Maidencreek Township, Berks County
Board of Supervisors Meeting
1 Quarry Road
Reading, PA 19605

Agenda January 5, 2015 — Meeting 1 of 2015

Present:	David Franke, Chairman	Thomas Unger, Twp Engineer
	Joseph Rudderow III, Vice Chair	Eugene Orlando, Jr., Twp Solicitor
	Claude Beaver, Road Master	Diane Hollenbach, Twp. Manager
		Johanna Mattera, Recording Secretary

Reorganization Meeting will be held prior to the regular meeting.
Call the Regular Meeting to Order

I. Minutes and Finances
   - Motion to approve the December 11 and December 18, 2014 minutes
   - Motion to approve the December 2014 Treasurer's Report and Bill List

II. Library Director Report

III. Engineer's Report
   - Boyer Place Escrow Release
   - Brandywine Transportation Plan Expiration

IV. Solicitor's Report
   - Deputy Tax Collector appointment

V. Public Comment

VI. Road Master's Report

VII. Manager' Report

VIII. Old Business

IX. New Business
   - Review suggestions for Rt 222 improvements from Chief of Police
   - Adopt Revised Personnel Rules and Regulations

X. Adjournment

January & February Meeting Schedule

January 5 and February 12 @ 7p.m. . . . Board of Supervisors
January 7 and February 4 @ 7p.m. . . . Planning Commission
January 12 and February 9 @ 7 p.m. . . . Police Commission (35 Ontelaunee Drive, Reading)
January 14 and February 11 @ 11 a.m. . . . Maidencreek Township Authority
January 14 and February 11 @ 7 p.m. . . . .Park & Recreation

Maidencreek Township Board of Supervisor Meeting
December 18, 2014 8:00 pm

Present: Claude Beaver, David Franke, Joseph Rudderow III, Diane Hollenbach – Township Manager.

Guests: None

David Franke called the December 18, 2014 special meeting of the Maidencreek Township Board of Supervisors to order at 8:00 pm in the Maidencreek Township Municipal Building.

A motion was made by Joseph Rudderow III, seconded by David Franke, adopt Resolution 23-2014 authorizing Claude Beaver, Roadmaster to sign the Susquehanna Lease for the 2015 Ford 250. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

A motion was made by Claude Beaver, seconded by Joseph Rudderow, to sign the Reimbursement Agreement. Hearing no questions on the motion, all members voted, "Aye". Motion carried.

The Board received a copy of the Police Chief's suggestions for Route 222 safety. Claude Beaver will ask the Chief to go out and look at his proposed Jersey barrier locations and David Franke will write down some other ideas such as rumble strips, striping and flickering reds for discussion at the January 5, 2015 meeting.

A motion was made by Claude Beaver, seconded by Joseph Rudderow III, to adjourn the December 18, 2014 meeting of the Maidencreek Township Board of Supervisors. Hearing no questions on the motion, all members voted, "Aye". Motion carried. Meeting adjourned at 8:05pm.

Diane Hollenbach

Township Secretary, December 19, 2014

Cc: Board of Supervisors
Eugene Orlando, Solicitor
Thomas Unger, Township Engineer
Planning Commission
Park & Recreation Board
Zoning Hearing Board and Alternates
Joan London, Zoning Hearing Board Solicitor
Maidencreek Township Authority
Patrick Donovan, Maidencreek Township Authority General Manager
JoAnn Schaeffer, MTA Secretary
Dan Becker, MTA Solicitor
Greg Unger, MTA Engineer
Barbara Hassler, Tax Collector
Dan Miller, Fire Chief
Scott Eaken, N.B.R.P.

MAIDENCREEK TOWNSHIP
TREASURER'S REPORT -December 2014

	Account Type	November Ending Balance	December Ending Balance
GENERAL FUND			
VIST	Checking	$ 72,409.37	$ 16,934.37
National Penn	Checking	$ 291,448.28	$ 337,779.56
National Penn	Payroll Checking	$ 44,677.61	$ 11,512.93
VIST	Savings	$ 109,063.89	$ 109,063.89
	Petty Cash	$ 31.83	$ 5.49
	Capital Reserve Fund	$ 117,040.70	$ 117,040.70
	Road Improvement Fund	$ 115,678.26	$ 115,678.26
	FUND BALANCE	$ 750,349.94	$ 708,015.20
RECREATION FUND			
VIST	Money Market	$ 38,421.11	$ 32,228.96
Fleetwood	Fee - In - Lieu of Open Space	$ 3,382.18	$ 3,382.18
Affinity	Savings	$ 24,804.34	$ 24,804.34
VIST	Tricentennial Fund	$ 921.15	$ 921.15
	FUND BALANCE	$ 67,528.78	$ 61,336.63
STATE LIQUID FUEL FUND			
Metro	Money Market	$ 21,498.91	$ 21,498.91
	FUND BALANCE	$ 21,498.91	$ 21,498.91
Total Fund Balances excluding Developer Escrows		$ 839,377.63	$ 790,850.74

Transfers and payments were made with the approval of the Maidencreek Township Board of Supervisors.

David Franke, Chairman _____ Date _____

Joseph Rudderow III, Vice Chairman

Claude Beaver, Roadmaster

I certify that this report I a true and correct representation of the Maidencreek Township Account activity for the month of November 2014.

Diane E Hollenbach, Manager/Secretary/Treasurer _____ Date _____

Letter of Credit and Escrow Accounts for Improvements

Boyer Place	LOC SM227150W	Wachovia Bank	$	72,442.33
David Small Self Storage	LOC 135	VIST	$	56,076.06
Farm 4	LOC SM214672W	Wachovia Bank	$	164,472.78
Farvardin		VIST	$	26,400.00
Forino - Meadowbrook	Acct 9008011	VIST	$	20,002.46
Golden Manor III	Acct 590068262	VIST	$	869.85
Jantz Subdivision	Acct 9008011	VIST	$	12,833.34
Maidencreek Ventures	Acct 9008011	VIST	$	38,488.06
Melrose Place	LOC 40600069	National Penn	$	349,221.00
Mid Atlantic Energy	Acct 9008011	VIST	$	41,191.84
Saint Matthews	Released pending agreement	VIST	$	137,056.70
Tree Tops II	Acct 749952	Fleetwood Bank	$	29,138.41
Zwicky	LOC D003808	Fulton Bank	$	90,159.19



Check List
December 2014 Expenses

Approved at the January 5, 2015 Meeting

Maidencreek Township-General Fund
Check List
As of December 31, 2014

Date	Num	Name	Memo	Amount
100.00 · Checking Account				
12/09/2014		FrancoTyp-Postalia Inc.	postage	-100.00
12/11/2014	15388	Blandon Fire Company	VOID: remainder 2014 Donation GJE...	0.00
12/11/2014	1-184	Blandon Fire Company	For CHK 15388 voided on 12/17/2014	-70,375.00
12/17/2014	1-184R	Blandon Fire Company	Reverse of GJE 1-184 -- For CHK 15...	70,375.00
12/17/2014	15389	Blandon Fire Company	remainder 2014 Donation	-55,375.00
Total 100.00 · Checking Account				-55,475.00
100.01 · National Penn GF Checking				
12/01/2014	16338	Systems Design Engineering, Inc.	Inv#78241 UCC Permits	-61,113.69
12/03/2014	16339	Hollenbach, Diane E	Medical Reimbursement	-6.49
12/03/2014	16340	Fox, Katelyn E	2014 Medical Reimbursement	-40.00
12/05/2014	1-183R	Capital Region Benefits	Reverse of GJE 1-183 -- For CHK 16...	91.95
12/08/2014	16341	Shuman, Keith R	2014 Medical Reimbursement	-50.00
12/09/2014	16342	United Concordia	Dental - Maidencreek Twp	-886.90
12/09/2014	16343	VBA	Vision Insurance Maidencreek Towns...	-149.24
12/10/2014	16344	Rieck's Publications	Maidencreek Calendar	-180.00
12/10/2014	16345	Hollenbach, Diane E	Medical Reimbursement	-95.00
12/10/2014	16346	Savino, Michael	Mailbox Damage	-40.00
12/15/2014	16347	USPS	Calendar mailing	-1,168.00
12/15/2014	16348	Fox, Katelyn E	2014 Medical Reimbursement	-14.00
12/15/2014	16349	Berks County Law Library	Ord 235 & 236	-20.00
12/15/2014	16350	SCF	Truck #4 Lease	-295.00
12/16/2014	16351	A-1 Traffic Control Products LLC	Railroad, vascar	-3,808.00
12/16/2014	16352	Airgas East	Safety wear and welding supplies	-617.39
12/16/2014	16353	American Express	November Charges	-205.89
12/16/2014	16354	Arro Consulting Inc	Dries Rd Joint Project	-151.00
12/16/2014	16388	Standard Insurance Company	Life & Disability	-2,572.94
12/16/2014	16387	Maidencreek Township Recreation Holding I	Tax cks 2229	-353.04
12/16/2014	16386	Systems Design Engineering, Inc.	Imp Agreement	-648.66
12/16/2014	16385	County Plumbing & Heating	replace street light 265 Spirit Ct	-237.10
12/16/2014	16384	Doris Boyer	prescriptions	-31.90
12/16/2014	16383	Capital Blue Cross	Inv#143360009675	-167.50
12/16/2014	16382	Cintas Corporation	Medical cabinets	-97.48
12/16/2014	16381	E J Breneman, L.P.	Signs	-180.60
12/16/2014	16380	East Penn Manufacturing, Inc.	Battery	-45.00
12/16/2014	16379	FrancoTyp-Postalia Inc.	Postage meter rental	-2.46
12/16/2014	16378	Fraser Advanced Info Systems	Copier Lease	-210.15
12/16/2014	16377	Fromm Electric	light repair	-397.82
12/16/2014	16376	Gallen Insurance	Tax Collector Bond	-100.00
12/16/2014	16375	General Code	ECode Annual Maintenance Fee	-1,195.00
12/16/2014	16374	J P Mascaro & Sons	Recycling Service	-9,167.00
12/16/2014	16373	Kantner's Tire Service	Tire repair	-85.00
12/16/2014	16372	Lift Inc	small Equipment	-746.12
12/16/2014	16371	Levan Machine Co. Inc.	Truck #3 Repair	-396.64
12/16/2014	16370	Met-Ed	Electric	-7,054.33
12/16/2014	16369	Nester's Sanitation, Inc.	Dumpster	-126.00
12/16/2014	16368	N.B.R.P.	Dec Service	-82,302.35
12/16/2014	16367	National Walk-Off Mats	Mats - November	-35.10
12/16/2014	16366	National Uniform Rentals	November Uniforms	-93.80
12/16/2014	16365	Office Service Company	Office Supplies	-117.69
12/16/2014	16364	Penteledata	Internet	-60.07
12/16/2014	16363	Pennsylvania One Call System, Inc	One Call	-11.90
12/16/2014	16362	Powerco		-1,653.28
12/16/2014	16361	Service Electric	Telephone	-82.81
12/16/2014	16360	State Workers Insurance Fund	Policy 06015512	-2,002.00
12/16/2014	16359	Tractor Supply	bolt	-26.96
12/16/2014	16358	The Water Guy	Water Rental	-40.92
12/16/2014	16357	Reading Eagle Co.	advertising	-825.35
12/16/2014	16356	Talley Petroleum Enterprises Inc	Gas, Diesel, Heating Oil	-5,974.69
12/16/2014	16355	Weaver's Hardware		-66.87
12/18/2014	16389	Orlando Law Offices	Legal Service	-2,859.00
12/18/2014	16390	KLD Phoenix LLC	Garage Heater Repair	-514.07
12/18/2014	16391	Beaver, Claude	Medical Reimbursement	-104.00
12/18/2014	16392	Richard I Hart	Inv#142184	-537.00
12/18/2014	16393	Stoney Creek Rentals	Equipment Rental and Shop Supplies	-517.09
12/23/2014	16399	County Plumbing & Heating	replace street light eye 331 Cassidy ...	-1,531.92
12/23/2014	16400	Partnerhip for the Delaware Estuary	Drain Emblems	-550.00

