RESOLUTION 4-2015

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF MAIDENCREEK, BERKS COUNTY, PENNSYLVANIA, APPOINTING THE SEWAGE ENFORCEMENT OFFICERS AND ESTABLISHING THE TOWNSHIP SEWAGE ENFORCEMENT OFFICER FEE SCHEDULE FROM JANUARY 5, 2015 THROUGH THE DATE OF THE REORGANIZATION MEETING TO BE HELD IN JANUARY OF 2016.

WHEREAS, in accordance with the Pennsylvania Sewage Facilities Act as amended, also known as Act 537, it is the power and duty of the Maidencreek Township Board of Supervisors to provide for the protection of the public health by preventing the discharge of untreated or inadequately treated sewage; and

WHEREAS, the Township of Maidencreek has enacted Ordinance 221, which authorizes the Township of Maidencreek in Article XI, section B, to appoint DEP certified Sewage Enforcement Officers to conduct investigations and inspections, review permit applications, issue or deny permits and do all other activities as may be provided for such a person in the Sewage Facilities Act, the rules and regulations promulgated in Ordinance 221 or any other ordinance adopted by Maidencreek Township; and

WHEREAS, it is the Board of Supervisors of Maidencreek Township desire to appoint Sewage Enforcement Officers to serve at the pleasure of the Board of Supervisors: and

WHEREAS, the Board of Supervisors of Maidencreek Township wishes to establish the fee schedule for the Maidencreek Township Sewage Enforcement Officers services from January 5, 2015 through the date of the Reorganization Meeting to be held in January of 2016.

NOW, THEREFORE, in consideration of the above recitals, the Board of Supervisors of the Township of Maidencreek, Berks County, Pennsylvania, resolves as follows:

Section 1. Appointment of Sewage Enforcement Officers

The Board of Supervisors of Maidencreek Township hereby appoints

Systems Design Engineering, Inc. to provide sewage enforcement for the Township of Maidencreek with the individuals listed on EXHIBIT A is appointed to act as Sewage Enforcement Officers for the township. All Sewage Enforcement Officers are authorized to perform sewage planning module soils eligibility testing and sign the false swearing statement.

Section 2. Fee Schedule

The fee schedule for the Maidencreek Township Sewage Enforcement Officers from January 5, 2015 through the date of the Reorganization Meeting to be held in January of 2016 shall be as listed on EXHIBIT B. The Sewage Enforcement Officer is authorized to collect fees and will deliver the fees to the Township on a regular basis with his activity report. Additional reimbursement for out of pocket expenses and administrative/unspecified services will be billed at cost. Travel will be billed at the prevailing IRS rate.

RESOLVED and ADOPTED by the Board of Supervisors of the Township of Maidencreek in lawful session duly assembled, this 5th day of January, 2015A.D.

Board of Supervisors
Maidencreek Township
Berks County, Pennsylvania

David Franke

Joseph Rudderow ~~III~~

Claude Beaver

Attest:

Diane Hollenbach

Exhibit A

Primary:	Scot McCaffrey – Certificate No. 03421
Alternate	Carl A. Wolfe, Jr. – Certificate No. 00944
Alternate:	Michael G. Pohronezny, Jr. – Certificate No. 00557
Alternate:	Thomas S. Unger – Certificate No. 02356
Alternate:	Keith Showalter – Certificate No. 01937
Alternate:	Mark A. Kitzmiller – Certificate No. 02420

Exhibit B

MAIDENCREEK TOWNSHIP
SEWAGE ENFORCEMENT FEES

SERVICES	FEES
Permit Application	$56.00
Field/Consultation	Hourly Rate
Investigation/Malfunction	Hourly Rate
Observe/Conduct Probes	56.00/Probe
Observe Percolation	168.00
Conduct Percolation	336.00
Design Review:	
Elevated Sand	84.00
Pressure Dosed	84.00
In-Ground	56.00
Drip Irrigation	112.00
Permit Issue/Deny	28.00
Inspection:	
Elevated Sand (4 @ $84.00)	336.00
In-Ground	168.00
Drip Irrigation	336.00
Reissue Expired Permit	112.00
Verify Prior Testing	112.00
Transfer Permit	28.00
Hourly Rate for Unspecified Work	56.00

1. The Sewage Enforcement Officer is authorized to perform sewage planning module soils eligibility testing and sign the false swearing statement.

2. The Sewage Enforcement Officer is authorized to collect fees and will deliver the fees to the Township on a regular basis with his activity report.

3. Additional reimbursement for out of pocket expenses and administrative/unspecified services will be billed at cost. Travel will be billed at the prevailing IRS rate.

Systems Design Engineering, Inc.
Engineers • Surveyors • Planners • Construction Managers

December 9, 2014

Maidencreek Township
1 Quarry Road, P.O. Box 319
Blandon, PA 19510

Attn: Board of Supervisors

Re: Proposal for Sewage Enforcement Officer Services – 2015

Dear Board Members:

Pursuant to the request of the Township, Systems Design Engineering, Inc. is pleased to provide the following proposal for Sewage Enforcement Officer services for the Township's consideration. For the first time since 2009, SDE finds it necessary to increase our hourly rate. The hourly rate has been increased by two dollars. This increase is reflected in each of the SEO services listed on the included fee schedule. Also, the construction inspection was increased by ½ hour per site visit to account for the time required to adequately perform those inspections. Please note, unreimbursed costs relating to SEO qualified activities are still eligible for up to 50% reimbursement of total cost by PADEP.

Section 8 of the Pennsylvania Sewage Facilities Act and §72.42, Chapter 72 Administration of Sewage Facilities Permitting Program, delegates the Township with the power and duty to establish a schedule of fees for the above referenced services.

In order to facilitate the reimbursement request filed annually with the Department of Environmental Protection, the following activity listing and accompanying fees for each activity are listed on the attached Fee Schedule. This format is suggested because it more closely relates the fees charged by the Township to form WQ-280 Section E, Schedule of Permit Fees which is filed as part of the reimbursement request. In this manner, the Township of Maidencreek will be more efficient in recouping funds expended to perform mandated work.

Procedurally, the applicant must arrange for the backhoe and complete the PA ONE CALL requirements as well as pay projected fees prior to the work being completed. Excavation of the percolation holes is the responsibility of the applicant, but can be provided as a service on an hourly-billing basis by Systems Design Engineering, Inc. An applicant checklist will be provided to assist the applicant in site development.

Similarly, all other services as may be ordered by the Township in regard to sewage enforcement work can be billed on an hourly rate basis.

Issuance or approval of a Sewage Permit by the SEO does not imply or guarantee operation for any period of time; however, we do insure the proper implementation of Act 537 administratively. Records relative to those services will be available for purposes of required audits to authorized agents.

The following is a listing of Sewage Enforcement Officers assigned to you.

Primary:	Scot McCaffrey – Certificate No. 03421
Alternate	Carl A. Wolfe, Jr. – Certificate No. 00944
Alternate:	Michael G. Pohronezny, Jr. – Certificate No. 00557
Alternate:	Thomas S. Unger – Certificate No. 02356
Alternate:	Keith Showalter – Certificate No. 01937
Alternate:	Mark A. Kitzmiller – Certificate No. 02420

If you agree with the information provided, please adopt this fee schedule at your next regularly scheduled meeting.

Very truly yours,

SYSTEMS DESIGN ENGINEERING, INC.

Thomas S. Unger, P.E.

TSU/sm

Cc: File #15-0019-0300