MAIDENCREEK TOWNSHIP AUTHORITY
September 9, 2010
MEETING MINUTES

Attending Board Members: Robert Shinn, Earl Rothermel, Donald Keim, Pat Hecker. and Ken Schnader.

Also attending: Robert Hobaugh, Stevens & Lee, Greg Unger of SDE, Diane Hollenbach, Manager of Maidencreek Township, Patrick Donovan, General Manager and Tammy Deysher as recording secretary.

Mr. Shinn called the September 8, 2010 meeting of the Maidencreek Township Authority to order at 6:00 PM at the Maidencreek Township municipal building.

PUBLIC COMMENT

NONE

PLAN REVIEW STATUS -

Excelsior Industrial Park Dedication – No update at this time.

Crossings at Maidencreek – The Developer has started on Phase I.

DEVELOPMENT CLOSE OUT STATUS

Schmura Bookstore Change of Use – Mr. Donovan advised Mr. Schmura would like his escrow back.

A motion was mady by Earl Rothermel, seconded by Donald Keim to close out the Schmura escrow and release the funds. All members present voted “Aye.” Motion carried.

Melrose Place – Mr. Unger advised there will be a meeting with himself, Mr. Donovan and Mr. Hobaugh to attempt to close files on Melrose Place, Meadowbrook and Village at Maidencreek. Mr. Unger will help go over a list of all items that will need to be accomplished to do so. There will be an update at next month’s meeting.

APPROVAL OF MINUTES

A motion was made by Earl Rothermel, seconded by Pat Hecker to approve the August 11, 2010 minutes of the Maidencreek Township Authority meeting. All members present voted “Aye.” Motion carried.

NEW BUSINESS

1. **Pension Plan Action –**
   - **A.** Appoint a Pension Plan Administrator

A motion was made by Ken Schnader, seconded by Pat Hecker to re-appoint Earl Rothermel as the Pension Plan Administrator. All members present voted "Aye." Motion carried.

B. Approve MMO Obligation for the year 2011

A motion was made by Earl Rothermel, seconded by Ken Schnader to approve the MMO Obligation for the year 2011. All members present voted "Aye." Motion carried.

2. TT Water Tank – Mr. Donovan provided pictures of the TT water tank's appearance. Mr. Donovan would like to put out bid's to have the tank repaired.

A motion was made by Earl Rothermel, seconded by Ken Schnader to authorize Mr. Donovan to bid the tank repairs and take the lowest quote. All members present voted "Aye." Motion carried.

LEAK REDUCTION

286 Longleaf Drive – Mr. Shinn would like the customer to show that the leak has been fixed providing a receipt and the Board will review this again at next month's meeting to grant the request.

SOLICITOR'S REPORT

Mr. Hobaugh submitted a written report.

ENGINEER'S REPORT

No written report submitted.

Mr. Unger advised the Scada project is coming along very well and running smoothly.

Mr. Unger also advised at this time Well 2 is offline for the moment.

MANAGER'S REPORT

Mr. Donovan submitted a written report.

Mr. Donovan advised he received a letter from DEP requesting that MTA cleans up some debris around the dam.

PAYMENT OF BILLS

A motion was made by Ken Schnader, seconded by Earl Rothermel to pay all the bills at once and Donald Keim, seconded by Pat Hecker made a motion to pay

the bills and to approve inter-account transfers, the payment of the August 2010 after meeting checks and the September 2010 Bill List in the amount of $64,828.69 and also the additional September 2010 Bill List submitted at the 9-8-10 meeting in the amount of $21,164.82 to approve the payment of the following from the Review Fee Accounts or billed directly to the Developer: the engineer's reimbursable expenses of $2,572.10, the solicitor's reimbursable expenses of $1,396.03. All members present voted, "Aye." Motion carried.

EXECUTIVE SESSION

An executive session was called to order at 6:45 PM to discuss personnel issues.

RECONVENED

The Chairman reconvened the meeting at 7:14 PM.

A motion was made by Earl Rothermel, seconded by Ken Schnader to authorize the Solicitor to prepare a draft employment contract for the General Manager to be reviewed by the Board at the October Board meeting. All Members present voted "Aye." Motion carried.

A motion was made by Earl Rothermel, seconded by Ken Schnader to authorize the Solicitor to perform a review of the Authority's pension plan. All Members present voted "Aye." Motion carried.

ADJOURNMENT

A motion was made by Earl Rothermel, seconded by Donald Keim to adjourn the meeting at 7:21 PM.

Minutes are subject to change prior to the approval of the Maidencreek Township Authority.

Tammy L Deysher, Assistant Office Administrator – September 8, 2010

CC:

Authority Board	Board of Supervisors
Patrick Donovan	Planning Commission
SDE Inc.	Roland & Schlegel
Stevens & Lee	Maidencreek Township
Kosmerl & Co	Ontelaunee Township
JoAnn Schaeffer	Plant Operators