MAIDENCREEK TOWNSHIP AUTHORITY
December 14, 2011
MEETING MINUTES

Attending Board Members: Robert Shinn, Earl Rothermel, Marie Coraluzzi, Kim Rossetti and Pat Hecker.

Also Attending: Greg Unger & Tom Duffy from SDE, Bob Hobaugh, Solicitor for MTA, Patrick Donovan, Manager of Maidencreek Township Authority and Tammy Deysher, Office Administrator, and Cody Rhoads, MTA.

Mr. Shinn called the December 14, 2011 meeting of the Maidencreek Township Authority to order at 6:00 PM at the Maidencreek Township municipal building.

PUBLIC COMMENT PERIOD

None

PLAN REVIEW STATUS

Village at Summit Crest – No feedback to date.

DEVELOPMENT CLOSE OUT STATUS

Meadowbrook –

A motion was made by Earl Rothermel, seconded by Marie Coraluzzi to approve release of $5,000.00 escrow to Meadowbrook. All members present voted “Aye.” Motion carried.

Village at Maidencreek –

A motion was made by Earl Rothermel, seconded by Kim Rossetti to release $15,000.00 escrow under a conditional release that all professional invoices are paid. All members present voted “Aye.” Motion carried.

Melrose Place – SDE and Stevens & Lee are working on getting close out issues resolved.

APPROVAL OF MINUTES

A motion was made by Earl Rothermel, seconded by Pat Hecker to approve the November 9, 2011 regular minutes of the Maidencreek Township Authority meeting as presented. Hearing no public comment, all members present voted, “Aye.” Motion carried.

A motion was made by Kim Rossetti, seconded by Earl Rothermel to approve the November 22, 2011 Budget Meeting Minutes. All members present voted, “Aye.” Motion carried.

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NEW BUSINESS

Approve Resolution 01-12-2011 Dedication Resolution –

A motion was made by Marie Coraluzzi, seconded by Earl Rothermel to approve Resolution 01-12-2011 Dedication Resolution. All members present voted "Aye." Motion carried.

Approve 2012 Budget –

A motion was made by Marie Coraluzzi, seconded by Earl Rothermel to approve the Water 2012 Budget. All members present voted "Aye." Motion carried.

A motion was made by Marie Coraluzzi, seconded by Earl Rothermel to approve the Sewer 2012 Budget. All members present voted "Aye." Motion carried.

January Reorganization Meeting, Set the Meeting Date –

The Board declared January 11, 2012 to be the first meeting date. Direction was given by the Board to Tammy Deysher to advertise the date.

UNFINISHED BUSINESS

Progressive Discipline Policy – All Board members were given a copy of the new Progressive Discipline Policy to review. The next Board meeting action will be taken.

Permit Language – After much discussion between Board members and the Solicitor, the Board decided to leave the permits as they are now.

A motion was made by Marie Coraluzzi, seconded by Earl Rothermel to keep the permit language the same. All members present voted "Aye." Motion carried.

Leak Reduction Policy – Mr. Donovan will present a draft policy within the next few months for the Board's consideration.

Excelsior Dedication –

Mr. Donovan was directed by the Board to send a memo.

LEAK REDUCTION

1117 Park Road Giorgio Rental –

A motion was made by Marie Coraluzzi, seconded by Earl Rothermel to approve a ONE TIME LEAK REQUEST for 1117 Park Road. All members present voted "Aye." Motion carried.

SOLICITOR'S REPORT

Mr. Hobaugh submitted a written report.

ENGINEER'S REPORT

Mr. Unger submitted a written report.

AUTHORITY REPORT

Mr. Donovan submitted a written report.

Mr. Donovan advised the Board that Lords and Ladies are delinquent in paying their increase of tapping fees.

A motion was made by Kim Rossetti, seconded by Earl Rothermel to take the next step with Lords and Ladies for payment. All present voted "Aye." Motion carried.

PAYMENT OF BILLS

A motion was made by Marie Coraluzzi, seconded by Pat Hecker to approve all bills at one time. All members present voted "Aye." Motion carried.

A motion was made by Marie Coraluzzi, seconded by Earl Rothermel to approve inter-account transfers, the payment of the November after meeting checks and the December 2011 Bill List in the amount of $122,013.28, the additional December 2011 Bill List submitted at the December meeting in the amount of $14,459.00, to approve the payment of the following from the Review Fee Accounts or billed directly to the Developer: the engineer's reimbursable expenses of none, the solicitor's reimbursable expenses of $963.64. All members present voted "Aye." Motion carried.

EXECUTIVE SESSION

NONE

ADJOURNMENT

A motion was made by Earl Rothermel, seconded by Kim Rossetti to adjourn the meeting at 7:25PM.

Minutes are subject to change prior to the approval of the Maidencreek Township Authority.

Tammy L. Deysher, Recording Secretary – December 14, 2011

CC:	Authority Board	Board of Supervisors
	Patrick Donovan	Planning Commission
	SDE Inc.	Eugene Orlando
	Stevens & Lee	Maidencreek Township
	Kosmerl & Co	Ontelaunee Township
	JoAnn Schaeffer	Plant Operators