Maidencreek Township Authority
October 14, 2015

Present: Karl Bolognese, Marie Coraluzzi, Dan Novakovich, James Nothwehr, Jerry Hartman, Patrick Donovan – General Manager, Gregory Unger – Systems Design Engineering Inc., Daniel Becker – Kozloff Stoudt and Meagan Dompkowski – recording secretary

Guests: None.

Karl Bolognese called the October 14, 2015 meeting of the Maidencreek Township Authority to order at 11:00 a.m. in the Maidencreek Township Municipal Building and asked everyone to rise for the Pledge of Allegiance to the Flag.

PUBLIC COMMENT – None.

PLAN REVIEW STATUS
Redner's Warehouse – Nothing to report.

Brandywine Transportation – Nothing to report.

DEVELOPMENT CLOSEOUT STATUS – None.

APPROVAL OF THE MINUTES

A motion was made by Dan Novakovich to waive the reading of the minutes and approve the September 9, 2015 regular minutes as presented. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS
October 2015 Shut-Off List – A motion was made by Marie Coraluzzi to approve the October 2015 shut-off list as presented. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

Flex Pro Radio Read Purchase – Mr. Donovan advised the Board that there are approximately 554 remaining flex pro radio reads to be installed to complete the system.

A motion was made by Marie Coraluzzi to purchase the remaining flex pro radio reads to complete the system. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

117 Lindbergh Avenue – Mr. Donovan updated the Board on the status of 117 Lindbergh Avenue and the water EDU charge. The previous property owner had only paid for a sewer connection and the lateral was marked out by the Authority. The new owner plans to convert the garage into living quarters, but the Authority did not believe there was a water service to the property. Mr. Donovan went out to inspect, located the curb box, turned it on and found proof of a water service on the property. The Authority and previous homeowner have no record of this water service being paid for or connected. Mr. Donovan is asking permission to waive the water EDU charge and reissue a new permit.

A motion was made by Dan Novakovich to waive the water EDU charge. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

Electrical Contract – Mr. Donovan advised the Board that the Authority's electrical contract is up in December 2015. The current contract is four years and is with Constellation Energy. Mr. Donovan is asking the Board for permission to enter into a purchase agreement for a four year service contract with the lowest bidder.

A motion was made by Dan Novakovich to authorize the General Manager to enter into the lowest bid contract for the next four years. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

Giorgio Foods – Mr. Donovan updated the Board on the Authority accepting Giorgio Foods wastewater. The waste took approximately ten days to treat and was not easy to treat. In the future, Mr. Donovan stated that unless the Authority's tanks are empty, they will not accept Giorgio Food waste.

UNFINISHED BUSINESS

Curb Box and Service Agreement Procedure – Tabled.

LEAK REDUCTION REQUESTS – None.

ROUTE 222 PROJECT

Mr. Unger provided the Board with a map showing the cost, the percentage of reimbursement, whether the work is mandatory, and what utility is impacted in each area. The first milestone has been submitted. SDE is starting on the design and coordinating with PennDot's engineer. The next milestone is not until summer of 2016, but SDE plans to have the paperwork submitted for this milestone by April.

SOLICITOR'S REPORT

Mr. Becker presented the Board with two documents for them to review. The first is a hold harmless agreement release of all liability which was drafted to further protect the Authority in regards to the reservoir hunting property. All hunters that receive a permit to hunt the Authority property will be required to sign this agreement starting next season.

A motion was made by Dan Novakovich to approve the hold harmless agreement release of all liability as written. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

The second was requested by the Authority's insurance company, SWIF (State Workers' Insurance Fund), and is an independent contractor agreement. The independent contractor agreement will be submitted to SWIF for review and Mr. Becker asked the Board to review it for the next meeting.

Mr. Becker asked for a brief executive session to discuss personnel as well.