Maidencreek Township-General Fund
Check List
As of December 31, 2014

Date	Num	Name	Memo	Amount
12/23/2014	16401	Fraser Advanced Info Systems	Toner shipping	-11.31
12/23/2014	16402	Verizon Wireless	Cell Phone Charges	-281.18
12/23/2014	16403	Capital BlueCross	Inv#143490017087	-8,510.91
12/23/2014	16404	Theresa Hegedus	Mailbox Damage	-179.06
12/29/2014	16405	Systems Design Engineering, Inc.	Billed thru 11/30/2014	-32,085.81
12/29/2014	16406	Systems Design Engineering, Inc.	SEO	-1,808.02
12/30/2014	16407	Rieck's Publications	Maidencreek Calendar	-247.50
12/30/2014	16408	Shuman, Keith R	2014 Medical Reimbursement	-90.00
12/30/2014	16409	Systems Design Engineering, Inc.	Improvements Agreement	-260.02
Total 100.01 · National Penn GF Checking				-235,944.07
105.00 · Payroll Checking				
Total 105.00 · Payroll Checking				
105.01 · National Penn Payroll Checking				
12/08/2014		Jet Pay	Pay 25	-57.57
12/11/2014	1103	BEAVER CLAUDE D		-88.28
12/11/2014	1104	FRANKE DAVID K		-78.28
12/11/2014	1105	MATTERA JOHANNA		-132.30
12/11/2014	1106	RUDDEROW JOSEPH		-88.28
12/11/2014	1107	GUISTWITE BEVERLY A		-91.60
12/11/2014	1108	ANSPACH DAVID		-132.30
12/11/2014	1109	DAVENPORT MATT A		-132.30
12/11/2014	1110	HIGH JOEL T		-132.30
12/11/2014	1111	PFLUM BRADLEY A		-119.30
12/11/2014	1112	SCHOELLKOPF JAMES W		-132.30
12/11/2014	1113	BECKER WILLIAM R		-26.46
12/11/2014	1114	DONOHUE COLLEEN M		-54.16
12/11/2014	1115	BEAVER CLAUDE D		-1,879.69
12/11/2014	D 72	HOLLENBACH DIANE E		-2,252.54
12/11/2014	D 73	FOX KATELYN E		-1,079.76
12/11/2014	D 74	LETSCHE ANDREW E		-1,385.96
12/11/2014	D 75	SAINT DAVID J		-1,610.23
12/11/2014	D 76	SHUMAN KEITH R		-1,936.61
12/11/2014	D 77	WOLFE GREGORY A		-1,691.44
12/11/2014	JETP...	JetPay-PTF		-5,635.40
12/23/2014		Jet Pay	Pay 26	-43.15
12/26/2014	1116	GUISTWITE BEVERLY A		-24.35
12/26/2014	1117	DONOHUE COLLEEN M		-113.95
12/26/2014	1118	BEAVER CLAUDE D		-1,679.54
12/26/2014	1119	AFLAC ~		-104.30
12/26/2014	1120	TEAMSTERS~LOCAL~429 ~		-265.00
12/26/2014	D 78	HOLLENBACH DIANE E		-2,043.89
12/26/2014	D 79	FOX KATELYN E		-1,066.69
12/26/2014	D 80	LETSCHE ANDREW E		-1,133.37
12/26/2014	D 81	SAINT DAVID J		-1,224.80
12/26/2014	D 82	SHUMAN KEITH R		-1,387.57
12/26/2014	D 83	WOLFE GREGORY A		-1,102.13
12/26/2014	JETP...	JetPay-PTF		-4,238.88
Total 105.01 · National Penn Payroll Checking				-33,164.68
106.00 · Money Market				
Total 106.00 · Money Market				
106.01 · Savings Account/Operating Resv				
Total 106.01 · Savings Account/Operating Resv				
109.00 · Operating Reserve Fund				
Total 109.00 · Operating Reserve Fund				
110 · Petty Cash				
12/18/2014	441	Walmart	cleaning supplies	-5.10
12/18/2014	442	ABC Supply	screws	-11.17
12/18/2014	443	Dollar General	fume free cleaner	-10.07
Total 110 · Petty Cash				-26.34
TOTAL				**-324,610.09**

Maidencreek Township-Park & Recreation
Check List
December 2014

Num	Date	Name	Memo	Paid Amount
1344	**12/18/2014**	**Stoney Creek Rentals**		
			Inv#71584 backpack for blower	-25.74
			Inv#71511 rental skidloader install sign	-248.63
			Inv#71508 rental air compressor, jack hammer i...	-111.87
TOTAL				-386.24
1345	**12/18/2014**	**Weed Man**		
			Inv#593987 Community Park fertilizer	-764.15
TOTAL				-764.15
1346	**12/18/2014**	**Met-Ed**	**Electric**	
			Acct 100 056 802 216 Community Park electric	-39.96
			Acct 100 079 637 177 Faith Dr Bball Ct	-13.20
			Acct100 012 244 354 W Wesner Tennis Ct	-25.88
			Acct 100 071 112 427 Main St	-41.20
TOTAL				-120.24
1347	**12/18/2014**	**Lowe's**	**Stream Project**	
			Inv#922594 posts for sign	-138.41
TOTAL				-138.41
1348	**12/18/2014**	**Commonwealth of PA**	**Fire Co Food License**	
			Renew License for Concession	-82.00
TOTAL				-82.00
1349	**12/18/2014**	**Grainger**	**Replace Fire Co Restroom Door**	
			Inv#9562635210 door frame	-219.95
			Inv#9562882317 steel door	-673.79
			Inv#9588304890 High Tack Spray	-238.08
TOTAL				-1,131.82
1350	**12/30/2014**	**Systems Design Engineer...**		
			Inv#78432 Community Park Bleachers	-1,157.43
			Inv#78433 Community Park Lights	-133.16
			Inv#78434 Ont Hts Drainage	-483.57
TOTAL				-1,774.16
1351	**12/30/2014**	**Maidencreek Township**	**To reimburse December expenses**	
			Return Summer Tickets	-16.95
			Fromm - light bulbs Blandon Ball Field	-5.22
			Antifreeze to close restrooms	-53.88
TOTAL				-76.05
1352	**12/30/2014**	**Maidencreek Township G...**	**To reimburse Park & Rec Wages Nov to Dec**	
			Nov to Dec Road Crew Wages	-2,097.12
TOTAL				-2,097.12

Earned Income Tax Quarterly History
Maidencreek Township 2007-present

	Received March	Received June	Received Sept	Received Dec	Total for Year
2007	$ 214,343.39	$ 308,405.47	$ 231,565.43	$ 265,329.43	$ 1,019,643.72
2008	$ 243,218.21	$ 313,442.60	$ 237,248.67	$ 278,558.05	$ 1,072,467.53
2009	$ 252,499.89	$ 322,307.75	$ 243,562.33	$ 276,765.18	$ 1,095,135.15
2010	$ 245,417.99	$ 314,153.15	$ 239,693.00	$ 242,882.52	$ 1,042,146.66
2011	$ 232,342.10				

ACT 32 COLLECTION BEGAN MARCH 1, 2011

Collections for:	2011	2012	2013	2014	2015
January	N/A	$ 22,697.15	$ 34,608.20	$ 54,258.39	
February	N/A	$ 39,764.08	$ 67,321.74	$ 42,157.76	
March	$ 232,342.10	$ 203,757.51	$ 152,909.10	$ 190,635.11	
April	$ 21,443.69	$ 34,652.82	$ 37,380.90	$ 72,767.79	
May	$ 102,545.01	$ 53,845.15	$ 89,446.91	$ 51,670.03	
June	$ 189,537.97	$ 218,428.84	$ 177,475.43	$ 206,350.88	
July	$ 21,854.89	$ 38,928.74	$ 49,224.02	$ 54,888.24	
August	$ 65,465.08	$ 50,499.15	$ 49,000.95	$ 54,270.17	
September	$ 212,195.71	$ 143,848.24	$ 195,929.69	$ 207,078.83	
October	$ 23,439.31	$ 42,225.72	$ 46,528.19	$ 52,236.63	
November	$ 67,560.42	$ 68,972.56	$ 46,282.72	$ 36,387.38	
December	$ 170,502.90	$ 140,484.62	$ 177,805.51	$ 184,376.64	
TOTAL	$ 1,106,887.08	$ 1,058,104.58	$ 1,123,913.36	$ 1,207,077.85	$ -

Maidencreek Township Permit Report
December, 2014

Permit Address, Lot/Developme	Permit #	Permit Type	Fees	Education
333 Sofia Blvd, Blandon	13-072	deck	HAS NOT PAID	
	14-060		RESERVED	
	14-068		RESERVED	
425 Cassidy Ct, Blandon	14-070	Electric	$192.70	$4.00
	14-072		RESERVED	
850 Golden Dr Blandon	14-073	Occupancy Beer Dist	$746.67	$4.00
185 Faith Dr, Blandon	12676	Fence	$25.00	
UGI		158 W Wesner Rd	$35.00	
AP Merkel		Plumbing License	$10.00	
Michael Harle		Plumbing License	$10.00	
Jack Morris		Plumbing License	$10.00	
Dennis Hain		Plumbing License	$10.00	
Service Electric		237 Wales Way	$35.00	
348 Cactus Rd, Blandon		Sewer Inspection	$75.00	
		TOTAL	$1,149.37	$8.00
		Township Share	$379.29	
		Due to SDE	$770.08	
		Due to State	$8.00	



Maidencreek Plaza Co.

P.O. Box 96 • Temple, PA 19560 • Tel: (610) 926-2112 • Fax: (610) 926-8892

August 25, 2014

Maidencreek Township
Attn: Diane Hollenbach
Po Box 539
Blandon, PA 191510

IN RE: Boyer Place Subdivision
Letter of Credit # SM227150W

Dear Ms. Hollenbach:

It is our understanding that everything is complete and nothing further is needed regarding the Boyer Place Subdivision. Therefore we are kindly requesting the release of Letter of Credit #SM227150W issued by Wachovia Bank.

If you need anything further or have any questions, please contact me at 610-926-2139 ext. 4134.

Sincerely,

MAIDENCREEK PLAZA CO.

Kevin Manmiller
Project Manager

Systems Design Engineering, Inc.
Engineers • Surveyors • Planners • Construction Managers

December 22, 2014

Maidencreek Township Board of Supervisors
P.O. Box 319
Blandon, PA 19510

Attention: Ms. Diane Hollenbach
Manager

Dear Board of Supervisors,

This past December I had the opportunity to work in the field with two (2) Township employees, Greg Wolfe and Andrew Letsche. I wanted to give the Board of Supervisors some positive feedback on these two (2) employees.

It was a pleasure to work with them; they were hard working, professional and respectful. They both completed the work efficiently and competently, despite the cold and sometimes wet conditions.

Respectfully submitted,
SYSTEMS DESIGN ENGINEERING, INC.

Thomas S. Unger, P.E.

