Manager's Report

May 1, 2015

Buildings and Grounds

The property Insurance provider, HA Thompson, reviewed the Township grounds and made two suggestions: Develop a business continuity plan and run 10 year driving records on all personnel driving fire trucks.
Cocciardi and Associates inspection report will be worked on as time permits.

Infrastructure

Roads

Calcium Road Bridge remains closed. We have been notified that Lehigh Cement will begin using rail on a limited basis.

Street Sweeping was completed. We received one letter of complaint which is attached.

Two more stop signs will be replaced by Penn DOT. The stop sign at Schaeffer and Rt 222 will be replaced by a 48 x 48 inch sign on two posts and the stop sign at Evansville Road and Rt 222 will be replaced with a 36 x 36 inch sign.

Bridges, Culverts, Storm Water –Drainage issues must still be corrected along Hill Road.

Escrow Releases: Meadowbrook – Release held. Engineer and Road Master met to discuss drains. Engineer met with Forino Co.

Chestnut Street

PA DEP called to find out our progress on the storm water issues at the enclosed stream. They are closing the file but will issue us an emergency permit if and when the Township makes repairs. There has been no further action on the part of the homeowner in signing the easement agreement.

Emergency Services

Planning

Zoning and SALDO revised drafts adoption planned for July.

Verizon Wireless has applied for a variance in order to place a cell tower on 220 Buena Vista Road. The Planning Commission's letter regarding the matter is attached.

Zoning and Codes

- 358 W Walnut Tree Drive did not sell and may sit another year abandoned.
- 59 Bertolet Place has had some work completed but is not finished.
- 164 S View Road has been repaired and must be inspected by SDE.
- 115 Grove Road remains condemned DJ fine issued. Ongoing.

Commercial Properties requiring permit inspections/closeouts

- Maiers Grove Pavilion– failed final. Needs reinspection

Complaints – All are more than 90 days old and with SDE for resolution

- **405 Golden Drive – trash and junk in yard GVC issued NOV 5/1/15**
- 217 Holiday Lane – swale filled in when driveway was paved
- 216 Holiday Lane - trash and junk in driveway, abandoned vehicle
- **205 Holiday Lane – house in disrepair GVC issued NOV 3/24/15**
- 252 Main - trash and junk in yard
- 100 Sunset Ave – weeds, trash, unlicensed motor vehicle in yard
- 357 Lindbergh Apt 17 – abandoned vehicles
- **102 Hill Road – unlicensed vehicles – GVC issued a NOV 3/30/15**
- **84 Troxel Road – House in poor repair – GVC issued a NOV 3/24/15**
- **1105 Park Road – unlicensed vehicles – GVC issued NOV 5/1/15 - Manager discussed with vehicles (3) owner and he agreed to remove them by April 1st.**
- **320 Main Street – unlicensed vehicles and junk – GVC issued a NOV 4/30/15**

Library

The Fleetwood Area Public Library is celebrating its 25th Anniversary. The Annual donation has been prepared for signature at this meeting.

Berks County Convention

The County Association of Township Officials is taking resolutions for consideration at their October 15th convention. Submissions are due June 30th.

Business Continuity Plan

The business continuity plan will be provided to the Board but not published because of the sensitive nature of the information. As part of the plan, I have begun looking at electronic record keeping and have been provided with one quote for such a service.

Recycling

Annual grant has been completed and sent to the PA DEP. We need to purchase a stencil that indicates the mini ex and the truck were purchased through a grant provided by the PA DEP.

Monday, April 13, 2015

Dear Mr. David Franke,

I am a resident of Limestone Village and would like to enlist your assistance at changing the dictatorial like policy of closing off an entire development for the auxiliary task of street sweeping.

For at least the last 2 years this has been the practice of severely disrupting the busy lives of an entire development, by effectively leaving them high and dry when it comes to having transportation access to their very own vehicles that are required to going to and from work, to and from the grocery store, to and from transporting children to school the list goes on. It seems more than evident that at the forefront of this Maiden Creek Township Supervisory policy decision, was more focused upon a preference to what would be most expedient or convenient to the bureaucracy of the Township, and in so doing displaying a complete disregard for the actual residents of the community for the isolated task of maintaining a responsible upkeep of the Township. Effectively putting a greater priority to street sweeping to taking responsible care for its residents... Which begs the question, what is more important street sweeping or taxpayer residents?

