Maidencreek Township, Berks County
Board of Supervisors Meeting
1 Quarry Road
Reading, PA 19605

Agenda November 13, 2014 Meeting 12 of 2014

Present:	David Franke, Chairman	Thomas Unger, Twp Engineer
	Joseph Rudderow III, Vice Chair	Eugene Orlando, Jr., Twp Solicitor
	Claude Beaver, Road Master	Diane Hollenbach, Twp. Manager
		Johanna Mattera, Recording Secretary

Call the Regular Meeting to Order

I. Minutes and Finances
- Motion to approve the October 9, 2014 minutes
- Motion to approve the November 6, 2014 minutes
- Motion to approve the October 2014 Treasurer's Report and Bill List

II. Public Comment

III. Engineer's Report

IV. Solicitor's Report
- County 911 Cost Distribution to Municipalities

V. Road Master's Report

VI. Manager' Report

VII. Old Business
- TCC Representative Resolution
- Traffic Ordinance

VIII. New Business
- Truck Lease
- Authorize Manager to advertise the 2015 Budget

IX. Adjournment

December Meeting Schedule

December 3 @ 7p.m. . . . Planning Commission
December 8 @ 7 p.m. . . . Police Commission (35 Ontelaunee Drive, Reading)
December 11 @ 11 a.m. . . . Maidencreek Township Authority
December 11 @ 7 p.m. . . . .Board of Supervisors
December 25 & 26 & 31 . . . Township Office Closed

Maidencreek Township Board of Supervisor Meeting
October 9, 2014 7:00 pm

Present: Claude Beaver, David Franke, Joseph Rudderow III, Tom Unger – Systems Design Engineering, Inc., Eugene Orlando, Jr. – Orlando Law Offices., Diane Hollenbach – Township Manager, Johanna Mattera – Recording Secretary.

Guests: Fred Sheeler, Tony Deangelis, Carl Weston, Tom Gorgia, Leonard Yeager

David Franke called the October 9, 2014 regular meeting of the Maidencreek Township Board of Supervisors to order at 7:00 pm in the Maidencreek Township Municipal Building.

MINUTES & FINANCES

Approval of the Regular Meeting Minutes

A motion was made by Joseph Rudderow III, seconded by Claude Beaver, to waive the reading of the minutes and approve the minutes for the September 11, 2014 Regular Meeting. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

Treasurer's Report and Bill List

A motion was made by Claude Beaver, seconded by Joseph Rudderow III, to approve the September 2014 Treasurer's Report and Bill List. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

REPORTS

ENGINEER'S REPORT

Subdivision Review Status Checklist – No action required by the Board at this time.

Subdivision/Zoning

Villages at Maidencreek - all improvements completed and inspected; maintenance period expired; Notice of Termination received from BCCD - Mr. Unger advised that the improvements have been made and inspected and the maintenance period has expired.

A motion was made by Claude Beaver, seconded by Joseph Rudderow III release the escrow letter for the Villages at Maidencreek contingent upon all bills being paid. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

Subdivision Improvement Agreement LOC/Escrow Release Letters - The Board discussed with Mr. Unger the Folino subdivision.

A motion was made by Joseph Rudderow III, seconded by Claude Beaver authorizing the Chairman to sign Subdivision Improvements Agreement LOC/Escrow Release letters in the amounts as follows: Villages of Maidencreek $160.04, Meadowbrook $324.59, Melrose Place $33,119.03 and Boyer Place for $115.73. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

Zoning/UCC Activity Report - Glenn Hetrick request for a hearing regarding property maintenance - The Board reviewed with Mr. Unger the letter received by Mr. Hetrick.

A motion was made by Joseph Rudderow III, seconded by Claude Beaver to authorize the Township Manager to advertise Maidencreek Property Maintenance Appeals Board meeting

on October 28, 2014 at 7:00 pm to hear the appeal of Glenn Hetrick. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

Martin Bicycle Store (Chipmonk Drive and Park Road) request to sell farm equipment in grass/gravel area - Mr. Unger is recommending that Martin Bicycle Store come to the Planning Commission with an abbreviated plan so that further questions may be addressed at that time. Mr. Anthony Deangelis of Eagle Drive asked what is the difference between Martin selling used farm equipment and the farmer selling produce on Rt. 222 (near Maidencreek Appliances) in the summer and now selling farm equipment. The Board will send the Zoning officer out to investigate.

MUNICIPAL SOLICITOR REPORT
Crossing at Maidencreek previously combined by Township in 2013. - No action is required by the Board at this time.

Agreement for the Crossing at Maidencreek - sidewalks along Hill Road, other sidewalks to be installed upon development of rest of property, not streetlights or street trees along Hill Road - No action required by the Board at this time.

Reimbursement Agreement with Blandon Ambulance - Mr. Orlando advised that the agreement has been sent to the Blandon Ambulance.

PULIC COMMENT
Leonard Yerger- 116 Prescott Road - Rt. 222 Roundabout. The Board advised residents to make phone calls to their legislators regarding the round abouts.

Anthony Deangelis, 420 Eagle Drive - Mr. Orlando expanded on the Crossing at Maidencreek.

Tom Gorgia, 307 Monaco Lane - Thanked the Board for attending the Rt. 222 Roundabout meeting on October 2, 2014 Penn DOT meeting. The Board discussed at length how this will affect commercial development in Maidencreek and Berks County as a whole. The project is 100% funded by the Federal Government, with that said; there are many conditions that have to be meet for the funding to be complete. The Board discussed at length the safety issues involved with this project. Mr. Gorgia asked if anyone has read the FHWA. The Township Manager will put a link on the Township website to FHWA.

Ron Citron, Hope Drive - Also, commented on the roundabout issue and how this will cause backups in the roundabouts. Mr. Citron wants to send a letter to have it on the record.

TCC Meeting Recap - Mr. Franke updated the Board on the most recent TCC meeting. Ms. Hollenbach will send a letter to the other municipalities to see if they have a delegate and the alternate delegate in mind for the TCC.

ROAD MASTER REPORT - Mr. Beaver reviewed the report with the Board.
Approval for Koller Road Paving $8,775 - Mr. Beaver advised that Koller Road is paved. It is still closed until Morgan Rail can install guiderails.

