Maidencreek Township Authority
April 10, 2014

Present: Earl Rothermel, Karl Bolognese, Daniel Novakovich, Marie Coraluzzi, Jill Felker, Patrick Donovan – General Manager, Gregory Unger – Systems Design Engineering, Inc., Daniel Becker – Kozloff Stoudt and Diane Hollenbach – recording secretary

Guests: None

Earl Rothermel called the April 10, 2014 meeting of the Maidencreek Township Authority to order at 11:00 a.m. in the Maidencreek Township Municipal Building and asked everyone to rise for the Pledge of Allegiance to the Flag.

PUBLIC COMMENT - None

PLAN REVIEW STATUS

Esbenshade's Greenhouses – Greg Unger of Systems Design Engineering, Inc. reported that SDE performed an inspection on Tuesday of Esbenshade's Greenhouses. The Authority's concerns for backflow prevention are valid, and Mr. Esbenshade has agreed to install a high hazard backflow prevention device at the lateral and an anti-siphon device on each hose bib. Mr. Unger will revise the review letter. Notes should be placed on the plan stipulating Mr. Esbenshade will not create a cross connect in the future.

Buck Subdivision and Nolt Subdivision – Diane Hollenbach, Township Manager, updated the Board on two recent plan submittals. Both are two lot subdivisions outside of the Authority's service area. The Buck Subdivision is located on Troxel Road and the Nolt Subdivision is located on Pleasant Hill Road. The Authority Board waived review of the Buck Subdivision and Nolt Subdivision Plans because they are not in the Authority's service area.

Village at Summit Crest Phase 2 and 3 – Patrick Donovan, Authority Manager, reported that Chris Bradley is working with Ruth Manmiller on the installation of the sewer line and lateral. There is still outstanding paperwork needed. Diane Hollenbach reported that Mr. Bradley had submitted a new plan entitled the Bradley Annexation plan to subdivide the Village at Summit Crest 3 parcel into two plots and annex one to the Valariano property.

APPROVAL OF THE MINUTES

A motion was made by Dan Novakovich to waive the reading of the minutes and approve the March 13, 2014 regular meeting minutes as presented. The motion was seconded by Karl Bolognese and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS

Community Garden

A motion was made by Dan Novakovich to allow the Township to use the Well 4 property as a Community Garden. Karl Bolognese seconded the motion and hearing no questions on the motion, it passed unanimously.

Electric Curtailment Proposal – Pat Donovan reported that he is looking into participating in an electric curtailment project. One proposal paid $4500 a year. In a time of high use, the Authority would be asked to switch to generator power for about 6 hours at the sewage treatment plant. It would be a good opportunity to exercise the generator and would be a community service. The Board asked how often this would happen and how much it cost to run the generator. Pat will get one more quote and present the results to the Board.

Well #6

A motion was made by Marie Coraluzzi to authorize the Township to take down the buildings at Well #6. If they are unable, Systems Design Engineering is authorized to bid the project. Dan Novakovich seconded the motion and hearing no questions on the motion, it passed unanimously.

Union Contract Negotiation – Earl Rothermel and Marie Coraluzzi will represent the Authority in the union contract negotiations and Dan Novakovich will act as an alternate. The first meeting is tentatively scheduled for April 23rd at 4 p.m a Kozloff Stoudt's office.

Christopher Shinn – Pat Donovan reported that Chris Shinn had passed his tests for water and sewer.

A motion was made by Marie Coraluzzi to increase Chris Shinn's rate of pay by one dollar upon receipt of the test results. The motion was seconded by Karl Bolognese and hearing no questions on the motion, it passed unanimously.

UNFINISHED BUSINESS

Excess Use Letters – Tabled

Home Occupation – Tabled.

Beeper Policy – Dan Becker of Kozloff Stoudt distributed a Beeper Policy for the Board to review and comment on.

