Maidencreek Township Authority
December 11, 2013

Present: Earl Rothermel, Karl Bolognese, Daniel Novakovich, Marie Coraluzzi, Jill Felker, Patrick Donovan – General Manager, Gregory Unger – Systems Design Engineering, Inc., Daniel Becker – Kozloff Stoudt and Diane Hollenbach – recording secretary

Guests: Christopher Bradley, Joe Brackman

Earl Rothermel called the December 11, 2013 meeting of the Maidencreek Township Authority to order at 11:00 a.m. in the Maidencreek Township Municipal Building and asked everyone to rise for the Pledge of Allegiance to the Flag. An executive session was called from 11:05 AM to 11:15AM.

PUBLIC COMMENT – Christopher Bradley asked the status of the dedication of the sewer lines in the Village at Summit Crest. Dan Becker reported that there were minor clean up items and the bill of sale should be able to be signed in January.

PLAN REVIEW STATUS
Village at Summit Crest Phase 2 and 3 – No action.

Crossings at Maidencreek – No action.

DEVELOPMENT CLOSEOUT STATUS – No action.

APPROVAL OF THE MINUTES
A motion was made by Karl Bolognese to waive the reading of the minutes and approve the November 13, 2013 minutes as presented. The motion was seconded by Dan Novakovich. Hearing no questions, all members voted, "Aye." Motion carried.

NEW BUSINESS
Reorganization Meeting
A motion was made by Dan Novakovich to authorize the secretary to advertise the Maidencreek Township Authority Reorganization Meeting for Thursday January 9, 2014 beginning at 11 AM with the regular meeting to immediately follow and to advertise the other 2014 meetings for the second Thursday of each month beginning at 11 AM. Jill Felker seconded the motion. Hearing no questions, all members voted, "Aye." Motion carried.

2014 Budget – The Board reviewed the final draft of the 2014 budget and asked questions regarding the tank painting and asked for a cost analysis of a vehicle for the office staff. Diane Hollenbach stated that the Township is requesting a retired police vehicle and it would be possible to share that with the Authority office.

A motion was made by Marie Coraluzzi to adopt the 2014 Budget as presented. Dan Novakovich seconded the motion. Hearing no questions, all members voted, "Aye." Motion carried.

Well #6 Asbestos Removal – The Board reviewed the three quotes for the removal of the asbestos shingles from the Well #6 property. The lowest qualified bidder will bag the shingles and remove them from the site daily, hose everything down and notify the DEP of the work.

A motion was made by Dan Novakovich to approve the quote for removal of asbestos shingles on the Well #6 property by K & A Environmental Contractors Inc. in the amount of $5625.00. The motion was seconded by Marie Coraluzzi. Hearing no questions, all members voted, "Aye." Motion carried.

Well #6 Hydrogeologist – Greg Unger of SDE reviewed tasks on the quote he received from McCamley Hydrogeology LLC for services to develop a community public water supply well. Dan Novakovich asked for two other quotes for comparison so the Authority can develop a baseline to compare the proposals scope of work and cost. Dan Becker commented that three quotes are not required by law for professional services but the Authority may do that if they desire. Karl Bolognese asked Mr. Unger if he was recommending this person to the Board. Mr. Unger stated that he has worked with Michael McCamley in the past and would recommend him. He will do a good job for the Authority and will be cheaper than other companies in the area.

A motion was made by Dan Novakovich to gather competitive quotes for a hydrogeologist for Well #6. Jill Felker seconded the motion. Dan Novakovich and Jill Felker voted, "Aye." Karl Bolognese, Marie Coraluzzi and Earl Rothermel voted, "Nay." Motion failed.

A motion was made by Marie Coraluzzi to authorize McCamley Hydrogeology LLC to perform Task #1, Fracture Trace Analysis/Well Location – DEP Site Survey at a cost of $2,750. Karl Bolognese seconded the motion. Hearing no questions, all members voted, "Aye." Motion carried.