1032 James Drive • Leesport, PA 19533 • Tel. 610-916-8500 • Fax 610-916-8501 • www.sdei.net • sde@sdei.net
P.O. Box 353 • Schuylkill Haven, PA 17972 • Tel. 570-385-5549
Boyertown, PA • Tel. 610-369-1319

MAIDENCREEK TOWNSHIP SOLICITOR'S REPORT

Orlando Law Office
Eugene Orlando, Jr.
2901 St. Lawrence Avenue
Reading, PA 19606

JANUARY
ITEMS AUTHORIZED BY SUPERVISORS

- Deputy Tax Collector Appointment
- Revise Peddler's Permit Ordinance to include times.

Waiting for 3rd Party Input:

- Agreement with Wolfson Group.

- Custom Milling Improvement Agreement

- Resolve issue of Crossing at Maidencreek lots being sold at Sept. 17 Upset Sale. Lots were previously combined by Township in 2013. **Waiting on response from School District.**

- Agreement outline items agreed upon July 11, 2013 Supervisor's meeting for the Crossing at Maidencreek – sidewalks along Hill Road, other sidewalks to be installed upon development of rest of property, no streetlights or street trees along Hill Road. **Revised Agreement mailed to Dan Becker November 14, 2014.**

Tabled

- 12 Chestnut Street Easement – James Fox Easement Agreement

DCED-CLGS-05B (12-14)

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT
GOVERNOR'S CENTER FOR LOCAL GOVERNMENT SERVICES

ACT 164-2014
APPOINTMENT OF A
DEPUTY TAX COLLECTOR FORM

Tax Collector should obtain signatures from the taxing district and return completed form to your Surety Company (keep a copy for your records.)
Surety should acknowledge the appointment by signing and returning the signed document to the Tax Collector.

I, _____, Tax Collector for _____,

County of _____ do hereby appoint as Deputy

Tax Collector (Printed/typed): _____.

Deputy Tax Collector's Address: _____

_____

Deputy Tax Collector's Email: _____ Phone: _____

Deputy Tax Collector's Signature: _____ Date: _____

Tax Collector's Signature: _____ Date: _____

This is an appointment of a Deputy Tax Collector to collect and settle taxes during any Incapacitation of the Tax Collector (as defined in Local Tax Collection Law, Section 22 (B) [72 P.S. § 5511.22]).

APPROVALS	
SIGNATURE & TITLE:	DATE:
MUNICIPALITY:	PHONE NUMBER:
SIGNATURE & TITLE:	DATE:
COUNTY:	PHONE NUMBER:
SIGNATURE & TITLE:	DATE:
SCHOOL DISTRICT:	PHONE NUMBER:

SURETY COMPANY	
SIGNATURE & TITLE:	DATE:
ADDRESS:	PHONE NUMBER:

Tax Collector should obtain signatures from each taxing district and return completed form to the Surety Company (Keep a copy for your records.)
Surety should sign deputization agreement and return the signed document to collector.

****DO NOT RETURN TO DCED****

PSATS recommends that townships complete FHWA Form 536 by December 31 using the short form of the instructions.

complete the new Federal Highway Administration Form 536 report on local government expenditures and revenues to ensure that Pennsylvania receives its share of federal transportation funds. The Department was unable to compile this information from other sources. While this task is not mandatory, PSATS recommends that members complete the form by December 31.

In response to member concerns about the new FHWA form, PSATS worked closely with PennDOT to develop a short version of the instructions. When completing the form, **we recommend that townships consult the short version of the instructions first.** If further information is needed, then review the revised long version of the instructions.

The form and both sets of instructions can be accessed at the following link: **fhwa536.mccormicktaylor.com**. If you have additional questions or concerns about Form 536 or did not receive a code and pin to access the form, please contact Kristen Sims, PennDOT audit manager, at **krsims@pa.gov** or (717) 214-6161 and provide your township and county. Sims will then provide the code and pin number required to access the form.

Deputy tax collector clarification — Act 164 of 2014 requires elected tax collectors to appoint a deputy tax collector to temporarily act on their behalf if they become physically or mentally incapacitated and are unable to perform the duties of office or resign. The appointment of the deputy is subject to approval by the board of supervisors and the elected tax collector's bonding company. In this case, the deputy tax collector would collect any outstanding real estate taxes on behalf of the elected tax collector and act under the tax collector's bond. The appointment of the deputy should be made as soon as reasonably possible.

For more information about the new law, including a sample form to appoint the deputy, go to **www.newpa.com/local-government/act-164**.

New CDL rules! CMV daily vehicle inspection report not required unless defects are found — Beginning December 18, 2014, drivers of commercial motor vehicles with a gross vehicle weight rating over 17,001 pounds *(such as snowplows and heavy pickup trucks)* are not required prepare a written daily vehicle inspection report when "no defects" have been discovered. This exemption is due to recent changes to federal CDL regulations at 49 CFR 396.11, which do not apply to passenger-carrying vehicles, such as buses.

If defects are discovered or reported on a non-passenger carrying CMV, then a DVIR must be completed and the vehicle taken out of service until the identified defects are fixed. The relevant DVIR must be kept on file for three months.

Employers may require their CMV drivers to continue to complete "no-defect" DVIRs as part of their vehicle maintenance programs and as a defense against litigation. As a reminder, drivers of passenger-carrying CMVs *(such as municipally owned transit services)* must prepare a DVIR even if no defect or deficiency is found.

Please note that all CMV drivers must continue to conduct pre- and post-trip inspections of their vehicles to identify safety or maintenance concerns. The regulatory change now requires drivers to inspect wheels and rims and emergency equipment.

For updated DVIR forms, go to **cdl.psats.org** and click on the truck button.

Manager's Report

January 1, 2015

Diane Hollenbach, Manager/Secretary/Treasurer

Manager's Report

January 1, 2015

Budgeting and Finance

2014 Profit Loss Statement attached for your information

Buildings and Grounds

Cocciardi and Associates will be doing a facility health and safety evaluation for the worker's compensation insurance January 20th.

Emergency Services

Ambulance – 2% loan closing completed in December**.**

Emergency Management – Ontelaunee's EMC has contacted us and there will be a meeting of area EMCs on Saturday, January 3rd at 9am. Email has been received regarding NIMS data collection for 2014. New employees will need to complete NIMS 100 and 700 as well as be entered into the Total Visibility system and issued badges.

Fire – Working with the Fire Chief on procedure for paying out Fire Tax.

Police – The budget was presented with a 10% increase. Leesport Boro has indicated that they will vote to pass the budget.

Human Resources

I will be taking a 12 week online course titled Public Organization Budgeting through Lehigh Carbon Community College.

Infrastructure

Roads

Calcium Road Bridge remains closed. We have been notified that Lehigh Cement will begin using rail on a limited basis.

Bridges, Culverts, Storm Water **–The Road Crew installed over 300 Fish Circles in December on drains and culverts.**

Drainage issues must still be corrected along Hill Road.

Escrow Releases: Boyer Place has requested the return of their Letter of Credit. Meadowbrook – **Release held.**

There has been no further action on the Chestnut Street storm water issue. The easement agreement has not been returned.

Water & Sewer –Union negotiations may be headed to a mediator.

Parks and Recreation

Projects the Board is working on include flag poles and a dumpster for the Community Park. Sinkholes at the Ontelaunee Heights Open Space and Ball Field continue to be monitored.

Planning, Zoning and Codes

Planning Commission-**A letter has been received (attached) informing us of a cultural resource investigation for a new cell tower proposed for 220 Buena Vista Road. Would the Board like me to send the cell tower regulations to the land owner? The property is not zoned Industrial and would require zoning relief.**

Currently plans that have been approved but not recorded are:

1. The Custom Milling Land Development Plan –waiting on financial security and improvement agreement.

The Esbenshade Greenhouse Plan has asked for a time extension while they apply for a variance. The Brandywine Transportation Preliminary Plan was submitted for review as well as a plan for an addition to Redner's Warehouse. Giorgio Foods Sewage Treatment Plant upgrade was reviewed and the applicant wished to dispute the need for a variance.

Zoning and SALDO revised drafts will be provided by SDE electronically for your review. I would like to put this project to bed. Waiting on SDE to provide.

358 W Walnut Tree Drive did not sell and may sit another year abandoned. 59 Bertolet Place has had some work completed but is not finished. 164 S View Road has been repaired and must be inspected by SDE. 115 Grove Road remains condemned. 26 Mt. Spring Road was condemned.

Purchasing

First three loads of salt received from State Contract. Salt appears to be per spec.

Recycling

Yearly reporting requests for businesses was sent out. The 902 Equipment Grant reimbursement documents were submitted and full payment requested.

This and That

Calendar – Mailed in December. There was an error in January's recycling schedule but other than that, we are pleased with the results.

Berks County Planning Commission is looking to have 15 to 20 minute public presentations at each municipality's meeting to satisfy the public education in the MS4 requirement. I told them either February or March would be okay.

Maidencreek Township-General Fund
Profit & Loss Budget vs. Actual
January through December 2014

	Jan - Dec 14	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
300 · REVENUES				
300.00 · Taxes				
301.10 · Real Estate Tax-Current	578,641.72	584,000.00	-5,358.28	99.1%
301.30 · Real Estate - Delinquent	13,558.70	10,425.00	3,133.70	130.1%
301.60 · Real Estate-Interim	3,136.24	2,400.00	736.24	130.7%
310.01 · Per Capita-Current	23,333.73			
310.10 · Real Estate Transfer Tax	109,159.54	96,000.00	13,159.54	113.7%
310.21 · Earned Income Tax-Current	1,280,176.09	1,130,475.00	149,701.09	113.2%
310.51 · O.P.T.-Current	75,639.16	110,000.00	-34,360.84	68.8%
310.52 · O.P.T.- Prior Year	42,149.48	40,000.00	2,149.48	105.4%
310.61 · Amusement tax-Current	10,210.22	8,000.00	2,210.22	127.6%
300.00 · Taxes - Other	0.00	0.00	0.00	0.0%
Total 300.00 · Taxes	2,136,004.88	1,981,300.00	154,704.88	107.8%
321.00 · Business Licenses and Permits				
321.42 · Electrical License	0.00	30.00	-30.00	0.0%
321.61 · Transient Retailers-Peddlers	165.00	30.00	135.00	550.0%
321.80 · Cable TV Franchise	100,408.40	100,000.00	408.40	100.4%
322.43 · Plumbing License	60.00	40.00	20.00	150.0%
321.00 · Business Licenses and Permits - Other	0.00	0.00	0.00	0.0%
Total 321.00 · Business Licenses and Permits	100,633.40	100,100.00	533.40	100.5%
330.00 · Fines and Forfeits				
331.10 · Police Fines	15,037.05	13,000.00	2,037.05	115.7%
331.12 · Fines from Magistrate	2.18			
331.13 · State Police Fines	5,156.11	6,000.00	-843.89	85.9%
330.00 · Fines and Forfeits - Other	0.00	0.00	0.00	0.0%
Total 330.00 · Fines and Forfeits	20,195.34	19,000.00	1,195.34	106.3%
340.00 · Interest Income				
341.00 · Interest Income-Checking Acct	561.48			
341.01 · Interest Income - M.M.	581.84			
341.02 · Interest - Certificate Deposit	541.40			
340.00 · Interest Income - Other	0.00	3,000.00	-3,000.00	0.0%
Total 340.00 · Interest Income	1,684.72	3,000.00	-1,315.28	56.2%
342.00 · Rents & Royalties				
342.20 · Rental Building	15,000.00	15,000.00	0.00	100.0%
342.40 · Rent of Machinery	0.00	3,500.00	-3,500.00	0.0%
342.00 · Rents & Royalties - Other	15,896.40	15,820.00	76.40	100.5%
Total 342.00 · Rents & Royalties	30,896.40	34,320.00	-3,423.60	90.0%

