Maidencreek Township Authority
December 18, 2014

Present: Earl Rothermel, Karl Bolognese, Daniel Novakovich, Marie Coraluzzi, James Nothwehr, Patrick Donovan – General Manager, Gregory Unger – Systems Design Engineering Inc., Daniel Becker – Kozloff Stoudt and Meagan Dompkowski – recording secretary

Guests: Tim Mills

Earl Rothermel called the December 18, 2014 meeting of the Maidencreek Township Authority to order at 11:05 a.m. in the Maidencreek Township Municipal Building and asked everyone to rise for the Pledge of Allegiance to the Flag.

The Board went into executive session from 11:06 a.m. to 12:00 p.m. to discuss personnel and then broke for the Christmas party.

A motion was made by Dan Novakovich to come out of executive session. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously. The meeting reconvened at 1:00 p.m.

PUBLIC COMMENT – None.

PLAN REVIEW STATUS
Esbenshade's Greenhouses – Greg Unger reported that Esbenshade's wishes to wait until after the holidays to inspect the backflow prevention device.

DEVELOPMENT CLOSEOUT STATUS
Village at Summit Crest Phase 2 – Nothing to report.

Redner's Warehouse Expansion – Patrick Donovan reported that an email was sent to advise the developer to send a clarification letter and the letter has not been received yet.

Brandywine Transportation – A plan review application was sent to the developer and the Authority determined a review of the plans was necessary.

APPROVAL OF THE MINUTES

A motion was made by Karl Bolognese to waive the reading of the minutes and approve the November 13, 2014 regular meeting minutes as presented. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS
January 2015 Reorganization & Regular Monthly Meeting
The January 2015 Reorganization & Regular Monthly Meeting will be Wednesday January 14, 2015 at 11:00 a.m.

Dewatering Operation

Patrick Donovan reported that the dewatering equipment that was put in the shed takes the solids from 1% to 4% so we spend around $10,000 a month disposing of the 4% solids. If the dewatering equipment is lost only 1% goes out and it's a $40,000 bill. The dewatering equipment is 10 years old and needs to be replaced and a new piece of equipment would cost around $39,000. Mr. Donovan recommends the Board to authorize SDE to bid a replacement sludge unit and take the old unit to be rebuilt if the cost to do so is reasonable to have as a spare.

A motion was made by Dan Novakovich to authorize Greg Unger to put out a **procurement bid for a new thickener machine**. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

UNFINISHED BUSINESS

Curb Box and Service Agreement Procedure – Tabled.

Disposing of Well #4

Dan Novakovich asked the Board about disposing of Well #4. Greg Unger stated that there are no mechanicals at the site that are of any value. The land value is yet to be determined, but there could be a future use for the township. Mr. Unger recommended tabling the issue and look at the site in conjunction with the comprehensive plan being done for the Philip's property.

Proposal Status of Well #6

The General Manager reported that the Authority has received two out of the three proposals required for cleanup at Well 6 and the third proposal will be in by the end of the year. The only thing to occur in the near future will be getting rid of the debris, but most of the work will not be done until spring.

LEAK REDUCTION REQUESTS – None.

SOLICITOR'S REPORT

Eye and Dental Healthcare Policy

Mr. Becker reported that he obtained the monthly cost for all Authority employees for the eye and dental healthcare policy. The monthly cost is $61.18 for eye and $347.30 for dental. The grand total would be around $410.00 for all seven Authority employees.

A motion was made by Dan Novakovich **to provide eye and dental to all Authority employees through the Township policy at no cost to the employees and to terminate the payment of the $1,200 effective as of January 1, 2015**. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

Maidencreek Apartments

Mr. Becker mentioned about the Maidencreek Apartments and trying to close out the settlement agreement. The agreement would need to be authorized subject to the Solicitor and the Authority Manager's review.

A motion was made by Dan Novakovich to authorize the Maidencreek Apartment agreement subject to the Solicitor and the Authority Manager's review and to authorize the Chairman to approve and sign the agreement. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

Dan Novakovich would like to express the Board's appreciation for the courtesy discounts that Kozloff Stoudt has provided the Authority.

Vehicle Use Policy

The Vehicle Use Policy had been reviewed by the Board and there were a few revisions to be made. Mr. Becker will make the necessary changes and bring it back for implementation and approval at the next meeting.

