MAIDENCREEK TOWNSHIP
PARK AND RECREATION BOARD MEETING
Regular Meeting August 4, 2011

Attending: Hether Quillman, David Anspach, Robert Ramsey; Brian Felker; Diane Hollenbach- Township Manager; Kim Rossetti- Recording Secretary; John Watkins- Watkins Architect; Matt Davenport- Watkins Architect

Hether Quillman called the Regular meeting to order at 6:58 PM.

APPROVAL OF PRIOR MEETING MINUTES:

David Anspach made a motion to approve the minutes of the July 12, 2011 Regular meeting, seconded by Robert Ramsey. Hearing no questions, the motion passed unanimously.

MANAGER/TREASURER'S REPORT:

The Board reviewed the Manager/Treasurer's report. Mrs. Hollenbach stated that the $25,000 repayment from the general fund should occur in the next month or two. She reported that there has been an ongoing problem with graffiti in the township. The most recent area to be vandalized was the Community Park shed. The Road Crew cleaned and/or painted over the graffiti areas and has installed the two exercise equipment stations. Fehl's Home and Garden installed the fencing around the basketball court and deducted $200 from the final price since the transom was not needed.

Motion:

David Anspach made a motion to approve the Manager/Treasurer's report, seconded by Robert Ramsey. Hearing no questions, the motion passed unanimously.

PUBLIC COMMENTS:

Brett Mayer, of the Tri-Valley YMCA, was to address the Board. Mr. Mayer was not in attendance.

ENGINEER'S REPORT:

John Watkins and Matt Davenport, of Watkins Architects, presented the Board with the preliminary set of drawings. Mr. Watkins, Mr. Davenport and the Board had a lengthy discussion regarding the layout and design of the structure. The concrete base of the bathroom will be connected to the existing pavilion base with an expansion joint. There will be a gap of a few feet between the two structures roofs with a roof overhang from the concession area to the pavilion. Mr. Watkins recommended shifting the bathroom structure out 3-5' for a more defined separation between the two and to allow more natural light. The Board agreed with this recommendation.

Mr. Watkins told the Board that he is working on a similar project in Tilden Township, that 17 contractors submitted bids and based on this, he can make a close project cost estimate, once the final specifications are known. He stated the biggest pricing difference for this project would be between using standard fixtures or high impact/vandal resistant. The bid can be written for a base bid with standard fixtures including an add estimate for high impact/vandal resistant fixtures.

The Board is very pleased with the designs presented by Mr. Watkins and Mr. Davenport.

Motion:

Robert Ramsey made a motion to recommend the Board of Supervisors approve the Community Park Restroom plan, as designed by Watkins Architect, and start the bid process, seconded by David Anspach. Hearing no questions, the motion passed unanimously.

OLD BUSINESS:

Field Assignment Contract Draft

The Board reviewed and approved the draft Parks, Facilities and Fields Use Policy. The Board feels having a written policy/contract is necessary since so many organizations, Township Residents and Non-Residents, have been requesting to use the Township facilities.

Motion:

Brian Felker made a motion to recommend the Board of Supervisors adopt the new Parks, Facilities and Fields Use Policy, seconded by Robert Ramsey. Hearing no questions, the motion passed unanimously.

Maidencreek Township Authority Land Use

Mrs. Hollenbach advised the Board that the Maidencreek Township Authority would discuss this matter at their August 10, 2011 meeting.

Ball Field Repairs

Robert Ramsey recommended repairing one ball field per year. The Board will discuss this further at a future meeting.

NEW BUSINESS:

Fire Company Tractor Show and Pull

The Blandon Fire Company will be sponsoring a Tractor Show and Pull at the Blandon Fire Company fields on September 11, 2011. The Park and Recreation Board is not involved in this activity, no action is needed by the Board

ADJOURNMENT

Having no further business, Robert Ramsey made a motion to adjourn the meeting, seconded by David Anspach. Hearing no questions, the motion passed unanimously.

The meeting adjourned at 8:21 PM.
The next meeting will be Thursday, August 4, 2011, 7:00pm.

Respectfully Submitted,

Kimberly Rossetti
Recording Secretary

Diane E. Hollenbach
Township Manager/Secretary

cc: Park & Recreation Board
Board of Supervisors
John Watkins, Watkins Architect
Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Township Manager
Zoning Hearing Board
Paul Herbein, Zoning Hearing Board Solicitor
Patrick Donovan, Maidencreek Township Authority General Manager
JoAnn Schaeffer, Maidencreek Township Authority Secretary
Robert Hobaugh Jr., Esq., Stevens & Lee, MTA Solicitor
Greg Unger, Systems Design Engineering, Inc., MTA Engineer
Barbara Hassler, Tax Collector
Daniel Miller, Blandon Fire Company Chief
Chief Scott W. Eaken, Northern Berks Regional Police
Thomas Unger, Systems Design Engineering, Inc.