MAIDENCREEK TOWNSHIP
PARK AND RECREATION BOARD MEETING
Regular Meeting July 12, 2011

Attending: David Anspach, Robert Ramsey; Brian Felker; Diane Hollenbach- Township Manager; Kim Rossetti- Recording Secretary; John Watkins- Watkins Architect; Matt Davenport- Watkins Architect

Guests: Roy Timpe- Maidencreek Township Supervisor

David Anspach called the Regular meeting to order at 7:05 PM.

APPROVAL OF PRIOR MEETING MINUTES:

Robert Ramsey made a motion to approve the minutes of the June 2, 2011 Regular meeting, seconded by Brian Felker. Hearing no questions, the motion passed unanimously.

MANAGER/TREASURER'S REPORT:

The Board reviewed the Manager/Treasurer's report. Diane Hollenbach advised the Board that the first phase of the Willow Creek Stream Project worked out very well. During this two-week phase, half of the habitats were installed under the direction of the PA Fish and Boat Commission.

Mrs. Hollenbach stated that since preparing her report, there has been reported vandalism at various locations. Graffiti was reported on the Community Park walking trails, trees and at the Cornerstone lot; the police have been notified. Most of the graffiti was able to be cleaned and/or painted over. The Community Park porta-potties were also filled with stones; Bailey's has been notified.

Mrs. Hollenbach reported that the signs for Community Park and Ontelaunee Heights have been ordered and will be installed when delivered. The Road Crew installed the benches at the Cornerstone Drive and Wyatt Drive lots and mulched the playgrounds. She also stated that residents have been coming in to purchase the discounted recreation tickets.

Motion:

Brian Felker made a motion to approve the Manager/Treasurer's report, seconded by Robert Ramsey. Hearing no questions, the motion passed unanimously.

PUBLIC COMMENTS:

Roy Timpe, Towship Supervisor, discussed ideas for the YMCA summer playground program. Mr. Timpe and the Board had a lengthy discussion regarding the use of Township resources and requested the Board members encourage and support a community group that may form to raise funds to continue the program in the future. The Board advised Mr. Timpe that they are in favor of having the program continue in the Township, having the YMCA use Township park space and some office staff time for coordination, but felt that Mr. Brett Mayer and the YMCA organization should be responsible for raising the funds for its summer playground program, not Township employees. The Board will support and provide fundraising ideas to any parent organizer/group that comes forward. Mr. Timpe suggested notifying camp parents, now, of the need to organize funding. Mr. Timpe and Mrs. Hollenbach will create a notice for Mr. Mayer to send home with the campers before the program ends for the season.

ENGINEER'S REPORT:

John Watkins and Matt Davenport, of Watkins Architects, presented the Board with plan concepts and suggestions that could be easily modified. Mr. Watkins, Mr. Davenport and the Board had a lengthy discussion regarding the placement of the structure, interior design, storage requirements and bathroom fixture choices.

The Board prefers the bathroom doors be placed so they are visible for police patrols in the parking lot. The Board prefers the bathrooms be placed aside of the pavilion, in the swale area, with the bathroom doors facing toward the new parking lot. With this orientation, the Board believes the residents will not have to walk through the pavilion, or disturb an event under the pavilion, in order to use the restrooms.

The storage area would have to be at least as large as the current shed. It will need to store a mower, drag screen, drum roller, lime, field liner and baseball equipment. The additional storage area can be outfitted for use as a concession stand at a later date, but would have the doors and roll-up windows installed during construction. The structure will be block-built (inside and out) with steel doors and high abuse lighting. The use of skylights and stainless vs. porcelain bathroom fixtures were discussed. Mr. Watkins will provide the cost difference between the two for discussion at the next meeting

Mr. Watkins will take the Boards requests for changes and revise the plans for review at the next meeting.

OLD BUSINESS:

Field Assignments

The Board discussed ways to avoid the practice/game field time conflicts that have occurred the last few years between the groups/organizations that share Township field time. Mr. Brian Felker recommended requiring all groups/organizations requesting field time sign a contract acknowledging field assignments. The contract will include a provision that if members of a group/organization were found using a field at a time reserved by another group/organization, their group/organization would incur reduced field time and/or field access for the remainder of the season. Mrs. Hollenbach stated that she will have a draft copy of the contact available for review at the next meeting.

Community Park Basketball Area

The Board reviewed three quotes for fencing. Fehl's Home and Garden had the lowest quote. The Board reviewed the fence design and would like to keep the transom but remove the gate to keep it an open walkway to the parking area.

> **Motion:**
> Robert Ramsey made a motion to recommend the Board of Supervisors approve the purchase and installation of a 144" high chain link fence at the Community Park Basketball Court, with a cost not to exceed $5,300 as quoted by Fehl's Home and Garden, seconded by Kim Rossetti. Hearing no questions, the motion passed unanimously.

Willow Creek Stream Project

Mrs. Hollenbach stated that the work went very well. The Road Crew will be installing the remaining boulders in the creek-bed. The next phase, to begin in October, will include planting approximately 750 6'-8' trees in the open space. Most of the grant money will be used to purchase the trees. The Road Crew will be digging the holes with volunteers (Trout Unlimited, Maidencreek Watershed, etc.) installing the trees.

Mrs. Hollenbach stated she spoke about the project at a grant presentation for the Schuylkill River Heritage Association. She provided the Board members with copies of the presentation packet. The Board will discuss ways to mark the property lines between resident's properties and the open space at a future meeting.

NEW BUSINESS:

Berks County Conservancy Membership

The Board would like to support the Berks County Conservancy by joining the organization. The BCC has provided resources and assistance for the Township's Willow Creek Stream Project.

Motion:

Kim Rossetti made a motion to join the Berks County Conservancy with a membership donation of $500 (Watershed Circle Level), seconded by Brian Felker. Hearing no questions, the motion passed unanimously.

Maidencreek Township Authority Land Use

The Board discussed the possibility of using the MTA land located on Hoch Road for recreational activities. The Board requested Mrs. Hollenbach speak with Mr. Patrick Donovan regarding this.

Township Playgrounds

The Board discussed what could be done about the separation of the playground tiles at the Community Park play structure. Mrs. Hollenbach will contact Mr. Paul Grim of Little Tykes, the vendor who supplied the equipment, for his recommendation. The Board would also like the Road Crew to remove the sandbox at the Blandon Fire Company lot and mulch over the area.

ADJOURNMENT

Having no further business, Robert Ramsey made a motion to adjourn the meeting, seconded by Brian Felker. Hearing no questions, the motion passed unanimously.

The meeting adjourned at 8:45 PM.
The next meeting will be Thursday, August 4, 2011, 7:00pm.

Respectfully Submitted,

Kimberly Rossetti
Recording Secretary

Diane E. Hollenbach
Township Manager/Secretary

cc: Park & Recreation Board
Board of Supervisors
Mark Kitzmiller, Systems Design Engineering, Inc.
Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Township Manager
Zoning Hearing Board
Paul Herbein, Zoning Hearing Board Solicitor
Patrick Donovan, Maidencreek Township Authority General Manager
JoAnn Schaeffer, Maidencreek Township Authority Secretary
Robert Hobaugh Jr., Esq., Stevens & Lee, MTA Solicitor
Greg Unger, Systems Design Engineering, Inc., MTA Engineer
Barbara Hassler, Tax Collector
Daniel Miller, Blandon Fire Company Chief
Chief Scott W. Eaken, Northern Berks Regional Police
Thomas Unger, Systems Design Engineering, Inc.