Maidencreek Township Authority
November 11, 2015

Present: Karl Bolognese, Marie Coraluzzi, Dan Novakovich, Jerry Hartman, Patrick Donovan – General Manager, Gregory Unger – Systems Design Engineering Inc., Daniel Becker – Kozloff Stoudt and Meagan Dompkowski – recording secretary

Guests: Diane Hollenbach, Jeremy Breidenstein

Karl Bolognese called the November 11, 2015 meeting of the Maidencreek Township Authority to order at 11:00 a.m. in the Maidencreek Township Municipal Building and asked everyone to rise for the Pledge of Allegiance to the Flag.

Karl Bolognese asked to have it placed in the minutes how thankful the Board is for all the veterans and personnel in the military and especially for those who gave their lives for their country.

PUBLIC COMMENT – Jeremy Breidenstein addressed the Board about getting permission to fence in what is now part his property and the Authority's. He would put up the fence and a gate so the Authority would have access if necessary at his cost.

The Board went into a brief executive session from 11:02 a.m. to 11:11 a.m. to discuss Mr. Breidenstein's request.

A motion was made by Dan Novakovich to deny Mr. Breidenstein's request at this time and to send a letter of appreciation as soon as possible. The motion was seconded by Karl Bolognese and hearing no questions on the motion, it passed unanimously.

PLAN REVIEW STATUS
Redner's Warehouse – Nothing to report.

Brandywine Transportation – Mr. Donovan reported that the sewer connection is being installed in the next few days.

DEVELOPMENT CLOSEOUT STATUS – None.

APPROVAL OF THE MINUTES
A motion was made by Marie Coraluzzi to waive the reading of the minutes and approve the October 14, 2015 regular minutes as presented. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS
FSG Cleaning Products Change of Use – The Township and Authority were notified of a change of use at a property. FSG Cleaning Products is a repackaging company that formulates cleaning products. Mr. Donovan was concerned and asked Mr. Unger to inspect. Mr. Unger inspected and found floor drains within the plant. If a spill were to occur and spill down the

drain, then the plant could see an upset. FSG put plugs into the floor drains, but they are semi-permanent plugs. Mr. Unger told FSG the plugs should go in on a semi-permanent basis during production times. If at the end of the day he needs to mop up floors, then he may remove the plugs to wash the floors.

A motion was made by Jerry Hartman to authorize Mr. Unger to write up an industrial user permit for FSG with the Authority's terms and conditions. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

Christmas Party – The Board discussed plans for a Christmas party. Mr. Donovan will discuss the details further at a later date.

UNFINISHED BUSINESS

Curb Box and Service Agreement Procedure – Mr. Donovan refreshed the Board on the curb box and service agreement procedure. The rules and regulations state in some instances that the Authority is responsible for a property's curb box while some rules and regulations state the Authority is not responsible. Mr. Donovan suggested the Authority take responsibility for the curb boxes provided the account is up-to-date on all of its bills.

A motion was made by Dan Novakovich to follow Mr. Donovan's suggestion regarding the curb box procedure. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

LEAK REDUCTION REQUESTS

Aida Rosario/Samantha Smith 334 Cactus Road

A motion was made by Dan Novakovich to grant a one-time leak reduction request to 334 Cactus Road. The motion was seconded by Jerry Hartman and hearing no questions on the motion it passed unanimously.

ROUTE 222 PROJECT – Mr. Unger advised the Board that things are running smoothly. The first milestone was met and the second is due by July 2016 and requires SDE to submit plans, specifications and estimate agreement. A revised cost estimate has been prepared by SDE and the justification package has been received by PennDot. SDE is working with the PennDot Utility Coordinator regarding engineering cost estimates.

SOLICITOR'S REPORT

Mr. Becker asked for a brief executive session to discuss personnel as well.

ENGINEER'S REPORT

Well 6 & 7 Update – Mr. Unger advised the Board that Well #6 is running smoother now, but there were a few problems. The project is taking longer than planned. Well #6 is going to be done to the best of its ability and then the project will stop until spring. Mr. Donovan needs the plant to prepare and be ready for winter operations. Mr. Unger and Mr. Donovan are also looking at relocating Well #7 which would not be drilled until spring when the project resumes.

