# Maidencreek Township Authority
## June 12, 2014

Present: Earl Rothermel, Karl Bolognese, Daniel Novakovich, Marie Coraluzzi, Patrick Donovan – General Manager, Gregory Unger – Systems Design Engineering, Inc., Daniel Becker – Kozloff Stoudt and Diane Hollenbach – recording secretary

Guests: Steve Moyer

Earl Rothermel called the June 12, 2014 meeting of the Maidencreek Township Authority to order at 11:00 a.m. in the Maidencreek Township Municipal Building and asked everyone to rise for the Pledge of Allegiance to the Flag.

PUBLIC COMMENT - None

PLAN REVIEW STATUS

**Esbenshade's Greenhouses** – There has been no submittal since the last review.

**Village at Summit Crest Phase 2** – Waiting on the Developer to submit corrected paperwork. The Solicitor stated that a bring down search will need to be performed on the title.

APPROVAL OF THE MINUTES

A motion was made by Karl Bolognese to waive the reading of the minutes and approve the May 8, 2014 regular meeting minutes as presented. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS

**GIS System Proposal** – Steve Moyer presented information on the benefits of a GIS system. The system would allow the Authority to have several map layers of the Township in the computer showing the parcels, water and sewer line locations, valves, etc. The Township could benefit by mapping their storm sewers and signs. Notes may be added and linked to the individual parcels such as work orders performed. Greg Unger suggested a yearly budget of $25,000. The system itself costs about $1500 to purchase and there was some discussion about the Township and Authority purchasing and using it jointly. The Board asked the General Manager to come up with a plan on how a GIS system would be implemented.

**Truck Quotes** – The Board reviewed the different warranty options and discussed how often the Township would need to use it for snow plowing. Diane Hollenbach stated that typically, the Township utilizes the Authority in plowing situations only in severe events which has been about every three to four years. The Township is interested in using the truck the Authority is replacing. Patrick Donovan stated that he needs the hoist on the back of the old truck if it passes certification.

A motion was made by Marie Coraluzzi to authorize the purchase of a GMC truck on the CoStars program. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

**CCR Report Procedures** – A motion was made by Dan Novakovich to authorize the General Manager to use the EPA new guidelines for electronic delivery of the Consumer Confidence Report by publishing a link to the report in the Township newsletter and discontinue mailing paper copies. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

**Board Resignation** – The Authority requested a letter from the Township confirming acceptance of Ms. Felker's resignation.

**Meeting Date** – The Board will revisit changing the meeting back to the second Wednesday at reorganization in January.

**Well #6** – The Board discussed the possible liability of leaving the summer kitchen and cold cellar intact on the property. They asked that the Board of Supervisors review the issue and if they wish to restore the structures, to insure, secure and fence them.

UNFINISHED BUSINESS

**Excess Use Letters** – Tabled

**Home Occupation** – Tabled.

**Beeper Policy** – Tabled.

LEAK REDUCTION REQUESTS

**Met Management** – Dan Becker reported that he sent another email but Met Management still had not contacted him. The Authority will wait for a response and continues to hold the payment.

SOLICITOR'S REPORT

**Motor Vehicle Policy** – A motion was made by Dan Novakovich to approve Resolution 01-06-2014, Motor Vehicle Policy. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

**Bylaws** – A motion was made by Dan Novakovich to approve Resolution 02-06-2014 Bylaws. The motion was seconded by Karl Bolognese and hearing no questions on the motion, it passed unanimously.

ENGINEER'S REPORT

Mr. Unger reported that progress is being made on all projects.

PAYMENT OF BILLS

A motion was made by Marie Coraluzzi to authorize the following payments: Routine Bill List - $22,127.85, Construction in Progress - $41,722.55, Reimbursable Expenses Paid by Developer - $2743.10, Payroll Transfer from Operator Acct -$28,509.96, Validate Checks Signed Between Meetings - $10,960.16, Special Checks Requiring Special Handling - $50,407.86, Additional Checks after Board Book Delivery - $27,240.75. Dan Novakovich seconded the motion and hearing no questions on the motion, it passed unanimously.

CORRESPONDENCE – None.

The Board went into executive session from 1:15 p.m. to 2.38 p.m. to discuss personnel.

Having no further business, the meeting was adjourned at 2:38 p.m. upon a motion by Dan Novakovich and a second by Karl Bolognese.

Respectfully Submitted,

Diane Hollenbach
Recording Secretary
***Minutes are subject to change prior to approval of the Maidencreek Township Authority.***

cc: Maidencreek Township Authority Board
Patrick Donovan, MTA General Manager
Greg Unger, Systems Design Engineering, Inc.
Daniel Becker, Kozloff Stoudt, MTA Solicitor
JoAnn Schaeffer, MTA Secretary
Maidencreek Township Authority Plant Operators
Maidencreek Township Board of Supervisors
Maidencreek Township Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Maidencreek Township Manager
Ontelaunee Township
Kosmerl & Company