Township of Maidencreek

Annual Budget

Fiscal Year 2016

Board of Supervisors

Joseph E. Rudderow III, Chairman

David Franke, Vice Chairman

Claude Beaver, Road Master

Manager/Secretary/Treasurer

Diane Hollenbach

RESOLUTION 23-2015

A RESOLUTION OF THE TOWNSHIP OF MAIDENCREEK, IN THE COUNTY OF BERKS, COMMONWEALTH OF PENNSYLVANIA, APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSE OF THE MUNICIPAL GOVERNMENT, HEREINAFTER SET FORTH DURING THE YEAR 2016.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Board of Supervisors of the Township of Maidencreek, County of Berks, Commonwealth of Pennsylvania:

SECTION 1: That for expenditures and expenses of the fiscal year 2016, the amounts are hereby appropriated from the fund equities, revenues and other financing sources available for the year 2016 for the specific purposes set forth on the following pages.

Adopted the 10th day of December, 2015.

Maidencreek Township Board of Supervisors

Attest:

Joseph E. Rudderow III, Chairman

Diane E. Hollenbach, Secretary

David Franke

Date: December 10, 2015

Claude Beaver

RESOLUTION 24-2015

A RESOLUTION OF THE TOWNSHIP OF MAIDENCREEK, IN THE COUNTY OF BERKS, COMMONWEALTH OF PENNSYLVANIA, FIXING THE TAX RATE FOR THE YEAR 2016.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Board of Supervisors of the Township of Maidencreek, County of Berks, Commonwealth of Pennsylvania:

SECTION 1: That a tax be and the same is hereby levied on all real property within the Township of Maidencreek subject to taxation for the fiscal year 2016 as follows:

General Purposes, the sum of on each dollar of assessed valuation, or the sum of on each one hundred dollars of assessed valuation	1.35000 Mills (.0013500) 0.135 Cents
Fire Purposes, the sum of on each dollar of assessed valuation, or the sum of on each one hundred dollars of assessed valuation	0.4000 Mills (.0004) 0.0400 Cents

The same being summarized in tabular form as follows:

	Mills on Each Dollar of Assessed Valuation	Cents on Each One Hundred Dollars of Assessed Valuation
Tax Rate of General Purposes	1.3500 Mills (.001350)	0.1350 Cents
Tax Rate for Fire Purposes	.4000 Mills (.00040)	0.0400 Cents
TOTAL	1.7500 Mills (.001750)	0.1750 Cents

Adopted the 11th day of December, 2014.

Maidencreek Township Board of Supervisors

Attest:

Diane E. Hollenbach, Secretary

Joseph Rudderow III, Chairman

David Franke

Claude Beaver

Operating Position

Operating Position is defines as the local government's ability to:

1. Balance its budget on an annual basis
2. Maintain reserves to cover emergency situations – natural disaster, unexpected and generally expensive infrastructure repairs, and
3. Have sufficient cash available for timely payment of bills, especially in times when cash flow is not even.

This factor indicates whether a municipality is operating on a break even basis or is spending down fund balances from previous years to fund current operations. A number more than 1.0 means the municipality operated during the year at a deficit with it current expenditures exceeding its revenues. A result of 1.0 means the municipality broke even or expenses were equal to revenues received. Where the value is less than 1.0, the municipality's current revenues exceeded its expenditures resulting in an operating surplus.

The following page shows four indicators of the Township's Operating Position over the last 5 years. A steady decline in revenue due to the slumping real estate market in 2008 combined with tax cuts is beginning to push the Township toward an unfavorable operating position. Also in 2008, the Township used surplus from prior years to fund road work projects and the Hoch Road Culvert project. A municipality developing patterns of negative operating positions will be considered financially weak. Patterns include: two successive years of an operating deficit, a current year deficit greater than that of the prior year, operating deficits in two of the past five years and a deficit greater than 5 to 10% of the annual operating budget. Operating at a deficit could cause borrowing at higher interest rates when seeking to finance major capital projects.

