MAIDENCREEK TOWNSHIP
PARK AND RECREATION BOARD MEETING
Regular Meeting April 1, 2010

Attending: Hether Quillman, Robert Ramsey, Brian Felker, David Anspach, Diane Hollenbach- Township Manager, Kim Rossetti- Recording Secretary

Guest: Tim Mills

Hether Quillman called the Regular Meeting to order at 7:02 PM.

APPROVAL OF PRIOR MEETING MINUTES:

Robert Ramsey made a motion to waive the reading of the minutes and approve the minutes of the March 4, 2010 Regular Meeting as presented, seconded by Brian Felker. Hearing no questions, all voted in favor. The motion passed unanimously.

MANAGER/TREASURER'S REPORT:

The Board reviewed the Manager/Treasurer's Report. Diane Hollenbach provided the Board with an updated Treasurer's Report reflecting the tax revenue deposits and interest income for the Affinity Bank account.

Mrs. Hollenbach stated that the playground mulch was purchased from General Recreation, a supplier through CoStars. The price was competitive with last year's cost. The Road Crew will work on distributing the mulch and begin construction of the Cornerstone Tot Lot next week.

The Notice to Proceed was given to B&R Construction Services, Inc. for the installation of the water and sewer line in the Community Park. Tom Unger and John Loeper, the Township Engineers, will be having a pre-construction meeting next week. The construction should begin shortly after the pre-construction meeting.

The Board discussed and agreed to look into obtaining a commemorative plaque to thank Tyler Geer for constructing the dugouts. The plaque would be placed on one of the dugout posts.

Mrs. Hollenbach provided the Board with a sales catalog from Play World. This vendor also sells workstations similar to the Life Trail apparatus. The Board will review the catalog at a later date.

Mrs. Hollenbach advised the Board that a township resident commented on the parking situation at the Wyatt Drive Tot Lot. The Board discussed the parking concerns in the area and agreed to recommend the removal of the no-parking signs near the tot lot

Motion:

Robert Ramsey made a motion to recommend the Board of Supervisors approve and authorize the removal of the 'No Parking' signs along the Tot Lot side of Wyatt Drive, to accommodate parking for the tot lot visitors, seconded by Brian Felker. Hearing no questions, all voted in favor. The motion passed unanimously.

Motion:

Kim Rossetti made a motion to approve the Manager/Treasurer's Report, seconded by Robert Ramsey. Hearing no questions, all voted in favor. The motion passed

unanimously.

ENGINEER'S REPORT:
The engineer was not present. Mrs. Hollenbach updated the Board.

Community Park Bathroom Project
Mrs. Hollenbach advised the Board that pre-engineered restroom buildings are available through the CoStars (Cooperative Purchasing) Program. These buildings may be the quickest and a cost effective way to complete the bathroom project. She provided the Board with three building design samples. The Board reviewed the building descriptions, one sample showed restrooms only and two samples had restrooms and a concession/storage facility included. All building designs are handicapped accessible and include all fixtures. The buildings can be modified to suit the purchaser's needs, but modifications increase the price of the unit. The Board discussed installing a larger door to the storage area to accommodate the lawn mower. Mrs. Hollenbach will confirm what is the included with the base price of the two larger units. She will also have the Township Engineer review the specifications to determine if these units can be placed in the chosen location due to the swale.

Ontelaunee Heights Recreation Area
A township resident has requested the Board re-consider and look into providing some sort of a recreation facility in the Ontelaunee Heights development area. The Board discussed several options and agreed that they would like to provide a tot lot and basketball court for the residents of Ontelaunee Heights. The Board will look at other options and the possible purchase of land to provide a recreation area for the residents of Ontelaunee Heights.

PUBLIC COMMENTS:
None

OLD BUSINESS:

NEW BUSINESS:
Playground Inspection Report
Mrs. Hollenbach provided the Board with an updated playground inspection report. The report listed items that need to be repaired as well as recommendations for repairs and improvements. The Board reviewed the report and agreed to recommend the Board of Supervisors approve all items that need to be repaired.

> **Motion:**
> Brian Felker made a motion to recommend the Board of Supervisors approve and authorize the repairs to the Recreation Area at Tree Tops, Wyatt Drive Tot Lot, and Community Park as noted in the March 19, 2010 Playground Inspection Report, seconded by Robert Ramsey. Hearing no questions, all voted in favor. The motion passed unanimously.