Maidencreek Township-General Fund
Profit & Loss Budget vs. Actual
January through December 2014

	Jan - Dec 14	Budget	$ Over Budget	% of Budget
355.00 · State Shared Revenue & Entitle				
354.05 · Health & Welfare Grants	0.00			
354.15 · Recycling/Act101	12,961.00	114,570.00	-101,609.00	11.3%
355.01 · Public Utility Realty Tax-PURTA	2,684.58	2,500.00	184.58	107.4%
355.04 · Alcoholic Beverage License	1,050.00	1,000.00	50.00	105.0%
355.05 · Municipal Pension State Aid	19,066.72	7,500.00	11,566.72	254.2%
355.07 · Sewage Facilities Enfrcmt Grant	0.00	500.00	-500.00	0.0%
355.98 · Police Foreign Fire	47,827.60	48,000.00	-172.40	99.6%
355.99 · Fire Co. Foreign Fire Insurance	63,124.24	57,700.00	5,424.24	109.4%
355.00 · State Shared Revenue & Entitle - Other	0.00	0.00	0.00	0.0%
Total 355.00 · State Shared Revenue & Entitle	146,714.14	231,770.00	-85,055.86	63.3%
361.00 · General Government				
361.56 · Sale of Photocopies	24.00	25.00	-1.00	96.0%
361.00 · General Government - Other	1,466.84	300.00	1,166.84	488.9%
Total 361.00 · General Government	1,490.84	325.00	1,165.84	458.7%
362.00 · Public Safety				
362.40 · Inspection Fees	0.00	75,000.00	-75,000.00	0.0%
362.41 · Building Permits	179,977.53			
362.42 · Electrical Permits	418.75			
362.43 · Plumbing permits	748.35			
362.44 · Sewage Permits	6,134.54			
362.45 · Driveway ,Road occupancy Permit	505.00			
362.47 · Mechanical Permit	130.00			
362.51 · Sale of Recycling Bins	24.00			
362.55 · Sign Permit	1,051.77			
362.65 · Zoning Permit	1,825.00			
362.70 · Occupancy Permit	100.00			
Total 362.00 · Public Safety	190,914.94	75,000.00	115,914.94	254.6%
395.00 · Prior Year Expenditures	56,834.41	87,160.00	-30,325.59	65.2%
300 · REVENUES - Other	0.00	0.00	0.00	0.0%
Total 300 · REVENUES	2,685,369.07	2,531,975.00	153,394.07	106.1%
Total Income	2,685,369.07	2,531,975.00	153,394.07	106.1%
Expense				
400 · EXPENDITURES				
400.00 · General Government				
400.11 · Supervisor's Salary	3,400.00	3,600.00	-200.00	94.4%
400.14 · Secretary BOS Mtg	2,150.00	2,000.00	150.00	107.5%
400.20 · Office Supplies	7,543.41	4,000.00	3,543.41	188.6%
400.25 · Postage	5,219.71	5,000.00	219.71	104.4%

Maidencreek Township-General Fund
Profit & Loss Budget vs. Actual
January through December 2014

	Jan - Dec 14	Budget	$ Over Budget	% of Budget
400.32 · Communications Phone				
400.321 · Telephone	1,045.32			
400.32 · Communications Phone - Other	0.00	1,000.00	-1,000.00	0.0%
Total 400.32 · Communications Phone	1,045.32	1,000.00	45.32	104.5%
400.329 · Internet Service	888.12	1,000.00	-111.88	88.8%
400.34 · Advertising	4,428.08	3,000.00	1,428.08	147.6%
400.342 · Printing	2,240.70	5,000.00	-2,759.30	44.8%
400.42 · Dues and Subscriptions	4,769.08	5,000.00	-230.92	95.4%
400.44 · Sanitation(trash)	1,510.00	1,600.00	-90.00	94.4%
400.45 · Contracted Services	9,708.83	4,000.00	5,708.83	242.7%
400.46 · Conferences and Seminars	5,011.65	3,500.00	1,511.65	143.2%
401.10 · Manager Salary	70,405.06	70,000.00	405.06	100.6%
402.11 · Auditor's Salary	0.00	50.00	-50.00	0.0%
403.00 · Tax Collection				
403.11 · Tax Collector Wages	6,387.15	5,000.00	1,387.15	127.7%
403.20 · Tax Collector-Office Supplies	1,327.01	1,500.00	-172.99	88.5%
403.25 · Postage-Tax Collector	56.50			
403.35 · Taxcollector Bond	516.00	100.00	416.00	516.0%
Total 403.00 · Tax Collection	8,286.66	6,600.00	1,686.66	125.6%
404.31 · Solicitor/Legal Fees	14,678.85	15,000.00	-321.15	97.9%
405.00 · Secretary				
405.12 · Secretary Salary	0.00			
405.14 · Receptionist Wages	36,501.19	37,110.00	-608.81	98.4%
405.33 · Secretary Mileage	220.20	500.00	-279.80	44.0%
405.35 · Secretary Bond/Insurance	537.00	600.00	-63.00	89.5%
Total 405.00 · Secretary	37,258.39	38,210.00	-951.61	97.5%
406.00 · Other General Govt.				
406.31 · Bank Fees	505.85	350.00	155.85	144.5%
406.00 · Other General Govt. - Other	1.43			
Total 406.00 · Other General Govt.	507.28	350.00	157.28	144.9%
408.31 · Engineering Services	31,999.72	60,000.00	-28,000.28	53.3%
409.00 · Building				
409.14 · Building Staff	12,837.56	12,000.00	837.56	107.0%
409.20 · Building-Supplies	11,847.74	14,000.00	-2,152.26	84.6%
409.22 · Shop Supplies	4,375.40	3,000.00	1,375.40	145.8%
409.25 · Bldg-Repairs & Maintenance	223.34	3,000.00	-2,776.66	7.4%
409.36 · Electric	4,588.79	7,000.00	-2,411.21	65.6%
409.366 · Water	246.02	250.00	-3.98	98.4%
409.45 · Bldg-Contracted Services	8,515.04	10,000.00	-1,484.96	85.2%
Total 409.00 · Building	42,633.89	49,250.00	-6,616.11	86.6%

Maidencreek Township-General Fund
Profit & Loss Budget vs. Actual
January through December 2014

	Jan - Dec 14	Budget	$ Over Budget	% of Budget
400.00 · General Government - Other	56.93			
Total 400.00 · General Government	253,741.68	278,160.00	-24,418.32	91.2%
402.45 · Audit Service	4,900.00	4,900.00	0.00	100.0%
410.00 · Police-Public Safety				
410.16 · Police Foreign Fire	47,827.60			
410.45 · Police Contracted Services	966,485.08	1,007,500.00	-41,014.92	95.9%
410.54 · Police Pension State Aid	0.00	48,000.00	-48,000.00	0.0%
410.541 · Crime Alert Donation	250.00	250.00	0.00	100.0%
Total 410.00 · Police-Public Safety	1,014,562.68	1,055,750.00	-41,187.32	96.1%
411.00 · Fire -Public Safety				
411.16 · Foreign Fir Insurance	63,124.24	57,700.00	5,424.24	109.4%
411.54 · Fireman's Relief Contribution	110,000.00	110,000.00	0.00	100.0%
412.54 · Donation to Medical Services	9,000.00	62,000.00	-53,000.00	14.5%
Total 411.00 · Fire -Public Safety	182,124.24	229,700.00	-47,575.76	79.3%
413.00 · SEO				
413.31 · Building Inspections	136,386.04	56,250.00	80,136.04	242.5%
413.313 · Code Enforcement	24,795.00	15,000.00	9,795.00	165.3%
413.00 · SEO - Other	10,464.88	2,000.00	8,464.88	523.2%
Total 413.00 · SEO	171,645.92	73,250.00	98,395.92	234.3%
414.00 · Planning				
414.12 · Planning Commission Wages	2,905.86	3,000.00	-94.14	96.9%
414.14 · Secretary Wages-Planning Commis	1,040.00	1,500.00	-460.00	69.3%
414.47 · Review Fees	-3,946.20			
Total 414.00 · Planning	-0.34	4,500.00	-4,500.34	-0.0%
415.00 · Emergency Management				
415.32 · 911 Dispatching	27,743.09	27,745.00	-1.91	100.0%
415.00 · Emergency Management - Other	16,165.62	16,000.00	165.62	101.0%
Total 415.00 · Emergency Management	43,908.71	43,745.00	163.71	100.4%
419.00 · Zoning				
419.31 · Variance, Sp. Except	2,361.24	1,000.00	1,361.24	236.1%
Total 419.00 · Zoning	2,361.24	1,000.00	1,361.24	236.1%
420.00 · Emergency Fund				
421.540 · Animal Control	1,000.00	1,000.00	0.00	100.0%
Total 420.00 · Emergency Fund	1,000.00	1,000.00	0.00	100.0%

Maidencreek Township-General Fund
Profit & Loss Budget vs. Actual
January through December 2014

	Jan - Dec 14	Budget	$ Over Budget	% of Budget
426.00 · Recycling				
426.14 · Recycling Wages	14,725.08			
426.20 · Recycling supplies	8,897.36	4,000.00	4,897.36	222.4%
426.45 · Recycling Contracted Svc	111,659.32	110,000.00	1,659.32	101.5%
426.00 · Recycling - Other	260.00			
Total 426.00 · Recycling	135,541.76	114,000.00	21,541.76	118.9%
427.00 · Waste Collection & Disposal	2,500.00	7,500.00	-5,000.00	33.3%
430.00 · Highways				
430.191 · Uniforms	3,263.30	2,200.00	1,063.30	148.3%
430.231 · Gas	15,720.73	10,000.00	5,720.73	157.2%
430.26 · Highway Small Tools	1,872.04	500.00	1,372.04	374.4%
430.315 · CDL Drug Testing	130.00	200.00	-70.00	65.0%
430.321 · Communication	3,413.44	3,000.00	413.44	113.8%
430.36 · Utility Marking	232.70	225.00	7.70	103.4%
430.362 · Truck Fuel	27,550.69	20,000.00	7,550.69	137.8%
430.74 · Major Capital Equip	8,455.00	64,155.92	-55,700.92	13.2%
430.00 · Highways - Other	179.06			
Total 430.00 · Highways	60,816.96	100,280.92	-39,463.96	60.6%
432.00 · Ice & Snow Removal				
432.14 · Snow and Ice Removal-Labor	42,670.20	31,000.00	11,670.20	137.6%
432.20 · Snow Supplies	470.63			
Total 432.00 · Ice & Snow Removal	43,140.83	31,000.00	12,140.83	139.2%
433.00 · Traffic Control Devices				
433.12 · Crossing Guard	2,790.90	3,000.00	-209.10	93.0%
433.20 · Sign Supplies	9,047.10	10,000.00	-952.90	90.5%
433.36 · Electric Traffic Control Device	1,407.89	1,920.00	-512.11	73.3%
433.45 · Traffic Ctl Dvcs Contracted Svc	20,504.42	20,000.00	504.42	102.5%
Total 433.00 · Traffic Control Devices	33,750.31	34,920.00	-1,169.69	96.7%
434.00 · Street Lighting				
434.20 · Street lighting Supplies	2,589.55	5,000.00	-2,410.45	51.8%
434.36 · Street Lighting -Electric	74,214.79	93,000.00	-18,785.21	79.8%
434.45 · Street Lighting -Contracted Ser	2,512.56	1,750.00	762.56	143.6%
Total 434.00 · Street Lighting	79,316.90	99,750.00	-20,433.10	79.5%
436.00 · Storm Sewers & Drains				
436.20 · Storm Sewer Supplies	1,100.00			
436.00 · Storm Sewers & Drains - Other	20,466.28			
Total 436.00 · Storm Sewers & Drains	21,566.28			