A motion was made by Joseph Rudderow III, seconded by Claude Beaver, to approve the Koller Road paving of $8,775. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

Mower Purchase - Mr. Beaver advised that the Park and Recreation Board approved the purchase of an X Mark Laser Z rear discharge 72" mower at co-star pricing. This mower was test driven over the summer.

A motion was made by Joseph Rudderow III, seconded by David Franke, authorizing the purchase X Mark Laser Z Rear Discharge 72" mower at price not to exceed $9,789.50 from Reading Tractor & Equipment. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

Truck Purchase - Mr. Beaver advised the Board that truck #4 needs to be replace and that there are monies left in the budget. Mr. Beaver reviewed with the Board the specs on both the medium duty trucks. Both are Co-Star approved and both 2015 Ford trucks. One is from Hondru (yellow) and the other from Manderbach Ford (white). EM Kutz will do the final assembly. Mr. Beaver reviewed the pros and cons of both trucks and the price difference with the Board. Ms. Hollenbach to be looking into financing options. Mr. Deangelis asked if the Road Master went to other dealers with regard to specs. Mr. Beaver explained that he went to Co-Star approved dealers. Do we plow industrial roads and why don't we ask for donations? The Board stated that these are Township owned roads. The businesses pay their share of taxes and the Township receives liquid fuels. Most businesses do make charitable donations to a variety of organizations within the Township.

A motion was made by Joseph Rudderow III, seconded by David Franke, authorizing the Road Master to proceed with the purchase of a 2015 Ford Super Duty F550 outfitted per the spec of Hondru Fleet Manheim with the Co-Star pricing not to exceed $79,250. The Chairman asked if there are any questions from the audience. Mr. Deangelis asked what about the truck we are replacing. The Board answered that the truck was sold four years ago and was never replaced. Hearing no further questions on the motion, all members voted, "Aye". Motion carried.

Replacing Truck Body on #7 - Mr. Beaver inform the Board that the truck body on #7 will need to be replaced next year.

MANAGERS REPORT - Mrs. Hollenbach advised that the Willow Creek Restoration Grant money was received this week. The Library report was reviewed with the Board. The Budget Workshop is November 6th at 7 p.m.

9-1-1 Dispatching Services Costs - Mrs. Hollenbach reviewed with the Board the letter received regarding the increases in dispatching service cost from the County. The Board discussed at length the disparity in costs between townships, boroughs, and municipalities. The Board asked the Township Solicitor to look at legality the County billing municipalities for 911 costs when no other County in the State does so.

Police Report - Ms. Hollenbach reviewed the police meeting with the Board. Mr. Beaver advised that Chief Eaken anticipates 10.5% increase in the budget for 2015.

OLD BUSINESS

Award Recycling Contract - Ms. Hollenbach advised the Board the results of the bid review.

A motion was made by Claude Beaver, seconded by Joseph Rudderow III, to award option 3 of the Recycling Bid to JP Mascaro for 2 years at a cost not to exceed $189,732. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

NEW BUSINESS

Request for handicap parking space 526 Wyatt Drive - The Board reviewed the request. This will have to be included in the Traffic Ordinance and will not be a dedicated space for the homeowner.

A motion was made by Joseph Rudderow III, seconded by David Franke, authorizing the Township Manager to prepare the Traffic Ordinance for adoption to include the handicap parking spot on Wyatt Drive. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

2014 audit with Kosmerl & Co -

A motion was made by Joseph Rudderow III, seconded by Claude Beaver, authorizing the Chairman to sign the engagement letter for the 2014 audit with Kosmerl & Co. Hearing no questions on the motion, all members voted "Aye". Motion carried.

Approval of union contract 2015-2017 - Ms. Hollenbach advised the Board that the employees have agreed to the union contract for 2015-2017.

A motion was made by Joseph Rudderow III, seconded by David Franke, to approve and sign the union contract 2015-2017. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

A motion was made by Claude Beaver, seconded by Joseph Rudderow III, to adjourn the October 9, 2014 meeting of the Maidencreek Township Board of Supervisors. Hearing no questions on the motion, all members voted, "Aye". Motion carried. Meeting adjourned at 9:41pm.

_____

Recording Township Secretary, October 9, 2014

_____

Township Secretary, October 9, 2014

Cc: Board of Supervisors
Eugene Orlando, Solicitor
Thomas Unger, Township Engineer
Planning Commission
Park & Recreation Board
Zoning Hearing Board and Alternates
Joan London, Zoning Hearing Board Solicitor
Maidencreek Township Authority
JoAnn Schaeffer, MTA Secretary
Dan Becker, MTA Solicitor
Greg Unger, MTA Engineer
Barbara Hassler, Tax Collector
Dan Miller, Fire Chief
Scott Eaken, N.B.R.P.
Patrick Donovan, Maidencreek Township Authority General Manager

MAIDENCREEK TOWNSHIP
TREASURER'S REPORT -October 2014

	Account Type		September Ending Balance		October Ending Balance
GENERAL FUND					
VIST	Checking	$	88,839.96	$	72,497.45
National Penn	Checking		458925.02	$	327,615.30
National Penn	Payroll Checking	$	29,722.15	$	29,779.11
VIST	Savings	$	109,024.34	$	125,213.31
	Petty Cash	$	46.72	$	31.83
	Capital Reserve Fund	$	117,018.83	$	117,040.70
	Road Improvement Fund	$	115,678.26	$	115,678.26
	FUND BALANCE	$	919,255.28	$	787,855.96
RECREATION FUND					
VIST	Money Market	$	86,677.42	$	82,033.17
Fleetwood	Fee - In - Lieu of Open Space	$	3,382.18	$	3,382.18
Affinity	Savings	$	24,800.20	$	24,800.20
VIST	Tricentennial Fund	$	921.15	$	921.15
	FUND BALANCE	$	115,780.95	$	111,136.70
STATE LIQUID FUEL FUND					
Metro	Money Market	$	94,033.81	$	23,068.92
	FUND BALANCE	$	94,033.81	$	23,068.92
Total Fund Balances excluding Developer Escrows		$	1,129,070.04	$	922,061.58

Transfers and payments were made with the approval of the Maidencreek Township Board of Supervisors.

