Maidencreek Township Authority
July 10, 2014

Present: Karl Bolognese, Daniel Novakovich, Marie Coraluzzi, James Nothwehr, Patrick Donovan – General Manager, Gregory Unger – Systems Design Engineering, Inc., Daniel Becker – Kozloff Stoudt and Diane Hollenbach – recording secretary

Guests: Claude Beaver

Karl Bolognese called the July 10, 2014 meeting of the Maidencreek Township Authority to order at 11:05 a.m. in the Maidencreek Township Municipal Building and asked everyone to rise for the Pledge of Allegiance to the Flag. Karl introduced the newest member, Jim Nothwehr. Mr. Nothwehr signed the Oath of Office prior to the meeting.

PUBLIC COMMENT - None

PLAN REVIEW STATUS
Esbenshade's Greenhouses – There has been no submittal since the last review.

Village at Summit Crest Phase 2 – Dan Becker stated that the title report was received, and he would like to sit down with Pamela Stevens at Systems Design Engineering to review the documents. The Authority should be able to close out the development next month.

APPROVAL OF THE MINUTES
A motion was made by Dan Novakovich to waive the reading of the minutes and approve the June 12, 2014 regular meeting minutes as presented. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS
Signature Cards - A motion was made by Dan Novakovich to authorize the account signers: Earl Rothermel, Karl Bolognese, Dan Novakovich, Marie Coraluzzi, and James Nothwehr to sign bank signature cards for all Authority accounts. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

July 2014 Shut Off List – Patrick Donovan reviewed and highlighted properties on the Shut Off List that have not been liened and are expected to go to Sheriff Sale. Dan Becker said a lien is a more secure position and is not expensive or difficult to file. He recommended properties that are delinquent $1000 or more have a lien filed against them.

A motion was made by Dan Novakovich upon the advice of the solicitor, to authorize the General Manager and Solicitor to lien any property that owed late payments of $1000 or more in water and sewer fees. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

A motion was made by Dan Novakovich, to approve the July 2014 Shut Off List. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

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Work Order Procedure – Pat Donovan updated the Board on the new work order procedures. Work orders will be tracked on an excel spreadsheet. The person that signs the work order is responsible for its completion.

A motion was made by Dan Novakovich to adopt the new work order procedure. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

Leak 23 W Wesner Road - Pat Donovan explained that there was a water leak at 23 W. Wesner Road, Blandon. The pipe leaked in the yard for three days prior to the renter notifying the Authority. The pipe was repaired and the renter would like to be reimbursed for the repair. The pipe is black plastic and is not up to Authority specifications. The right of way for the property was increased due to new SALDO regulations when the property was subdivided in 1983. Authority Rules and Regulations state that the property owner is responsible for the pipes in the ground from the house to the main. The Authority has the right to work in the right of way but is responsible only for the pipes in the ground from the box to the main.

A motion was made by Dan Novakovich authorizing the General Manager to notify the Rothermels that the Maidencreek Township Authority will not pay for repairs to the leaking pipe based on the Rules and Regulations. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

Well #6 - Greg Unger of Systems Design Engineering, Inc. presented a plan showing the location of Well #6. He proposed drilling a second well with each well capable of producing 800 gallons per minute but the overall capacity of the site will be permitted for only 1200 gallons per minute. This will give the Authority a safe yield of 2.8 million gallons per day of the entire system. Typical use is currently 700,000 gallons per day. The Township plans to proceed with master planning and the Supervisors will discuss proposals tonight. The Board suggested defining the well head protection area sometime in the future. Jim Nothwehr asked if there was more water at greater depths. Greg responded that drilling has not gone beyond a six foot well and based on the draw down, the potential is for 2000 gallons per minute. It is uncertain if the water could be cleaned up without filtration. At the lower capacity, it is believed that the water can be cleaned up without filtration. It is not economical to go deeper and the well head protection area would take almost the entire property. Mr. Unger will present the map to Board of Supervisors tonight.