Financial analysts advocate maintaining an unreserved fund balance equivalent to at least 5% of the general operating budget. Surplus in excess of 5-10% should be used for one time expenses or to fund capital improvements. If the surplus is used to artificially balance next year's budget, the municipality will be forced to raise taxes and other revenue sources or cut basic services when the surplus runs out. Moderate fund balances, though sometimes difficult to achieve are good insurance against an uncertain future.

Maidencreek Township Financial Monitoring

REVENUE & EXPENDITURE PER CAPITA	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
Total Operating Revenue	$ 3,097,980.00	$ 2,665,948.55	$ 2,582,968.00	$2,222,565.10	$ 2,428,471.99	$ 2,438,796.35	$ 2,314,940.00	$ 2,346,004.00	$ 2,468,283.00	$ 2,501,228.00	$ 2,104,995.00
Total Operating Expenditures	$ 2,994,832.00	$ 2,473,867.61	$ 2,719,733.00	$1,889,029.28	$ 2,697,794.11	$ 2,262,300.74	$ 2,719,367.00	$ 2,388,227.00	$ 2,366,807.00	$ 2,391,194.00	$ 1,817,083.00
Population	9329	9329	9329	9126	9126	8936	8862	8793	8662	8316	7842
Revenue per Capita	$ 332.08	$ 285.77	$ 276.88	$ 243.54	$ 266.10	$ 272.92	$ 261.22	$ 266.80	$ 284.96	$ 300.77	$ 268.43
Expenditures per Capita	$ 321.02	$ 265.18	$ 291.54	$ 206.99	$ 295.62	$ 253.17	$ 306.86	$ 271.61	$ 273.24	$ 287.54	$ 231.71
Difference	$11.06	$20.59	($14.66)	$36.55	($29.51)	$ 19.75	($45.64)	($4.80)	$11.72	$13.23	$36.71

OPERATING POSTION	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
General Fund Operating Expenditures	$ 2,626,773.00	$ 2,052,186.15	$ 2,162,760.00	$1,595,270.23	$2,292,684.51	$ 1,955,934.26	$ 2,335,198.00	$ 2,013,371.00	$ 1,947,826.00	$ 1,921,102.00	$ 1,523,736.00
General Fund Operating Revenue	$ 2,708,242.00	$ 2,302,135.02	$ 2,188,009.00	$1,914,593.60	$2,111,833.80	$ 2,029,137.89	$ 1,895,641.00	$ 1,948,675.00	$ 2,060,607.00	$ 2,097,287.00	$ 1,698,371.00
Operating Position	0.97	0.89	0.99	0.83	1.09	0.96	1.23	1.03	0.95	0.92	0.90

REVENUES: BUDGET VS ACTUAL	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
Actual Year End Revenue	$ 3,097,980.00	$ 2,665,948.55	$ 2,582,968.00	$1,914,593.60	$ 2,428,471.99	$ 2,438,796.35	$ 2,314,940.00	$ 2,346,004.00	$ 2,468,283.00	$ 2,501,228.00	$ 2,104,995.00
Budgeted Revenue	$ 2,873,768.00	$ 2,555,575.00	$ 2,345,785.00	$2,023,165.00	$2,168,130.00	$ 2,275,330.00	$ 2,335,640.00	$ 2,310,353.00	$ 2,219,378.00	$ 2,049,229.00	$ 1,768,955.00
Revenue Position	1.08	1.04	1.10	0.95	1.12	1.07	0.99	1.02	1.11	1.22	1.19

This chart compares estimated revenue with actual revenues. A result of 1.0 indicates break even situation, a result of less than 1.0 indicates revenues were budgeted in excess of actual revenues received.