David Franke, Chairman _____ Date _____

Joseph Rudderow III, Vice Chairman

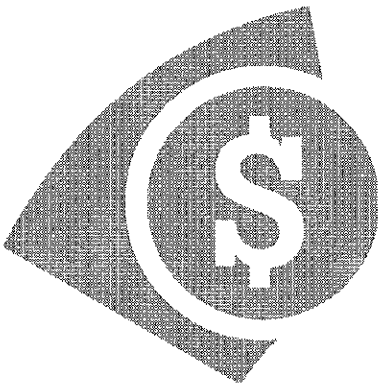
Claude Beaver, Roadmaster

I certify that this report I a true and correct representation of the Maidencreek Township Account activity for the month of October 2014.

Diane E Hollenbach, Manager/Secretary/Treasurer _____ Date _____

Letter of Credit and Escrow Accounts for Improvements

Boyer Place	LOC SM227150W	Wachovia Bank	$	72,442.33
David Small Self Storage	LOC 135	VIST	$	56,076.06
Farm 4	LOC SM214672W	Wachovia Bank	$	164,472.78
Farvardin		VIST	$	26,400.00
Forino - Meadowbrook	Acct 9008011	VIST	$	20,001.64
Golden Manor III	Acct 590068262	VIST	$	869.71
Jantz Subdivision	Acct 9008011	VIST	$	12,832.81
Maidencreek Ventures	Acct 9008011	VIST	$	38,486.48
Forino Co LP	Acct 9008011	Wachovia Bank	$	20,000.79
Melrose Place	LOC 40600069	National Penn	$	349,221.00
Mid Atlantic Energy	Acct 9008011	VIST	$	41,190.15
Saint Matthews	LOC 1	VIST	$	137,056.70
Tree Tops II	Acct 749952	Fleetwood Bank	$	29,135.06
Zwicky	LOC D003808	Fulton Bank	$	90,159.19



Check List
October 2014 Expenses

Approved at the November 13, 2014 Meeting

Maidencreek Township-General Fund
Check List
As of October 31, 2014

Date	Num	Name	Memo	Amount
100.00 · Checking Account				
10/01/2014	15387	Maidencreek Township Payroll Acct	Transfer to Payroll	-16,255.29
Total 100.00 · Checking Account				-16,255.29
100.01 · National Penn GF Checking				
10/01/2014	16225	Rieck's Publications	Maidencreek Calendar Week 10	-112.50
10/01/2014	16226	Systems Design Engineering, Inc.	Improvements Invoice	-127.76
10/01/2014	16227	Northern Berks Regional Police	2014 Foreign Fire	-47,827.60
10/01/2014	16228	Blandon Fire Company Relief Association N	2014 Foreign Fire	-63,124.24
10/01/2014	16229	Standard Insurance Co	2014 MMO	-19,066.72
10/01/2014	16230	DCED	3rd Q Permits	-64.00
10/09/2014	16231	Beaver, Claude	Medical Reimbursement	-104.00
10/13/2014	16234	The Water Guy	Water Rental	-10.47
10/13/2014	16235	V & M Towing Services	Inspections	-102.00
10/13/2014	16236	Verizon Wireless	Cell Phone Charges	-281.14
10/13/2014	16237	Talley Petroleum Enterprises Inc	Gas & diesel	-1,499.71
10/13/2014	16238	Service Tire Truck Centers	Truck #3 inspection	-1,093.35
10/13/2014	16239	Sam's Club	Membership	-90.00
10/13/2014	16240	State Workers Insurance Fund	Policy 06015512	-2,002.00
10/13/2014	16241	Passmore Service Center	Mower repair	-1,754.88
10/13/2014	16242	Pennsylvania One Call System, Inc	One Call	-37.40
10/13/2014	16243	Office Service Company	Office Supplies	-159.06
10/13/2014	16244	Orlando Law Offices	Legal Service	-1,269.20
10/13/2014	16245	N.B.R.P.	Oct Service	-82,302.35
10/13/2014	16246	Nester's Sanitation, Inc.	Dumpster	-126.00
10/13/2014	16247	National Walk-Off Mats	Mats - September	-52.65
10/13/2014	16248	National Uniform Rentals	September Uniforms	-148.75
10/13/2014	16249	Machemer Hauling Inc.	Stone Hauling	-400.00
10/14/2014	16232	Rieck's Publications	Maidencreek Calendar Week 11	-146.25
10/14/2014	16233	Hollenbach, Diane E	Medical Reimbursement	-219.57
10/14/2014	16250	Lift Inc	Koller Rd Equipment Rental	-798.00
10/14/2014	16251	Lynx Computer Technologies Inc	Network Service & replacement com...	-1,208.50
10/14/2014	16252	J P Mascaro & Sons	Recycling Service	-9,167.00
10/14/2014	16253	Fisher's Rental	Roller	-501.00
10/14/2014	16254	Hyde Villa Auto Parts	shop supplies	-559.56
10/14/2014	16255	Moses B Glick LLC	chains for trucks	-144.00
10/14/2014	16256	General Code	Code update	-595.69
10/14/2014	16257	Fraser Advanced Info Systems	Copier Lease	-210.15
10/14/2014	16258	E J Breneman, L.P.	Signs	-214.60
10/14/2014	16259	Capital Blue Cross	Inv#142740001804	-182.40
10/14/2014	16260	CNH Capital America LLC	Mini Ex Lease	-3,757.84
10/14/2014	16261	Berky's Transfer and Site Container Svc	Dumpster - recycling day	-1,655.32
10/14/2014	16262	Arro Consulting Inc	Dries Rd Joint Project	-1,247.00
10/14/2014	16263	Reading Eagle Co.	Advertising Blandon Ambulance Debt...	-692.45
10/14/2014	16264	Maidencreek Township Payroll Acct	Payroll transfer 21	-15,372.36
10/14/2014	16265	Met-Ed	Electric	-7,082.29
10/14/2014	16266	Weaver's Hardware		-416.47
10/14/2014	16267	Maidencreek Township Recreation Holding I	Tax cks 2219	-182.97
10/14/2014	16268	Stoney Creek Rentals		-273.32
10/14/2014	16269	Berks Products	Koller Road Culvert	-2,786.74
10/14/2014	16270	Systems Design Engineering, Inc.	Billed thru 9/30/2014	-8,697.52
10/14/2014	16271	Systems Design Engineering, Inc.	SEO	-1,121.82
10/27/2014	16272	Letsche, Andrew E	Boot reimbursement	-169.95
10/28/2014	16273	Rieck's Publications	Maidencreek Calendar Week 12	-112.50
10/28/2014	16274	The Water Guy	Water Rental	-22.47
10/28/2014	16275	Verizon Wireless	Cell Phone Charges	-281.18
10/28/2014	16276	Triangle Communications, Inc.	Pager repair	-45.00
10/28/2014	16277	Talley Petroleum Enterprises Inc	Gas	-1,368.08
10/28/2014	16278	Standard Insurance Company	Life & Disability	-2,250.97
10/28/2014	16279	Service Electric	Telephone	-88.37
10/28/2014	16280	Penteledata	Internet	-60.07
10/28/2014	16281	Arro Consulting Inc	Dries Rd Joint Project	-1,505.00
10/28/2014	16282	Capital Blue Cross	Inv#142880018226	-8,510.91
10/28/2014	16283	County Plumbing & Heating	replace street light Riviera & Schaeffer	-190.45
10/28/2014	16284	Cintas Corporation	Medical cabinets	-45.51
10/28/2014	16285	Systems Design Engineering, Inc.	Improvement Inv#77811	-105.03
10/28/2014	16286	Maidencreek Township Recreation Holding I	Tax cks 2224	-173.47
10/28/2014	16287	Maidencreek Township Payroll Acct	Payroll transfer 22	-15,419.18

