MAIDENCREEK TOWNSHIP AUTHORITY
February 6, 2012
MEETING MINUTES

Attending Board Members: Robert Shinn, Earl Rothermel and Kim Rossetti.

Also Attending: Tom Duffy from SDE, Bob Hobaugh, Solicitor for MTA, Patrick Donovan, Manager of Maidencreek Township Authority and Tammy Deysher, Office Administrator, Cody Rhoads, MTA and Diane Hollenbach, manager of Maidencreek Township.

Mr. Shinn called the February 6, 2012 meeting of the Maidencreek Township Authority to order at 6:00PM at the Maidencreek Township municipal building.

PUBLIC COMMENT PERIOD

None

PLAN REVIEW STATUS

Village at Summit Crest – No feedback to date.

DEVELOPMENT CLOSE OUT STATUS

Melrose Place – SDE and Stevens & Lee are working on getting close out issues resolved.

APPROVAL OF MINUTES

A motion was made by Earl Rothermel, seconded by Kim Rossetti to approve the January 11, 2012 regular minutes of the Maidencreek Township Authority meeting and the Reorganization minutes. Hearing no public comment, all members present voted, “Aye.” Motion carried.

NEW BUSINESS

Authorize the signing of the Berks County Cooperative Membership Agreement -

Mr. Donovan provided the Board with information about the advantages of having the Berks County Coop Membership Agreement.

A motion was made by Kim Rossetti, seconded by Earl Rothermel to appoint Patrick Donovan liason for the Cooperative. A motion was also mady by Earl Rothermel, seconded by Kim Rossetti to sign the Cooperative Agreement. All members present voted “Aye.” Motion carried.

Fire House Water Line –

Mr. Donovan advised the Board he would like to make some repairs to the water line at the Fire House. Mr. Donovan will get several bids to make the repairs.

Authorize SDE to perform a cross connection inspection at the Excelsior Brass Works –

A motion was made by Earl Rothermel, seconded by Kim Rossetti to allow SDE to make the necessary inspection to Excelsior Brass Works. All members present voted ”Aye.” Motion carried.

UNFINISHED BUSINESS

Progressive Discipline Policy – After much discussion, the Board proposed to have the Progressive Discipline Policy approved.

A motion was made by Earl Rothermel, seconded by Kim Rossetti to approve the Progressive Discipline Policy in a form of a resolution. All members present voted “Aye.” Motion carried.

Permit Language – This matter will be tabled till next month.

Leak Reduction Policy – This matter will be tabled till next month.

Excelsior Dedication – No action required.

LEAK REDUCTION

NONE

SOLICITOR’S REPORT

Mr. Hobaugh submitted a written report.

ENGINEER’S REPORT

Mr. Unger submitted a written report.

Mr. Unger advised the Board he is working on Chapter 94 and needs to have approval to move forward with the matter.

A motion was made by Earl Rothermel, seconded by Kim Rossetti to approve the Chapter 94 work being done by SDE. All members present voted “Aye.” Motion carried.

AUTHORITY REPORT

Mr. Donovan submitted a written report.

PAYMENT OF BILLS

A motion was made by Kim Rossetti, seconded by Earl Rothermel to approve all bills at one time. All members present voted "Aye." Motion carried.

A motion was made by Earl Rothermel, seconded by Kim Rossetti to approve inter-account transfers, the payment of the January after meeting checks and the February 2012 Bill List in the amount of $137,299.29, the additional February 2012 Bill List submitted at the January meeting in the amount of $13,695.86, to approve the payment of the following from the Review Fee Accounts or billed directly to the Developer: the engineer's reimbursable expenses of $335.80, the solicitor's reimbursable expenses of $330.50. All members present voted "Aye." Motion carried.

EXECUTIVE SESSION

NONE

ADJOURNMENT

A motion was made by Earl Rothermel, seconded by Kim Rossetti to adjourn the meeting at 6:56PM.

Minutes are subject to change prior to the approval of the Maidencreek Township Authority.

Tammy L. Deysher, Recording Secretary – February 6, 2012

CC:	Authority Board	Board of Supervisors
	Patrick Donovan	Planning Commission
	SDE Inc.	Eugene Orlando
	Stevens & Lee	Maidencreek Township
	Kosmerl & Co	Ontelaunee Township
	JoAnn Schaeffer	Plant Operators