Water Main Break Genesis Drive - Tuesday evening a water main break occurred on Genesis Drive. Bolts on an 8 inch valve disappeared. The water traveled between the macadam and the clay and pushed up the street. The road needs to be repaired. Steve Bright from EJB Paving suggested that we replace the section that was lifted and cracked and wait and see if there are any future issues on the rest of the road. Mr. Beaver is concerned about the wait and see approach. Dan Becker suggested getting an estimate for the entire road and submitting it to the insurance company. Pat Donovan stated the Authority had never submitted a water leak to the insurance company. Cost for the repair is approximately $21,000. Mr. Beaver asked for an assurance that if anything develops later, the Authority will pay for the repair. He is very concerned with the

possibility of sink holes developing and feels that this road repair is an emergency. The road has been posted with uneven pavement signs. Pat Donovan will discuss the issue with Keith Biers, the Authority insurance agent. Dan Novakovich agreed that the Authority had the responsibility to make the repair now and if there are more problems down the road, take responsibility for those repairs. Greg Unger stated that he believes this is an emergency.

A motion was made by Marie Coraluzzi to authorize the emergency repair of Genesis Drive, authorize the General Manager to discuss submittal of a claim with the insurance agent and agree to make subsequent repairs if needed should the road fail within the next two years. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

UNFINISHED BUSINESS
Motor Vehicle Policy – The employees had questions on the policy. The Board asked that the General Manager bring the questions into the next Board meeting.

Budgeting for GIS System – Greg Unger distributed a scope of work for the proposed GIS system with a proposed budget of $15,000 this year and $25,000 for work in 2015. The Authority will need to purchase a computer, licensing software and input a base working plan of water and sewer system. The Township Manager will discuss adding this item to the Township budget in 2015 as well.
A motion was made by Dan Novakovich to proceed with the scope of work for the Maidencreek Township Authority GIS Project. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

Beeper Policy – Remove from agenda.

LEAK REDUCTION REQUESTS
Met Management – Dan Becker reported email has been received from Jill Nagy, attorney for Metropolitan Management. Met Management is looking for changes in the agreement. Mr. Becker will prepare an agreement which lays out the terms: withdrawing the claim, agreeing that the water leak occurred at the pressure reducing valve at the apartment side of meter, forgiveness of $2,510 of sewer charges and retention of the one-time leak reduction request.

SOLICITOR'S REPORT - Nothing outside executive session

ENGINEER'S REPORT - None

AUTHORITY REPORT – None

TREASURER'S REPORT
Dan Novakovich reported that he reviewed the P & L with the General Manager and the cost of insurance was high. Mr. Donovan will discuss this with the insurance agent and report back. Misc. expenses are out of budget due to the timber management project paying the consultant but having not yet received the income from the timber sale.

A motion was made by Marie Coraluzzi to accept the Treasurer's Report. The motion was

seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

PAYMENT OF BILLS
A motion was made by Marie Coraluzzi to pay the bills in one motion. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

A motion was made by Marie Coraluzzi to authorize the following payments: Routine Bill List - $18,515.29, Construction in Progress - $3,831.28, Reimbursable Expenses Paid by Developer - $0, Payroll Transfer from Operator Acct -$12,119.95, Validate Checks Signed Between Meetings - $293.86, Special Checks Requiring Special Handling - $42,683.60, Additional Checks after Board Book Delivery - $40,957.11, Solicitor's Reimbursable Expenses - $125.70. Dan Novakovich seconded the motion and hearing no questions on the motion, it passed unanimously.

CORRESPONDENCE – None.

The Board went into executive session from12:20 p.m. to 1 p.m. to discuss personnel and potential litigation.

A motion was made by Dan Novakovich to authorize the purchase of 50 Flex Pro MXU's at a cost of $6,750. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

Having no further business, the meeting was adjourned at 1 p.m. upon a motion by Dan Novakovich and a second by Marie Coraluzzi.

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Respectfully Submitted,

Diane Hollenbach
Recording Secretary
Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc: Maidencreek Township Authority Board
Patrick Donovan, MTA General Manager
Greg Unger, Systems Design Engineering, Inc.
Daniel Becker, Kozloff Stoudt, MTA Solicitor
JoAnn Schaeffer, MTA Secretary
Maidencreek Township Authority Plant Operators
Maidencreek Township Board of Supervisors
Maidencreek Township Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Maidencreek Township Manager
Ontelaunee Township
Kosmerl & Company