MAIDENCREEK TOWNSHIP AUTHORITY
March 14, 2012
MEETING MINUTES

Attending Board Members: Robert Shinn, Earl Rothermel, Pat Hecker, Gary Saggio and Kim Rossetti.

Also Attending: Tom Duffy from SDE, Bob Hobaugh, Solicitor for MTA, Patrick Donovan, Manager of Maidencreek Township Authority and Tammy Deysher, Office Administrator and Diane Hollenbach, manager of Maidencreek Township.

Mr. Shinn called the March 14, 2012 meeting of the Maidencreek Township Authority to order at 6:00PM at the Maidencreek Township municipal building.

Mr. Gary Saggio took the Oath of Office.

PUBLIC COMMENT PERIOD

2011 Financial Audit to the Board – Mr. Kosmerl presented the 2011 Financial Audit to the Board. Mr. Kosmerl also made recommendations to put Sewer and Water financials as one and to put the Approved minutes and resolutions on MTA's web page.

A motion was made by Earl Rothermel, seconded by Pat Hecker to approve the 2011 Financial Audit. All members present voted "Aye." Motion carried.

A motion was made by Kim Rossetti, seconded by Earl Rothermel to post Approved minutes and Resolutions on the web site for MTA. All members present voted "Aye." Motion carried.

A motion was made by Earl Rothermel, seconded by Kim Rossetti to accept the engagement letter for Kosmerl and Company for the year 2012. All members present voted "Aye." Motion carried.

PLAN REVIEW STATUS

Village at Summit Crest – No feedback to date.

DEVELOPMENT CLOSE OUT STATUS

Melrose Place – No action required.

APPROVAL OF MINUTES

A motion was made by Kim Rossetti, seconded by Earl Rothermel to approve the March 14, 2012 regular minutes of the Maidencreek Township Authority meeting and the Reorganization minutes. Hearing no public comment, all members present voted, "Aye." Mr. Saggio obstained from the motion. Motion carried.

NEW BUSINESS

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Review Firehouse/Township Water Line Proposal – Mr. Donovan approached the Board with information concerning leaking water at the Firehouse. There has been numerous leaks at the Firehouse due to the line being bad, which MTA has given three leak reductions to the Firehouse already. Mr. Donovan advised he got estimates to repair the leak for $6600.00 and paving would be an additional $2400.00. After much discussion with the Board on the matter, the Board gave Mr. Donovan direction to contact the Firehouse to advise them MTA can longer give them another leak reduction if another should occur.

Review Proposal for replacement windows – Mr. Donovan advised the Board there is three windows at the Sewer Plant that need replacing. The total cost is $2290.00.

A motion was made by Earl Rothermel, seconded by Pat Hecker to approve the windows at the Plant to be replaced. All members present voted ”Aye.” Motion carried.

Review request from Texas Eastern to survey existing right of way – Mr. Donovan advised the Board that Texas Eastern is going to be surveying some properties including MTA’s and there is no cost to MTA to have this done.

A motion was made by Earl Rothermel, seconded by Pat Hecker to allow the survey to happen. All members present voted ”Aye.” Motion carried.

A motion was made by Earl Rothermel, seconded by Pat Hecker to authorize Mr. Shinn to sign the authorization form to have the survey done. All members present voted ”Aye.” Motion carried.

UNFINISHED BUSINESS

Progressive Discipline Policy –

A motion was made by Earl Rothermel, seconded by Pat Hecker to approve the Progressive Discipline Policy. All members present voted “Aye.” Motion carried.

Permit Language – This matter will be tabled till next month.

Leak Reduction Policy – This matter will be tabled till next month.

Excelsior Dedication – This matter will be tabled till next month.

Excess Use Letter - This matter will be tabled till next month

LEAK REDUCTION

NONE

SOLICITOR'S REPORT

Mr. Hobaugh submitted a written report.

ENGINEER'S REPORT

Mr. Unger submitted a written report.

Mr. Unger advised the Board he is working on Chapter 94 and needs direction to have part 2 permit to submit to DEP.

A motion was made by Earl Rothermel, seconded by Pat Hecker to approve the Chapter 94 work being done by SDE. All members present voted "Aye." Motion carried.

Mr. Unger advised the Board he needs to draw up a letter to Excelsior Brass to be able to inspect their facilities.

A motion was made by Earl Rothermel, seconded by Kim Rossetti to authorize sending a letter to Excelsior Brass. All members present voted "Aye." Motion carried.

AUTHORITY REPORT

Mr. Donovan submitted a written report.

PAYMENT OF BILLS

A motion was made by Earl Rothermel, seconded by Pat Hecker to approve all bills at one time. All members present voted "Aye." Motion carried.

A motion was made by Pat Hecker, seconded by Earl Rothermel to approve inter-account transfers, the payment of the February after meeting checks and the March 2012 Bill List in the amount of $202,859.73, the additional March 2012 Bill List submitted at the March meeting in the amount of $4,896.63, to approve the payment of the following from the Review Fee Accounts or billed directly to the Developer: the engineer's reimbursable expenses of $163.10, the solicitor's reimbursable expenses of $67.70. All members present voted "Aye." Motion carried.

EXECUTIVE SESSION

An executive session was called to order at 7:43 PM to discuss personnel.

RECONVENED

The Board reconvened the meeting at 8:02 PM.

A motion was made by Earl Rothermel, seconded by Pat Hecker to authorize the manager to advertise for a Part Time meter reader. The meter reader will be hired to assist in meter reading during the first two weeks of each quarter. Robert Shinn, Earl Rothermel and Pat Hecker voted "Aye", Kim Rossetti voted "No" on the motion. The Motion carried.

A motion was made by Earl Rothermel, seconded by Pat Hecker to establish a rate of $ 8.50 per hour for the part time meter reading postion. All members present voted "Aye." Motion carried.

ADJOURNMENT

A motion was made by Earl Rothermel, seconded by Kim Rossetti to adjourn the meeting at 8:08 PM. All members present voted "Aye." Motion carried.

Minutes are subject to change prior to the approval of the Maidencreek Township Authority.

Tammy L. Deysher, Recording Secretary – March 14, 2012

CC:	Authority Board	Board of Supervisors
	Patrick Donovan	Planning Commission
	SDE Inc.	Eugene Orlando
	Stevens & Lee	Maidencreek Township
	Kosmerl & Co	Ontelaunee Township
	JoAnn Schaeffer	Plant Operators