The Board finds this an acceptable alternative. Payment for the Winter Rec Nights has been made. The Board also

received a contract for the 2010 YMCA Summer Playground Program. The Township fee remained at $6,000. The cost for residents to attend this program will be $40 per child, a slight increase from last years cost.

Motion:
David Anspach made a motion to recommend the Board of Supervisors approve payment of $6,000 for the Tri Valley YMCA's 2010 Summer Playground Program at the Blandon Fire Company, seconded by Robert Ramsey. Hearing no questions, all voted in favor. The motion passed unanimously.

Mrs. Hollenbach advised the Board that the Road Crew has begun sanding, staining and repairing some of the picnic tables/benches at the Blandon Fire Company pavilion. Some of the seats will have to be replaced as they are showing signs of skateboard damage. The Board discussed adding molding or metal lips to the seats to prevent further damage from skateboarders. Mrs. Hollenbach will discuss these ideas with the Road Crew.

Motion:
Kim Rossetti made a motion to approve the Manager/Treasurer's report, seconded by David Anspach. Hearing no questions, all voted in favor. The motion passed unanimously.

ENGINEER'S REPORT:

The engineer was not present. Engineering items were discussed in the Managers report.

PUBLIC COMMENTS:

None

NEW BUSINESS:

Projects for 2010

The Board reviewed the 5 Year Plan and discussed the projects they would like to have completed this year. The planned projects for this year include the completion of the Cornerstone Tot Lot and Community Park Bathrooms.

Mrs. Hollenbach advised the Board that she was contacted by a person from the Conservation District about the upcoming availability of a 50/50 grant for trees. The grant is intended for planting trees along the streets but can also apply to planting trees in our parks. The Board always maintains a $2,000 budget for trees/screening. Mrs. Hollenbach will look into the details and report to the Board in February.

The Board discussed installing tennis courts at another location closer to Township recreation areas, which would allow the current court location to be used for other purposes. The current courts are not heavily used in part to their remote location and condition. The Board discussed several options for a new location. Mrs. Hollenbach will get information on size and cost so the Board can decide if another location is possible.

The Board also discussed installing signs at all of the parks. The Board would like to have a sign installed at the Community Park in 2010.

Boy Scout Projects
As there may be some Eagle Scout candidates contacting the Township for community projects, the Board had some suggestions and ideas, which included adding additional dugouts at all of the baseball fields.

Park and Recreation Board Vacancy
Only two residents completed and submitted the Park and Recreation Questionnaire prior to the December deadline. The Board reviewed and discussed both questionnaires and appreciates of both the men's comments and willingness to volunteer.

> **Motion:**
> Robert Ramsey made a motion to recommend to the Board of Supervisors that Mr. Brian Felker be appointed to the Park and Recreation Board, seconded by David Anspach. Hearing no questions, all voted in favor. The motion passed unanimously.

OLD BUSINESS:
Wyatt Drive Tot Lot Sign
To comply with the conditions of the Parks, Recreation and Conservation Grant, the Township must place a sign at this location advising the project was funded by a PA DCNR grant. The sign has been ordered and will be installed at the location.

Community Day/Car Show
The 2010 Community Day/ Car Show is scheduled for Saturday, June 5th. The Board would like to have a fireworks display in the evening as the finale to Community Days.

The Board discussed, at length, how to advertise this event. This year there will be two separate flyers, one geared toward Community Days and one for the Car Show. The Board agrees that by separating this into two flyers it should lessen confusion over the days events. The Board also discussed various types of advertising: flyers posted locally and in nearby communities, newspapers, Service Electric's community billboard, tent signs placed at various intersections and having the smaller 'election type' signs placed along the side of the roads and backpack flyers sent home through the schools. The Board would like to have the events advertised in the winter newsletter. The Board also recommended a note be included in the newsletter soliciting resident e-mail addresses who would like to be contacted about community events. Robert Ramsey will design the flyers that can be both printed and e-mailed. Kim Rossetti will look into obtaining an e-mail address separate from the Township's e-mail for Maidencreek Township Events.

The Board agreed that rather than running the two events simultaneously, they would be separated this year. The Car Show will have registration from 11:00am- 1:00pm, voting from 1:00pm-2:30pm, award presentation at 3:00pm, with the car show wrapping up by 3:30. Community Days food and activities will begin at 4:00pm and run up to the fireworks display. No DJ will be needed for the Car Show; David Anspach will look into borrowing an amplifier and microphone. The Board would like to look into having a band play during the Community Day events in the evening.

Ms. Rothermel and Mr. Mills expressed concern that separating the two activities prolongs the event and that may affect the ability to get volunteers to participate. The main concern was for food vendors that would normally be out for 4 hours would now need to be there for 8 hours. After discussion, it was decided that vendors will be approached with the days events and hours and the vendors can then decide whether to participate during the Car Show (11:00am- 3:30pm), Community Days (4:00pm-dark) or both. This concern is mainly for the food vendors.

Ms. Rothermel and Mr. Mills advised the Board that they have a list of all local businesses and they will contact them to see if they are interested in making a donation, setting up an information booth, providing games, etc.

The Board will continue this discussion at the February meeting.

ADJOURNMENT

Having no further business, David Anspach made a motion to adjourn the meeting, seconded by Robert Ramsey. All voted in favor. The motion passed unanimously.

The meeting adjourned at 8:40 PM.
The next meeting will be on Thursday, February 4, 2010, 7:00pm.

Respectfully Submitted,

Kimberly Rossetti
Recording Secretary

Diane E. Hollenbach
Township Manager/Secretary

cc: Park & Recreation Board
Board of Supervisors
Mark Kitzmiller, Systems Design Engineering, Inc.
Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Township Manager
Zoning Hearing Board
Paul Herbein, Zoning Hearing Board Solicitor
Patrick Donovan, Maidencreek Township Authority General Manager
JoAnn Schaeffer, Maidencreek Township Authority Secretary
Robert Hobaugh Jr., Esq., Stevens & Lee, MTA Solicitor
Greg Unger, Systems Design Engineering, Inc., MTA Engineer
Barbara Hassler, Tax Collector
Daniel Miller, Blandon Fire Company Chief
Chief Scott W. Eaken, Northern Berks Regional Police
Thomas Unger, Systems Design Engineering, Inc