MAIDENCREEK TOWNSHIP
PARK AND RECREATION BOARD MEETING
Regular Meeting June 3, 2010

Location: **Maidencreek Community Park, Park Road, Blandon, PA**

Attending: Hether Quillman, Robert Ramsey, Brian Felker, David Anspach, Diane Hollenbach- Township Manager, Kim Rossetti- Recording Secretary

Guests: Tim Mills, Daniel Rouse, Connor Greiss, Matthew Geidner, Adam Berish, Joe Guidara, Cesar Vasquez

Hether Quillman called the Regular meeting to order at 7:00 PM.

APPROVAL OF PRIOR MEETING MINUTES:

Dave Anspach made a motion to approve the minutes of the May 6, 2010 Regular meeting, seconded by Brian Felker. Hearing no questions, all voted in favor. The motion passed unanimously.

MANAGER/TREASURER'S REPORT:

The Board reviewed the Manager/Treasurer's report. Diane Hollenbach advised the Board that the Road Crew has been very busy with outdoor projects, including completing the Cornerstone Tot Lot. She confirmed that all of the missing pieces have been received and the Cornerstone Tot Lot should be completed within the next week. The mulch is on order and will be delivered when it is needed.

Mrs. Hollenbach stated that most of the tax money has been received. A new account has been added to the Park and Recreation assets, a Tri-Centennial Money Market account. Mrs. Hollenbach advised the Board that in 1976 a committee was formed to organize a community Bi-Centennial event which included fundraising for the events. The committee continued to contribute to the account and disbanded this year. The remaining committee members divided the assets among Township groups; Maidencreek Township Park and Recreation was given a portion of the money to be used toward a Tri-Centennial Event (2076). The Bi-Centennial committee commented that adding $10 per year to the account should be sufficient to fund a Tri-Centennial event. The Board agreed to add at least $10 as a yearly contribution, starting with the 2011 budget. Mrs. Hollenbach will send the Bi-Centennial committee a thank you letter.

Mrs. Hollenbach stated that the soap dispensers at the Blandon Fire Company bathrooms were being vandalized and have been replaced with vandal-proof equipment.

Motion:

David Anspach made a motion to approve the Manager/Treasurer's report, seconded by Brian Felker. Hearing no questions, all voted in favor. The motion passed unanimously.

ENGINEER'S REPORT:

The engineer was not present; Mrs. Hollenbach updated the Board.

Maidencreek Community Park Restrooms

Mrs. Hollenbach stated the contractor did not start the water and sewer line installation on May 10th; it is now slated to begin on June 7th.

She confirmed that Romtec has renewed its State Contract and their pre-engineered bathrooms are now available with Co-Stars pricing. The Township Engineer is looking for another vendor with pre-engineered bathrooms through Co-Stars. Romtec has room to negotiate up to 25% off the stated pricing if there are other competitive prices. Romtec's estimates include the items the Board had discussed at previous meetings: metal roofing, block exterior, etc. The Board agreed to go with a design similar to the quoted Sierra III Multi-User Restroom with 10' Concession/Storage Room Building Kit Package. The Board discussed the bathroom location and agreed to place it between the pavilion and the electric pole. The Board discussed using the existing concrete pad off of the pavilion as part of the sidewalk/ walkway to the bathrooms which is needed for handicapped accessibility.

PUBLIC COMMENTS:

Several high school students were in attendance as part of a government class assignment. The students and the Board discussed the Park and Recreation goals, projects, Township park and recreation needs, budgeting, maintenance and park and recreation goals. The group discussed ideas, wants and needs for recreation for residents in their (17-18 year) age range. Items discussed were larger hockey nets at the hockey court, a grass volleyball court and tennis courts located in Community Park. One suggestion was placing tennis courts and additional parking up toward the Park Road entrance.

OLD BUSINESS:

Eagle Scout Project/Upper Field Dugouts

Hether Quillman presented the Board with a plaque from Connor Geer. Mr. Geer presented the Board with a plaque as a thank you for assistance with his project. Mrs. Hollenbach will continue to look for a small commemorative plaque to be placed on the dug out posts.

NEW BUSINESS:

Willow Creek Open Space Management Plan

Mrs. Hollenbach advised the Board that the Fish and Boat commission was successful in getting a matching $50,000 grant for work along the Willow Creek from Rt 73 to Schaeffer Road. The plan is to add plantings, lumber and rocks to create trout pools and avoid further bank erosion so Willow Creek can be a year-round trout stream rather than continue to be a stock-and-take stream.

Maidencreek Townships financial match can be made with volunteers, equipment and materials, and does not have to be monetary. The Township already has logs from the Water Authority property, the Road Crew and Township equipment can be used to do some of the work in creating the pools and shoring up the banks. The Berks County Conservancy, Trout's Unlimited and the Maidencreek Watershed have all stated they will volunteer their time to the project.