ENGINEER'S REPORT

Mr. Unger reported that Systems Design is continuing to develop the **GIS system**. Systems Design has been scanning historical data to link to the database and populating information within the database for both water and sewer.

Well 6 and 7 Cost Analysis

Mr. Unger has developed a cost analysis plan for completing the Well 6 and Well 7 plan. Both wells would be production wells and give you a combined water capacity of 1,000 gallons a minute. The improvements to the property would include reconstructing Well 6 to a depth of 500 feet with a 10" casing and a 10"open bore and construct Well 7 to a depth of 500 feet by drilling a test bore followed by the same reconstruction as Well 6. Submersible pumps would be installed in both wells in addition to a common well house for the disinfection system, the power and controls and an emergency generator. Erosion and Sedimentation Control measures for the well drilling and development, a chlorine contact system and an 8" DIP water line to the edge of the property would be installed also. The reconstruction of Well 6 is estimated at $69,320.00 and Well 7 is estimated at $70,580.00. The entire cost for both wells is being estimated at $995,900.00.

A motion was made by Dan Novakovich to give direction to SDE **to proceed with the reconstruction of Well 6 and the drilling of Well 7**. The motion was seconded by Karl Bolognese and hearing no questions on the motion, it passed unanimously.

Phosphorus Chemical System

Mr. Unger reported that the bids were received for the Phosphorus Chemical System. Advanced Rehabilitation Technology is the responsible low bid at $414,000.00 for Contract A-General Mechanical and Eastern Environmental Contractors, Inc. is the responsible low bid at $38,380.00 for Contract B- Electrical. Mr. Unger would like a notice of intent to award and award a notice to proceed to Advanced Rehabilitation Technology in the amount of $414,000.00. A notice of intent to award and award a notice to proceed would also go to Eastern Environmental Contractors, Inc. in the amount of $38,380.00 for the electrical portion based on the Engineer and Solicitor's final review of contracts.

A motion was made by Dan Novakovich based on the recommendations of the Engineer to award to the apparent low bidders of both contracts **Advanced Rehabilitation Technology for $414,000.00 for Contract A – General Mechanical and EEC for 38,380 for contract B-Electrical.** The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

AUTHORITY REPORT

Patrick Donovan had nothing to add to his written report, but the 2015 budget will be addressed.

TREASURER'S REPORT & PAYMENT OF BILLS

Dan Novakovich stated there was no treasurer's report this month.

A motion was made by Marie Coraluzzi to authorize the following payments: Routine/Regular July Bill List - $32,777.53, Construction in Progress - $50,385.68, Reimbursable Expenses Paid by Developer - $1,101.48, Payroll Transfer from Operator Acct - $24,716.73, Validate Checks Signed Between Meetings - $0, Special Checks Requiring Special Handling - $85,706.36, Additional Checks after Board Book Delivery - $39,545.42, Solicitor Reimbursable Expenses - $1,625.80. Karl Bolognese seconded the motion and hearing no questions on the motion, it passed unanimously.

CORRESPONDENCE – None

The Board went into a budget meeting at 1:55 p.m.

Patrick Donovan reported that the Authority overall remains in a strong financial position with around $4.0 million in Certificates of Deposits and around $1.3 million in our operating account reserves. The Authority spent $796,500 in capital additions in 2014 and the Authority's cash position was reduced by only $376,968. The reduction was due to excess revenue in the operating fund and the additional $130,000 from timber revenue. Tap in fees were budgeted at 5 EDUs because the Township is almost 100% "built out" leaving only the customer base as a revenue source. Electrical consumption on the UV system has been reduced by 50% since converting from oil heat to gas heat at the Waste Water Treatment Plant.

The Board will review and comment in January.

Having no further business, a motion was made by Karl Bolognese to adjourn the meeting at 2:35 p.m.

Respectfully Submitted,

Meagan Dompkowski

Meagan Dompkowski
Recording Secretary

Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc: Maidencreek Township Authority Board
Patrick Donovan, Maidencreek Township Authority General Manager
Greg Unger, Systems Design Engineering, Inc., MTA Engineer
Daniel Becker, Kozloff Stoudt, MTA Solicitor
JoAnn Schaeffer, Maidencreek Township Authority Secretary
Maidencreek Township Authority Plant Operators
Maidencreek Township Board of Supervisors
Maidencreek Township Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Maidencreek Township Manager
Ontelaunee Township
Kosmerl & Company