MAIDENCREEK TOWNSHIP
PARK AND RECREATION BOARD MEETING
Regular Meeting March 3, 2011

Attending: Hether Quillman; David Anspach; Robert Ramsey; Brian Felker; Diane Hollenbach- Township Manager; Tom Unger- Township Engineer, SDE; Bridgit Murphy- SDE; Kim Rossetti- Recording Secretary

Hether Quillman called the regular meeting to order at 7:05 PM.

APPROVAL OF PRIOR MEETING MINUTES:

David Anspach made a motion to approve the minutes of the February 3, 2011 regular meeting, seconded by Brian Felker. Hearing no questions, all voted in favor; the motion passed.

MANAGER/TREASURER'S REPORT:

The Board reviewed the Manager/Treasurer's report. Diane Hollenbach advised the Board that a Fee in Lieu deposit was made and the tax money should start coming in. The hockey nets and goals were purchased for the Cornerstone location, the road crew installed the park signs at the Cornerstone and Faith Drive Parks, new letters were purchased for the portable notice sign and light bulbs were replaced at the Blandon Ball Field.

Work on the Willow Creek Stream Improvement Project will begin on June 20th under the direction of the PA Fish and Boat. The Willow Creek should be stocked with trout in the near future, the date was unknown. Larry Lloyd, with the Berks County Conservancy, is currently working on the Township Open Space Management Plan.

Mrs. Hollenbach presented an idea for a structure enclosing the porta-potties in Community Park. The Board discussed various options, locations, bases (concrete slab or gravel), and whether to include sides and/or a back. The porta-potties would be anchored to the structure to help prevent vandalism. The Road Crew employees would build the structure. The porta-potties would be used when additional bathroom facilities are needed and during the winter when the permanent facilities are closed.

Motion:

Robert Ramsey made a motion to approve the Manager/Treasurer's report, seconded by David Anspach. Hearing no questions, all voted in favor; the motion passed.

ENGINEER'S REPORT:

Tom Unger, Township Engineer presented the Board with an alternative to the pre-cast bathroom structures that have been reviewed. Mr. Unger stated that at the February Board of Supervisors meeting, the Supervisors expressed concerns with the project costs. Mr. Unger confirmed that he had been authorized to go compile the bid specifications for the pre-cast option, but was to review other alternatives.

Mr. Unger proposed building the bathroom/storage area/concession structure under the pavilion. This option would reduce project costs, as it would use the existing concrete base and roof. The utilities would be run into the storage/utility area between the two bathrooms. He believed the Road Crew would be able to do most of the construction work. He suggested the structure be built with metal studs, cement Hardie Board on the outside and inside using fiberglass composite panels that are supposed to have a graffiti proof coating. Mr. Unger roughly estimated the cost of this project to be between $50,000-$60,000.

The Board reviewed and discussed this recommendation in detail. The Board made suggestions for location under the pavilion, door placement, size, layout of the bathrooms, storage and concession areas, and entranceway with sidewalk access. Mr. Unger will change and prepare the plans in time to present them at the next Board of Supervisors meeting.

Porta-Potty & Dumpster Area- Community Park
The Board discussed placing a fenced in dumpster area near where the current shed is located. During events when the pavilion is reserved, the trashcans are not adequate for the amount of trash that is accumulated. The area would have a concrete base with curbing to prevent run-off from entering the stream. The Board considered combining the dumpster area with the Porta-Potty structure. Brigit Murphy, with SDE, will work on plans for the next meeting.

PUBLIC COMMENTS:
None.

OLD BUSINESS:
T-Ball
Brian Felker advised the Board that the registration forms have been coming in. He sent shirt and hat bid specifications to many local vendors, but had only two responses. Mr. Felker reviewed the two quotes and the Board agreed to use Geist Sporting Goods for uniforms and spirit wear.

NEW BUSINESS:
Purchases- Mulch, Soccer Goals, Infield Mix
Mrs. Hollenbach provided the Board with quotes for playground mulch and recommend purchasing 60 cubic yards.

> **Motion:**
> David Anspach made a motion to recommend the Board of Supervisors authorize the purchase of 60 cubic yards of playground mulch from General Recreation, seconded by Robert Ramsey. Hearing no questions, all voted in favor; the motion passed.

Mrs. Hollenbach recommended purchasing soccer goals for the open area at Cornerstone Tot Lot based on residents suggestions. The Board agreed this would be a nice addition to the area and recommended purchasing soccer goals for the open space at Ontelaunee Heights. The Board discussed and agreed that the goals/fields would not be lined and would not be able to be reserved; they are intended for recreational use.

> **Motion:**
> Robert Ramsey made a motion to recommend the Board of Supervisors authorize the purchase of 2 sets of soccer goals, seconded by Brian Felker. Hearing no questions, all voted in favor; the motion passed.

Mrs. Hollenbach stated that the baseball field at Ontelaunee Heights is in bad shape and needs to be re-done. The Road Crew will be able to handle the work. The in-field mix will be purchased by the truckload until the area is complete. An additional truckload will be purchased for use at the two Community Park fields.

Outdoor Exercise Equipment
The Board reviewed an Energi Total Body Fitness System sales brochure. Mrs. Hollenbach stated that these exercise stations are less expensive that other vendors that were previously reviewed. The Board discussed the various equipment models and recommended purchasing 2 of them: Station 2- Pulling Back Angle Bar & Hurdle Exercises and Station 4- Power & Agility Step Exercises. The stations would be placed around the walking trail in Community Park. Depending on the use and community response, the Board will consider purchasing additional stations in the future.

> **Motion:**
> David Anspach made a motion to recommend the Board of Supervisors authorize the purchase of Energi Total Body Fitness System Stations 2 and 4 for installation in Community Park, seconded by Robert Ramsey. Hearing no questions, all voted in favor; the motion passed

Playground Safety Report
The Board reviewed the Playground Inspection Report completed by the Road Crew Foreman. Mrs. Hollenbach advised the Board that there is an issue with the suspension bridge on the Blandon Fire Company playground equipment. The replacement parts are no longer made and the Road Crew is unsure if they will be able to find parts that would be adequate for the repair. The Board agreed that if the structure could not be safely repaired it should be considered for removal.
The Board also agreed with the foreman's recommendation to polyurethane the poles on the pavilion.

ADJOURNMENT
Having no further business, Robert Ramsey made a motion to adjourn the meeting, seconded by Brian Felker. Hearing no questions, all voted in favor; the motion passed.

The meeting adjourned at 8:45 PM.
The next meeting will be on Thursday, May 5, 2011, 7:00pm.

Respectfully Submitted,

Kimberly Rossetti
Recording Secretary

Diane E. Hollenbach
Township Manager/Secretary

cc: Park & Recreation Board
Board of Supervisors
Mark Kitzmiller, Systems Design Engineering, Inc.
Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Township Manager
Zoning Hearing Board
Patrick Donovan, Maidencreek Township Authority General Manager
JoAnn Schaeffer, Maidencreek Township Authority Secretary
Robert Hobaugh Jr., Esq., Stevens & Lee, MTA Solicitor
Greg Unger, Systems Design Engineering, Inc., MTA Engineer
Barbara Hassler, Tax Collector
Daniel Miller, Blandon Fire Company Chief
Chief Scott W. Eaken, Northern Berks Regional Police

Paul Herbein, Zoning Hearing Board Solicitor

Thomas Unger, Systems Design Engineering, Inc.