As part of this project, Fish and Boat recommends the Township not mow within 100 feet of the edge of the stream. This is to allow natural vegetation to grow and keep the stream shaded to allow the water to stay cooler to maintain the fish population. The Township has been following Fish and Boat's recommendation and has not mowed to the creek's edge. Related to this, the Township recently received another complaint letter from a Faith Drive resident regarding the lack of grass cutting along the Willow Creek open space. The resident is requesting the open space be mowed back to the stream bank. The Board discussed the complaint and agreed to continue to follow Fish and Boat's recommendation.

The Willow Creek Open Space project will need a written management plan. Mrs. Hollenbach met with Mr. Larry Lloyd, an ecologist with the Berks County Conservancy. Mr. Lloyd has done management plans for BCC properties and would like to speak with the Board at the August meeting regarding this project. Some initial recommendations are surveying the project area, mowing paths only along

property lines and in select areas leading to the stream, placing signs along the paths so people do not trespass on bordering resident's property, planting trees, shrubbery and native grasses while removing invasive plants and weeds, adding an information board, parking areas and picnic areas. His recommendation is to complete the project in 100' sections so the project does not become overwhelming.

The Board would like to include this project in the 2011 budget. The Board discussed Mr. Lloyd's recommendations and agree that a survey is necessary before the project begins. The Board agrees that it is important to determine where Township open space is and is not, so property ownership confusion is avoided. Mrs. Hollenbach will get a cost estimate for the survey, she projects the cost to be between $6,000 to $10,000 due to the size of the survey area. The Board liked the idea of installing path signage and discussed ways to make the signs informative but not offensive or invasive to bordering property owners. The Board agreed that after discussing the project with Mr. Lloyd, property owners who border the stream corridor/project area should be invited to a meeting to discuss the Management Plan.

July Meeting Cancelled
The Board agreed to cancel the July 2010 meeting. Mrs. Hollenbach will advertise the meeting has been cancelled.

EVENTS:
Maidencreek Ball Club (Tee-ball/Coach-Pitch)
Kim Rossetti reported that Brian Felker's photo-day schedule is set not to conflict with either the Car Show or Community Day traffic. Judy Halteman has agreed to take the team photos. Giorgio will be sending their photographer for the league photo. The end of the year give-a-way will be a water bottle with the Maidencreek Park and Recreation logo.

Community Day/Car Show
The 2010 Community Day/ Car Show is scheduled for Saturday, June 5th.

The Board reviewed the event schedule and vendor locations. The Car Show set up will be from 9am-11am with registration beginning at 11am. Car Show registrant parking will be on a first-come basis with the first row being placed on the macadam lot and that line will be used to align the subsequent rows along the grass.

Community Day set up will take place immediately after the car show registration is completed. Vendors who need electric hook-up will be set in between the pavilion and electric pole. Vendors without tents will be placed around the edges of the pavilion. The Road Crew will line the picnic tables in the center of the pavilion to provide a common eating area.

The Ozzy's inflatable rides will be set on the basketball court. The Tricycle races and tractor pull will be set up on the macadam parking area. The DJ will set up under the front end of the pavilion, toward the parking lot, the Girl Scouts will run the foam craft station and the Park and Recreation Board members and volunteers will run the Big Wheel.

The fireworks will be set up just above the lower baseball field at 6:30pm. The area will be cordoned off prior to the Community Day event. Fireworks are scheduled to be set off at 9pm. Members of the attending Fire Companies and Park and Recreation Board will monitor the cordoned off areas to keep spectators out of the clearance zone during the display.

ADJOURNMENT

Having no further business, Heather Quillman made a motion to adjourn the meeting, seconded by David Anspach. All voted in favor. The motion passed unanimously.

The meeting adjourned at 8:10 PM.
The July meeting has been cancelled. The next meeting will be on Thursday, August 5, 2010, 7:00pm.

Respectfully Submitted,

Kimberly Rossetti
Recording Secretary

Diane E. Hollenbach
Township Manager/Secretary

cc: Park & Recreation Board
Board of Supervisors
Mark Kitzmiller, Systems Design Engineering, Inc.
Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Township Manager
Zoning Hearing Board
Paul Herbein, Zoning Hearing Board Solicitor
Patrick Donovan, Maidencreek Township Authority General Manager
JoAnn Schaeffer, Maidencreek Township Authority Secretary
Robert Hobaugh Jr., Esq., Stevens & Lee, MTA Solicitor
Greg Unger, Systems Design Engineering, Inc., MTA Engineer
Barbara Hassler, Tax Collector
Daniel Miller, Blandon Fire Company Chief
Chief Scott W. Eaken, Northern Berks Regional Police
Thomas Unger, Systems Design Engineering, Inc