Maidencreek Township-General Fund
Check List
As of October 31, 2014

Date	Num	Name	Memo	Amount
10/28/2014	16288	Fox, Katelyn E	2014 Medical Reimbursement	-24.00
10/28/2014	16289	American Express	September Charges	-1,238.35
Total 100.01 · National Penn GF Checking				-310,599.09
105.00 · Payroll Checking				
Total 105.00 · Payroll Checking				
105.01 · National Penn Payroll Checking				
10/02/2014	1072	BEAVER CLAUDE D		-88.28
10/02/2014	1073	FRANKE DAVID K		-78.28
10/02/2014	1074	MATTERA JOHANNA		-132.30
10/02/2014	1075	RUDDEROW JOSEPH		-88.28
10/02/2014	1076	GUISTWITE BEVERLY A		-27.77
10/02/2014	1077	BECKER WILLIAM R		-149.42
10/02/2014	1078	DONOHUE COLLEEN M		-289.94
10/02/2014	1079	BEAVER CLAUDE D		-1,706.46
10/02/2014	D 38	HOLLENBACH DIANE E		-2,032.91
10/02/2014	D 39	FOX KATELYN E		-1,129.13
10/02/2014	D 40	LETSCHE ANDREW E		-1,185.56
10/02/2014	D 41	SAINT DAVID J		-1,328.24
10/02/2014	D 42	SHUMAN KEITH R		-1,550.05
10/02/2014	D 43	WOLFE GREGORY A		-1,469.87
10/02/2014	D 44	QUILLMAN TYLER J		-107.19
10/02/2014	JETP...	JetPay-PTF		-4,840.12
10/14/2014	8	Jet Pay	Pay 21	-89.37
10/16/2014	1080	GUISTWITE BEVERLY A		-24.35
10/16/2014	1081	DONOHUE COLLEEN M		-435.72
10/16/2014	1082	BEAVER CLAUDE D		-1,652.62
10/16/2014	D 45	HOLLENBACH DIANE E		-1,937.75
10/16/2014	D 46	FOX KATELYN E		-1,155.26
10/16/2014	D 47	LETSCHE ANDREW E		-1,180.37
10/16/2014	D 48	SAINT DAVID J		-1,314.26
10/16/2014	D 49	SHUMAN KEITH R		-1,446.57
10/16/2014	D 50	WOLFE GREGORY A		-1,463.66
10/16/2014	D 51	QUILLMAN TYLER J		-107.19
10/16/2014	JETP...	JetPay-PTF		-4,565.24
10/27/2014	9	Jet Pay	Pay 22	-48.45
10/30/2014	1083	GUISTWITE BEVERLY A		-27.77
10/30/2014	1084	BECKER WILLIAM R		-66.16
10/30/2014	1085	DONOHUE COLLEEN M		-358.85
10/30/2014	1086	BEAVER CLAUDE D		-1,652.62
10/30/2014	1087	AFLAC ~		-156.45
10/30/2014	1088	TEAMSTERS~LOCAL~429 ~		-265.00
10/30/2014	D 52	HOLLENBACH DIANE E		-1,937.75
10/30/2014	D 53	FOX KATELYN E		-1,067.34
10/30/2014	D 54	LETSCHE ANDREW E		-1,133.37
10/30/2014	D 55	SAINT DAVID J		-1,270.24
10/30/2014	D 56	SHUMAN KEITH R		-1,387.57
10/30/2014	D 57	WOLFE GREGORY A		-1,407.66
10/30/2014	D 58	QUILLMAN TYLER J		-107.19
10/30/2014	JETP...	JetPay-PTF		-4,532.76
Total 105.01 · National Penn Payroll Checking				-46,995.34
106.00 · Money Market				
Total 106.00 · Money Market				
106.01 · Savings Account/Operating Resv				
Total 106.01 · Savings Account/Operating Resv				
109.00 · Operating Reserve Fund				
Total 109.00 · Operating Reserve Fund				
110 · Petty Cash				
10/03/2014	439	Walmart	cleaning supplies	-8.40
10/17/2014	440	Postmaster	postage	-6.49
Total 110 · Petty Cash				-14.89

