MAIDENCREEK TOWNSHIP
PARK AND RECREATION BOARD MEETING
Regular Meeting March 4, 2010

Attending: Hether Quillman, Robert Ramsey, David Anspach, Brian Felker, Diane Hollenbach- Township Manager, Tom Unger, Engineer- System Designs Engineering, Kim Rossetti- Recording Secretary

Guests: Tim Mills, Daniel Miller - Fire Chief, Blandon Fire Company

Mr. Brian Felker was sworn in as a member of the 2010 Park and Recreation Board.

Hether Quillman called the Regular meeting to order at 7:03 PM.

APPROVAL OF PRIOR MEETING MINUTES:

Robert Ramsey made a motion to approve the minutes of the February 4, 2010 Regular meeting, seconded by Brian Felker. Hearing no questions, all voted in favor. The motion passed unanimously.

ENGINEER'S REPORT:

Community Park Bathroom Project

Mr. Tom Unger confirmed that the bids were opened at the February Board of Supervisors meeting and the contract was awarded to B&R Construction Services, Inc. Weather permitting, the work will begin soon. The Board was concerned the project would not be completed before the Car Show/ Community Day event on June 5th. The Board was also concerned with the potential of open excavation areas, as the sports teams will start using the park and fields in April. Mr. Unger advised that the contactor should have the project completed by the end of May, and open areas of excavation would not be left during the process. Excavated sections would be re-filled as each portion is completed.

Mr. Unger showed the Board a plan for a pre-cast bathroom facility that is being installed in a nearby municipality. The sample plan showed one male and one female bathroom facility with a small center storage area. The estimated cost for the structure was $95,000-$115,000. The Board liked the quick installation factor that would come with a pre-cast model, but felt the single-user facilities were not practical for the Community Park location. The Board would like to have at least one stall and one urinal for the male section and at least two stalls for the female facilities. Mr. Unger recommended going with a 'stick-built' model rather than pre-cast so the facilities can be custom built to fit the required needs.

The Board also discussed having a separate fenced area for a storage facility and dumpster/trash location, similar to what is at the Fleetwood Boro Park location. Mrs. Hollenbach advised the Board that having a dumpster facility at Community Park would be beneficial. The Township already has one large dumpster at the Township parking lot. She stated the estimated cost would be about the same for two smaller dumpsters instead of one large one. Trash accumulation is very high in the summer months, especially at Community Park and the trashcans are inadequate. The Road Crew currently hauls the trash from Community Park to the Township Building dumpster.

The Board also discussed the possibility of adding a concession stand/storage facility under part of the pavilion at a future date to accommodate the growing needs of the community. Mr. Unger will bring sketches of the proposed bathroom facilities to the next meeting.

Tennis Court Planning
Mr. Unger presented the Board with four proposed plans for tennis court locations at the Ontelaunee Heights Recreation Area. Due to the previous geological reports from that area, the Board did not see how placing a full tennis court at this location would be feasible. The Board discussed the options of reviewing other areas to move the tennis courts or leaving the existing courts as-is and revisit the matter later.

Motion:
Robert Ramsey made a motion to table the Tennis Court Planning Discussion. Discussions ceased.

MANAGER/TREASURER'S REPORT:

The Board reviewed the Manager/Treasurer's report. Diane Hollenbach advised the Board that residents have received their tax bills and the tax money will be coming in over the next couple of months. The Board of Supervisors approved both the Fireworks and YMCA Summer Program contracts. Both contracts have been signed and returned.

Mrs. Hollenbach advised the Board that due to the inclement weather, the Road Crew has not been able to start construction of the Cornerstone Tot Lot.

Mrs. Hollenbach also advised the Board that the Township mulch supplier is no longer supplying playground mulch. Mrs. Hollenbach contacted the Berks County Cooperation Council and received fifteen possible sources for playground mulch. She will contact these locations for pricing and advise at the April meeting. She is also contacting the playground suppliers through CoStars to see if their prices are competitive with local prices.

Motion:
David Anspach made a motion to approve the Manager/Treasurer's report, seconded by Robert Ramsey. Hearing no questions, all voted in favor. The motion passed unanimously.

PUBLIC COMMENTS:

None

OLD BUSINESS:

Life Trail Unit Placement and Approval

Motion:
Kim Rossetti made a motion to table the Life Trail Unit Placement and Approval until the August meeting.

NEW BUSINESS:

Park Inspection Review and Opening

Approve purchase of mulch, dimetex, and repair items

Mrs. Hollenbach advised the Board that due to inclement weather, the park inspection has been postponed. The Board tabled this matter until the inspection report is completed.

