Maidencreek Township Authority
September 11, 2013

Present: Earl Rothermel, Karl Bolognese, Daniel Novakovich, Marie Coraluzzi, Patrick Donovan – General Manager, Gregory Unger – Systems Design Engineering, Inc., Daniel Becker – Kozloff Stoudt and Diane Hollenbach – recording secretary

Earl Rothermel called the September 11, 2013 meeting of the Maidencreek Township Authority to order at 11 a.m. in the Maidencreek Township Municipal Building and asked everyone to rise for the Pledge of Allegiance to the Flag.

PUBLIC COMMENT

Daniel Becker updated the Board on the acquisition of real estate.
A motion was made by Karl Bolognese to authorize Earl Rothermel and Dan Novakovich to execute all necessary settlement documents. Marie Coraluzzi seconded the motion. Hearing no questions, all members voted, "Aye." Motion carried.

PLAN REVIEW STATUS

Village at Summit Crest Phase 2 and 3 – Dan Becker reported that he had conversation with the Developer's attorney, Matt Mayer of Leisawitz Heller, regarding dedication of the existing sewer line and Systems Design Engineering is reviewing the documents. Patrick Donovan reported that the Developer has asked if the Board would consider supplying public water to the proposed Phase 3 of the project and contribute to the cost of installing the public water system. Mr. Donovan and Mr. Unger reported on the results of the hydrant testing in TreeTops subdivision. Fire flow is adequate to the development and the system is backed up by a generator. Mr. Donovan suggested that installation of an elevated tank in the Village at Summit Crest would add to the fire flow protection for the TreeTops Subdivision. Mr. Donovan covered with the Board the current interconnected water system and the capacity of each well on the system (Well 2- 250 gallons per minute, Well 3- 1600 gallons per minute and Well 5 - 500 gallons per minute). The Board instructed Mr. Donovan to inform Mr. Bradley that he could explore the feasibility of the project with connection to the public water system, present a plan and the Board would consider a contribution toward the portion of the elevated tank that benefits the Maidencreek Township customers outside the development.

Crossings at Maidencreek – Patrick Donovan reported that he had emailed Karen Cook and she was working on securing a Bill of Sale for the improvements. If he did not hear from her in thirty days, he would follow up.

Giorgio Foods Addition – A letter was sent regarding accepting the facility's waste water.

DEVELOPMENT CLOSEOUT STATUS

Melrose Place – The professionals are working together to finalize the legal documents, the as built plans and punch list items.

A motion was made by Dan Novakovich to authorize Systems Design Engineering to send the September 3, 2013 draft letter regarding dedication and project closeout to the Melrose Place Developer. Marie Coraluzzi seconded the motion. Hearing no questions, all members voted, "Aye." Motion carried.

APPROVAL OF THE MINUTES

A motion was made by Daniel Novakovich to waive the reading of the minutes and approve the August 14, 2013 minutes as presented. The motion was seconded by Karl Bolognese. Hearing no questions, all members voted, "Aye." Motion carried.

NEW BUSINESS

Pension Plan Administrator

A motion was made by Dan Novakovich to appoint Earl Rothermel as Pension Plan Administrator. Karl Bolognese seconded the motion. Hearing no questions, all members voted, "Aye." Motion carried.

2014 Minimum Municipal Obligation – Pension

A motion was made by Karl Bolognese to approve the 2014 Pension Minimum Municipal Obligation in the amount of $31,240. Dan Novakovich seconded the motion. Mr. Novakovich questioned the unfunded liability on the MMO worksheet. Mr. Donovan stated that the Authority had made extra payments last year to remove this liability from the pension and he felt it was incorrect and would follow up with the Pension Carrier PMRS. Hearing no further questions, all members voted, "Aye." Motion carried.

457 Retirement Plan – Mr. Donovan explained that the Township was offering a 457 Plan which is similar to a 401K Plan but for municipal employees. Employees and Board Members may participate and packets would be distributed to the Board.