Maidencreek Township-General Fund
Check List
As of October 31, 2014

Date	Num	Name	Memo	Amount
TOTAL				-373,864.61

Maidencreek Township-Park & Recreation
Check List
October 2014

Num	Date	Name	Memo	Paid Amount
1313	**10/06/2014**	**Taney, Shaun**	**Refund Deposit**	
			10/5/14 Pavilion rental	-50.00
TOTAL				-50.00
1314	**10/07/2014**	**Trate, Niko**	**Lumber - Gaga Pit**	
			lumber from Lowes for Gaga Pit	-176.30
TOTAL				-176.30
1315	**10/14/2014**	**Berks Products**	**Stream Project Signs**	
			Inv#96783 furring strips	-22.30
TOTAL				-22.30
1316	**10/14/2014**	**Met-Ed**		
			Main St Acct 100 071 112 427	-187.45
			W Wesner Acct 100 012 244 354	-52.69
			753 Park Rd Acct 100 056 802 216	-64.47
			Faith Dr Acct 100 079 637 177	-13.20
TOTAL				-317.81
1317	**10/14/2014**	**Stoney Creek Rentals**	**Willow Creek Restoration signs**	
			Inv#69605 sign installation	-186.12
TOTAL				-186.12
1318	**10/14/2014**	**Lowe's**	**Gaga Pit**	
			Inv 934974	25.75
			Inv 976213	-584.37
			Inv 907275	-91.80
TOTAL				-650.42
1319	**10/14/2014**	**Electric Repair Company**	**switch**	
			Inv#91421 repair hotdog roller	-9.18
TOTAL				-9.18
1320	**10/14/2014**	**Grainger**	**Blandon Fire Co Bathroom**	
			Inv#9554222142 repair to Blandon Fire Restroo...	-179.97
TOTAL				-179.97
1321	**10/14/2014**	**Heeby's Surplus Inc**	**shelf**	
			Inv#482496 sheld for Comm Park	-16.95
TOTAL				-16.95
1322	**10/14/2014**	**Lift Inc.**	**Mower repair**	
			Inv#08P9130500 starter rope	-4.20
			Inv#08P9123140 spark plug	-12.49
			Inv#08P9254650 blades	-24.98
			Inv#08P9124390 gasket, carburetor	-237.07

Maidencreek Township-Park & Recreation
Check List
October 2014

Num	Date	Name	Memo	Paid Amount
TOTAL				-278.74
1323	**10/14/2014**	**T.M. Bailey Services LLC**	**Porta Potty**	
			Inv#33938 Porta Potty Sept	-60.00
TOTAL				-60.00
1324	**10/27/2014**	**Joanne Coakley**		
			Cleaning October	-100.00
TOTAL				-100.00
1325	**10/27/2014**	**Dunn, Lauren**	**Return pavilion deposit**	
			Return 10/26/14 deposit for pavilion	-25.00
TOTAL				-25.00
1326	**10/28/2014**	**Weed Man**	**Fall weed control**	
			Inv#593986 Comm Park weed control	-810.00
TOTAL				-810.00
1327	**10/28/2014**	**Maidencreek Township G...**	**To reimburse October expenses**	
			Fox Meeting Pay	-130.00
			Passmore mower repair	-1,754.88
			Weavers - Willow Creek Project signs	-199.91
			Wolfe - popcorn machine rental	-47.70
TOTAL				-2,132.49

Maidencreek Township-State Fund
Account QuickReport
As of October 31, 2014

Date	Num	Name	Memo	Amount
106.01 · State Liquid Fuel Tax				
10/15/2014	1079	EJB Paving & Materials Co	Application #1	-40,120.85
10/15/2014	echeck	Susquehanna Municipal Finance	Lease Payment #1 Ford F750	-27,361.62
10/28/2014	1080	MACHEMER HAULING	432.20	-263.70
10/28/2014	1081	Morgan Rail	Replace Koller Rd Guide Rail	-3,229.00
Total 106.01 · State Liquid Fuel Tax				-70,975.17
TOTAL				**-70,975.17**

Maidencreek Township-Escrow Account
Account QuickReport
As of October 31, 2014

Date	Num	Name	Memo	Amount
100.00 · Trusts				
100.04 · GM III Improves				
Total 100.04 · GM III Improves				
100.12 · T-tops II Imp				
Total 100.12 · T-tops II Imp				
Total 100.00 · Trusts				
100.25 · Disbursement Checking Acct				
Total 100.25 · Disbursement Checking Acct				
100.26 · Master Escrow Disbursement Acct				
10/10/2014	1020	Systems Design Engineering	Inv 77809	-160.04
10/10/2014	1022	Larken Associates	Final Escrow Releas	-17,090.62
Total 100.26 · Master Escrow Disbursement Acct				-17,250.66
106.00 · Master Escrow Account				
106.08 · Mid Atlantic - LaraLynn				
Total 106.08 · Mid Atlantic - LaraLynn				
106.11 · LDLJ Assoc - Village Mdcrk				
Total 106.11 · LDLJ Assoc - Village Mdcrk				
106.12 · 222 Pike Development Inc				
Total 106.12 · 222 Pike Development Inc				
106.14 · James Hardie Storm Water				
Total 106.14 · James Hardie Storm Water				
Total 106.00 · Master Escrow Account				
TOTAL				**-17,250.66**

Maidencreek Township Permit Report
October, 2014

Permit Address, Lot/Developme	Permit #	Permit Type	Fees	Education
333 Sofia Blvd, Blandon	13-072	deck	HAS NOT PAID	
SMALL SELF STORAGE	14-055	Self Storage Units	$5,139.04	$4.00
LEHIGH CEMENT	14-058	Dust Shuttling System	$83,711.35	$4.00
	14-060			
236 Longleaf, Blandon	14-063	Deck & Hot Tub	$482.13	$4.00
BINGO HALL	14-064	Commercial Roof	$681.95	$4.00
258 Longleaf, Blandon	14-065	Garage	$772.50	$4.00
1370 Pleasant Hill Rd	12664	Shed	$25.00	
320 Sycamore Ln, Blandon	12665	Fence	$25.00	
101 White Birch, Blandon	12666	Fence	$25.00	
VOID - Denied	12667			
VOID - Denied	12668			
124 Fleming St, Blandon	12669	Fence	$25.00	
343 Cassidy Ct, Blandon	12670	Shed	$25.00	
375 W Walnut Tree, Blandon	12671	Shed	$25.00	
113 Hill Rd Blandon		Plumbing New Constructi	$170.00	
UGI		Road Cut	$35.00	
85 Spirit Ct, Blandon		Mechanical	$72.50	
		TOTAL	$91,214.47	$20.00
		Township Share	$30,100.78	
		Due to SDE	$61,113.69	
		Due to State	$20.00	