The Board discussed scheduling trips to each of the parks to assess what needs to be repaired, replaced or completed at each location. Once the Board receives the inspection report, they will prioritize and plan a tour route at the April meeting with tours expected to begin at the May meeting. There was discussion as to whether the tours will occur all in one meeting night or over several meeting nights. The Board was divided over whether it could be completed in one night.

EVENTS:

Community Day/Car Show

There was a lengthy discussion concerning this event. The 2010 Community Day/ Car Show is scheduled for Saturday, June 5th.

Chief Miller stated that he spoke with his Disc Jockey contact, Scott Oxenreider, and he is available for the event. Chief Miller has also contacted a potential hay wagon vendor, but some details need to be worked out before they can commit to participate. Chief Miller has left messages for Sheriff Weaknecht concerning the ID Me program, but has not had a response. It was decided that if the Sheriff's department does not respond to the request, Chief Miller will contact either Northern Berks or the PA State Police to see if they would attend and offer a similar program.

The Board confirmed that six tricycles and two tractors will be purchased for the relay race/obstacle course events. Blandon Fire Company members will be building the sleds for the tractors.

Tim Mills stated that the Trinity Bible Church has some youth musicians who would be willing to play. Many of the songs would be religious in nature; Mr. Mills will get a song list for the Board to review. Mr. Mills also has spoken to a representative of a dance group out of Reading that is willing to come to perform. Other places to consider for entertainment are the local dance classes, baton twirlers, karate classes and local school bands, or just parts of the band (i.e. percussion section).

Mr. Mills stated that both he and Jill Rothermel will begin contacting the local organizations in March. Diane Hollenbach will edit last year's vendor registration form and get copies for them to distribute. They will also solicit donations for the car show goodie bags and auction table. After some discussion, the Board agreed to waive the registration fee for all vendors except those who would need to use the utilities. Those vendors would be charged a $10 registration fee.

The Board has agreed to change the car show prizes and distribution amounts this year. There will only be two trophies awarded, one for Best in Show and one for People's Choice. There will be alternate prizes for the top 25 cars this year, instead of 50 as in years past. The Board has approved Custom Apparel Plus as the vendor for the non-trophy prizes.

The Board would like to have the following rides for the children: the wave slide, moon bounce and bungee run. The Girl Scouts will be asked to run craft tables.

The Board will continue this discussion at the April meeting.

Maidencreek Ball Club (T-ball/Coach-Pitch)
Kim Rossetti advised the Board that the registration forms have been distributed to the local elementary schools and pre-school/day care facilities. Registrations have begun to come in. Registration ends on March 19th. The Board discussed bids for Uniforms and Spirit wear and unanimously agreed on the vendors, Geist Sporting Goods and Custom Apparel Plus.

Draft Schedule for Fields
The Board was presented with the draft field assignment schedule. Six organizations have requested use of the township fields for the spring/summer months. Some minor changes will need to be made to the draft schedule.

Maidencreek Events E-mail
Kim Rossetti advised the Board that thirteen residents have signed up for the events e-mail list. The instructions on how to join the distribution list is listed on the baseball registration forms and in the township newsletter.

To be included on the Maidencreek Events distribution list, send an e-mail to MaidencreekEvents@hotmail.com and type, "add me" in the subject line.

ADJOURNMENT
Having no further business, Robert Ramsey made a motion to adjourn the meeting, seconded by David Anspach. All voted in favor. The motion passed unanimously.

The meeting adjourned at 8:45 PM.
The next meeting will be on Thursday, April 1, 2010, 7:00pm.

Respectfully Submitted,

Kimberly Rossetti
Recording Secretary

Diane E. Hollenbach
Township Manager/Secretary

cc: Park & Recreation Board
Board of Supervisors
Mark Kitzmiller, Systems Design Engineering, Inc.
Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Township Manager
Zoning Hearing Board
Paul Herbein, Zoning Hearing Board Solicitor
Patrick Donovan, Maidencreek Township Authority General Manager
JoAnn Schaeffer, Maidencreek Township Authority Secretary
Robert Hobaugh Jr., Esq., Stevens & Lee, MTA Solicitor
Greg Unger, Systems Design Engineering, Inc., MTA Engineer
Barbara Hassler, Tax Collector
Daniel Miller, Blandon Fire Company Chief
Chief Scott W. Eaken, Northern Berks Regional Police
Thomas Unger, Systems Design Engineering, Inc