PROPERTY VALUE	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
Assessed Property Value	481351600	481652500	474202700	478622600	469294700	468,759,400.00	462,002,300.00	447,196,100.00	417,000,000.00	393,829,200.00	363,528,400.00
Change in Value over previous year	-0.06%	1.57%	-0.92%	1.99%	0.11%	1.46%	3.31%	7.24%	5.88%	8.34%	

BUDGET SUMMARY

Account Number	Classifications	Total All Budgeted Funds	Line No.
	Assets		1
	Unencumbered Cash Balance January 1	$ 765,910.00	2
	Revenues and Other Financing		3
300	Taxes	$ 2,388,750.00	4
320	Licenses and Permits	$ 100,125.00	5
330	Fines and Forfeits	$ 19,000.00	6
340	Interest, Rents and Royalties	$ 54,360.00	7
350	Intergovernmental Revenue	$ 448,720.00	8
360	Charges for Services	$ 78,500.00	9
380	Miscellaneous Revenues	$ -	10
390	Other Financing Sources	$ -	11
	Total Revenue and Other Financing Sources (sum of 4 thru 11)	$ 3,089,455.00	12
	Total Available for Appropriations (sum of lines 2 and 12)	$ 3,855,365.00	13
	Expenditures and Other Financing Uses		14
400	General Government	$ 340,150.00	15
410	Public Safety (Protection to Persons and Property)	$ 1,591,595.00	16
420	Health and Welfare	$ 1,000.00	17
	Public Works		18
426	Sanitation	$ 100,300.00	19
430	Highways, Roads and Streets	$ 851,420.00	20
440	Other Financing Sources	$ 5,000.00	21
450	Culture – Recreation	$ 118,175.00	22
460	Conservation and Development	$ -	23
470	Debt Service	$ 44,700.00	24
480	Miscellaneous Expensitures or Expenses	$ 320,525.00	25
490	Other Financing Uses	$ 482,500.00	26
	Total Expenditures and Other Financing Uses (sum of 15 thru 26)	$ 3,855,365.00	27
	Unappropriated Fund Equity (line 13 less line 27)	$ -	28
	Total Appropriated and Unappropriated (sum of lines 27 and 28)	$ 3,855,365.00	29

BUDGET SUMMARY BY FUND

Account Number	General Fund	Fire Tax	Parks and Recreation	State Liquid Fuels	Line No.
	Assets				1
	$ 671,910.00	$ 31,000.00	$ 36,200.00	$ 26,800.00	2
	Revenues and Other Financing				3
300	$ 2,201,250.00	$ 187,500.00	$ -	$ -	4
320	$ 100,125.00				5
330	$ 19,000.00				6
340	$ 52,660.00	$ 75.00	$ 1,475.00	$ 150.00	7
350	$ 159,500.00			$ 289,220.00	8
360	$ 75,500.00		$ 3,000.00		9
380	$ -				10
390	$ -				11
Total Revenue	$ 2,608,035.00	$ 187,575.00	$ 4,475.00	$ 289,370.00	12
Total Available	$ 3,279,945.00	$ 218,575.00	$ 40,675.00	$ 316,170.00	13
	Expenditures and Other Financing Uses				14
400	$ 340,150.00				15
410	$ 1,401,020.00	$ 190,575.00			16
420	$ 1,000.00				17
	Public Works				18
426	$ 100,300.00				19
430	$ 535,250.00			$ 316,170.00	20
440	$ 5,000.00				21
450	$ 77,500.00		$ 40,675.00		22
460					23
470	$ 44,700.00				24
480	$ 292,525.00	$ 28,000.00			25
490	$ 482,500.00				26
Total Expense	$ 3,279,945.00	$ 218,575.00	$ 40,675.00	$ 316,170.00	27
Unappropriated	$ -	$ -	$ -	$ -	28
Total Budget	$ 3,279,945.00	$ 218,575.00	$ 40,675.00	$ 316,170.00	29

Revenue

300.00 - Taxes

This category includes taxes received as allowed by State law: real estate, real estate transfer tax, earned income tax, local services tax and amusement tax.

- Real Estate Tax

  The current real estate tax rate is 1.75 mills with 1.35 mills levied for general purposes and .4 mills levied for fire protection. Included in this category are delinquent real estate taxes paid to the Tax Claim Bureau and interim taxes paid on improvements to properties that result in higher assessments. Real Estate Tax revenues are forecast as stable with a small decline in assessed value in the Township in 2014. That has reversed and there should be an increase over the 2013 assessed value. This is due to adding a new warehouse on Maidencreek Road at the Custom Milling site and the construction of a new self-storage facility on Park Road. The County has not reassessed property since 1994. The Township did raise real estate taxes in 2013 and 2015 and eliminated the Park and Recreation tax when the Fire Tax was implemented.

