Maidencreek Township Authority
January 9, 2014

Present: Earl Rothermel, Karl Bolognese, Daniel Novakovich, Marie Coraluzzi, Jill Felker, Patrick Donovan – General Manager, Gregory Unger – Systems Design Engineering, Inc., Daniel Becker – Kozloff Stoudt and Diane Hollenbach – recording secretary

Guests: Christopher Bradley,

Earl Rothermel called the January 9, 2014 meeting of the Maidencreek Township Authority to order at 11:28 a.m. in the Maidencreek Township Municipal Building and asked everyone to rise for the Pledge of Allegiance to the Flag.

PUBLIC COMMENT – Christopher Bradley asked the status of the dedication of the sewer lines in the Village at Summit Crest. Dan Becker reported that the documents must be executed and title insurance obtained for any easements.

PLAN REVIEW STATUS

Village at Summit Crest Phase 2 and 3 – No action. A letter withdrawing the plan has been given to the Township.

Crossings at Maidencreek – No action.

DEVELOPMENT CLOSEOUT STATUS – No action.

APPROVAL OF THE MINUTES

A motion was made by Karl Bolognese to waive the reading of the minutes and approve the December 11, 2013 minutes as presented. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS

January Shut Off List

Met Management - Dan Becker reported that he has been in contact with the attorney for Met Management, Jill Nagy, and communicated that the Authority believes the bill, which is now delinquent, to be correct. Deb Houck of Met Management has contacted Pat Donovan directly and asked to meet. The leak has been determined to have been at the meter and the water did not flow into the sewer. The Board authorized the Solicitor and Manager to meet with Met Management.

A motion was made by Marie Coraluzzi to authorize the reduction to the sewer charges of the Met Management bill in dispute. The motion was seconded by Jill Felker and hearing no questions on the motion, it passed unanimously.

Seyler Bankruptcy – Dan Becker informed the Board that the Seyler bankruptcy had been dismissed and the Authority may take action for outstanding debt, both old and new through a municipal lien.

A motion was made by Dan Novakovich to authorize the Authority Solicitor to file a municipal lien against the Leon and Greta Seyler property at 1109 Park Road, Blandon. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

A motion was made by Karl Bolognese to approve the January 2014 Shut Off list. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

2014 Donations – Karl Bolognese requested a donation for the Fleetwood Library. The cost of the Blandon Fire Company water line replacement was discussed.

A motion was made by Marie Coraluzzi to not donate to the Blandon Fire Company due to the fact that the Authority paid approximately $16,000 in 2013 for the replacement of the Blandon Fire Company Water Line. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

A motion was made by Dan Novakovich to hold off on donating to the Blandon Ambulance until they contacted the Authority about the uncashed donation check from 2013. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

A motion was made by Marie Coraluzzi to donate $300 to the Blandon Fire Police, $500 to the Berks Conservancy and $200 to the Fleetwood Public Library. The motion was seconded by Jill Felker and hearing no questions on the motion, it passed unanimously.

UNFINISHED BUSINESS
Excess Use Letters – Tabled

Home Occupation – Tabled.

LEAK REDUCTION REQUESTS – Met Management – Tabled

SOLICITOR'S REPORT

Motor Vehicle Policy - Mr. Becker reported that he brought samples of Motor Vehicle Policies but would like to talk with the Authority's carrier to see how in depth they want the policy to be.

Esbenshade's Greenhouse - Mr. Becker spoke with the Attorney General and they discussed that the Township is requiring Esbenshade to complete his plan and record it. The Authority is charged with protecting the public water supply and wants to review the plan to make sure the private well does not adversely impact Authority wells and there is backflow prevention to prevent the contamination of the public water supply. Alternately, Mr. Becker asked if the Attorney General was willing to write a letter stating that the Maidencreek Township Authority does not have the authority to take this action to protect the public drinking supply. The Attorney General promised to speak to Mr. Esbenshade.

An executive session was called from 12:25p.m. to 12:30p.m. for potential litigation.

