MAIDENCREEK TOWNSHIP
PARK AND RECREATION BOARD MEETING
Regular Meeting December 2, 2010

Attending: Hether Quillman, Chairperson; David Anspach; Brian Felker; Robert Ramsey; Kim Rossetti- Recording Secretary, Diane Hollenbach- Township Manager

Guests: Joseph Rudderow III - Township Supervisor

Hether Quillman called the meeting to order at 7:00 PM.

APPROVAL OF PRIOR MEETING MINUTES:

Brian Felker made a motion to approve the November 4, 2010 Regular Meeting minutes, seconded by Robert Ramsey. Hearing no questions, all voted in favor. The motion passed unanimously.

MANAGER/TREASURER'S REPORT:

The Board reviewed the Manager/Treasurer's report. Mrs. Diane Hollenbach stated that things are slow now but believes there may be a rush in building permit applications in December. A new PA law goes into effect in January concerning additional requirements for new construction.

Mrs. Hollenbach confirmed that no changes have been made to the Park and Recreation funding or budget. The Community Park bathroom project will resume in 2011. The Supervisors have tabled the decision on the Community Park fireworks until after the new year.

The Board reviewed correspondence from Mr. John Buzzar, PA Fish and Boat Commission. Mr. Buzzar is asking for approximately $3,000 in materials for the Adopt a Stream project. Mr. Buzzar noted that in order to be reimbursed by the Fish and Boat Commission, the purchases would need to be made by year's end. The items needed are: oak boards, rebar, nails, and stone.

Motion:
Robert Ramsey made a motion to recommend the Board of Supervisors approve the purchase of up to $3,000 in materials for the Adopt a Stream project, seconded by David Anspach. Hearing no questions, all voted in favor. The motion passed unanimously.

Motion:
David Anspach made a motion to approve the Manager/Treasurer's report, seconded by Robert Ramsey. Hearing no questions, all voted in favor. The motion passed unanimously.

ENGINEER'S REPORT:

None

OLD BUSINESS:

None

NEW BUSINESS:

Annual Report
The Board reviewed the Annual Report, prepared by Mrs. Hollenbach. The Board approved and signed the report.

Reorganization Discussion- Meetings & Officers
The Board discussed the 2011 meeting dates and locations. The Board will attend a Regional Park and Recreation class at Albright College on April 7, 2011. The Board agreed to hold the June 2nd meeting at the Maidencreek Community Park as preparation for the June 4th Community Day event. The Board agreed to there would be no regular meeting in April or July.

> **Motion**:
> Robert Ramsey made a motion to set the 2011 meeting dates on the first Thursday of the month, starting at 7pm on the following dates: January 6, February 3, March 3, May 5, June 2: location- Community Park, August 4, September 1, October 6, November 3, and December 1, seconded by David Anspach. Hearing no questions, all voted in favor. The motion passed unanimously.

Five Year Plan
The Board reviewed and approved the Five Year Plan as written.

Correspondence
The Board reviewed a message from a resident requesting permission to hold a charity concert at The Blandon Fire Company Park. The Board had some concerns with the initial request as it provided very limited information. The Board asked Mrs. Hollenbach to request a detailed plan for the event as well as a certificate of insurance.

Playground Report
Mrs. Hollenbach provided the Board with a copy of a Playground Safety Report that SDE used when they inspected the Cornerstone Tot Lot. The Township Road Crew will now use this report when they inspect the Township parks and equipment.

PUBLIC COMMENTS:
Mr. Joseph Rudderow wanted to clarify the mowing issue along the Willow Creek open space. The Board had already agreed to limit the mowing in this area several months ago at the recommendation of the PA Fish and Boat Commission and Berks County Conservancy. However, no formal motion and recommendation was made to the Board of Supervisors. The Board discussed several areas where mowed paths could be considered. The Board would like to have a mowed path from bridge to bridge, to and from Cornerstone Drive to Faith Drive, to encourage use of the recreational facilities.

> **Motion:**
> Robert Ramsey made a motion to recommend the Board of Supervisors limit the amount of mowing along the Willow Creek open space based on the PA Fish and Boat Commission's recommendation for maintenance and care of the riparian areas included in the Willow Creek Open Space Reclamation Project, seconded by David Anspach. Hearing no questions, all voted in favor. The motion passed unanimously.

Mr. Rudderow also wanted to formally thank the members of the Park and Recreation Board for their time and service to the Township. The Board thanked him for his recognition.

ADJOURNMENT

Having no further business, Robert Ramsey made a motion to adjourn the meeting, seconded by David Anspach. All voted in favor. The motion passed unanimously.

The meeting adjourned at 8:15 PM.
The next meeting will be on Thursday, January 6, 2010, 7:00pm.

Respectfully Submitted,

Kimberly Rossetti
Recording Secretary

Diane E. Hollenbach
Township Manager/Secretary

cc: Park & Recreation Board
Board of Supervisors
Mark Kitzmiller, Systems Design Engineering, Inc.
Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Township Manager
Zoning Hearing Board
Paul Herbein, Zoning Hearing Board Solicitor
Patrick Donovan, Maidencreek Township Authority General Manager
JoAnn Schaeffer, Maidencreek Township Authority Secretary
Robert Hobaugh Jr., Esq., Stevens & Lee, MTA Solicitor
Greg Unger, Systems Design Engineering, Inc., MTA Engineer
Barbara Hassler, Tax Collector
Daniel Miller, Blandon Fire Company Chief
Chief Scott W. Eaken, Northern Berks Regional Police
Thomas Unger, Systems Design Engineering, Inc.