Earned Income Tax Quarterly History
Maidencreek Township 2007-present

	Received March	Received June	Received Sept	Received Dec	Total for Year
2007	$ 214,343.39	$ 308,405.47	$ 231,565.43	$ 265,329.43	$ 1,019,643.72
2008	$ 243,218.21	$ 313,442.60	$ 237,248.67	$ 278,558.05	$ 1,072,467.53
2009	$ 252,499.89	$ 322,307.75	$ 243,562.33	$ 276,765.18	$ 1,095,135.15
2010	$ 245,417.99	$ 314,153.15	$ 239,693.00	$ 242,882.52	$ 1,042,146.66
2011	$ 232,342.10				

ACT 32 COLLECTION BEGAN MARCH 1, 2011

Collections for:	2011	2012	2013	2014	2015
January	N/A	$ 22,697.15	$ 34,608.20	$ 54,258.39	
February	N/A	$ 39,764.08	$ 67,321.74	$ 42,157.76	
March	$ 232,342.10	$ 203,757.51	$ 152,909.10	$ 190,635.11	
April	$ 21,443.69	$ 34,652.82	$ 37,380.90	$ 72,767.79	
May	$ 102,545.01	$ 53,845.15	$ 89,446.91	$ 51,670.03	
June	$ 189,537.97	$ 218,428.84	$ 177,475.43	$ 206,350.88	
July	$ 21,854.89	$ 38,928.74	$ 49,224.02	$ 54,888.24	
August	$ 65,465.08	$ 50,499.15	$ 49,000.95	$ 54,270.17	
September	$ 212,195.71	$ 143,848.24	$ 195,929.69	$ 207,078.83	
October	$ 23,439.31	$ 42,225.72	$ 46,528.19	$ 52,236.63	
November	$ 67,560.42	$ 68,972.56	$ 46,282.72	$ 36,387.38	
December	$ 170,502.90	$ 140,484.62	$ 177,805.51		
TOTAL	$ 1,106,887.08	$ 1,058,104.58	$ 1,123,913.36	$ 1,022,701.21	$ -

MAIDENCREEK TOWNSHIP SOLICITOR'S REPORT

Orlando Law Office
Eugene Orlando, Jr.
2901 St. Lawrence Avenue
Reading, PA 19606

NOVEMBER
ITEMS AUTHORIZED BY SUPERVISORS

- **County distribution of costs to municipalities for 911 system.**
- Resolve issue of Crossing at Maidencreek lots being sold at Sept. 17 Upset Sale. Lots were previously combined by Township in 2013. **Waiting on response from School District.**

- Agreement outline items agreed upon July 11, 2013 Supervisor's meeting for the Crossing at Maidencreek – sidewalks along Hill Road, othe sidewalks to be installed upon development of rest of property, no streetlights or street trees along Hill Road. **Revised Agreement mailed on October 20, 2014.**

- Revise Peddler's Permit Ordinance to include times.

Tabled

- 12 Chestnut Street Easement – James Fox Easement Agreement

OS-2 (10-08)

pennsylvania
DEPARTMENT OF TRANSPORTATION
www.dot.state.pa.us

October 7, 2014

Maidencreek Township
Diane Hollenbach
Township Manager
PO Box 319
Blandon, PA 19510

Re: ECMS 102150 – D5 Systematic Improvements 2014

Dear Ms. Hollenbach,

PADOT District 5-0 is in the process of implementing a series of low cost safety initiatives designed to reduce the potential for highway crashes. Many of these proposed improvements involve the intersections of state routes with municipal roads. In implementing the improvements we plan to replace or upgrade traffic regulatory or warning signs installed by and maintained by the municipality. After the improvement is completed the new sign(s) will remain or become the property of the municipality and the municipality will be responsible for properly maintaining them.

As part of the improvements we intend to make the following modifications to signs owned and maintained by the Township and pavement markings applied by the Township:

Intersection of State Route 73 (Main Street) and Wesner / Mt. Spring Roads

- Replace existing 30" x 30" stop signs on both Wesner Road approaches to Main Street with 36" x 36" stop signs; apply 24" wide thermoplastic stop bars at existing stop bar locations
- Replace existing 30" x 30" stop signs on Mt. Spring Road approach to Main Street with a 48" x 48" stop sign; apply 24" wide thermoplastic stop bars at existing stop bar location
- Add an additional 36" x 36" stop sign on the left side of the northern Wesner Road approach to Main Street
- Add a 36" x 36" stop ahead sign approximately 150' in advance of the stop sign on the southern Wesner Road approach to Main Street
    - Reset existing signs on new stop sign posts - No trucks; Over 11000 GVWR; Except Local Deliveries; and No Outlet

If you do not object to these changes no action is required. If you do object or have questions or concerns please provide a written response within 30 calendar days from the date of this letter. Any questions can be directed to Philip R. Ebert, Project Coordinator, 610.841.2700.

Sincerely,

Dennis R. Toomey, P.E
District Traffic and Operations Engineer
Engineering District 5-0

Manager's Report

November 1, 2014

Diane Hollenbach, Manager/Secretary/Treasurer

Manager's Report

November 1, 2014

Budgeting and Finance

Budget workshop - November 6th @ 7 p.m.

Buildings and Grounds

The Park and Recreation Board discussed ideas for Well 6. They have suggested a community center, banquet hall, soccer fields, band shell, and pavilion. The ambulance has indicated that they would be interested in a substation on the property. The Fire Company is discussing the substation idea with their Board. The Maidencreek Township Authority has so far asked for 1700 square feet for office space. Soccer Club has given me an idea of the fields that they will require.

Emergency Services

Ambulance – All paperwork is with bond counsel, DCED approval received, waiting on closing.

Emergency Management –Radios were successfully updated via Township computer. Everyone has been switched to the new system and bugs are being worked through.

Email has been received regarding NIMS data collection for 2014. New employees will need to complete NIMS 100 and 700 as well as be entered into the Total Visibility system and issued badges.

Fire – Nothing new to report.

Police – The budget was presented with a 10% increase.

Human Resources

Union contract approved and signed.

Infrastructure

Roads –Dries Road - completed

PENN DOT Round About Meeting was held and well attended by public, Supervisors and staff. A letter has been received from Kaplan Stewart addressed to the Federal Hwy Administration regarding the Environmental Exclusion Penn DOT granted to itself.

Calcium Road Bridge remains closed. We have been notified that Lehigh Cement will begin using rail on a limited basis.

