Maidencreek Township Authority
July 8, 2015

Present: Karl Bolognese, Marie Coraluzzi, Dan Novakovich, James Nothwehr, Jerry Hartman, Patrick Donovan – General Manager, Gregory Unger – Systems Design Engineering Inc., Daniel Becker – Kozloff Stoudt and Meagan Dompkowski – recording secretary

Guests: Diane Hollenbach, Dave Fox, Tim Mills

Karl Bolognese called the July 8, 2015 meeting of the Maidencreek Township Authority to order at 11:05 a.m. in the Maidencreek Township Municipal Building and asked everyone to rise for the Pledge of Allegiance to the Flag.

The oath was administered to the new Board member Jerry Hartman.

PUBLIC COMMENT – None.

The Board went into an executive session from 11:08 a.m. until 12:32 p.m. to discuss personnel items.

The meeting resumed at 12:35 p.m.

PLAN REVIEW STATUS
Redner's Warehouse – Nothing to report.

DEVELOPMENT CLOSEOUT STATUS – None.

APPROVAL OF THE MINUTES

A motion was made by Marie Coraluzzi to waive the reading of the minutes and approve the June 10, 2015 regular minutes as presented. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS
Approval of July Shut-Off List

A motion was made by Dan Novakovich to approve the July 2015 shut-off list. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

Set Date for Tour of Facilities – The Board discussed touring the facilities sometime in September. Patrick Donovan will follow up with the Board of a definitive date.

PA DEP Dam Inspection – DEP inspected the dam and they were harsher than in previous years. DEP presented a letter with a list of comments. The General Manager will be working with Greg Unger to decide what is in the best interest of the Authority in reference to the dam.

UNFINISHED BUSINESS

Curb Box and Service Agreement Procedure – Tabled.

LEAK REDUCTION REQUESTS – None.

ROUTE 222 PROJECT

Meeting with PennDot – Dan Novakovich updated the Board on the meeting that occurred on June 26, 2015 with PennDot. Mr. Novakovich addressed the various funding options available to the Authority for this particular project. PennDot sent an e-mail showing the various milestones that will need to be met for the 75:25 funding. The first milestone is the justification for why the Authority is doing what they are doing. The first milestone comes up in September 2015.

Appointing Board Liason

A motion was made by Marie Coraluzzi to appoint Dan Novakovich as a board liason for the 222 project. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

SOLICITOR'S REPORT

Mr. Becker had nothing to report, and discussed his items in the executive session.

ENGINEER'S REPORT

Mr. Unger updated the Board on the RAS/WAS Pump seals being replaced. The specifications were finalized and the bid is set to be opened at 2:00 p.m. on July 8, 2015. SDE is still working on the renewal of the WWTP NPDES permit which is due in September. The utility water project is complete. As-built plans are in process, and the O&M's have been distributed to the General Manager. The Phosphorus Building Project is progressing, but Advanced Rehabilitation Technology (ART) is running into some personnel issues which are causing some delays. SDE is pushing ART in order to have the project completed by year-end. The BCCD approved the E&S Plan for the well drilling and pump drawdown project for the construction of Well 6 and 7. SDE recommended the approval of the payment application from Watermark for the sludge equipment replacement in the amount of $41,711.000. The payment application is in the bill list for approval. Brandywine Transportation submitted a revised plan which no longer impacts the sanitary sewer extension so a review of the revised plan is not needed.

Mr. Unger addressed the Board further on the PennDot SR 222 Project. After the June 26th meeting, PennDot sent information to SDE concerning the procedures and forms required for the proposed utility relocations. SDE coordinated with Delaware Valley Utility Contractors to obtain a quote to perform 6 test holes for the 6" cast iron water main in SR 73 to ascertain the depth of the existing main to assist in the justification of the main being lowered. Mr. Unger asked the Board to ratify the agreement with Delaware Valley Utility Contractors.

A motion was made by Dan Novakovich to ratify the agreement with Delaware Valley Utility Contractors. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

SDE is in the process of preparing the information required for the submittal of the renewal of the Ground Water Withdrawal Docket to DRBC which is due by September 27, 2015.

SDE received a review of the 2014 Chapter 94 Report from Aaron Baar that the Authority submitted. The review has some suggestions for the Authority to consider. Mr. Unger recommends the Board respond back by outlined date and explain what the Authority will and will not do. If another letter is received afterwards, then Mr. Unger will report to the direct supervisors and take the matter further.

AUTHORITY REPORT

Patrick Donovan had nothing further to report.

TREASURER'S REPORT & PAYMENT OF BILLS

Marie Coraluzzi reported that everything appears to be in good standing and had nothing further to report.

A motion was made by James Nothwehr to authorize the following payments: Routine/Regular July Bill List - $15,433.45, Construction in Progress - $58,567.62, Reimbursable Expenses Paid by Developer - $0, Payroll Transfer from Operator Acct - $15,194.50, Validate Checks Signed Between Meetings - $8,469.09, Special Checks Requiring Special Handling - $81,628.06, Additional Checks after Board Book Delivery - $28,737.04. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

CORRESPONDENCE – None

PERSONNEL

Use of Banked Days and PTO – The Board discussed this topic during executive session.

Tank Safety Equipment – The Board discussed this topic during executive session.

A motion was made by Marie Coraluzzi to purchase the safety equipment for entering the tanks. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

Personnel Issue: Use of Vehicle – The Board discussed this issue during executive session.

Union Negotiations – Mr. Becker updated the Board on the union negotiations during executive session.

Senior Operator – The Board discussed the topic during executive session.

A motion was made by James Nothwehr to adjourn the meeting at 1:19 p.m. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

Respectfully Submitted,

Meagan Dompkowski

Meagan Dompkowski
Recording Secretary

Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc: Maidencreek Township Authority Board

Patrick Donovan, Maidencreek Township Authority General Manager

Greg Unger, Systems Design Engineering, Inc., MTA Engineer

Daniel Becker, Kozloff Stoudt, MTA Solicitor

JoAnn Schaeffer, Maidencreek Township Authority Secretary

Maidencreek Township Authority Plant Operators

Maidencreek Township Board of Supervisors

Maidencreek Township Planning Commission

Eugene Orlando, Esq., Orlando Law Firm, Solicitor

Diane Hollenbach, Maidencreek Township Manager

Ontelaunee Township

Kosmerl & Company