LEAK REDUCTION REQUESTS

Met Management – Dan Becker reported that he has sent email and called the representatives of Met Management. They have a few questions but has been unable to reach them to provide the requested clarification.

SOLICITOR'S REPORT

Motor Vehicle Policy & Bylaws –Revised drafts of the Motor Vehicle Policy and Bylaws were distributed to the Board for additional review and comment. Greg Unger suggested including language on GPS tracking of location and speed.

Timber Contract – Dan Becker reported that the insurance certificate is now in order and the Contractor is the primary insured.

A motion was made by Karl Bolognese to authorize the Chairman and Secretary to sign the timber contract addendum. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

ENGINEER'S REPORT

Mr. Unger reported that the utility pump will bid shortly. The design and DEP Part II Permit for the phosphorous removal system is being completed and should be submitted the week of April 13th. Work is being done on the sludge dewatering project and the repair of the buildings at Well #2.

UV System - Mr. Unger and Mr. Donovan also visited the Lyons Borough Sewage Treatment Plant to look at their UV system. A cost analysis is being performed on the benefit of replacing the Authority's UV system which is fifteen years old. Lyon's system requires less maintenance and has fewer moving parts.

Well #6 – After investigation of the cost and the possibility of nitrates in the water, Mr. Unger revised his previous month's recommendation on the Well #6 project. It was recommended that a test well 500 feet deep and 6 inches in diameter be drilled at the back of the property. A casing would be installed and a blow off test performed for about 2 hours to test the yield and the water would be tested for nitrates at the Authority lab. Three proposals were obtained.

A motion was made by Dan Novakovich to authorize Phares Fry Well Drilling to proceed with the test well drilling of Well #6 at a cost of $7,300. The motion was seconded by Karl Bolognese and hearing no questions on the motion, it passed unanimously.

AUTHORITY REPORT

Shut Off List

A motion was made by Karl Bolognese to approve the April 2014 Shut off List. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

Plant Compliance – Pat Donovan updated the Board on the noncompliance issues. The chemicals being used were changed and the sewage treatment plant is now discharging effluent of a superior quality. These chemicals are more costly.

PAYMENT OF BILLS

Karl Bolognese questioned the bills for Well 5 repair to frozen pipes. Dan Novakovich questioned the health reimbursement expenses which were for two fiscal years. Earl Rothermel asked that in the future items 3, 4, and 5 on the agenda under Office Administrator's Agenda be combined into one item.

A motion was made by Dan Novakovich to pay all the bills with one motion. Marie Coraluzzi seconded the motion and hearing no questions on the motion, it passed unanimously.

A motion was made by Marie Coraluzzi to authorize the following payments: Routine Bill List - $31,729.93, Reimbursable Expenses Paid by Developer - $1,168.96, Payroll Transfer from Operator Acct -$27,830.48, Special Checks Requiring Special Handling - $69,294.54, Additional Checks after Board Book Delivery - $35,970.55, Solicitor Reimbursable Expenses - $2,820.60. Dan Novakovich seconded the motion and hearing no questions on the motion, it passed unanimously.

CORRESPONDENCE

Karl Bolognese asked for a clarification of Act 73 as it pertained to the Reading Area Water Authority situation reported in the paper. Dan Becker reviewed the Act with the Board.

Having no further business, the meeting was adjourned at 12:38 p.m. upon a motion by Marie Coraluzzi and a second by Dan Novakovich.

Respectfully Submitted,

Diane Hollenbach
Recording Secretary
Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc:
Maidencreek Township Authority Board
Patrick Donovan, MTA General Manager
Greg Unger, Systems Design Engineering, Inc.
Daniel Becker, Kozloff Stoudt, MTA Solicitor
JoAnn Schaeffer, MTA Secretary
Maidencreek Township Authority Plant Operators
Maidencreek Township Board of Supervisors
Maidencreek Township Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Maidencreek Township Manager
Ontelaunee Township
Kosmerl & Company