I am still waiting to be placed in the schedule to paint the railroad crossing lines.

Bridges, Culverts, Storm Water –Drainage issues must still be corrected along Hill Road.

Escrow Releases: Boyer Place has requested the return of their Letter of Credit. Meadowbrook – Forino Co are working to complete punch list.

There has been no further action on the Chestnut Street storm water issue. The easement agreement has not been returned.

Water & Sewer –Union negotiations continue.

Parks and Recreation

The final report for the Willow Creek Restoration Grant was submitted on October 1. Final grant payment was received.

Projects the Board is working on include flag poles and a dumpster for the Community Park. Sinkholes at the Ontelaunee Heights Open Space and Ball Field continue to be monitored.

Planning, Zoning and Codes

Planning Commission - Currently plans that have been approved but not recorded are:

1. The Custom Milling Land Development Plan –Penn DOT HOP approved. Construction has started on the warehouse. Plan to be reviewed in Nov.

The Esbenshade Greenhouse Plan is still in review. There are a few outstanding issues that must be resolved prior to approval. The **Brandywine Transportation Preliminary Plan** was submitted for review as well as a plan to recombine the **St. Matthews Land Development Plan** into

a single tract. Plans were received 11/5/2014 for **Giorgio Foods Sewage Treatment Plant upgrade.**

Zoning and SALDO revised drafts will be provided by SDE electronically for your review. I would like to put this project to bed.

358 W Walnut Tree Drive did not sell and may sit another year abandoned. 59 Bertolet Place has had some work completed but is not finished. 164 S View Road has been repaired and must be inspected by SDE. 115 Grove Road remains condemned. 26 Mt. Spring Road was condemned.

Purchasing

Fuel prices have been received for 2015-2016. Prices will go down from the 2014-2015 bid.

Recycling

The 902 Equipment Grant reimbursement documents were submitted and full payment requested.

This and That

Calendar – Work on the calendar is almost complete.

Maidencreek Township Resolution 19-2014

Background. Effective as of 12:00 a.m. on January 1, 2015 (the "**Effective Time**"), the Berks County Tax Collection Committee (the "**TCC**") is acquiring the assets and operations of the Berks County Earned Income Tax Collection Bureau (the "**Bureau**"). After the Effective Time, the TCC Executive Committee will govern the TCC and the Bureau's affairs. Under 53 P.S. § 6924.505(b), municipalities must appoint a delegate to the TCC Executive Committee.

Per Article III, Section 2, of the TCC Bylaws that will take effect as of the Effective Time, all municipalities located within the boundaries of a single school district will collectively vote on the appointment of, and per the results of that vote will appoint, one primary delegate and one alternative delegate to represent those municipalities on the TCC Executive Committee. Accordingly, as of the Effective Time, there will be an equal number of school district and municipal delegates on the TCC Executive Committee.

Per Article III, Section 2(b)(i)(2) of the TCC Bylaws that will take effect as of the Effective Time:

> The individual designated as the primary voting delegate by the highest number of municipalities that participated in the voting process within a given school district shall serve as the primary voting delegate for all municipalities within the school district. The individual designated as the alternate voting delegate by the highest number of municipalities that participated in the voting process within a given school district shall serve as the alternate voting delegate for all municipalities within the school district. If there is a tie vote for either the primary voting delegate or alternate voting delegate position, the appointment will be decided by weighting the vote of each participating municipality by using the weighted votes assigned to each such municipality under these Bylaws.

The purpose of this Resolution is for this Municipality to cast its vote for the individuals who will serve on the TCC Executive Committee as the primary and alternate delegates for all municipalities that lie within the same school district as this Municipality.

RESOLVED, that this Municipality votes in favor of having the following individuals appointed to represent all municipalities that lie in the same school district as this Municipality on the TCC Executive Committee beginning as of the Effective Time:

1. **Primary delegate** Name: David Franke

   Email: franke0127@aol.com

2. **Alternate delegate** Name: Phoebe Bitler

   Email: vgf@early.com

Certification of adoption. The undersigned certifies that the above Resolution was adopted at a public meeting on the 13th day of November 2014

Maidencreek Township

David Franke

Joseph Rudderow III

Claude Beaver

Secretary

ORDINANCE NO.

AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MAIDENCREEK, BERKS COUNTY, PENNSYLVANIA, CHAPTER 204, ENTITLED VEHICLES AND TRAFFIC, TO ADD SPEED LIMITS AND PROHIBIT PARKING TO NEWLY DEDICATED ROADWAYS, remove PARKING PROHIBITIONS AND TO ESTABLISH HANDICAP PARKING ON CERTAIN ROADWAYS IN THE TOWNSHIP.

BE IT ENACTED AND ORDAINED, and it is hereby enacted and ordained by the Board of Supervisors of the Township of Maidencreek, as follows:

Section 1. Section 204-8 of Chapter 204, Vehicles and Traffic of the Code of the Township of Maidencreek is hereby amended to establish speed limits for newly dedicated section of Sandhurst Boulevard, Penrose Avenue and Regent Street to read as follows:

§204-8. Maximum Speed limits established on certain streets.

Street	**Location**	**Maximum Speed Limit**
Sandhurst Boulevard	from Regent Street to Regent Street	25 mph
Penrose Avenue	from Regent Street to Sandhurst Boulevard	25 mph
Regent Street	from Penrose Avenue to Sandhurst Boulevard	25 mph

Section 2. Section 204-15 of Chapter 204, Vehicles and Traffic of the Code of the Township of Maidencreek is hereby amended to prohibit parking on additional streets to read as follows:

§204-15. Parking prohibited at all times at certain locations.

Street	**Side/Sides**	**Location**
Sandhurst Boulevard	South	From Regent Street to Regent Street
Regent Street	South	From Regent Street to Sandhurst Blvd.
Regent Street	East	From Sandhurst Blvd. to Sandhurst Blvd.

And remove the restriction:

Wyatt Drive	Right	From Grove Road to East Wesner Road

Section 3. Chapter 204, Vehicles and Traffic of the Code of the Township of Maidencreek is hereby amended to add Section 204-17. Special-purpose parking zones.

The following is hereby established as special purpose parking zones, and it shall be unlawful for any person to park any vehicle or allow the same to remain parked in any such zone except as specifically provided for such zones.

