Maidencreek Township Authority
September 11, 2014

Present: Earl Rothermel, Karl Bolognese, Daniel Novakovich, Marie Coraluzzi, Jim Nothwehr, Patrick Donovan – General Manager, Gregory Unger – Systems Design Engineering, Inc., Daniel Becker – Kozloff Stoudt and Diane Hollenbach – recording secretary

Guests: Kelly Schade

Earl Rothermel called the September 11, 2014 meeting of the Maidencreek Township Authority to order at 11:00 a.m. in the Maidencreek Township Municipal Building and asked everyone to rise for a moment of silence in remembrance Patriot's Day and the Pledge of Allegiance to the Flag.

PUBLIC COMMENT - None

PLAN REVIEW STATUS

Esbenshade's Greenhouses – There has been no submittal since the last review.

Village at Summit Crest Phase 2 – Dan Becker updated the Board on the documents for the dedication of the lines and easement in the Village at Summit Crest Phase 2. The issue of a missing document has been resolved and the General Manager was instructed to hold $3,000 of the escrow for professional fees.

APPROVAL OF THE MINUTES

A motion was made by Karl Bolognese to waive the reading of the minutes and approve the April 14, 2014 regular meeting minutes as presented. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS

Meeting Dates for 2015 - The Board agreed that the meeting will be moved to the second Wednesday of the month beginning at 11 a.m. for 2015.

965 Park Road – Patrick Donovan informed the Board that 965 Park Road was connecting to the public sewer due to a failing on lot system. The property housed two housing units and an antique store. The Board directed the professional staff to begin discussions with the property owner on an agreement to restrict uses of the property that would be harmful to Well #6 and the solicitor to evaluate the value of the Authority interest in the real estate.

MXU Procedures - The Board directed Mr. Donovan to put information in the next Township newsletter regarding the installation of the MXUs.

Paperless Meetings - The Board discussed moving to paperless meetings. Dan Novakovich felt it would free up staff time making copies and delivering Board packets. Patrick Donovan asked that it be deferred for six months and requested the Township's help with the project.

Pension Plan

A motion was made by Dan Novakovich to appoint Earl Rothermel as Pension Plan Administrator. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

A motion was made by Dan Novakovich to approve the 2015 Minimum Municipal Obligation. The motion was seconded by Jim Nothwehr and hearing no questions on the motion, it passed unanimously.

UNFINISHED BUSINESS

Curb Box and Service Agreement Procedure- Tabled

Executive Session from 12-12:20 for personnel.

A motion was made by Marie Coraluzzi to allow Mr. Schade to return to work immediately and to compensate him for the sixteen hours. Jim Nothwehr seconded the motion and hearing no questions on the motion, it passed unanimously.

Natural Gas Conversion at Sewer Treatment Plant- Patrick Donovan reported that he had received two quotes for the installation of two gas heaters and a boiler at the wastewater treatment plant and one "no quote".

A motion was made by Dan Novakovich to award the natural gas conversion heater work to Essig Plumbing and Heating in the amount of $8,549.00. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

LEAK REDUCTION REQUESTS

Met Management – No action.

SOLICITOR'S REPORT

The Solicitor had nothing further to report but asked for an executive session to discuss personnel.

ENGINEER'S REPORT

Mr. Unger reported the utility water project shop drawings and equipment ordering is proceeding. Systems Design Engineering is working on the Well #6 predrilling plan for the Pennsylvania Department of Environmental Protection. The GIS project is proceeding and

information is being gathered from Berks County. The anticipated date for the GIS System roll out is June of 2015.

AUTHORITY REPORT

Pat Donovan reported that the Pennsylvania Department of Environmental Protection report of their inspection of the wastewater treatment plant has been received. Ontelaunee Township's pump station has been shut down for excessive flows.

TREASURER'S REPORT & PAYMENT OF BILLS

Dan Novakovich reported that adjustments will be made to the contractor maintenance category in the 2015 budget. The timbering project is still under the Misc. category.

A motion was made by Karl Bolognese to authorize the following payments: Routine/Regular July Bill List - $16,492.17, Construction in Progress - $908.40, Payroll Transfer from Operator Acct -$23,422.19, Validate Checks Signed Between Meetings - $500.00, Special Checks Requiring Special Handling - $42,970.34, Additional Checks after Board Book Delivery - $21,501.46. Dan Novakovich seconded the motion and hearing no questions on the motion, it passed unanimously.

CORRESPONDENCE – None.

The Board went into executive session from 12:50 p.m. to 1:05 p.m. to discuss personnel.

A motion was made by Dan Novakovich to authorize the Authority to cover the premium cost of the medical supplemental insurance for a spouse of an Authority employee provided the employee pays the employee and spouse contribution via payroll deduction instead of the single rate. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

The Board went into executive session from 1:06 p.m. to 2:15 p.m. to discuss personnel.

Having no further business, the meeting was adjourned at 2:15 p.m. upon a motion by Dan Novakovich and a second by Marie Coraluzzi.

Respectfully Submitted,

Diane Hollenbach
Recording Secretary

Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc: Maidencreek Township Authority Board
Patrick Donovan, MTA General Manager
Greg Unger, Systems Design Engineering, Inc.
Daniel Becker, Kozloff Stoudt, MTA Solicitor
JoAnn Schaeffer, MTA Secretary
Maidencreek Township Authority Plant Operators
Maidencreek Township Board of Supervisors
Maidencreek Township Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Maidencreek Township Manager
Ontelaunee Township
Kosmerl & Company