Year	Assessed Value	Billed Amount	Millage
2011	469,294,700	$527,960.72	1.125
2012	472,584,600	$531,661.92	1.125
2013	473,988,800	$710,983.20	1.5
2014	480,289,000	$720,433.50	1.5
2015	481,351,600	$842,373.64	1.75
2016	483,264,200		

General Fund .00135 mills proposed 2016 $652,406 (97% collection rate=$632850)
Fire Tax .0004 mills proposed 2016 $193,305 (97% collection rate=$187500)

1/8 mill	.000125	$ 60,408
1/4 mill	.00025	$120,816
1/2 mill	.0005	$241,632

- Real Estate Transfer Tax

  The Real Estate Transfer Tax is ½% of the amount paid when a property is sold. The outlook for the housing market in 2016 is a slow increase with a gain predicted of 4%. Mortgage rates are expected to rise. The Millennials are still locked out of the housing market due to the one trillion dollars in college debt this group carries.

- Earned Income Tax
  This tax represents payments made on income earned by residents of the Township. The Earned Income Tax rate is a steady ½%. This tax has been fairly stagnant in recent years and I am projecting only a $20,000 increase.

- LST Current & Prior Year
  The Local Services Tax is an Act 511 tax formerly known as the Occupational Privilege Tax. A $52 fee is levied on individuals working within the Township boundaries and $47 of $52 tax goes to the Township to be used for emergency services and roads. This tax shows a trend of increasing each year, and I have increased the budget by 4% for 2016 as jobs continue to be created at facilities like Custom Milling and Prizer Painter Stoves.

  Last five years of Local Services Tax collection:
  - 2011 $108,589.00
  - 2012 $146,915.06
  - 2013 $151,025.12
  - 2014 $157,384.97
  - 2015 (Oct1) $114,536.58

- Amusement Tax
  This tax is on admission fees to amusements in the Township. The two golf courses- Richmaiden and Pleasant Hill make up the bulk of this tax.

320.00 – Licenses

A steady performer, Licenses includes permits issued to peddlers and the cable franchise fee. The cable franchise fee is 5% and levied on Service Electric and Comcast. This fee has remained steady at about $100,000 over the last five years with little increases and decreases along the way. No increase in revenue is expected in 2016.

330.00 – Fines and Forfeits

This category is comprised of fines for citations issued by Northern Berks Regional Police, State Police Fines and fines issued by other magistrates.

340.00 – Rents and Royalties

Rents and Royalties include interest earned on all accounts ($3500 – General Fund, $75 – Fire, $75 – Recreation, $150 – SLF), rent from the Maidencreek Township Authority for office space, the land lease for the cell tower owned by Crown Castle and the potential new lease from Verizon. The rent of recreation facilities also falls in this category but is deposited into the Park and Recreation Fund. Rents are set by written agreements – leases and fee schedules. Interest on accounts will fluctuate by small amounts depending on account balances and movement of interest rates.

- Building Rent
  The lease with the Authority is in effect until 2017 and is $1,250.00 a month.

- Cell Tower Land Lease
  The monthly rent from Crown Castle for the cell tower land lease is increased yearly in October by the CPI. The lease expires September 30, 2043. The lease is $1,346.64 per month. A new revenue stream from proposed new Verizon Cell Tower is currently under review by the Board ($18,000 each year for 5 years).

- Rent of Facilities
  The rent of recreation facilities is set by resolution each year and the fees deposited in the Park and Recreation Fund.

350.00 - State Shared Revenue

State Shared Revenues are grants and aid received from the state.

- Recycling Act 101
  This grant is received each year from the PA DEP for the previous year's recycling performance. The Township applies for the grant by July 1st. This year our grant will be about $19,000. We have seen an increase in recycling totals which is believed to be in part from the Giorgio Family of Companies starting a sustainability program.

