Maidencreek Township Authority
August 14, 2014

Present: Karl Bolognese, Daniel Novakovich, Marie Coraluzzi, Jim Nothwehr, Patrick Donovan – General Manager, Gregory Unger – Systems Design Engineering, Inc., Daniel Becker – Kozloff Stoudt and Diane Hollenbach – recording secretary

Guests: Keith Biers, Christopher Bradley

Karl Bolognese called the August 14, 2014 meeting of the Maidencreek Township Authority to order at 11:00 a.m. in the Maidencreek Township Municipal Building and asked everyone to rise for the Pledge of Allegiance to the Flag.

PUBLIC COMMENT

Keith Biers addressed the rising cost of insurance with the Board. Premiums have increased due to claims and an increase in assets as well as the cost of inflation to replace those assets if there was a loss. Mr. Novakovich asked what percent of the premium goes to the agent. Mr. Biers answered that none of the workers compensation insurance premium is paid to his company, eight percent of the liability insurance premium from PIRMA and ten percent of the property insurance premium from American Alternative Insurance is paid to the agent. The Authority has looked at taking steps such as increasing deductibles and getting other insurance company quotes in order to reduce costs. Mr. Biers said that the insurance company has requested the facilities be inspected for electrical arrestors due to past lightning claims. The recent claim for the water main break on Genesis Drive has been denied, and Mr. Biers recommended that the Authority not set a precedent by offering to pay for the paving.

PLAN REVIEW STATUS

Esbenshade's Greenhouses – There has been no submittal since the last review.

Village at Summit Crest Phase 2 – Dan Becker updated the Board on the documents for the dedication of the lines and easement in the Village at Summit Crest Phase 2. The issue of a missing document may still be outstanding. Christopher Bradley requested a release of his escrow account.

A motion was made by Dan Novakovich to authorize the General Manager to release the Village at Summit Crest Phase 2 escrow funds as soon as the professional staff has all the required documents in place. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

APPROVAL OF THE MINUTES

A motion was made by Marie Coraluzzi to waive the reading of the minutes and approve the July 10, 2014 regular meeting minutes as presented. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS

Reservoir Property – Patrick Donovan asked the Board to approve the use of the reservoir property by the local Boy Scout Troop. Dan Becker suggested that the insurance carrier be contacted and the Scouts sign a release and waiver of liability. Mr. Donovan will develop rules on items such as littering and building of fires and issue a permit to the scouts like he issues for archery hunting.

A motion was made by Marie Coraluzzi to authorize Boy Scout Troop 183 to use the Reservoir property conditional upon signing a waiver and release prepared by the Solicitor. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

Donation to Volunteer Picnic

A motion was made by Jim Nothwehr to donate $500 toward the annual picnic for Township volunteers. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

UNFINISHED BUSINESS – None.

LEAK REDUCTION REQUESTS

Buy Rite Liquidators

A motion was made by Marie Coraluzzi to approve the one time leak reduction request for Buy Rite Liquidators. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

Met Management – Dan Becker reported that he will have an agreement for the September meeting. Tabled.

SOLICITOR'S REPORT

The Solicitor had nothing further to report but asked for an executive session to discuss personnel.

ENGINEER'S REPORT

Mr. Unger reported that the natural gas line has been installed at the waste water treatment plant. Conversion of the mechanicals will proceed. One aboveground oil tank will be removed. The generator runs on diesel fuel and that tank will remain. The utility water project shop drawings and equipment ordering is proceeding. Mr. Unger attended the Board of Supervisors meeting and gave a short presentation on the Well #6 project. The Supervisors were excited at the prospect of the potential for commercial and industrial growth that the well could bring. Systems Design Engineering is working on the Well #6 predrilling plan for the

Pennsylvania Department of Environmental Protection. The GIS project is proceeding and information is being gathered from Berks County.

AUTHORITY REPORT

Pat Donovan reported that logging has begun on the reservoir property and payment has been received in full.

TREASURER'S REPORT & PAYMENT OF BILLS

Dan Novakovich reported that certain line items in the budget have gone over budgeted amounts, specifically the categories of chemicals and maintenance agreements. The higher cost of chemicals is due to the fact that the staff is working on making the water clearer and once the correct type and concentration of chemicals is determined, the chemicals will be bought in bulk which will cut costs. The maintenance agreement number will be adjusted in the 2015 budget. The money received from the timbering project will be in the September Profit and Loss Statement.

A motion was made by Marie Coraluzzi to authorize the following payments: Routine Bill List - $22,739.99, Construction in Progress - $6,011.52, Reimbursable Expenses Paid by Developer - $125.70, Payroll Transfer from Operator Acct -$26,213.47, Validate Checks Signed Between Meetings - $2,072.30, Special Checks Requiring Special Handling - $46,635.21, Additional Checks after Board Book Delivery - $6,246.76. Dan Novakovich seconded the motion and hearing no questions on the motion, it passed unanimously.

CORRESPONDENCE – None.

NEW BUSINESS (continued)

Curb Box Policy- The Board discussed a curb box policy and reviewed their Rules and Regulations, Service Agreements, and Delinquent Account Policies. There are currently forty-seven curb boxes that are known to be in need of repair. The question before the Board was whether the Authority is responsible for and owns the curb box. The issue was tabled until September in order to give the Board time to review the various rules and agreements and think about the issue.

The Board went into executive session from 12:30 p.m. to 2:00 p.m. to discuss personnel.

Having no further business, the meeting was adjourned at 2:00 p.m. upon a motion by Dan Novakovich and a second by Marie Coraluzzi.

Respectfully Submitted,

Diane Hollenbach
Recording Secretary
Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc:
Maidencreek Township Authority Board
Patrick Donovan, MTA General Manager
Greg Unger, Systems Design Engineering, Inc.
Daniel Becker, Kozloff Stoudt, MTA Solicitor
JoAnn Schaeffer, MTA Secretary
Maidencreek Township Authority Plant Operators
Maidencreek Township Board of Supervisors
Maidencreek Township Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Maidencreek Township Manager
Ontelaunee Township
Kosmerl & Company