Maidencreek Township-General Fund
Profit & Loss Budget vs. Actual
January through December 2014

	Jan - Dec 14	Budget	$ Over Budget	% of Budget
437.00 · Repairs of Tools & Machinery				
437.14 · Repair to Machinery-labor	23,261.81			
437.20 · Machinery Repair-Supplies	15,922.60	5,000.00	10,922.60	318.5%
437.38 · Equipment Rental	3,518.62	5,000.00	-1,481.38	70.4%
437.45 · Contracted Services-Repairs	16,017.04	10,000.00	6,017.04	160.2%
Total 437.00 · Repairs of Tools & Machinery	58,720.07	20,000.00	38,720.07	293.6%
438.00 · Road & Bridge Maintenance				
438.10 · Roadmaster Wages	51,003.50	46,000.00	5,003.50	110.9%
438.14 · Highway Maintenance Wages	85,025.80	138,600.00	-53,574.20	61.3%
438.20 · Road Maintenance Supplies	1,328.79	30,000.00	-28,671.21	4.4%
438.45 · Contracted Services-Road	28,213.00	115,545.00	-87,332.00	24.4%
Total 438.00 · Road & Bridge Maintenance	165,571.09	330,145.00	-164,573.91	50.2%
462.372 · Improvements Agreements	0.00			
481.00 · Intergovernmental Expenditures				
481.161 · Fica -Employer	25,424.44	24,200.00	1,224.44	105.1%
481.162 · Unemployment Compensation	8,415.40	1,750.00	6,665.40	480.9%
481.163 · Medicare -Employer	5,946.08	5,700.00	246.08	104.3%
Total 481.00 · Intergovernmental Expenditures	39,785.92	31,650.00	8,135.92	125.7%
483.00 · Pension/Retirement Fund Cont.	19,066.72	15,330.00	3,736.72	124.4%
484.00 · Workers Comp.-Insurance	60,917.49	60,000.00	917.49	101.5%
486.00 · Insurance				
486.156 · Health Insurance	105,422.88	114,000.00	-8,577.12	92.5%
486.157 · Cobra	-4,087.18			
486.158 · Life & Disability	8,756.41	5,500.00	3,256.41	159.2%
486.163 · Prescription Reimb. Boyer	31.90	1,500.00	-1,468.10	2.1%
486.198 · Dental Insurance	539.60			
486.199 · Vision Insurance	88.06			
486.351 · Property-Insurance	16,898.00	25,000.00	-8,102.00	67.6%
486.352 · Liablilty(Casualty)-Insurance	50,528.00	48,000.00	2,528.00	105.3%
486.00 · Insurance - Other	-1,215.40			
Total 486.00 · Insurance	176,962.27	194,000.00	-17,037.73	91.2%
487.00 · Employee Benefits	7,703.51	11,300.00	-3,596.49	68.2%
Total 400 · EXPENDITURES	2,579,604.24	2,741,880.92	-162,276.68	94.1%

Maidencreek Township-General Fund
Profit & Loss Budget vs. Actual
January through December 2014

	Jan - Dec 14	Budget	$ Over Budget	% of Budget
446.00 · Storm Water Management & Flood	1,888.03	5,000.00	-3,111.97	37.8%
454.14 · Park and Recreation Wages	0.00	61,500.00	-61,500.00	0.0%
471.35 · Lease Rental Payment Principal	41,336.16	45,094.08	-3,757.92	91.7%
6560 · Payroll Expenses	-2.40			
Total Expense	2,622,826.03	2,853,475.00	-230,648.97	91.9%
Net Ordinary Income	62,543.04	-321,500.00	384,043.04	-19.5%
Net Income	**62,543.04**	**-321,500.00**	**384,043.04**	**-19.5%**

Richard Grubb & Associates, Inc.
Cultural Resource Consultants
DBE/WBE/SBE Certified
email: mail@richardgrubb.com • www.richardgrubb.com

December 18, 2014

Mr. David Franke
Board of Supervisors, Maidencreek Township
P.O. Box 289
Blandon, PA 19510

Re: FCC Telecommunications Project
Cellco Partnership d/b/a Verizon Wireless
Site Name: RDG Evansville
220 Buena Vista Road
Fleetwood, Berks County, Pennsylvania

Dear Mr. Franke,

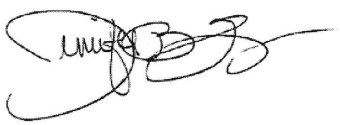
Cellco Partnership d/b/a Verizon Wireless (Verizon Wireless) is proposing to construct a new wireless communications tower at the above-referenced site. This correspondence is submitted for the purpose of initiating Section 106 Consultation for this project.

Verizon Wireless proposes to construct a 125-foot tall monopole with a 5-foot tall lightening rod, for a combined height of 130 feet. The antennas will be mounted at a height of 125 feet, measured to the centerline of the antennas. The tower will be surrounded by a 6-foot high chain link fence with barbed wire and landscaping. The compound will include a stand-by generator, equipment shelter and other appurtenances. Access to the facility will be via 12-foot wide gravel access drive. Utilities will be routed underground. The facility will also include a 10-foot by 20-foot gravel parking and turn-around area.

As part of this cultural resources investigation, Richard Grubb & Associates, Inc. (RGA) has conducted research using the Pennsylvania Historical & Museum Commission's Cultural Resources Geographic Information System in order to locate previously identified resources as well as to determine the potential for unidentified resources. RGA will also conduct architectural and archeological surveys during the coming week. Attached for your review are a location map and the lease exhibits associated with the proposed project.

Please contact RGA if you are aware of locally identified historic resources on or near the project site or have comments on resources important to your community that you feel may be affected by the proposed project. Please respond within 30 days of the receipt of this letter to allow sufficient time for your comments to be included in our documentation.

