Maidencreek Township Authority
February 11, 2015

Present: Karl Bolognese, Daniel Novakovich, Marie Coraluzzi, James Nothwehr, Patrick Donovan – General Manager, Gregory Unger – Systems Design Engineering Inc., Daniel Becker – Kozloff Stoudt and Meagan Dompkowski – recording secretary

Guests: Diane Hollenbach

Karl Bolognese called the February 11, 2015 meeting of the Maidencreek Township Authority to order at 11:00 a.m. in the Maidencreek Township Municipal Building and asked everyone to rise for the Pledge of Allegiance to the Flag.

A moment of silence was shown in honor of Patricia Hecker and Earl Rothermel.

PUBLIC COMMENT – None.

PLAN REVIEW STATUS
Esbenshade's Greenhouses – Nothing to report.

Brandywine Transportation – Greg Unger gave the Board an update on the Brandywine Transportation plans. The proposed plan is for the construction of office/sales and maintenance building for buses. The plan would also include parking facilities for employees and buses, training area for bus drivers, associated storm water facilities, and served by on-lot water and public sewer. The public sewer would be provided with a sewer extension. Mr. Unger recommends the Board to approve the letter composed by SDE and make a recommendation to the Board of Supervisors that the Authority supports a waiver of the water resource study.

A motion was made by Dan Novakovich to follow Mr. Unger's recommendations to approve the letter and the waiver. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

DEVELOPMENT CLOSEOUT STATUS
Village at Summit Crest Phase 2

A motion was made by Dan Novakovich to approve the release of the Village of Summit Crest Phase 2 escrow. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

APPROVAL OF THE MINUTES

A motion was made by James Nothwehr to waive the reading of the minutes and approve the January 14, 2015 reorganization and regular meeting minutes as presented. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS

Crossings at Maidencreek Property

The Board went into an executive session from 11:13 a.m. to 11:30 a.m. discuss the Crossings at Maidencreek property.

A motion was made by James Nothwehr to come out of executive session. The motion was seconded by Dan Novakovich and hearing no questions on the matter, it passed unanimously. The meeting reconvened at 11:30 p.m.

Source Water Protection Program

Patrick Donovan discussed the pros and cons to the source water protection program. A plan is already in place by DEP, but with this program a 3-D delineation out of every well would be created. The program does have value to the Authority and there would be no cost to the Authority. Mr. Donovan recommends the Authority pursue the source water protection program. He assured the Board that if any issues are identified it is not mandatory to fix the issues.

A motion was made by Dan Novakovich to proceed with the source water protection program at no cost to the Authority. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

Patricia Machemer Hardship

A motion was made by Marie Coraluzzi to authorize another municipal lien on 339 W. Wesner Road. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

189 South View Lien

A motion was made by James Nothwehr to authorize a municipal lien on 189 South View Road. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

Giorgio Foods Waste Water Treatment Plan Review

A motion was made by Dan Novakovich to approve a letter to waive the review of the Giorgio Foods waste water treatment plan. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

UNFINISHED BUSINESS

Curb Box and Service Agreement Procedure – Tabled.

Well #6 – Nothing to report.

Route 222 Project – Patrick Donovan has spent some time with PennDot's engineers reviewing the plans for the Route 222 project. Mr. Donvoan would like to ask SDE to start looking at this project and to come back to the Authority with some engineering recommendations. SDE would look at the plans from the starting point to the ending point and take into consideration what utilities are in the road or PennDot's right-of-ways. SDE would look at the impacts on those utilities. Mr. Donovan also recommends looking at the removal of the cast iron pipes in that area to update the system because the ground is already dug up.

A motion was made by Dan Novakovich to authorize SDE to start their review of the Route 222 Project. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

Going Paperless

Diane Hollenbach addressed the Board on going paperless. The Board agreed to stay with paper and not go paperless.

LEAK REDUCTION REQUESTS

Susan Lynch 334 West Walnut Tree Drive

A motion was made by Dan Novakovich to approve the one time leak reduction request for Susan Lynch. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

SOLICITOR'S REPORT

Mr. Becker reported that Maidencreek Apartments signed the agreement. The agreement is ready for the Board to execute and authorize.

A motion was made by Dan Novakovich to ratify and authorize execution by Karl Bolognese as Chairman. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

A brief executive session was requested by Mr. Becker to discuss some personnel issues.

ENGINEER'S REPORT

Mr. Unger reported that the bid was received for the Surge Protection Project and the Sludge Equipment Replacement. Watermark Environmental Systems is the responsible low bid at $41,711.00 for the Purchase of a Dewatering System Rotary Drum Thickener System. Mr. Unger would like a notice of intent to award and award a notice to proceed to Watermark Environmental Systems in the amount of $41,711.00 based on the Engineer and Solicitor's final review of contracts.

A motion was made by James Nothwehr based on the recommendations of the Engineer to award to the apparent low bidder Watermark Environmental Systems for $41,711.00 for the Purchase of a Dewatering System Rotary Drum Thickener System. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

Hirneisen Electric, Inc. is the responsible low bid at $83,854.00 for the Surge Protection Project. A notice of intent to award and award a notice to proceed would go to Hirneisen Electric, Inc. in the amount of $83,854.00 based on the Engineer and Solicitor's final review of contracts.

A motion was made by James Nothwehr based on the recommendations of the Engineer to award to the apparent low bidder Hirneisen Electric, Inc. for $83,854.00 for the Surge Protection Project. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

Mr. Unger concluded with that he would have an updated GIS presentation for the Authority in the next month or so.

AUTHORITY REPORT

Patrick Donovan had nothing to report.

TREASURER'S REPORT & PAYMENT OF BILLS

Marie Coraluzzi had nothing to report.

A motion was made by Marie Coraluzzi to authorize the following payments: Routine/Regular July Bill List - $15,655.23, Construction in Progress - $25,629.05, Reimbursable Expenses Paid by Developer - $0, Payroll Transfer from Operator Acct - $28,631.87, Validate Checks Signed Between Meetings - $1,743.54, Special Checks Requiring Special Handling - $44,150.28, Additional Checks after Board Book Delivery - $45,223.44. James Nothwehr seconded the motion and hearing no questions on the motion, it passed unanimously.

CORRESPONDENCE – None

The Board went into an executive session from 12:23 p.m. to 1:25 p.m. to discuss personnel.

The Board meeting reconvened at 1:25 p.m.

The Board discussed Dale Hawkins's delinquent account and how to handle the situation. Mr. Hawkins submitted a letter to the Board asking to pay 50% of his delinquent account balance in six months and to stay current on his bills from now on.

A motion was made by Marie Coraluzzi to approve Mr. Hawkins request to pay $1,000.00 in six months. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

Having no further business, a motion was made by Dan Novakovich to adjourn the meeting at 1:29 p.m.

Respectfully Submitted,

Meagan Dompkowski

Meagan Dompkowski
Recording Secretary

Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc:

Maidencreek Township Authority Board	Maidencreek Township Board of Supervisors
Patrick Donovan, Maidencreek Township Authority General Manager	Maidencreek Township Planning Commission
Greg Unger, Systems Design Engineering, Inc., MTA Engineer	Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Daniel Becker, Kozloff Stoudt, MTA Solicitor	Diane Hollenbach, Maidencreek Township Manager
JoAnn Schaeffer, Maidencreek Township Authority Secretary	Ontelaunee Township
Maidencreek Township Authority Plant Operators	Kosmerl & Company