MAIDENCREEK TOWNSHIP AUTHORITY
November 9, 2011
MEETING MINUTES

Attending Board Members: Robert Shinn, Earl Rothermel, Marie Coraluzzi, Kim Rossetti and Pat Hecker.

Also Attending: Greg Unger & Tom Duffy from SDE, Bob Hobaugh, Solicitor for MTA, Patrick Donovan, Manager of Maidencreek Township Authority and Tammy Deysher, Office Administrator, Cody Rhoads, MTA and Diane Hollenbach, Township Manager.

Mr. Shinn called the November 9, 2011 meeting of the Maidencreek Township Authority to order at 6:00 PM at the Maidencreek Township municipal building.

PUBLIC COMMENT PERIOD

None

PLAN REVIEW STATUS

Village at Summit Crest – No feedback to date.

DEVELOPMENT CLOSE OUT STATUS

Meadowbrook – Will release escrow within next couple of months.

Village at Maidencreek – Mr. Donovan advised $15,000.00 still remains for the letter of credit until all professional invoices are paid.

Melrose Place – SDE and Stevens & Lee are working on getting close out issues resolved.

APPROVAL OF MINUTES

A motion was made by Earl Rothermel, seconded by Marie Coraluzzi to approve the October 12, 2011 regular minutes of the Maidencreek Township Authority meeting as presented. Hearing no public comment, all members present voted, “Aye.” Motion carried.

NEW BUSINESS

Distribute 2012 Draft Budget to Board –

A special meeting will be held on November 22 at 10am to discuss in detail the 2012 draft budget.

Township’s Annual Christmas Party –

A motion was made by Earl Rothermel, seconded by Pat Hecker to donate $500.00 to the party that will be held on December 22, 2011 pending on the Township's decision to pay the other portion of the party. All members present voted "Aye." Motion carried.

UNFINISHED BUSINESS

Dollar General – Mr. Donovan advised the Board the Miller Construction Co. is planning on purchasing the old Aquabilities property. The original permit is no longer valid. Bob Hobaugh will review the permit application and come back to next month's meeting advising whether or not a new permit should be issued.

Progressive Discipline Policy – A meeting will be held on November 29, 2011 at 10am with the Personnel Committee to discuss the policy.

Leak Reduction Policy – Mr. Donovan will present a draft policy within the next few months for the Board's consideration.

LEAK REDUCTION

None

SOLICITOR'S REPORT

Mr. Hobaugh submitted a written report.

ENGINEER'S REPORT

Mr. Unger submitted a written report.

Mr. Unger advised the Board of a change order for Lisbon in the amount of $6,512.00.

A motion was made by Pat Hecker, seconded by Earl Rothermel to approve the change order for Lisbon in the amount of $6512.00. All members present voted "Aye." Motion carried.

AUTHORITY REPORT

Mr. Donovan submitted a written report.

PAYMENT OF BILLS

A motion was made by Marie Coraluzzi, seconded by Earl Rothermel to approve all bills at one time. All members present voted "Aye." Motion carried.

A motion was made by Marie Coraluzzi, seconded by Pat Hecker to approve inter-account transfers, the payment of the October after meeting checks and the November 2011 Bill List in the amount of $143,875.18, the additional November 2011 Bill List submitted at the November meeting in the amount of $29,744.04, to approve the payment of the following from the Review Fee Accounts or billed directly to the Developer: the engineer's reimbursable expenses of $419.02, the solicitor's reimbursable expenses of $0.00. All members present voted "Aye." Motion carried.

EXECUTIVE SESSION

At 6:54 p.m. the Chair called for an executive session to update Board on personnel matters. The Executive Session ended at 7:05PM. No Additional action was taken.

ADJOURNMENT

A motion was made by Earl Rothermel, seconded by Marie Coraluzzi to adjourn the meeting at 7:06PM.

Minutes are subject to change prior to the approval of the Maidencreek Township Authority.

Tammy L. Deysher, Recording Secretary – November 9, 2011

CC:	Authority Board	Board of Supervisors
	Patrick Donovan	Planning Commission
	SDE Inc.	Eugene Orlando
	Stevens & Lee	Maidencreek Township
	Kosmerl & Co	Ontelaunee Township
	JoAnn Schaeffer	Plant Operators