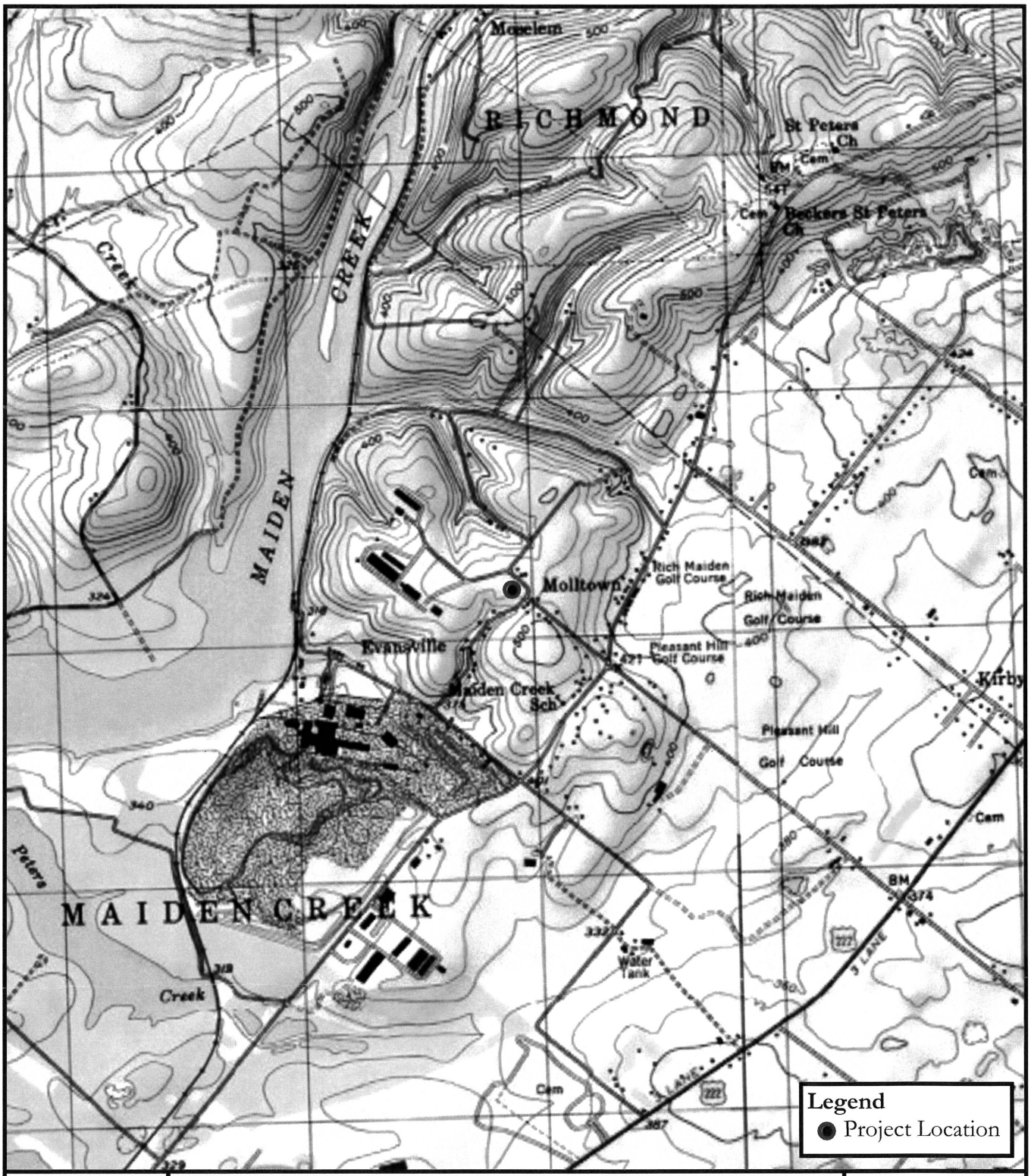
Sincerely,



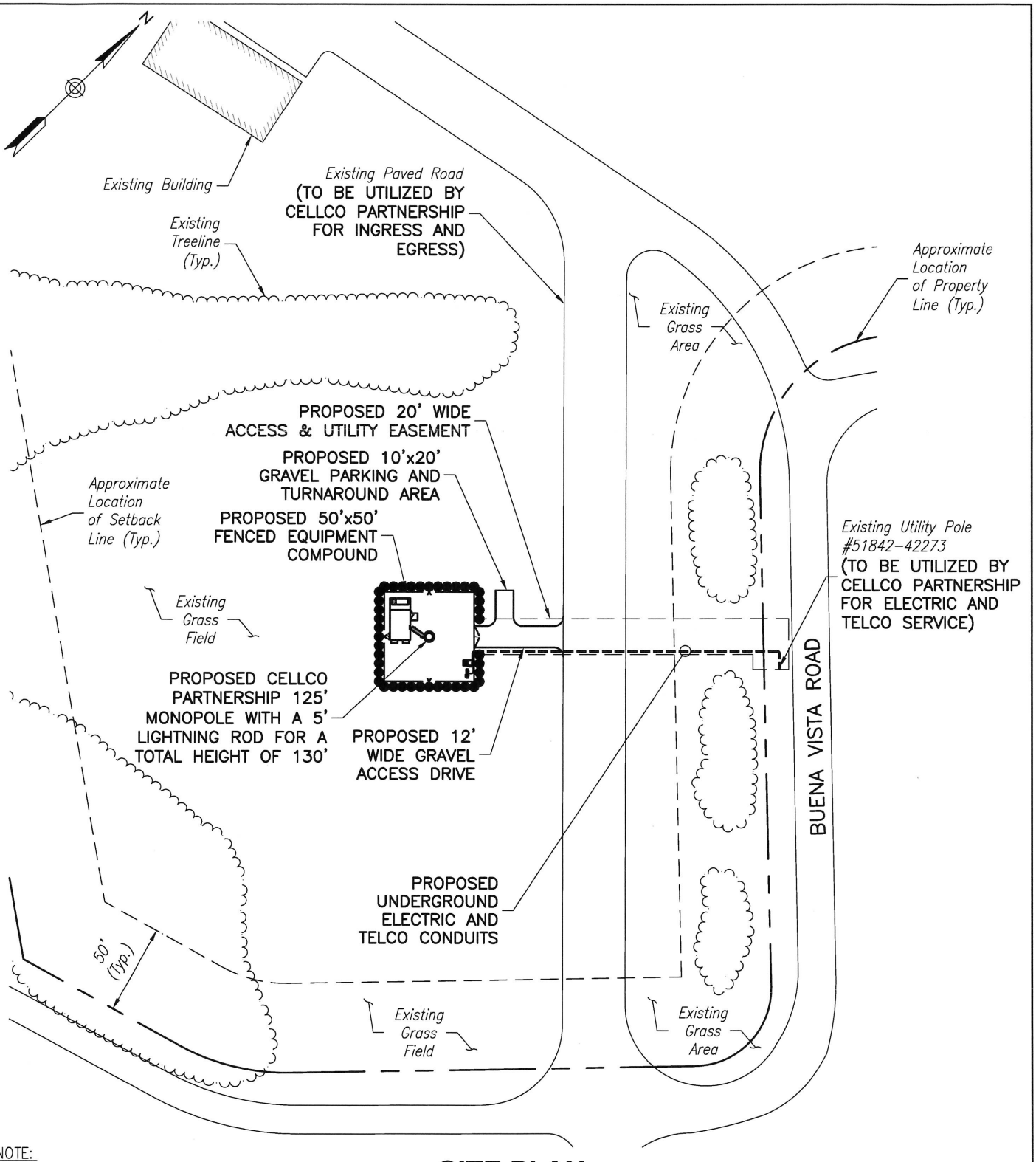
Jennifer B. Leynes
Senior Architectural Historian
Richard Grubb & Associates, Inc.
259 Prospect Plains Road, Building D
Cranbury, New Jersey 08512
609.655.0692 x314 (p)
609.655.3050 (f)
jleynes@richardgrubb.com

Enc

Project file: RGA # 2014-315W



Project location map
(U.S.G.S. 7.5' Quadrangle: Temple, PA 1999).



NOTE:
THE PURPOSE OF THIS DRAWING IS FOR CONCEPT ONLY. ALL DIMENSIONS AND/OR LOCATIONS SHOWN ARE APPROXIMATE AND SUBJECT TO REGULATORY AGENCY REVIEW.

SITE PLAN

NOT TO SCALE

CELLCO PARTNERSHIP d/b/a verizonwireless
5175 CAMPUS DRIVE
PLYMOUTH MEETING, PA 19462

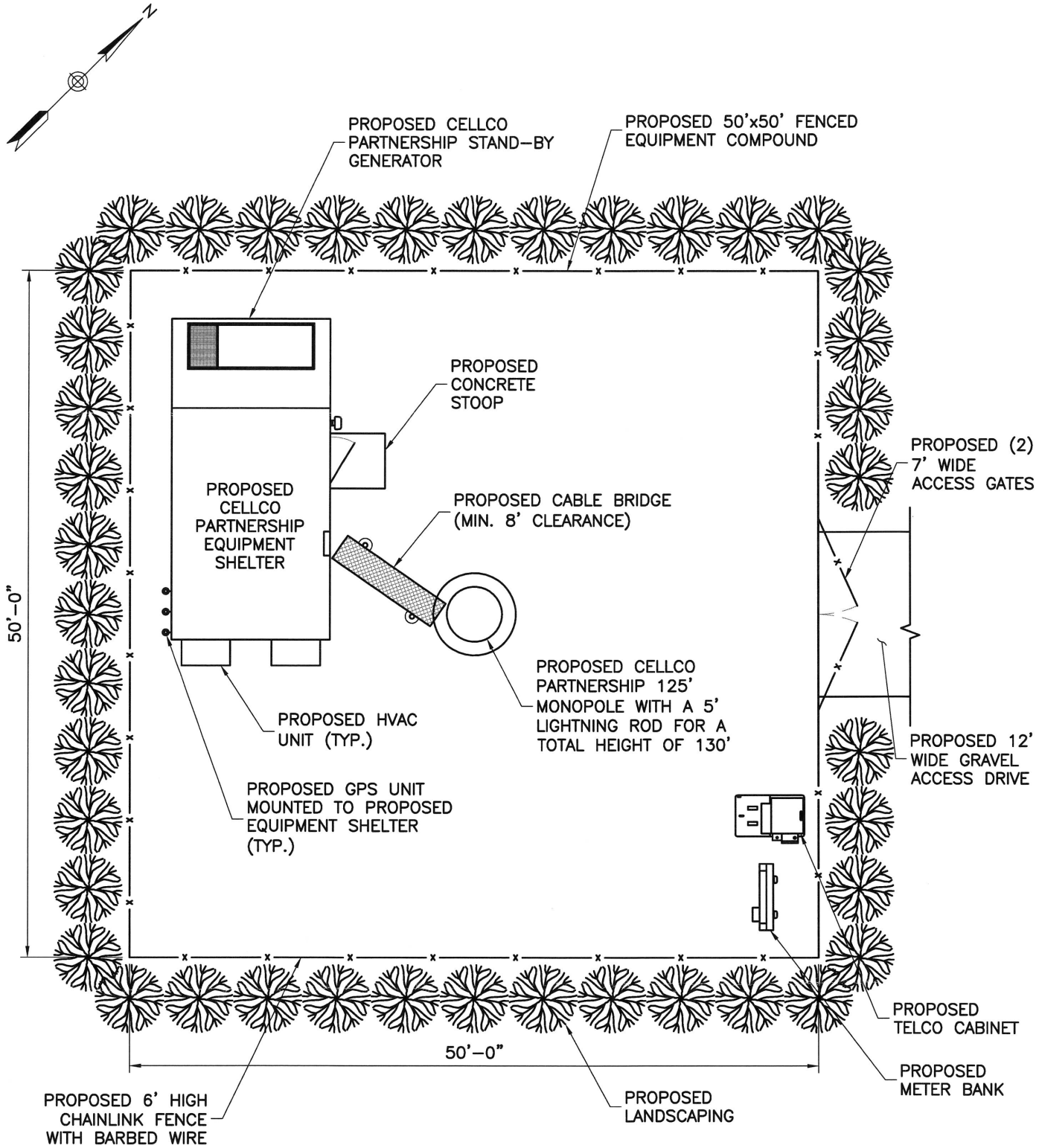
MASER CONSULTING
Consulting, Municipal & Environmental Engineers
Planners • Surveyors • Landscape Architects
2000 Midlantic Drive
Suite 100
Mt. Laurel, NJ 08054

PROJECT INFORMATION:
SITE NAME: RDG EVANSVILLE
220 BUENA VISTA ROAD
FLEETWOOD, PA 19522

REVISION	DATE
A	07/14/14
B	07/28/14
C	10/08/14

LEASE EXHIBIT

DRAWN BY: MEG
CHECKED BY: PET
SCALE: AS NOTED
SHEET NO. 1 OF 3
A/E PROJECT NO.: 12960113A



COMPOUND LAYOUT

NOT TO SCALE

CELLCO PARTNERSHIP d/b/a verizonwireless
5175 CAMPUS DRIVE
PLYMOUTH MEETING, PA 19462

MASER CONSULTING P.A.
Consulting, Municipal & Environmental Engineers
Planners • Surveyors • Landscape Architects
2000 Midlantic Drive
Suite 100
Mt. Laurel, NJ 08054

PROJECT INFORMATION:
SITE NAME: RDG EVANSVILLE
220 BUENA VISTA ROAD
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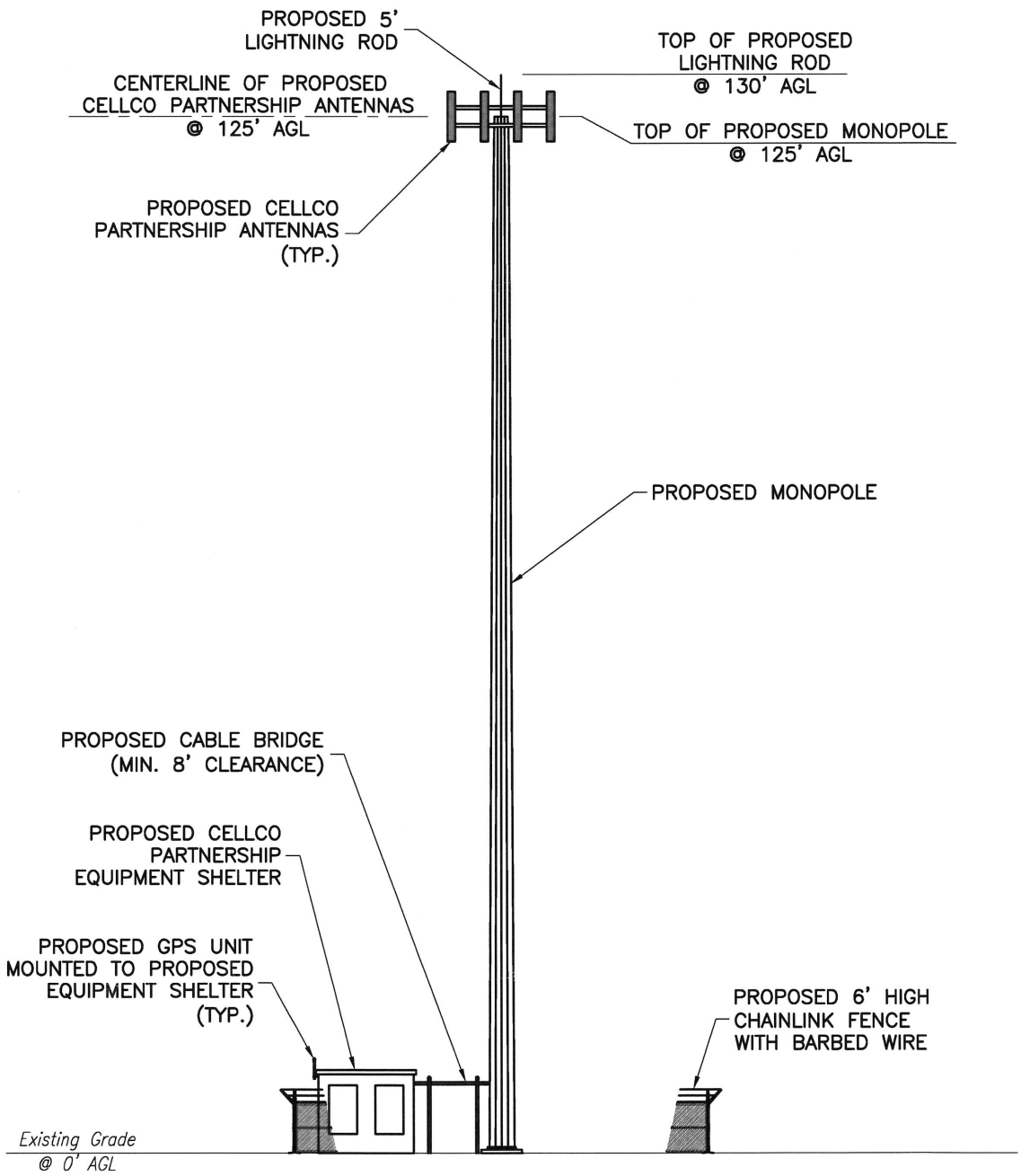
REVISION	DATE
A	07/14/14
B	07/28/14
C	10/08/14
SCALE: AS NOTED	
A/E PROJECT NO.: 12960113A	

LEASE EXHIBIT

DRAWN BY: MEG
CHECKED BY: PET
SHEET NO. 2 OF 3



ELEVATION VIEW

NOT TO SCALE

CELLCO PARTNERSHIP d/b/a verizonwireless
5175 CAMPUS DRIVE
PLYMOUTH MEETING, PA 19462

MASER CONSULTING
Consulting, Municipal & Environmental Engineers
Planners • Surveyors • Landscape Architects
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C	10/08/14
SCALE: AS NOTED	
A/E PROJECT NO.: 12960113A	

LEASE EXHIBIT

DRAWN BY: MEG
CHECKED BY: PET
SHEET NO. 3 OF 3

Township of Maidencreek, PA
Monday, December 22, 2014

Chapter 220. ZONING

Article XIII. I Industrial District

§ 220-48. Conditional uses.

