Maidencreek Township Authority
October 9, 2014

Present: Earl Rothermel, Karl Bolognese, Daniel Novakovich, Marie Coraluzzi, Patrick Donovan – General Manger, Gregory Unger – Systems Design Engineering Inc., Daniel Becker – Kozloff Stoudt and Diane Hollenbach – recording secretary

Guests: None

Earl Rothermel called the October 9, 2014 meeting of the Maidencreek Township Authority to order at 11:00 a.m. in the Maidencreek Township Municipal Building and asked everyone to rise for the Pledge of Allegiance to the Flag.

PUBLIC COMMENT - None

PLAN REVIEW STATUS

Esbenshade's Greenhouses – Patrick Donovan reported that the backflow prevention device was installed on Wednesday. Greg Unger is checking on the type of backflow preventer installed.

Village at Summit Crest Phase 2 – A portion of the escrow will be refunded today and a portion would be kept to cover professional fees.

APPROVAL OF THE MINUTES

A motion was made by Karl Bolognese to waive the reading of the minutes and approve the September 11, 2014 regular meeting as presented. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS

Shut Off List

A motion was made by Dan Novakovich to approve the shut off list. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

Change of Decemeber Meeting

A motion was made by Marie Coraluzzi to advertise a change of the December meeting date to Thursday, December 18th at 11 a.m. and to cover the cost of a luncheon for the employees and Boards of Authority and Township at noon. The motion was seconded by Karl Bolognese and hearing no questions on the motion, it passed unanimously.

UNFINISHED BUSINESS

Curb Box and Service Agreement Procedures – Tabled.

Well #6 – Patrick Donovan reported that he had tested the well at 965 Park Road after they connected to public sewer due to their proximity to Well #6. The well did test positive for coliform bacteria and he sent the results to the homeowner. The Authority will ask to use the well for monitoring the draw down test of Well #6.

Vehicle Checks
A motion was made by Dan Novakovich upon the recommendation of the General Manager to change the Motor Vehicle Policy and allow the workers to perform weekly vehicle checks instead of daily vehicle checks provided they report any issues as sound as they are found. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

Water Main Break on Genesis Drive – Patrick Donovan reported that PIRMA had denied the claim for the repair of Genesis Drive. The Solicitor was authorized to talk to the insurance agent. The General Manager will be advising EJB Paving of the delay in payment.

A motion was made by Dan Novakovich authorizing the payment of the EJB Paving invoice for the paving of Genesis Drive subject to the solicitor's review and discussion with the insurance agent. The motion was seconded by Karl Bolognese and hearing no questions on the motion, it passed unanimously.

LEAK REDUCTION REQUESTS
Met Management – No action. Waiting for comments or signature of the agreement.

SOLICTOR'S REPORT
The Solicitor had nothing additional to report but asked for an executive session to discuss personnel.

ENGINEER'S REPORT
Mr. Unger reported the utility water project is scheduled to begin October 13th. Systems Design Engineering is submitting the Well #6 predrilling plan to the Pennsylvania Department of Environmental Protection. The GIS project is proceeding and information is being gathered from Berks County.

There will be a centrifuge pilot test for sludge management at the end of the month. The Authority currently uses a press. Reliability and maintenance is about equal between both types of sludge management systems.

AUTHORITY REPORT
Patrick Donovan had nothing to add to his written report.

A motion was made by Dan Novakovich to authorize the pension plan administrator to sign the pension documents. The motion was seconded by Karl Bolognese and hearing no questions on the motion, it passed unanimously.

TREASURER'S REPORT & PAYMENT OF BILLS
Dan Novakovich reported that he had reviewed the P & L with the General Manager and all appeared to be in good order.

A motion was made by Marie Coraluzzi to authorize the following payments: Routine/Regular July Bill List - $30,358.56, Construction in Progress - $1,739.12, Reimbursable Expenses Paid to Developers - $10,926.02, Payroll Transfer from Operator Acct - $25,892.78, Validate Checks Signed Between Meetings - $874.67, Special Checks Requiring Special Handling - $79,548.77, Additional Checks after Board Book Delivery - $35,785.02, Solicitor Reimbursable Expenses -

$888.10, Engineer Reimbursable Expenses - $213.38. Dan Novakovich seconded the motion and hearing no questions, it passed unanimously.

CORRESPONDENCE – None.

The Board went into executive session from 12:15 p.m. to 1:20p.m. to discuss personnel.

A motion was made by Dan Novakovich to authorize the discipline discussed in executive session. The motion was seconded by Karl Bolognese and hearing no questions on the motion, it passed unanimously.

Having no further business, the meeting was adjourned at 1:21 p.m. upon a motion by Dan Novakovich and a second by Marie Coraluzzi.

Respectfully Submitted,

Diane Hollenbach
Recording Secretary
Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc: Maidencreek Township Authority Board
Patrick Donovan, Maidencreek Township Authority General Manager
Greg Unger, Systems Design Engineering, Inc., MTA Engineer
Daniel Becker, Kozloff Stoudt, MTA Solicitor
JoAnn Schaeffer, Maidencreek Township Authority Secretary
Maidencreek Township Authority Plant Operators
Maidencreek Township Board of Supervisors
Maidencreek Township Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Maidencreek Township Manager
Ontelaunee Township
Kosmerl & Company