Eichelbergers Change Order No. 2 – Mr. Unger recommended the approval of Change Order No. 2 in the amount of $18,070.00.

A motion was made by Marie Coraluzzi to approve the Change Order No. 2 in the amount of $18,070.00 and authorize the Chairman to sign the documents. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

Eichelbergers Well #6 Payment Application No. 2 – Mr. Unger presented the Board with Payment Application No. 2 for Eichelbergers in the amount of $54,880.65.

A motion was made by Dan Novakovich to approve Payment Application No. 2 in the amount of $54,880.65. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

Closeout of Surge Protection Project Application No. 3 – Mr. Unger asked for approval of the Closeout of Surge Protection Project Application No. 3 to Hirneisen in the amount of $8,385.40.

A motion was made by Marie Coraluzzi to approve the Closeout of Surge Protection Project Application No. 3 in the amount of $8,385.40 conditioned upon receipt of the approved close out documents. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

Ground Water Withdrawal Permit – Mr. Unger advised there has been no update from DRBC on the review of the Docket renewal.

Phosphorus Building Project – The project is progressing well now. The project will not be completed by the contract date. The Solicitor has gotten involved per the Board's request. Mr. Unger advised the Board that if Advanced Rehabilitation Technology (ART) promises to have the project done by year end, then a discussion with the Board regarding not filing any liquidated damages will occur.

Mr. Becker advised the Board that he spoke with Bob Hopkins at SDE and ART in regards to where they stood on project completion. ART had some problems with their contractors and sub-contractors and have made some changes. ART has agreed to try their hardest to have the project completed by year end and understands that if they do not then liquidated damages will be filed.

AUTHORITY REPORT

Office Security and Renovations – Diane Hollenbach addressed the Board about security concerns after an incident occurred within the office while the Township office was closed. Mrs. Hollenbach had some internal discussions about moving the Authority office into the Township building. Some renovations would need to occur such as closing the office off so there is only one window with a slot, a panic button, possibly cameras, and putting a door to go into what is currently the Authority office. The Authority office would then become the new meeting room and would be closed off from everyone's offices if the meeting room was being used by an outside party.

A motion was made by Marie Coraluzzi to work with Diane Hollenbach on the security measures and proposed renovations. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

Mr. Donovan reported that there had been a fire at the wastewater treatment plant. Mr. Donovan believes propellant was thrown at the plant's sign. The tree next to the sign and the sign itself were burnt.

TREASURER'S REPORT & PAYMENT OF BILLS

Marie Coraluzzi reported that everything appears to be in good standing and had nothing further to report.

A motion was made by Dan Novakovich to authorize the following payments: Routine/Regular July Bill List - $15,576.33, Construction in Progress - $59,767.31, Reimbursable Expenses Paid by Developer - $0, Payroll Transfer from Operator Acct - $14,399.15, Validate Checks Signed Between Meetings - $3,227.51, Special Checks Requiring Special Handling - $36,603.81, Additional Checks after Board Book Delivery - $92,628.02, Solicitor's Reimbursable Expenses - $0, Engineer's Reimbursable Expenses - $0. The motion was seconded by Marie Coraluzzi and hearing no questions on the motion, it passed unanimously.

CORRESPONDENCE – None

The Board went into an executive session from 12:50 p.m. to 1:37 p.m. to discuss personnel.

Having no further business, the meeting was adjourned at 1:37 p.m.

Respectfully Submitted,

Meagan Dompkowski

Meagan Dompkowski
Recording Secretary

Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc: Maidencreek Township Authority Board
Patrick Donovan, Maidencreek Township Authority General Manager
Greg Unger, Systems Design Engineering, Inc., MTA Engineer
Daniel Becker, Kozloff Stoudt, MTA Solicitor
JoAnn Schaeffer, Maidencreek Township Authority Secretary
Maidencreek Township Authority Plant Operators
Maidencreek Township Board of Supervisors
Maidencreek Township Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Maidencreek Township Manager
Ontelaunee Township
Kosmerl & Company