A. Handicapped parking spaces, violations and penalties.
   1) No person shall park or stop an attended or unattended motor vehicle in any area indicating handicapped parking in the Township of Maidencreek when said signs are duly erected as authorized by ordinance from time to time, including the following which are hereby authorized and ordained:

Wyatt Drive at 526 Wyatt Drive Reserved handicapped parking

2) All applications for handicapped parking spaces, original and renewal, shall be submitted to the Township for a determination of approval or denial by the Township Manager or his designated agent. Such determination shall be made in writing with a copy mailed to the address of the applicant.

3) The following criteria shall be satisfied in order for any person to receive approval for a handicapped parking space on a public street of the Township in front of a residence:

a) The individual requesting the handicapped space must be a resident of the Township. Residency shall be based upon, along with other evidence submitted by the requesting person, the registration address of the "Person with disability vehicle registration" or "Person with disability parking placard."

b) The individual requesting the handicapped space shall complete an application form with the Township including proof of residence and all of the other required information on the application form, for authorization and approval of the handicapped parking space, and shall pay to the Township an administrative fee which shall be established by resolution of the Board of Supervisors from time to time.

c) The individual requesting approval of a handicapped space shall provide to the Township, as part of his or her application, proof of the issuance of such persona of a "person with disability vehicle registration" or "person with disability parking placard" from the Pennsylvania Department of Transportation.

d) The request to the Township for approval of a handicapped space shall be renewed annually by the requesting person on or before the anniversary date of the initial approval using the same procedure under this section for original approval. Any handicapped parking space which is not renewed shall be void, and any signs and curb markings designated the space shall be removed by the Township.

B. Removal of handicapped parking signs. All handicapped parking signs shall be removed at the direction of the Township Manager upon failure to renew the handicapped parking space in accordance with the requirements of this section and/or upon the requirements for eligibility for a handicapped parking space no longer met.

Section 4. Severability.

The provisions of this Article shall be severable, and if any of its provisions shall be held to be unconstitutional, illegal, such decision shall not affect the validity of any remaining provisions of this Article. It is hereby declared that it is the legislative intent that this Article would have been adopted had the unconstitutional or illegal provision had not been included.

Section 5. Repealer.

All ordinances or parts of ordinances inconsistent with the provisions of the Ordinance are hereby repealed.

Section 6. Effective Date. This Ordinance shall become effective five (5) days from the date of enactment.

ENACTED AND ORDAINED by the Board of Supervisors of the Township of Maidencreek, Berks County, Pennsylvania in lawful session this ____ day of _____, 2014.

MAIDENCREEK TOWNSHIP
BOARD OF SUPERVISORS

_____
David Franke, Chairman

_____
Joseph E. Rudderow III, Member

_____
Claude Beaver, Member

Attest: _____
Diane Hollenbach, Township Secretary

Susquehanna

Susquehanna Commercial Finance, Inc.

TEL: 484-639-3711
FAX: 800-786-0023
Lisa.Jasiukiewicz@susquehanna.net
www.susquehanna.net/scf

TO: **Maidencreek Township**
FROM: Lisa Jasiukiewicz
DATE: September 28,2014
RE: Municipal Lease Proposal

Susquehanna Commercial Finance Inc. ("SCF"), a wholly owned subsidiary of Susquehanna Bancshares, Inc., is pleased to present you the following equipment financing proposal for your review and consideration.

EQUIPMENT: 2015 Ford F 550 DRW w Plow and Spreader

EQUIPMENT COST: $79,250

ADVANCE PMTS: None

STRUCTURE: Annual Payments in Arrears- first payment due one year from closing*

TERM:	5 Years	**ANNUAL PAYMENT:**	$17,283.56	**RATE:** 4.25%
TERM:	4 Years	**ANNUAL PAYMENT:**	$21,133.34	**RATE:** 4.15%
TERM:	3 Years	**ANNUAL PAYMENT:**	$27,584.43	**RATE:** 4.05%

END OF TERM OPTIONS: $1.00 Buyout Municipal Lease

*Monthly or seasonal payments are also available

DOCUMENTATION FEE: $250.00 (due at closing)

Terms

This proposal is valid for 30 days from today and is subject to credit review, documentation review and final acceptance by SCF by execution of a lease agreement. The payments are based on FHLB Rates. Any change up or down until lease commencement would result in a like change in the lease rate and therefore payment amount, which will then be fixed for the lease term. Additional credit information may be required; in addition the obligation of SCF to complete the transaction described by this proposal is subject to the financial condition of Maidencreek Township (and any guarantors of this transaction) not suffering any material adverse change from the date of the credit information submitted to SCF.

If the foregoing meets with your approval, please sign the enclosed copy and return it to Susquehanna Commercial Finance on or before the proposal Expiration Date set forth above.

Thank for allowing us the opportunity to present this proposal. If you have any questions, please call me at 484-639-3711.

Lessee: **Maidencreek Township**

Name:

Title:

Company Name: _____

From: Lisa Jasiukiewicz <Lisa.Jasiukiewicz@susquehanna.net>
To: 'Diane Hollenbach' <maidentwp@aol.com>
Subject: RE: Truck Lease
Date: Tue, Oct 28, 2014 3:50 pm
Attachments: Maidencreek_Township_Quote_2.doc (427K)

Hi Diane,

The quote is attached. I have the credit preapproved so we can move forward immediately.

Thanks

Lisa

Lisa Jasiukiewicz

Senior Account Executive, Finance

Susquehanna Commercial Finance, Inc.

2 Country View Road, Suite 300, Malvern, PA 19355 | Mailcode: COM FIN

Tel:484-639-3711

Lisa.Jasiukiewicz@susquehanna.net | Web: www.susquehanna.net

Connect with us: Facebook | Twitter | YouTube | Blog

From: Diane Hollenbach [mailto:maidentwp@aol.com]
Sent: Tuesday, October 28, 2014 8:41 AM
To: Lisa Jasiukiewicz
Subject: Truck Lease

Good Morning Lisa,
Maidencreek Township is purchasing a truck from Hondru Fleet in Manheim. Total Cost is 79250 for a 2015 Ford Super Duty F550 DRW with dump body, hydraulics, plow and spreader. Can you provide rate and payment information on a lease?

Diane Hollenbach
Manager
Maidencreek Township
610-926-4920