ENGINEER'S REPORT

Well 6 & 7 Update – Mr. Unger advised the Board that the 10 inch casing has been installed down to 123 feet below grade. The grouting is complete on that 123 feet and the 10 inch open hole is down to 159 feet below grade. SDE is running into some problems in regards to handling the water and turbidity and they are working as quickly as possible to come up with a solution. A credit change order No. 1 has been suggested by Mr. Unger to Eichelbergers' in the amount of $19,382.00. The credit change order is for going from an open channel to a closed pipe system. The cost was reduced which resulted in the credit change order.

A motion was made by James Nothwehr to approve the credit Change Order No. 1 to Eichelbergers' in the credit amount of $19,382. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

Eichelbergers' Payment Application No. 1 – Eichelbergers' submitted Payment Application No. 1 in the amount of $23,175.00 last minute, but since they are working well with everyone Mr. Unger suggested payment be approved.

A motion was made by Dan Novakovich to approve Payment Application No. 1 to Eichelbergers' in the amount of $23,175.00. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

Well 7 Test Bore – Mr. Unger advised the Board that due to the current issues occurring with Well #6, Eichelbergers' is now asking for permission to drill a test bore when Well #7 begins. The test bore will cost approximately $3,634.00 and SDE is recommending this be done.

Advanced Rehabilitation Payment Application No. 4 – SDE is struggling with Advanced Rehabilitation to complete the phosphorus building project. Advanced Rehabilitation is behind schedule on this project and Mr. Unger reminded the Board there is a $300.00 per day liquidated damages clause. SDE may involve the Solicitor if things do not get any better.

A motion was made by Marie Coraluzzi to approve Payment Application No. 4 to Advanced Rehabilitation in the amount of $53,775.00. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

Eastern Environmental Phosphorus Removal Contract B Application #2 – Electrical work performed included the purchase and storage of electrical supplies for the project.

A motion was made by Jerry Hartman to approve Phosphorus Removal Contract B Application #2 to Eastern Environmental in the amount of $2,070.00. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

Surge Protection Project – The piece of equipment was replaced at the Tree Tops Pumps Station at no cost under warranty. A training webinar was held for the Authority staff and Manager in regards to the surge protection systems. O&M Manuals were given to the Manager.

Ground Water Withdrawal Permit – SDE submitted the Groundwater Withdrawal permit renewal to DRBC on August 19, 2015. SDE received a call from DRBC with some questions on certain tables in the renewal packet. The tables were revised by SDE and the information was submitted to the DRBC via e-mail.

AUTHORITY REPORT

Mr. Donovan had nothing further to report.

TREASURER'S REPORT & PAYMENT OF BILLS

Marie Coraluzzi reported that everything appears to be in good standing and had nothing further to report.

A motion was made by James Nothwehr to authorize the following payments: Routine/Regular July Bill List - $26,593.74, Construction in Progress - $27,680.78, Reimbursable Expenses Paid by Developer - $188.11, Payroll Transfer from Operator Acct - $28,849.59, Validate Checks Signed Between Meetings - $1,852.00, Special Checks Requiring Special Handling - $69,808.82, Additional Checks after Board Book Delivery - $76,561.77, Solicitor's Reimbursable Expenses - $1,045.00, Engineer's Reimbursable Expenses - $54.68. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

CORRESPONDENCE – None

The Board went into an executive session from 12:10p.m. to 2:00 p.m. to discuss personnel.

Having no further business, the meeting was adjourned at 2:00 p.m.

Respectfully Submitted,

Meagan Dompkowski

Meagan Dompkowski
Recording Secretary

Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc: Maidencreek Township Authority Board
Patrick Donovan, Maidencreek Township Authority General Manager
Greg Unger, Systems Design Engineering, Inc., MTA Engineer
Daniel Becker, Kozloff Stoudt, MTA Solicitor
JoAnn Schaeffer, Maidencreek Township Authority Secretary
Maidencreek Township Authority Plant Operators
Maidencreek Township Board of Supervisors
Maidencreek Township Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Maidencreek Township Manager
Ontelaunee Township
Kosmerl & Company