MAIDENCREEK TOWNSHIP
PARK AND RECREATION BOARD MEETING
Regular Meeting September 1, 2011

Attending: Hether Quillman, David Anspach, Robert Ramsey; Brian Felker;
Diane Hollenbach- Township Manager; Kim Rossetti- Recording Secretary

Hether Quillman called the Regular meeting to order at 7:07 PM.

APPROVAL OF PRIOR MEETING MINUTES:
David Anspach made a motion to approve the minutes of the August 4, 2011 Regular meeting, seconded by Brian Felker. Hearing no questions, the motion passed unanimously.

MANAGER/TREASURER'S REPORT:
The Board reviewed the Manager/Treasurer's report. Mrs. Hollenbach stated that the $25,000 loan to the general fund has been repaid. She reported that two juveniles (11 and 13) responsible for some of the graffiti at the Blandon Fire Company were caught. They will be paying restitution. Mrs. Hollenbach announced that the Township was awarded a 3-year, $30,000, grant from the Schuylkill River National and State Heritage Area for the Willow Creek Stream Project. There will be a press event in Philadelphia on September 14th; Board members are welcome to attend.

Mrs. Hollenbach advised the Board that the Maidencreek Township Authority discussed the open space area at their August meeting. She said the Authority Board may consider a long time lease, but was not in favor of selling the property. The MTA solicitor will be reviewing the legality of leasing the property.

Mrs. Hollenbach reported that a resident is requesting a barrier along the front of Community Park, along Park Road. The Board agreed with this recommendation and believes a guide rail should be installed to prevent vehicles from leaving the roadway, going down the embankment into the park. Park Road is a State Road and PennDot will have to approve this project. Mrs. Hollenbach will contact PennDot to see if they will install a guiderail along the front of the park, similar to what they recently installed on the other side of the park entranceway.

Motion:
David Anspach made a motion to approve the Manager/Treasurer's report, seconded by Brian Felker. Hearing no questions, the motion passed unanimously.

PUBLIC COMMENTS:
None.

ENGINEER'S REPORT:

Community Park Bathroom Project

The engineer was not present. Mrs. Hollenbach advised the Board that the bids were available beginning August 29th and many companies have been requesting them. Today, September 1st, the Township received the building permit application and architectural drawings from Watkins Architects. Mrs. Hollenbach provided the Board with a copy of a memorandum from Watkins Architects, indicating that the bid specifications could be viewed on-line prior to requesting a bud package. The bids are scheduled to be opened on September 21st at 2pm at the Township Building and Watkins will be reviewing them. The Board of Supervisors will be meeting that same evening and the bids will be presented to them at that time.

OLD BUSINESS:

Willow Creek Stream Improvement Project

Mrs. Hollenbach advised the Board that the meadow was mowed because Mr. Larry Lloyd needed to mark the areas for the Road Crew to dig holes for the trees that will be planted next month.

The Board discussed the possibility of adding a permanent walkway along the stream. Some options discussed were macadam or composite board decking with long spikes. The Board would like to test a permanent walkway between the two bridges, the most heavily travelled areas. The Board will discuss this and how to mark the open space property lines at a subsequent meeting.

NEW BUSINESS:

2012 Budget/Project Discussion

The Board reviewed the Proposed 2012 Budget and 5-year plan. The Board would like to move up the Cornerstone and Faith Drive court maintenance projects to 2012, since those locations are heavily used. The Board would like to look into getting a discount by doing both projects at the same time. The Board would also like to add Security Lighting for the Faith Drive location, a band shell and park sign for Community Park and erosion repair around the walking bridges at Community Park, Cornerstone Drive and Faith Drive. At this time, the Board agreed to hold off on any improvements at the Blandon Fire Company.

The Board discussed adding the Park and Recreation Logo to the Park Road side of the soccer kick wall and sealing it with several thick layers of clear coat polyurethane. The Board would like to do this in the next 2-3 years. The Board also discussed organizing and overseeing a summer youth program for Township residents.

Mrs. Hollenbach advised the Board that the Berks County Sheriff's Department and Crime Alert Berks County have provided the Township with six (6) 'Ally Alligator' signs. These signs feature Ally Alligator and include safety tips and information for reporting vandalism. The Board discussed areas where they would like the signs installed.

The Board discussed the process for repairing the Township ball fields. Board members felt this may become a large project and agreed to work on one field per year. The Board discussed the proper procedures and agreed each field should be graded, screened, rolled, and then seeded, and that an engineering professional should be used to assure the proper grading. The Board would like to start with the upper field at Community Park.

ADJOURNMENT

Having no further business, David Anspach made a motion to adjourn the meeting, seconded by Robert Ramsey. Hearing no questions, the motion passed unanimously.

The meeting adjourned at 8:14 PM.

Hether Quillman reopened the meeting at 8:17 PM.

The Board discussed cancelling the December meeting due to scheduling conflicts and the likleyhood that a quorum will not be met.

> **Motion:**
> Robert Ramsey made a motion to cancel the December 1st meeting and advertise the cancellation, seconded by David Anspach. Hearing no questions, the motion passed unanimously.

The meeting adjourned at 8:18 PM.
The next meeting will be Thursday, October 6, 2011, 7:00pm.

Respectfully Submitted,

Kimberly Rossetti
Recording Secretary

Diane E. Hollenbach
Township Manager/Secretary

cc:
Park & Recreation Board
Board of Supervisors
John Watkins, Watkins Architect
Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Township Manager
Zoning Hearing Board
Paul Herbein, Zoning Hearing Board Solicitor
Patrick Donovan, Maidencreek Township Authority General Manager
JoAnn Schaeffer, Maidencreek Township Authority Secretary
Robert Hobaugh Jr., Esq., Stevens & Lee, MTA Solicitor
Greg Unger, Systems Design Engineering, Inc., MTA Engineer
Barbara Hassler, Tax Collector
Daniel Miller, Blandon Fire Company Chief
Chief Scott W. Eaken, Northern Berks Regional Police
Thomas Unger, Systems Design Engineering, Inc.