Change Order Oxidation Ditch Project – Mr. Unger reported that the repairs to the cracks in the outer ring of the oxidation ditch was about twice the 300 linear feet of crack repair in the bid. The outer ring represents more than 50% of the whole project and the contractor was asking for a change order of $23,263.65. This change order is less than 10% of the overall project cost.

A motion was made by Marie Coraluzzi to approve Change Order #1 in the amount of $23,263.65 for additional crack repair for the Treatment Plant Oxidation Ditch Maintenance Project. Dan Novakovich seconded the motion. Hearing no questions, all members voted, "Aye." Motion carried.

Board Meeting Safety – An informational bulletin from the Pennsylvania State Association of Township Supervisors was provided and an evacuation route reviewed. If the Board feels at any

time a future meeting may become volatile, the Manager may request to have a police officer present.

UNFINISHED BUSINESS

Esbenshade's Greenhouse – The Board was updated on the Attorney General's position on the use of a private well at the Esbenshade's Greenhouse property. The Township will abide by the Attorney General's ruling but is requiring that notes be added on the plan and the plan process completed. The Authority Board discussed the danger of the private well back flowing into the public water system.

A motion was made by Dan Novakovich to authorize the Solicitor to prepare a resolution to add regulations for high hazard backflow prevention to the Authority's Rules and Regulations. Karl Bolognese seconded the motion. Hearing no questions, all members voted, "Aye." Motion carried.

Certificates of Deposit – Mr. Donovan answered questions concerning the different interest rates on the certificates of deposit.

Pension Plan Six Month Probation Period Changes – Tabled

Administrative Fee Payment Plans – Tabled.

Excess Use Letters – Tabled

Home Occupation – Tabled.

LEAK REDUCTION REQUESTS

405 Golden Drive, Blandon – A motion was made by Dan Novakovich to grant the property owner's request from 405 Golden Drive, Blandon for a one time leak reduction in accordance with the Authority's established policy. Marie Coraluzzi seconded the motion. Hearing no questions, all members voted, "Aye." Motion carried.

SOLICITOR'S REPORT – Mr. Becker reported that 436 Eagle Drive, Blandon was sold at Sheriff Sale and he was working with the Authority staff to file a claim for all outstanding fees owed the Authority.

ENGINEER'S REPORT

Treatment Plant Oxidation Ditch Maintenance Project Application for Payment

Greg Unger reported that he had two applications for payment for the Treatment Plant Oxidation Ditch Project to be approved with the bills. Application #1 was to Eastern Environmental Contractors in the amount of $13,500. Application #2 was in the amount of $116,084.16 but was to be held until receipt of a letter certifying the coating.

MANAGER'S REPORT - The manager requested an executive session for personnel.

REDUCTION LETTERS – None

PAYMENT OF BILLS

A motion was made by Daniel Novakovich to pay all the bills with one motion. Marie Coraluzzi seconded the motion. Hearing no questions, all members voted, "Aye." Motion carried.

A motion was made by Marie Coraluzzi to authorize the payment of the Bill List -$18,197.83, Construction in Progress - $2,763.21, Reimbursable Expenses Paid by Developers -$93.00, Payroll Transfer from Operator Acct -$29,637.37, Special Checks Requiring Special Handling - $42,524.13, Additional Checks after Board Book Delivery - $166,880.27 and Engineer's Reimbursable Expenses - $205.23. Dan Novakovich seconded the motion. Hearing no questions, all members voted, "Aye." Motion carried.

An executive session was held from 12:30-12:45 for personnel issues.

Having no further business, the meeting was adjourned at 12:45 p.m. upon a motion by Karl Bolognese and a second by Earl Rothermel.

Respectfully Submitted,

Diane Hollenbach
Recording Secretary
Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc: Maidencreek Township Authority Board
Patrick Donovan, MTA General Manager
Greg Unger, Systems Design Engineering, Inc.
Daniel Becker, Kozloff Stoudt, MTA Solicitor
JoAnn Schaeffer, MTA Secretary
Maidencreek Township Authority Plant Operators
Maidencreek Township Board of Supervisors
Maidencreek Township Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Maidencreek Township Manager
Ontelaunee Township
Kosmerl & Company