Timber Management

A motion was made by Marie Coraluzzi to approve the proposal for timber management of Well #1 from Joe Brackman. Karl Bolognese seconded the motion. Hearing no questions, all members voted, "Aye." Motion carried.

UNFINISHED BUSINESS

Excess Use Letters – Tabled

Home Occupation – Tabled.

LEAK REDUCTION REQUESTS – Met Management – Tabled

SOLICITOR'S REPORT – Mr. Becker reported that the Berks County Assessment Office has advised that the Well #6 property may be kept in Clean and Green until the real estate tax exemption is received.

A motion was made by Dan Novakovich to authorize the Chairman to sign and the Solicitor to file an exemption of real estate tax for Well #6 and to submit an application to keep the parcel in Clean and Green. Jill Felker seconded the motion. Hearing no questions, all members voted, "Aye." Motion carried.

ENGINEER'S REPORT – Mr. Unger reported that the sludge hauling bid was advertised to be received and opened on December 12th and asked for a motion to allow the bid to be reviewed and the Notice of Intent to Award issued.
A motion was made by Dan Novakovich to authorize the Manager, Engineer and Solicitor to review the sludge hauling bid and issue the Notice of Intent to Award to the lowest possible bidder. Jill Felker seconded the motion. Hearing no questions, all members voted, "Aye." Motion carried.

Mr. Unger presented a cost analysis on two types of sludge removal processes. The return on investment on a dual sludge press with a 2 bay garage would be 3.7 years and replacement of the existing system with a similar style dewater system would have a return on investment of 2.2 years. The benefit of having the dual press would be to allow the Authority to decide on the percent solid to make the waste in order to take advantage of the most economical disposal at any point in time. The life of the dual press is 20 to 25 years.

A motion was made by Dan Novakovich to authorize the Engineer to proceed with the design and permitting of a dual sludge press. Karl Bolognese seconded the motion. Hearing no questions, all members voted, "Aye." Motion carried.

MANAGER'S REPORT – The Manager reported that he has not had time to address the insurance recommendations. Diane Hollenbach offered to submit the Authority driving record requests with the Township's when she does them in January.

REDUCTION LETTERS – None

PAYMENT OF BILLS
A motion was made by Dan Novakovich to authorize the following payments: Routine Bill List - $18,585.77, Construction in Progress - $922.60, Reimbursable Expenses Paid by Developer - $435.94, Payroll Transfer from Operator Acct -$15,665.30, Special Checks Requiring Special Handling - $40,341.11, Additional Checks after Board Book Delivery - $16,702.57. Karl Bolognese seconded the motion. Hearing no questions, all members voted, "Aye." Motion carried.

COMMENTS FROM THE BOARD

Dan Novakovich suggested that the Authority Bylaws be reviewed by the Solicitor. Areas of concern were spending capability of the Manager, the Board members individually and as a Board and the definition of the Manager's authority. Mr. Novakovich stated that this is for the Manager's protection as well as the Board's protection should questions arise from the taxpayers of the Township on the decisions and purchases made by the Authority.

A motion was made by Dan Novakovich to authorize the Solicitor to review and suggest revisions of the Bylaws to the Authority Board. Karl Bolognese seconded the motion. Hearing no questions, all members voted, "Aye." Motion carried.

A motion was made by Dan Novakovich to give the employees a holiday the day after Christmas. Marie Coraluzzi seconded the motion. Hearing no questions, all members voted, "Aye." Motion carried.

Having no further business, the meeting was adjourned at 12:37 p.m. upon a motion by Karl Bolognese and a second by Jill Felker.

Respectfully Submitted,

Diane Hollenbach
Recording Secretary
Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc: Maidencreek Township Authority Board
Patrick Donovan, MTA General Manager
Greg Unger, Systems Design Engineering, Inc.
Daniel Becker, Kozloff Stoudt, MTA Solicitor
JoAnn Schaeffer, MTA Secretary
Maidencreek Township Authority Plant Operators
Maidencreek Township Board of Supervisors
Maidencreek Township Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Maidencreek Township Manager
Ontelaunee Township
Kosmerl & Company