[Added 12-11-1997 by Ord. No. 157]
The following uses will be considered by the Board of Supervisors as conditional uses subject to the following criteria, and further subject to the requirements set forth in § **220-88**:

A. Communications tower. A communication tower, where permitted by conditional use, shall be subject to the following criteria:

(1) Annual permit fee. The applicant shall pay to the Township an annual permit fee as set by resolution of the Board of Supervisors.

(2) Location. The applicant shall be required to demonstrate, using technological evidence, that the communication tower must be located where it is proposed.

(3) Height. The applicant must demonstrate that the communication tower is the minimum height required to function satisfactorily. Maximum height of the tower shall be 200 feet. Accessory facilities shall meet the height requirements of the zoning district in which it is located.

(4) Structure design. The applicant shall demonstrate that the proposed communication tower support structure is safe and that the surrounding area will not be negatively affected by support structure failure, falling ice or other debris, electromagnetic fields, radio or satellite frequency interference. An engineer's certification shall be provided as to structural capacity in accordance with the provisions of this chapter.

(5) Fence. A fence shall be required around the communication tower and other equipment. The fence shall be eight feet in height. Any wire on top of the fence shall not be included in the measurement of the height of the fence.

(6) Landscaping. The following landscaping shall be required to screen as much of the support structure as possible, the fence surrounding the support structure, and any other ground-level features (such as a building):

(a) An evergreen screen shall be required to surround the site. The screen can be either a hedge or a row of evergreen trees. The evergreen screen shall be a minimum height of six feet at planting, and shall grow to a minimum of 15 feet at maturity.

(b) In addition, existing vegetation on and around the site shall be preserved to the greatest extent possible.

(7) Parking spaces. If the communication tower is fully automated, two off-street parking spaces shall be required. If the site is not automated, the number of required parking spaces shall equal the number of people in the largest shift, but in any event, may not be less than two off-street

parking spaces.

(8) Other permitted uses. All other uses associated with the communicating tower such as a business office, transmission studio, maintenance depot, or vehicle storage shall not be located on the site unless the use is otherwise permitted in the zoning district in which the site is located.

(9) Accommodating use. In order to reduce the number of communication towers needed in the Township in the future, any proposed support structure shall be designed to accommodate other users, including but not limited to police, fire and emergency services. Prior to proposing the construction of a new tower, the applicant shall demonstrate that he/she has made a reasonable effort to site the antenna on an existing tower or structure within close proximity of the chosen site. Space for Township communication systems shall be made available at no cost.

(10) Building permit. The applicant shall obtain a building permit in accordance with the Township requirement prior to commencement of construction or any modification of any communicating tower.

(11) Federal communication commission. If the use of the communication tower requires licensing by any state or federal agency, including but not limited to the Federal Communications Commission, the applicant shall present evidence that it has obtained such license. The applicant shall demonstrate that the proposed communications tower and communications antennas proposed to be mounted thereon comply with all applicable standards established by the Federal Communications Commission governing human exposure to electromagnetic radiation.

(12) Painting/lighting. Communicating towers shall be painted with silver or have a galvanized finish retained in order to reduce visual impact. Support structures may be painted green up to the height of nearby trees to lessen visual impact. All support structures shall meet all applicable Federal Aviation Administration regulations. No communicating tower may be artificially lighted except when required by the Federal Aviation Administration or by state regulations. Communications towers shall comply with all applicable Federal Aviation Administration, Commonwealth Bureau of Aviation and applicable airport zoning regulations.

(13) Annual certification. In January of each year, an inspection shall be performed by an independent engineer acceptable to the Township and paid by the applicant and verification shall be provided to the Township Zoning Officer that there have been no changes in the operating characteristics of the commercial communication tower or antenna as approved at the time of conditional use application, including, at a minimum:

(a) Direction of the signal;

(b) Frequency, modulation and class of service;

(c) Transmission and maximum effective radiated power;

(d) Manufacturer, type and model of equipment;

(e) Height of antenna;

(f) Name, address and emergency telephone number of the operator;

(g) Copy of current FCC license;

(h) Review of all reasonable requests of shared use of the tower.

(14) Removal. The applicant shall submit a plan for the removal of the facility when it becomes functionally obsolete or is no longer in use. Any antenna or tower that is not operated, and for which there is no intent or attempt to operate, for a continuous period of time of 12 months shall be considered abandoned, and the owner of such antenna or tower shall remove the same

within 90 days after receipt of notice from Maidencreek Township notifying the owner of such abandonment. Failure to remove an abandoned antenna or tower within said 90 days shall be grounds to remove the tower or antenna, at the owner's expense. If there are two or more users of a single tower, then this provision shall not become effective until all users have abandoned the tower or antenna.

(15) Lot size. The minimum lot area shall be one acre.

(16) Setback. The set back of the tower from all property lines and existing street right-of-way lines shall be no less than the height of the tower. All guy wire anchors shall be setback a minimum of 40 feet from property lot lines and existing street rights-of-way. No more than one tower shall be permitted on a site.

(17) Signs. No portion of any communication tower or antenna shall be used for a sign or other advertising purpose. No routine lighting of a tower, antenna, or accessory facilities shall be permitted.

(18) Land development plan. A full site plan prepared by either a registered surveyor or a professional engineer, with elevations prepared by a professional engineer, shall be required for communication tower sites showing the communication tower, buildings, fences, buffering, access, and any accessory structures. Said plan shall be in accordance with all applicable requirements of Chapter **190**, Subdivision and Land Development.

(19) Occupancy permit. Prior to a certificate of use and occupancy being issued, the applicant shall provide an engineer's certification that the tower is constructed as designed and shall submit the same to the zoning officer.

(20) Access. Access shall be provided to the communications tower and communications equipment building by means of a public street or easement to a public street. The easement shall be a minimum of 20 feet in width and shall be improved to a width of at least 10 feet with a dust-free, all-weather surface for its entire length.

B. Cell site antenna. A cell site antenna that is attached to an existing communication tower, smoke stack, water tower, farm silo, or other tall structure is permitted in all zoning districts, provided:

(1) That the height of the antenna shall not exceed the height of the existing structure by more than 10 feet.

(2) All other uses associated with the cell site antenna such as a business office, maintenance depot, or vehicle storage shall not be located on the cell site unless the use is otherwise permitted in the zoning district in which the cell site is located.

Suggested Short Term Improvements for SR 0222 in Maidencreek Twp.

As a result of attending a meeting hosted by Senator's Schwenk and Argall on Wednesday December 17, 2014, I was asked to put suggestions for short term improvements for SR 0222 in writing and have those improvements be agreed to be the elected officials of the municipality, then submitted in letter form to Mr. Mike Reber and showing Dennis Toomey as being copied on the letter. I would also suggest copying Senators Schwenk and Argall.

Below is a synopsis of my suggestions for the Supervisors to consider and should any or all be approved, I will work in concert with Twp. Manager Diane Hollenbach to construct a letter and submit to the Supervisors for you to forward to PADOT.

Locations indicated were taken from the GPS unit contained in the patrol car ICOP video system that I usually drive. Of course I will be available to visit these locations with you personally to review should there be questions. Thanks, Scott.

1. Extend already existing guiderail using Jersey barriers that ends North of Dries Rd at N 40'26.15 W 75'54'46 to an area just South of Snyder Rd. approx.. N 40'26.68 W 75.54.25. The only properties impacted would be the old Konopelski's picnic grove and the Former Rick's Bait and Tackle store that is currently rented by a Motorcycle Club. This area would further benefit from the Jersey Barriers because this is a site of frequent u-turns by motorists traveling Northbound on SR 0222 who do not want to wait in the line of traffic resulting from the traffic backup caused by the light at SR 0222 and SR 0073. I had previously requested and was denied a no U-turn sign at this location by PADOT.
2. (Jersey Barriers) SR 0222 beginning North of Good Pl. at N40'27.56 W 75'52.64 and continuing to just South of Pleasant Hill Rd. N40'27.89 W 75'52.11 and continuing to an area South of Pleasant Hill Rd 48'27.89 W 75'52.11. Approximately 5 residences and 2 Businesses could be affected. Heller's Automotive and Giles Ransom.
3. (Jersey Barriers) SR 0222 from Just North of Pleasant Hill Rd. N40'28.03 to just South of Richmaiden Rd. (Kirbyville) N 48'28.21 W 75'51.76. One farm on the West side of the highway could be affected if they farm on the East side of the roadway.
4. Overhead "Signal Ahead" device to be seen by southbound SR 0222 traffic in the vicinity of the current location of the Super Duper Seafood store and Rita's Italian Ice. N 40'27.02 W75'53.70. Because the SR0222 has a slight hump in the roadway, Southbound traffic cannot see the signal at SR 0222 and SR 0073 if even one passenger car is in front of them. Motorists may not be aware that after sitting in traffic for the light at Genesis Dr. that there is another signal at SR 0073 and a lighted, flashing sign overhead, not on the side of the roadway could assist with motorists realizing they may need to stop ahead. No impact other than construction of post and electric to run the sign going forward. Hi probability of such a sign being erected in the future anyway to warn motorists of the traffic circle ahead at SR 0222 and SR 0073 when constructed.

From: Piper, Alan <APiper@countyofberks.com>
To: Diane Hollenbach <maidentwp@aol.com>
Cc: Joseph E. Rudderow III <josephrudderow@maidencreek.net>
Subject: 222 Area projects
Date: Fri, Dec 19, 2014 9:24 am

Diane,

At the 222 meeting on Wednesday night, Claude asked me about the current schedule for the various projects in the 222 corridor.

Here is the latest that I have. Please be aware that all cost and schedules are estimates and, based on past history, likely to be higher and longer respectively.

Please share this with the rest of the Supervisors.

Thanks and have a great holiday season!

SR 662 Bridge over Maiden Creek (Perry / Richmond twp.)

Bridge Replacement

Status: Currently in Final Design

Estimated Cost: $5.4 Million

Estimated Let Date: January, 2015

NO DETOURS

US 222 @ PA 662 (Richmond Twp.)

Intersection reconstruction as a roundabout

Status: Currently in Final Design

Estimated Cost: $8.2 million

Estimated Let Date: June, 2015

NO DETOURS

SR 662 / SR 1010 (Fleetwood Boro.)

