Maidencreek Township Authority
January 14, 2015

Present: Karl Bolognese, Daniel Novakovich, Marie Coraluzzi, James Nothwehr, Patrick Donovan – General Manager, Gregory Unger – Systems Design Engineering Inc., Daniel Becker – Kozloff Stoudt and Meagan Dompkowski – recording secretary

Guests: Diane Hollenbach

Karl Bolognese called the January 14, 2015 meeting of the Maidencreek Township Authority to order at 12:05 a.m. in the Maidencreek Township Municipal Building and asked everyone to rise for the Pledge of Allegiance to the Flag.

Karl Bolognese announced that an executive session was held on January 8, 2015 from 11:00 a.m. until 12:00 p.m. to discuss personnel.

PUBLIC COMMENT – None.

PLAN REVIEW STATUS
Esbenshade's Greenhouses – Nothing to report.

Brandywine Transportation – Greg Unger reported that SDE will be reviewing the plan when it arrives. He expects it to be arriving in the near future.

Bradley Subdivision – A plan was submitted to the Township and the Township asked if the Authority wanted to review it. The plan is to break out two lots and a residue piece. Lot 1 has existing public sewer and water and Lot 2 is proposed to be private water and sewer. The plan is proposing if the private system fails on Lot 2, they would connect to public sewer. The proposal is not to connect at Lee Spring Road or the street, but to create a private easement across Lot 1 and across Phase I to connect at Mountain View Lane.

Greg Unger composed a review letter to submit to the Bradley Subdivision consultant. Mr. Unger is proposing that in terms of sewer, the applicant show all public sewer utilities in Lee Spring Road and provide rational for Lot 2 sewer connection in right-of-way/easement across Lot 1 and other private property instead of Lee Spring Road to include the profile of Lee Spring Road. If they do not want to do what Mr. Unger proposes, then they would remove the statement about Public connection and remove the future easement shown on the drawing. Mr. Unger is proposing in terms of water the applicant show all public water utilities on Lee Spring Road.

A motion was made by Dan Novakovich to approve Greg Unger's recommended review letter to be submitted to the Bradley Subdivision consultant. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

DEVELOPMENT CLOSEOUT STATUS

Village at Summit Crest Phase 2 – Nothing to report.

Redner's Warehouse Expansion – Nothing to report.

APPROVAL OF THE MINUTES

A motion was made by James Nothwehr to waive the reading of the minutes and approve the December 18, 2014 regular meeting minutes as presented. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS

January 2015 Shut-Off List

A motion was made by Dan Novakovich to approve the January 2015 shut-off list. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

Donations for 2015

A motion was made by Dan Novakovich to approve the following donations: Blandon Fire Police - $300.00, Berks Conservancy - $500.00, Fleetwood Library - $200.00, and Blandon Ambulance - $500.00. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

2015 Budget

A motion was made by Dan Novakovich to adopt the 2015 budget. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

Auditor Costs

The auditor costs were discussed during reorganization and no action was taken.

Utility Water Change Orders

Greg Unger reported that the utility water project is complete and up and running. A large utility water pump was added into an existing well down at the WWTP. Ground water is now being used and it is connected to the utility water system which feeds numerous items at the plant. During the installation of the system SDE ran into some free core of concrete covering some existing duct banks which forced the new duct banks to be moved to clear the existing duct banks. Moving the duct banks caused a change order in the amount of $5,833.00.

Mr. Unger also reported that Patrick Donovan was successful in converting the plant to natural gas. SDE wanted to extend the natural gas line to the future projects which caused a second change order in the amount of $592.00. The change order would allow the plumber to extend the natural gas line and prevent the pavement being dug up again.

A motion was made by James Nothwehr to approve change order number one in the amount of $5,833.00 and change order number two in the amount of $592.00. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

UNFINISHED BUSINESS

Curb Box and Service Agreement Procedure – Tabled.

Well #6 – Nothing to report.

LEAK REDUCTION REQUESTS

Stephanie Knouse 644 Walnut Tree Drive

A motion was made by Dan Novakovich to approve the one time leak reduction request for Stephanie Knouse. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

Mark Seidt 25 East Wesner Road

A motion was made by Dan Novakovich to approve the one time leak reduction request for Mark Seidt. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

SOLICITOR'S REPORT

Mr. Becker reported that nothing new has happened since the last meeting in terms of the Teamsters union negotiations. They have replaced Keith Youst with Kevin Moyer and a mediator has been assigned to this matter. Mr. Becker updated the Board on the status of Met Management and stated that they are reviewing the letter with their clients. A brief executive session was requested by Mr. Becker to discuss some personnel issues.

ENGINEER'S REPORT

Mr. Unger reported that Systems Design has the contracts for the Phosphorus Project put together for signing. Systems Design is working with the General Manager on changing to a different style of RAS/WAS Pump seal due to ongoing problems and is also looking at upgrading to a different type of UV system. Systems Design is progressing on the GIS Project and is looking at doing a presentation of their progress in the near future. Systems Design is proceeding with the bid documents for the Well 6 and 7 projects.

AUTHORITY REPORT

Patrick Donovan reported that Systems Design is working on the evaluations for the transient voltage suppression system. Mr. Donovan reported that Systems Design did a wonderful job on the utility water project and that it has helped with the ease of operations.

TREASURER'S REPORT & PAYMENT OF BILLS

Dan Novakovich reviewed some items with the General Manager and everything appeared to be in order. He had nothing else to report.

A motion was made by Marie Coraluzzi to authorize the following payments: Routine/Regular July Bill List - $18,532.88, Construction in Progress - $24,096.12, Reimbursable Expenses Paid by Developer - $737.70, Payroll Transfer from Operator Acct - $28,708.29, Validate Checks Signed Between Meetings - $0, Special Checks Requiring Special Handling - $20,305.02, Additional Checks after Board Book Delivery - $45,213.82. James Nothwehr seconded the motion and hearing no questions on the motion, it passed unanimously.

CORRESPONDENCE – None

The Board went into an executive session from 1:19 p.m. to 2:19 p.m. to discuss personnel.

Having no further business, a motion was made by Karl Bolognese to adjourn the meeting at 2:20 p.m.

Respectfully Submitted,

Meagan Dompkowski

Meagan Dompkowski
Recording Secretary
Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc:
Maidencreek Township Authority Board
Patrick Donovan, Maidencreek Township Authority General Manager
Greg Unger, Systems Design Engineering, Inc., MTA Engineer
Daniel Becker, Kozloff Stoudt, MTA Solicitor
JoAnn Schaeffer, Maidencreek Township Authority Secretary
Maidencreek Township Authority Plant Operators
Maidencreek Township Board of Supervisors
Maidencreek Township Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Maidencreek Township Manager
Ontelaunee Township
Kosmerl & Company