- PURTA
  This grant is given for percentage of real estate tax on exempt utility properties and must be applied for by April 1. The number of exempt utilities in the Township has not changed and this awarded amount is the same as previous years.

- Liquid Fuel & Turn Back Allowance
  The State Liquid Fuel funds are calculated by Penn DOT each year and based on population, dedicated roadway miles, consumption and wholesale price of gasoline. Liquid Fuel has been increasing due to the 2015 gas tax increase and has been estimated by the State at $277,059.81 for 2016. The Turn Back Allowance is received for every mile of road that Penn DOT has "turned back" to the Township as a Township road. We currently receive $12,160, which is $4000 per mile for 3.04 miles of roadway.

- Alcoholic Beverage License
  Liquor license fees distributed by the State will remain the same as 2015 as there were no new licenses issued.

- Pension State Aid

This state aid is applied for by March 31 of each year and must be used to pay the Pension MMO. In all likelihood, the state aid will exceed the pension MMO payment in 2016. Subject to audit by the State Auditors every three years.

- Police Pension State Aid and Fire Co. Foreign Fire
  This state aid is received on behalf of Northern Berks Regional Police and the Blandon Fire Company and must be distributed to the Fire Company Relief within 30 days of receipt. This is subject to the same audit as the Pension State Aid.

360.00 - General Government

General Government revenue includes charges for services such as the sale of maps, copies and ordinances. Revenue items that go to the Park and Recreation Fund from this category are recreation event admission and developer fee payment in lieu of donating open space.

- Permits
  Permit revenue has remained steady. Years with high permit fees are associated with large commercial building projects. 85% of permit revenue covers the cost of a third party contractor to issue permits and inspect projects. The remainder covers the cost of office staff at the building to answer questions, process permits and make sure all inspections have been completed.

Maidencreek Township Building Permits
January to September

	2015	2014	2013	2012	2011
January	$ 2,370.36	$ 11,337.75	$ 4,636.11	$ 3,500.61	$ 5,879.85
February	$ 2,932.86	$ 2,805.76	$ 5,261.77	$ 16,298.24	$ 12,720.84
March	$ 2,504.86	$ 1,666.06	$ 23,134.76	$ 10,951.02	$ 2,667.85
April	$ 17,168.44	$ 11,055.38	$ 5,384.30	$ 1,099.28	$ 4,132.62
May	$ 5,605.99	$ 4,690.55	$ 6,788.74	$ 12,811.28	$ 18,330.87
June	$ 6,790.20	$ 8,846.66	$ 3,365.48	$ 12,312.42	$ 9,675.92
July	$ 5,230.96	$ 2,336.06	$ 8,748.90	$ 40,100.78	$ 2,987.52
August	$ 4,513.14	$ 4,952.01	$ 2,414.24	$ 4,966.52	$ 17,311.51
September	$ 11,772.75	$ 2,138.87	$ 4,985.74	$ 11,982.66	$ 3,823.75
9 Mo Total	$ 58,889.56	$ 51,843.10	$ 64,720.04	$ 114,022.80	$ 79,541.73

- Developer Fee In Lieu of Open Space
  Fee in lieu of open space is set by resolution at $750 per home. The Township saw significant development up until 2008 when the housing boom ended with the market crash. In 2012, the Meadowbrook Subdivision accounted for 14 permits for new homes, which completed that development. Today, there are only two active housing developments: Melrose Place and the Crossing at Maidencreek. The Buck Subdivision and the Jantz Subdivision were one and two lot developments respectively and are

complete. Based on past construction, I have budgeted assuming that 4 homes will be constructed (Melrose Place (2), Crossings at Maidencreek (2).

Maidencreek Township Fee In Lieu of Open Space
2010-2015
$750 per lot Recreation Fee

	2015	2014	2013	2012	2011
Jantz	2				
Crossings		2			
Melrose	6	1	4	2	2
Buck	1				
	9	3	8	16	9
	$ 6,750.00	$ 2,250.00	$ 6,000.00	$ 12,000.00	$ 6,750.00

390.00 - Other Financing Uses

There is no anticipated unpaid revenue due from previous year. Northern Berks Regional Police may return unused funds but this is unknown.