It really doesn't take a great deal of simple reasoning in recognizing doing one side of the street for the entire development the 1st two allotted days and the opposite side of the street the remaining two days. I am sure there must be any number of other options if duly considered.

To impose by police order, the ancillary task of street sweeping at the complete disregard for residents being able to reasonably access their vehicles to conduct mandatory routines of daily living, is at the very least cavalier and at best a clear violation or over reaching of duly authorized responsibility that was awarded you as a Maiden Creek Township Supervisor.

May I suggest an immediate correction to this pressing problem, with an alternate plan that would first address the requisite need for people to unobtrusively conducting their daily routine living duties as well as the ancillary need to sweep our taxpayer streets.

I would very much appreciate hearing from your office as soon as possible, and would very much appreciate your efforts at addressing this Maiden Creek Township problem.

Sincerely,

Robert F. Brunette
409 Grandview Drive
Fleetwood, PA 19522
610-944-0939
tdovet@gmail.com

Robert F. Brunette

PHONE: 610-926-4920 FAX: 610-926-6314

MAIDENCREEK TOWNSHIP
BOARD OF SUPERVISORS

1 QUARRY ROAD * P.O. BOX 319 * BLANDON, PA 19510
www.maidencreek.net

April 24, 2015

Dear Mr. Brunette,

Joseph Rudderow III, Chairman of the Maidencreek Township Board of Supervisors emailed a response to your letter. He was concerned because he had not heard back from you and asked that I mail his response to you as well.

Diane Hollenbach, Manager

Hi Robert,

Thank you for your April 13th letter outlining your frustrations and concerns with regard to the recent street sweeping project. Once a year, for at least the last 8 years, the township has sweep the streets to remove the cinders and anti-skid material applied during the winter maintenance of the township roadways. The street sweeping is a contracted service approved by the Board of Supervisors to perform township wide street sweeping in the spring. Since the street sweeping is a contracted service, the contractor is responsible for the actual work plan on accomplishing the street sweeping. The streets are posted in advance of the street sweeping by the Township with the goal of giving our residents proper notice to help minimize any inconvenience to the residents while the street sweeping is being performed. I respectfully disagree with your allegation that the Board of Supervisors are at the very least cavalier and at best a clear violation or over reaching of duly authorized responsibility with regard to the recent street sweeping. The Maidencreek Township Board of Supervisors has a long history of preserving property rights of its residents and taxpayers while minimizing the role of government in our daily lives.

I will share your frustrations and concerns outlined in your April 13th letter with the other two Supervisors at our next Township meeting on Thursday May 14th at 7:00 pm. Please join us to further discuss your concerns and allow the Board the opportunity to discuss the issue and perhaps provide a remedy to improve upon our annual street sweeping project.

Thank you again for your concerns.

Best Regards

Joe

MAIDENCREEK TWP. PLANNING COMMISSION

P.O. BOX 319, BLANDON, PA 19510

May 8, 2015

Joan London
Kozloff Stoudt
2640 Westview Drive
Wyomissing, PA 19610

Re: Application for Variance at 220 Buena Vista Road, Fleetwood

Dear Ms. London:

The Maidencreek Township Planning Commission at their meeting on May 6, 2015 discussed the variance application for the Verizon Cell Tower proposed on 220 Buena Vista Road. The Commission recommends that if a variance is granted, the condition be imposed that the project satisfy Section 220-48 of the Code of Maidencreek Township and a land development plan be required.

Sincerely,

Diane Hollenbach
Planning Commission Secretary

Cc: File
Zoning Hearing Board & Alternate Members
Board of Supervisors



April 6, 2015

Dear Library Supporter,

This year marks the 25th anniversary of your Fleetwood Area Public Library. Thank you, loyal supporters and patrons of Fleetwood, Maidencreek and Richmond Townships. Your library has grown beyond books and magazines into rapidly expanding collections of audio and visual materials. We recently upgraded our eight public computers to the Windows 7 operating system. Our library is now bursting with almost 25,000 items and in need of more space.

Your previous support has been tremendous. Twenty-five years ago we did not have a local library; we could not have grown without you. Please pledge to the 2015 Fund Drive as we continue our mission:

"Fleetwood Area Public Library will connect our diverse community with innovative, quality services as we create welcoming physical and virtual spaces, champion an early and lifelong love of learning, and excel as an essential information resource."

Our continued success depends upon you!

