MAIDENCREEK TOWNSHIP AUTHORITY

Meeting Minutes

June 26, 2013

Attending: Earl Rothermel, Daniel Novakovich, Karl Bolognese, Kim Rossetti- Recording Secretary, Patrick Donovan- MTA Manager, Daniel Becker- Kozloff Stout/ MTA Solicitor, Lisa Sweigert- Systems Design Engineering, Inc.

Absent: None

Guests: Carissa Weidman- Advanced Rehabilitation Technology, Andrew Carl- Eastern Environmental Contractors, Ricarda Pereira- Lisbon Buildings & Infrastructures, Inc., Diane Hollenbach- Maidencreek Twp. Manger

Earl Rothermel called the Special Meeting to order at 11:00am.

WWTP OXIDATION DITCH MAINTENANCE PROJECT – OPENING OF SEALED BIDS

Lisa Sweigert of SDE opened and announced the bids. Four of the six listed companies submitted bids for consideration.

Bidder	Base Bid	Alternate Bid A	Alternate Bid B
Advanced Rehabilitation Technology	$507,000	None	deduct $63,000
C& T Associates, Inc.	No Bid Received		
Eastern Environmental Control	$298,785	deduct $11,540	add $159,000
J.P. Smith Contractors, Inc.	No Bid Received		
Lisbon Buildings & Infrastructures, Inc.	$376,500	None	None
Watts Restoration Co., Inc.	$1,035,500	None	None

Ms. Sweigert left at 11:14am to consult with Greg Unger, MTA Engineer by phone, to discuss the bids and determine if there is enough information to make a recommendation to the Board.

BOARD POSITIONS AND CHECK SIGNERS

Patrick Donovan advised the Board that Marie Coraluzzi has been appointed to fill the vacancy left by Mr. Saggio's resignation. The Board will reorganize all positions but Chairman, at the July 10th meeting.

MEETING DATES AND TIMES

Motion:

Kim Rossetti made a motion to authorize the office staff to advertise the change in meeting times to 11:00am for the July, August, and September 2013 meetings, seconded by Karl Bolognese. All voted in favor; the motion passed.

Karl Bolognese made a motion to appoint Diane Hollenbach as MTA Recording Secretary effective August 14, and continuing for the remainder of 2013, seconded by Daniel Novakovich. All voted in favor; the motion passed.

Kim Rossetti made a motion to amend the original motion to advertise the change in meetings times to 11:00am for the remainder of 2013, starting with the July 10th meeting, seconded by Daniel Novakovich. All voted in favor; the motion passed.

WWTP OXIDATION DITCH MAINTENANCE PROJECT

Ms. Sweigert returned to the meeting room at 11:30am and presented the Engineer's recommendation.

Motion:
Kim Rossetti made a motion to accept the Engineers recommendation and issue a Notice of Intent to Award, a Notice of Award, and Notice to Proceed to Eastern Environmental Contractors for $298,785, contingent upon the further review by the Engineer and Solicitor, seconded by Daniel Novakovich. All voted in favor; the motion passed.

EXECUTIVE SESSION

The Board adjourned to Executive Session at 11:40am to discuss Real Estate.
The Board reconvened at 12:12pm and took the following action:

Motion:
Kim Rossetti made a motion to authorize the Solicitor proceed with the purchase of the property at the agreed upon price, subject to the terms and conditions discussed, and prepare the necessary documents for the purchase, seconded by Daniel Novakovich. Following a brief discussion, all voted in favor; the motion passed.

AUTHORITY FUNDS

Mr. Donovan provided the Board with a written recommendation report prior to the meeting. He gave a presentation on his recommendation.

Motion:
Daniel Novakovich made a motion to accept the Manager's recommendations for cash reserves and authorized him to proceed, seconded by Karl Bolognese. All voted in favor; the motion passed.

ADJOURNMENT

Having no further business, Kim Rossetti made a motion to adjourn, seconded by Karl Bolognese. All voted in favor; the motion passed.

The meeting adjourned at 12:25 PM.

The next Regular Meeting will be on July 10, 2013 at 11:00am.

Respectfully Submitted,

Kimberly Rossetti
Recording Secretary

Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc: Maidencreek Township Authority Board
Patrick Donovan, Maidencreek Township Authority General Manager
Greg Unger, Systems Design Engineering, Inc., MTA Engineer
Daniel P. Becker, Esq., KozloffStoudt Attorneys, MTA Solicitor
JoAnn Schaeffer, Maidencreek Township Authority Secretary
Maidencreek Township Authority Plant Operators
Maidencreek Township Board of Supervisors
Maidencreek Township Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Maidencreek Township Manager
Ontelaunee Township
Kosmerl & Company