The Board reviewed the recommendations and agreed that additional benches and trashcans should be installed at the locations. The Board requested Mrs. Hollenbach obtain prices/estimates for the recommended items and will revisit this issue at another meeting. The Board was in favor of installing the split rail fence along the Community Park driveway now, rather than waiting. This is to keep the cars from parking along the driveway and for the safety of the residents who use the soccer fields. The Board would like to plant trees as a natural fence line and would like to have the

split rail fence in place to allow the trees time grow into the natural border. The trees would be purchased and planted in the fall.

Motion:
Robert Ramsey made a motion to recommend the Board of Supervisors approve and authorize the installation of a split-rail fence along the Community Park driveway, seconded by David Anspach. Hearing no questions, all voted in favor. The motion passed unanimously.

Community Park Signs
The Board would like to place an Information Center in Maidencreek Community Park to provide the residents with a schedule of upcoming events. The Board discussed several options and agreed that a cheaper alternative would be to have a message board that would be mounted on the side of the bathroom/storage building instead of a stand-alone unit. Mrs. Hollenbach will look into prices for these items.

Mrs. Hollenbach advised the Board that the Planning Commission is working on revising the Sign Ordinance. The Board agreed to table the Community Park Sign until after the ordinance has been revised so that the project will comply with the new ordinance.

Plan for 2010 Park and Recreation meetings and projects
The Board will hold the June 3, 2010 meeting at Maidencreek Community Park at 7:00pm. The Board will tour the park to discuss the layout for the June 5, 2010 Community Day event and assess any repairs that need to be completed. The Board agreed to cancel the meeting scheduled for July; the cancellation will be advertised.

EVENTS:
Community Day/Car Show
The 2010 Community Day/ Car Show is scheduled for Saturday, June 5th.

Diane Hollenbach provided the Board and Mr. Tim Mills with copies of the vendor flyers. Mr. Mills and Jill Rothermel will distribute these to local businesses; they will also try to solicit donations of door prizes and auction items. Hether Quillman will solicit donations from locations outside of Maidencreek Township (Sam's Club, Wal-Mart, etc.)

The Board approved the final art for the car show prizes and Kim Rossetti will order the chairs from Custom Apparel Plus. There are enough cups left over from last year and Mrs. Hollenbach will obtain extra pens and tool kits for the goodie bags.

Mrs. Hollenbach has received the contracts for the Moon Bounce, Obstacle Course and Extreme Challenge for a total cost of $1,825 from Ozzy's. The Board would like to have groups to run a dime pitch and duck pond and other games. The Girl Scouts have agreed to run craft tables.

Tim Mills is in the process of identifying music groups interested in performing at Community Days. He will provide a list of the interested groups for the Board to review and approve.

Mrs. Hollenbach will review prices for sandwich board signs and smaller advertising signs so they can be ordered in April. The Board would like to have the signs in place for a few weeks prior to

the event.

Kim Rossetti advised the Board that a small games of chance license is needed for a 50/50 raffle and the cost of the license is $10.00.

Six tricycles and two tractors will be purchased for the relay race/obstacle course and the Blandon Fire Company members will be building the sleds for the tractors. Mr. Mills will check with Dan Miller to confirm he has ordered the tricycles and tractors and that the sleds are being built.

The Board will continue this discussion at the May meeting.

Maidencreek Ball Club (T-ball/Coach-Pitch)
Kim Rossetti advised the Board that 201 registrations were received this year. There are 10 Tee-Ball teams and 10 Coach-Pitch teams. The uniforms were ordered and the coach meeting is scheduled for April 15th.

ADJOURNMENT
Having no further business, David Anspach made a motion to adjourn the meeting, seconded by Robert Ramsey. All voted in favor. The motion passed unanimously.

The meeting adjourned at 8:45 PM.
The next meeting will be on Thursday, May 6, 2010, 7:00pm.

Respectfully Submitted,

Kimberly Rossetti
Recording Secretary

Diane E. Hollenbach
Township Manager/Secretary

cc: Park & Recreation Board
Board of Supervisors
Mark Kitzmiller, Systems Design Engineering, Inc.
Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Township Manager
Zoning Hearing Board
Paul Herbein, Zoning Hearing Board Solicitor
Patrick Donovan, Maidencreek Township Authority General Manager
JoAnn Schaeffer, Maidencreek Township Authority Secretary
Robert Hobaugh Jr., Esq., Stevens & Lee, MTA Solicitor
Greg Unger, Systems Design Engineering, Inc., MTA Engineer
Barbara Hassler, Tax Collector
Daniel Miller, Blandon Fire Company Chief
Chief Scott W. Eaken, Northern Berks Regional Police
Thomas Unger, Systems Design Engineering, Inc