Well #6 – Mr. Becker has applied for tax exempt status for the Well #6 property and advised that tax bills will be sent to the Authority but should not be paid. Hearings are held once a year and after the hearing, the Authority will ask the Township, County and School District to exonerate the bills. Dan Novakovich asked if the Authority had ever considered selling water to another municipality. Patrick Donovan related past history on proposals received and rejected to sell water to other entities. Mr. Unger reported the geologist has begun work locating potential well sites at Well #6 property.

An executive session was called from 12:40p.m. to 1:15p.m. for personnel issues.

ENGINEER'S REPORT

Sludge Bid Tabulation – Mr. Unger presented the results of the sludge bid. Karl Bolognese questioned the need to bid the contract. The Board discussed the need, cost and benefit when bidding waste disposal and professional services.

A motion was made by Dan Novakovich to give the Intent to Award, Award and Notice to Proceed to Reinert Sanitation DBA Potty Queen for a one year contract for the removal of sludge from the wastewater treatment plant at a cost of $0.0847 per gallon. The motion was seconded by Karl Bolognese and hearing no questions on the motion, it passed unanimously.

Engineer and Solicitor 2014 Rates – The Board discussed the proposed increase to the Solicitor rate and the current rate. Mr. Becker agreed to check the original rate stipulated when the Authority hired him and correct any bills that were billed incorrectly. The Authority agreed with the increase proposed once the rate was confirmed that they were currently paying.

Mr. Novakovich questioned the Engineer's rate proposal and asked for the paragraph on alternate increases to be stricken.

A motion was made by Dan Novakovich to accept Systems Design Engineering's rate table excluding the paragraph on alternate increases. The motion was seconded by Karl Bolognese and hearing no questions on the motion, it passed unanimously.

MANAGER'S REPORT – The Manager asked for an Executive session at the end of the meeting to discuss additional personnel issues.

REDUCTION LETTERS – None

PAYMENT OF BILLS

A motion was made by Marie Coraluzzi to make a motion to pay all the bills with one motion and to authorize the following payments: Routine Bill List - $35,525.99, Payroll Transfer from Operator Acct -$13,218.82, Special Checks Requiring Special Handling - $55,707.09, Additional Checks after Board Book Delivery - $26,480.48, Solicitor reimbursable expenses - $728.50. Jill Felker seconded the motion and hearing no questions on the motion, it passed unanimously.

COMMENTS FROM THE BOARD

A motion was made by Karl Bolognese to rotate the Chairmanship of the Authority each year and revise the Bylaws accordingly. Marie Coraluzzi questioned what happens if a Board member did not want to be Chair and stated that she is happy with the status quo. Mr. Bolognese felt that a Board member could reject a nomination for Chairman if they did not want to serve but rotating the Chairmanship would keep the Board healthy. The motion was seconded by Dan Novakovich and hearing no further questions on the motion, it passed unanimously.

A motion was made by Dan Novakovich to change the Bylaws to read the Chairman would be Pension Plan Administrator. Jill Felker seconded the motion and hearing no questions on the motion, it passed unanimously.

An executive session was called from 1:40p.m. to 2:19p.m.

A motion was made by Marie Coraluzzi to provide a gift certificate to the recording secretary. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

A motion was made by Marie Coraluzzi to adjust the salaries of the office staff. The Chairman polled the Board upon request of Karl Bolognese. Mr. Rothermel – yes, Mrs. Coraluzzi – yes, Mrs. Felker – yes, Mr. Novakovich – no, Mr. Bolognese – yes. The motion carried.

Having no further business, the meeting was adjourned at 2:23 p.m. upon a motion by Karl Bolognese and a second by Jill Felker.

Respectfully Submitted,

Diane Hollenbach
Recording Secretary
Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc: Maidencreek Township Authority Board
Patrick Donovan, MTA General Manager
Greg Unger, Systems Design Engineering, Inc.
Daniel Becker, Kozloff Stoudt, MTA Solicitor
JoAnn Schaeffer, MTA Secretary
Maidencreek Township Authority Plant Operators
Maidencreek Township Board of Supervisors
Maidencreek Township Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Maidencreek Township Manager
Ontelaunee Township
Kosmerl & Company