Roadway Reconstruction

Status: Currently in Preliminary Design

Estimated Project Cost: $8.6 Million

Estimated Let Date: November, 2015

PHASED DETOURS

Schaeffer Road (Maidencreek Twp.) over Willow Creek

Bridge Replacement

Status: Currently in Preliminary Design

Estimated Cost: $2.1 Million

Estimated Let Date: September, 2016

DETOUR

US 222 @ PA 73 & Genesis Drive (Maidencreek Twp)

Widen US 222 to four lanes between Ontelaunee Twp and just north of Schaeffer Road

Signalized Intersection w/ turn lanes at PA 73; center turn lane between PA 73 and Genesis Drive; reconstruct intersection at Genesis Drive / Tamarac Blvd. as a roundabout; reconstruct intersection at Schaeffer Road as a roundabout; new bridge over Willow Creek south of PA 73

Status: Currently in Preliminary Engineering

Estimated Cost: $16.2 million (but subject to change based on extension to Schaeffer Road)

Estimated Let Date: December, 2016

NO DETOURS

US 222 @ Long Lane (Maxatawny Twp.)

Intersection reconstruction as a roundabout

Status: Currently in Preliminary Engineering

Estimated Cost: $8.4 million

Estimated Let Date: September, 2017

NO DETOURS

US 222 Widening – Schaeffer Road to Kutztown Bypass (Maidencreek and Richmond Twps.)

Widen to five-lane cross section.

Status: Currently in Preliminary Design.

Estimated Project Cost: $35 Million

Estimated Let Date: September, 2020

UNDETERMINED BUT MOST LIKELY NO DETOURS

****

Alan D. Piper

Transportation Planner III

Berks County Planning Commission

633 Court Street, 14th Floor

Reading, PA 19601

Phone: (610)-478-6300 Ext. 6313

Fax: (610)-478-6316

e-mail: apiper@countyofberks.com

Explore Berks County's Future at

http://www.countyofberks.com/planning

Note: The comments on and attached to this e-mail are intended only for the use of the individual or entity to which it is addressed, and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you received this in error, please contact the sender and delete the original message, any attachment(s) and copies. Thank you for your cooperation.

U.S. Department
of Transportation

Federal Highway Administration
228 Walnut Street, Room 508
Harrisburg, PA 17101-1720

pennsylvania
DEPARTMENT OF TRANSPORTATION

Commonwealth Keystone Building
400 North Street
Harrisburg, PA 17120

December 5, 2014

Mr. Marc B. Kaplin
Kaplin, Stewart, Meloff, Reiter & Stein, P.C.
Union Meeting Corporation Center
910 Harvest Drive, P.O. Box 3037
Blue Bell, PA 19422-0765

Re: S.R. 222, Section 22S
Berks County, Maidencreek Township
Highway Reconstruction and Intersection Improvements

Dear Mr. Kaplin,

The Federal Highway Administration (FHWA) and the Pennsylvania Department of Transportation (PennDOT) have received your letter dated September 30, 2014 expressing concerns with the level of documentation completed to comply with the National Environmental Policy Act (NEPA) for the S.R. 222, Section 22S project which involves highway reconstruction and intersection improvements. The purpose of this letter is to respond to your concerns.

NEPA requires the compliance with certain procedural requirements when undertaking any major action involving federal funds. *Concerned Citizens Alliance, Inc. v. Slater*, 176 F.3d 686, 704-05 (3d. Cir. 1999); *Ashwood Manor Civic Ass'n v. Dole*, 619 F. Supp. 52, 82 (E.D. Pa. 1985). NEPA requires agencies to take a "hard look" at the environmental consequences of a particular project. *Robertson v. Methow Valley Citizens Council*, 490 U.S. 332, 350 (1989). The NEPA's focus is the consideration of environmental impacts during the decision-making process, i.e, project development. "NEPA itself does not mandate particular results, but simply prescribes the necessary process." Id. at 350 (citing *Strycker's Bay Neighborhood Council, Inc. v. Karlen*, 444 U.S. 223 (1980); *Vermont Yankee Nuclear Power Corp. v. Natural Resources Defense Council, Inc.*, 435 U.S. 519 (1978)).

The S.R. 222, Section 22S project involves federal funding. In compliance with NEPA, a Categorical Exclusion 1b was prepared and approved. In your letter, you assert that the project did not qualify for a Categorical Exclusion under NEPA due to: (1) the controversy surrounding the use of roundabouts; (2) consistency with planned growth; (3) alleged induced impacts to planned growth or land use; and (4) alleged induced impacts to economic activity. PennDOT considered each of these areas when developing the Categorical Exclusion Evaluation. As discussed in detail below, none of these reasons would require the completion of an Environmental Assessment (EA) or Environmental Impact Statement (EIS) under NEPA.

The S.R. 222 project was appropriately approved by PennDOT as a Level 1b Categorical Exclusion because the project does not result in significant environmental impacts. Specifically, the project does not involve any impacts to public parks or recreation areas, threatened or endangered species, archeological resources and does not adversely impact any historic resources. The project will not require any relocations of residences, businesses, or farms and will not negatively impact any public facilities or services. The project will have minimal impacts to streams and wetlands, but these impacts will be mitigated. As discussed in detail below, the project does not meet the threshold for requiring an EA or EIS; it does not have substantial controversy on environmental grounds, will not induce significant impacts to planned growth or land use, and will not induce impacts to economic activity.

1. There is no substantial controversy on environmental grounds that would disqualify the project as a Categorical Exclusion.

PennDOT has conducted extensive public involvement for the project. Public meetings were held on March 20, 2013 and October 1, 2014. The first public meeting involved formal presentations from a roundabout expert along with simulation models and display boards. PennDOT records indicate 450 people attended the first meeting. The second public meeting was an open house type presentation with display boards and staff stationed at each to explain that specific portion of the project. 130 people attended the second meeting. PennDOT also had three separate Public Officials meetings, which included the Maidencreek Board of Supervisors. A special purpose meeting was held with the Mennonite Community. PennDOT also made presentations to the Reading Area Transportation Study Technical and Coordinating Committees, Berks County Commissioners, and State Senators and Representatives, and three presentations to the Reading Chamber of Commerce.

At the August 27, 2013 Township Coordination Meeting, Wolfson Group discussed the use of roundabouts at the Sheaffer Road and Tamarack Boulevard/Genesis Drive and its concerns regarding the potential commercial development along the southbound side of S.R. 222 north of that intersection. PennDOT has considered the comments received regarding the use of the roundabouts. However, the traffic analysis and safety and operation studies on existing roundabouts support the use of roundabouts in this area.

Section 771.117(b) does provide that substantial controversy on environmental grounds will require the completion of appropriate environmental studies to determine if the Categorical Exclusion classification is proper.[1] For the S.R. 222 Project, the controversy surrounding the use of the roundabouts at these intersections are based on traffic and engineering reasons - not based on environmental issues, and therefore, would not amount to controversy based on environmental grounds.[2]

---

[1] The existence of substantial controversy on environmental grounds (i.e., a dispute over the nature of environmental impact(s)) does not in and of itself result in a change in classification, rather the results of the additional environmental studies may reveal additional information on the nature of the environmental impacts which may – or may not- change the classification.

[2] In your letter, you question PennDOT's completion of the Traffic Control Measures" section of the Categorical Exclusion (page 10 of Attachment A of your letter). The Traffic Control Measure Section addresses traffic control measures during construction. S.R. 222 will remain open to traffic in both directions. There is no controversy regarding traffic issues during construction.

2. **The Project is consistent with planned growth and will not induce significant impacts to planned growth or land use for the area.**

PennDOT has thoroughly reviewed the Fleetwood, Maidencreek, Richmond Township Joint Comprehensive Plan Update that was created in coordination with the Berks County Planning Commission and feels the currently proposed S.R. 222 project meets or exceeds the recommendations identified in its associated Action Plan. The Joint Comprehensive Plan identifies the following actions in its Transportation Plan:

a. Preserve the scenic, historic, and cultural road corridors in the region
b. Engage and work with PennDOT in widening shoulders along Routes 222
c. Work with PennDOT to rectify Route 222, 662, 73 and SR 1010 issues by:

    i. Limiting direct highway access wherever feasible by using common entrances to adjacent business properties rather than multiple driveway cuts;
    ii. Work with PennDOT and developers to ensure local roads and intersections remain safe and able to accommodate current and projected traffic volumes;
    iii. Encourages business developments to share controlled ingress and egress to adjacent major roads such as PA Routes 222, 73, and 662;
    iv. Improve the efficiency of traffic flow and the safety of the Regions roads and their intersections;
    v. Establish the responsibilities of developers for transportation improvements; and
    vi. Promote future development of greenways and trails that will further walking, bicycling and other alternative transportation modes.

The project is consistent with other PennDOT projects within the region using a 1.0% growth factor compounded annually over a 20 year design horizon. The 1.0% growth was rounded up from the 0.85% that is reported as PennDOT's County wide average. This growth factor is believed to be appropriate for the area although no growth factor is provided in the above mentioned Joint Comprehensive Plan. Finally, the development proposed by your client would not be considered planned growth because no plans have been approved for the development under the Township's ordinances, nor has the developer submitted a highway occupancy permit application.

Without these improvements, the development of the commercial areas would be even more limited due to traffic constraints. The present PennDOT project is adding capacity to S.R. 222 by including additional through lanes and improving the intersections to accommodate additional future growth. The roundabouts will provide more capacity than a traditional signalized intersection. However, even with these improvements depending on the nature of future development in this area, the intersections may require additional capacity upgrades. The developer – not the taxpayers - are responsible for all expenses incident to or arising from the development "including the cost of related highway improvements which increased traffic or surface drainage may necessitate". *See* 67 Pa. Code §§441.6(4)(i) and 441.8(j), and (o). This is consistent with the Joint Comprehensive Plan which provides for the establishment of the developer's responsibility for transportation improvements needed as a result of a development.

3. **The Project will not induce impacts to economic activity, including employment gains and losses.**

The proposed roundabouts will not negatively impact economic activity. The project will improve traffic flow (capacity and safety) through the area better than signalized intersections. Access to the areas currently zoned commercial will not be diminished over what would be provided with signalized intersections.

Studies demonstrate that roundabouts assist access and enhance access management strategies. For example, the November 2012 Kansas Department of Transportation (KDOT) Final Report, "A Study of the Impact of Roundabouts on Traffic Flows and Business" mentions that the operation characteristics of roundabouts allow access to businesses to be located much closer to intersections than traditional forms of intersection traffic control such as traffic signals. In the case of traffic signals, traffic queuing at a red light or for turning maneuvers many times blocks business access. Furthermore, the KDOT documents the sales tax before and after the South Golden Road roundabout Corridor was implemented. The findings indicate that final sales tax results for 2009 continued upward and new construction and significant remodeling of businesses increased.

If you encounter any questions, please feel free to contact Melissa Batula at 717-214-8734 for further information on the project.

Sincerely,

R. Scott Christie, P.E.
Deputy Secretary for Highway Administration
Pennsylvania Department of Transportation

for Renee Sigel
Pennsylvania Division Administrator
Federal Highway Administration

CC: Keith Lynch, FHWA
Camille A. Otto, FHWA
James D. Ritzman, PennDOT Deputy Secretary for Planning
Melissa J. Batula, P.E., PennDOT Bureau of Project Delivery
Michael W. Rebert, P.E., PennDOT District 5-0
Kenda J. Gardner, PennDOT Office of Chief Counsel
Honorable David G. Argall, Senate of Pennsylvania
Honorable Jerry Knowles, PA House of Representatives
Alan Piper, Berks County Planning Commission
Glenn Knoblauch, Berks County Planning Commission
Joseph Rudderow, III, Chairman of Maidencreek Township Board of Supervisors
Diane Hollenbach, Maidencreek Township Manager
Nina Ertel, P.E., PennDOT Bureau of Project Delivery