MAIDENCREEK TOWNSHIP AUTHORITY
October 12, 2011
MEETING MINUTES

Attending Board Members: Robert Shinn, Earl Rothermel, Marie Coraluzzi, Kim Rossetti and Pat Hecker.

Also Attending: Greg Unger & Tom Duffy from SDE, Bob Hobaugh, Solicitor for MTA, Patrick Donovan, Manager of Maidencreek Township Authority and Tammy Deysher, Office Administrator, Cody Rhoads, MTA and Diane Hollenbach, Township Manager.

Mr. Shinn called the October 12, 2011 meeting of the Maidencreek Township Authority to order at 6:00 PM at the Maidencreek Township municipal building.

PUBLIC COMMENT PERIOD

Mr. Cody Rhoads had requested to speak to the Board. This request is scheduled for an executive session at the end of the meeting.

PLAN REVIEW STATUS

Village at Summit Crest – No feedback to date.

DEVELOPMENT CLOSE OUT STATUS

Meadowbrook – Will release escrow within next couple of months.

Village at Maidencreek – Mr. Donovan presented a recommendation to the Board to partially release the existing letter of credit from $84,682.09 to $15,000.00. The Board would like to have the deed released at this location.

A motion was made by Kim Rossetti, seconded by Earl Rothermel to have the partial release of the letter of credit, conditional on Mr. Hobaugh being satisfied that all documents are received and in an acceptable form. All members present voted “Aye.” Motion carried.

Melrose Place – SDE and Stevens & Lee are working on getting close out issues resolved.

APPROVAL OF MINUTES

A motion was made by Earl Rothermel, seconded by Pat Hecker to approve the September 14, 2011 regular minutes of the Maidencreek Township Authority meeting as presented. Hearing no public comment, all members present voted, “Aye.” Motion carried.

NEW BUSINESS

Shut off List –

A motion was made by Kim Rossetti, seconded by Pat Hecker to approve the Shut Off List. All members present voted "Aye." Motion carried.

UNFINISHED BUSINESS

Park Road Apartments – The Board held a lengthy discussion on this matter. Kim Rossetti stated that the Board should grant the request because the request the customer was requesting was for a separate account. The other Board members believed that the record was clear on this matter and the landlord was given written notice on the intent of the Board in 2002.

A motion was made by Kim Rossetti to grant the leak request. The motion died due to a lack of a second.

A motion was made by Marie Coraluzzi, seconded by Pat Hecker to deny the leak request. All members present voted "Aye." Kim Rossetti voted "Nay." Motion carried.

LEAK REDUCTION

139 Cornerstone Drive –

A motion was made by Earl Rothermel, seconded by Marie Coraluzzi to approve a One Time Only Leak Request. All members present voted "Aye." Motion carried.

SOLICITOR'S REPORT

Mr. Hobaugh submitted a written report.

ENGINEER'S REPORT

Mr. Unger submitted a written report.

Mr. Unger advised the Board of a change order for Pagoda Electric in the amount of $7,716.89.

A motion was made by Earl Rothermel, seconded by Marie Coraluzzi to approve the change order. All members present voted "Aye." Motion carried.

AUTHORITY REPORT

Mr. Donovan submitted a written report.

PAYMENT OF BILLS

A motion was made by Earl Rothermel, seconded by Kim Rossetti to approve all bills at one time. All members present voted "Aye." Motion carried.

A motion was made by Marie Coraluzzi, seconded by Earl Rothermel to approve inter-account transfers, the payment of the September after meeting checks and the October 2011 Bill List in the amount of $79,863.77, the additional October 2011 Bill List submitted at the October meeting in the amount of $25,420.24, to approve the payment of the following from the Review Fee Accounts or billed directly to the Developer: the engineer's reimbursable expenses of $2,356.30, the solicitor's reimbursable expenses of $7,663.76. All members present voted "Aye." Motion carried.

EXECUTIVE SESSION

At 6:50 p.m. the Chair called for an executive session to discuss personnel matters.

In attendance were Board members Robert Shinn, Earl Rothermel, Pat Hecker, Marie Coraluzzi and Kim Rossetti, the General Manager Patrick Donovan and Solicitor Robert Hobaugh. At 7:12pm the Board invited employee, Cody Rhoads, into the Executive Session. Patrick Donovan and Cody Rhoads left the Executive Session at 7:40p.m.

At 7:42 p.m., the Board returned to its public meeting.

Earl Rothermel moved, Pat Hecker seconded and it passed unanimously to decline the request of David Funk for employment as Maidencreek Township Authority has no operator jobs open.

Kim Rossetti moved, Marie Coraluzzi seconded and it passed unanimously to give each Maidencreek Township Authority full-time employee a $0.60 per hour wage increase in 2012.

At 7:44 p.m the Chair advised Cody Rhoads and the General Manager Patrick Donovan that the Board will then resume the executive session to discuss personnel matters and later take action in open session.

At 8:20 p.m the Board resolved into its public meeting. Cody Rhoads entered the meeting. The General Manager had left the building.

Marie Coraluzzi moved, Pat Hecker seconded and it passed unanimously that the Board approves the personnel action discussed in executive session.

The Board reviewed its action with Cody Rhoads. The Chair said he would review that action later with the General Manager.

Note: Executive Session meeting minutes were prepared by Mr. Hobaugh.

ADJOURNMENT

A motion was made by Earl Rothermel, seconded by Marie Coraluzzi to adjourn the September 14, 2011 meeting at 6:25 p.m. All members present voted “Aye.” Motion carried.

Minutes are subject to change prior to the approval of the Maidencreek Township Authority.

Tammy L. Deysher, Recording Secretary – October 12, 2011

CC:

Authority Board	Board of Supervisors
Patrick Donovan	Planning Commission
SDE Inc.	Eugene Orlando
Stevens & Lee	Maidencreek Township
Kosmerl & Co	Ontelaunee Township
JoAnn Schaeffer	Plant Operators