We are grateful for your support and will publicly recognize all pledges in our monthly electronic and traditional print format fall newsletter. We are establishing the "Silver Circle" for pledges of $100 during our silver anniversary. Further pledge categories will be available to recognize additional generosity to your library, a non-profit institution. All contributions are tax-deductible. We welcome the opportunity to meet with you. Please call Stephanie Williams, Library Director at 610-944-0146 or e-mail her at fleetwoodapl@berks.lib.pa.us to set up an appointment to be part of this exciting endeavor.

Sincerely,

Lois Geist

Lois Geist
President, Fleetwood Area Public Library Board of Trustees

"A library is not a luxury but one of the necessities of life." ~Henry Ward Beecher

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DATE 5/7/2015
Quotation # MC0115
Customer ID MC-0176815

Quotation For:
Maidencreek Township
1 Quarry Rd.
Reading, Pa. 19510
Attn: Diane E. Hollenbach, Township Manager

Quotation valid until: **6/7/2015**
Prepared by: L. Forbes

Comments or Special Instructions: Stimulus Subsidy Programs for PA 09-3431GA08-SWQ 012

SALESPERSON	P.O. NUMBER	SHIP DATE	SHIP VIA	F.O.B. POINT	TERMS
AB		**PROGRAM**	Our Truck		Muni-lease

QUANTITY	DESCRIPTION	AMOUNT
1	New Docstar Eclipse On Premise 3x System complete hardware & software	**$558.01 p/month**
	Fed Grant Subsidy/ Stimulus Limited to the program timelines reduction	**<$176.55> p/month**
1	1000 scans of letter size and plans included	**Included**
2	View & File licenses	Included
1	1025 duplex scanner	Included
1	19" Flat Panel Monitor	Included
1	DS Keyboard & Mouse	Included
	Net monthly payment on program (first payment due 1/2016)	**$381.46 p/month**
	Board Approval by 5/22/2015 will waive the two payments	
	OPTIONAL SCANNING SERVICES	TBD p/month
	PA & FED Subsidy with docSTAR Discount	**TBD p/month**
1	Scanning services for various file types and sizes including the following: Bound Minute Books, Resolutions, Accounting files, Historical books Ordanances are 35,000 are included. Estimate of 2000 plans are included Overages of plans @ $1.90 per plan. Estimate on 8 1/2 x 11- 11x17 sizes are included	
	American Recovery and Reinvestment Act 2010 - Federal Stimulus Funds ***Aid to State and Local Governments*** Economic development assistance programs/PA. Energy efficiency and conservation block grants/Pa. State energy program Pennsylvania Department of Community and Economic Development (DCED).	ESTIMATE

12/63 Month Program with cancellation for non- appropriations	SUBTOTAL	**p/month**
This is a limited program that funding is available for through the stimulus	TAX RATE	Tax Exempt
Rebate to local government.	SALES TAX	
12 months cancellation, 63 month lease, 3 months deferred.	OTHER	-
	TOTAL	2 Payments

THANK YOU FOR YOUR BUSINESS!

From: Adam Boehr <aboehr@imagenetdocstar.com>
To: Diane Hollenbach <maidentwp@aol.com>
Subject: RE: docSTAR Preliminary Proposal
Date: Fri, May 8, 2015 9:27 am

Diane good question,

Once the 5 year lease is finished, you own the system. The hardware, software, licenses and any documents, images, plans that have been scanned are yours to keep. An active service/support contract with us would cost you $248.00 a quarter and would include off site back up support.

Best Regards,
Adam Boehr | 610.240.0800 x 5304 o | 610.240.0801 f
Docstar/ImageNet | 1140 McDermott Drive Suite 200 . West Chester. Pa. 19380
aboehr@imagenetus.com
imagenetdocstar.com



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From: Diane Hollenbach [mailto:maidentwp@aol.com]
Sent: Friday, May 08, 2015 8:35 AM
To: Adam Boehr
Subject: Re: docSTAR Preliminary Proposal

Adam,
Once the 5 year lease is finished, what is the estimated yearly cost for continuing to use DocStar?
Thank you,

Diane Hollenbach
Manager
Maidencreek Township
610-926-4920

-----Original Message-----
From: Adam Boehr <aboehr@imagenetdocstar.com>
To: maidentwp <maidentwp@aol.com>
Cc: Leighton Forbes <lforbes@imagenetdocstar.com>
Sent: Thu, May 7, 2015 9:52 am
Subject: docSTAR Preliminary Proposal

Good Morning Diane,