WORKING BUDGET -REVENUE (2016)

Account Number	Category	2013 Two year prior revenue	2014 One year prior revenue	2015 Current Budget	2015 Revenue Year to Date	2016 Proposed Budget	Increase or Decrease	2016 Final Budget
100 00	Cash on Hand General Fund	$ 429,397.30	$ 645,517.28	$ 659,182.35	$ 726,937.97	$ 671,910.00	$ 12,727.65	
100 00	Cash on Hand Fire Tax	$ -	$ -	$ -	$ -	$ 148,000.00	$ 148,000.00	
100 00	Cash on Hand Park and Recreation	$ 51,777.37	$ 27,796.63	$ 120,000.00	$ 62,109.82	$ 36,200.00	$ (83,800.00)	
100 00	Cash on Hand State Liquid Fuels	$ 40,277.52	$ 34,136.08	$ 23,000.00	$ 21,500.74	$ 26,800.00	$ 3,800.00	
	Subtotal	$ 521,452.19	$ 707,449.99	$ 802,182.35	$ 810,548.53	**$ 882,910.00**	$ 80,727.65	
300 00	Real Estate Taxes							
301 10	Real Estate Tax	$ 573,382.57	$ 578,641.72	$ 630,350.00	$ 625,071.96	$ 632,850.00	$ 2,500.00	
301 10	Real Estate Tax - Recreation/Fire	$ 114,712.69	$ 116,299.56	$ 187,150.00	$ 183,703.08	$ 187,500.00	$ 350.00	
301 30	Delinquent Real Estate Tax	$ 13,812.46	$ 13,558.70	$ 11,000.00	$ 8,535.56	$ 11,000.00	$ -	
301 60	Interim Real Estate	$ 4,532.72	$ 3,136.24	$ 2,400.00	$ 1,661.51	$ 2,400.00	$ -	
310 10	Real EstateTransfer Tax	$ 128,343.13	$ 108,929.81	$ 96,000.00	$ 89,264.21	$ 135,000.00	$ 39,000.00	
310 21	Earned Income Tax	$ 1,123,913.36	$ 1,280,176.09	$ 1,236,000.00	$ 665,009.26	$ 1,256,000.00	$ 20,000.00	
310 51	Local Services Tax	$ 111,403.33	$ 115,235.49	$ 110,000.00	$ 68,484.87	$ 114,400.00	$ 4,400.00	
310 52	Prior Year Local Services Tax	$ 39,621.79	$ 42,149.48	$ 40,000.00	$ 39,769.04	$ 41,600.00	$ 1,600.00	
310 61	Amusement Tax	$ 10,803.96	$ 10,210.22	$ 8,000.00	$ 5,828.60	$ 8,000.00	$ -	
	SUBTOTAL 300					**$ 2,388,750.00**		
321 00	Business Licenses and Permits							
321 42	Electrical License	$ -	$ -	$ -	$ 10.00	$ -	$ -	
321 61	Peddlers Permit	$ 125.00	$ 165.00	$ 50.00	$ 135.00	$ 125.00	$ 75.00	
321 80	Cable TV Franchise	$ 100,768.39	$ 100,408.40	$ 100,000.00	$ 95,504.42	$ 100,000.00	$ -	
322 43	Plumbing License	$ 75.00	$ 60.00	$ -	$ 10.00	$ -	$ -	
	SUBTOTAL 320					**$ 100,125.00**		
330 00	Fines and Forfeits							
331 10	Police Fines	$ 14,357.23	$ 15,037.05	$ 13,000.00	$ 8,367.82	$ 13,000.00	$ -	

WORKING BUDGET -REVENUE (2016)

Account Number	Category	2013 Two year prior revenue	2014 One year prior revenue	2015 Current Budget	2015 Revenue Year to Date	2016 Proposed Budget	Increase or Decrease	2016 Final Budget
331 12	Fines from Magistrate	$ 274.21	$ 2.18	$ -	$ -	$ -	$ -	
331 13	State Police Fines	$ 5,264.86	$ 5,156.11	$ 6,000.00	$ 2,175.48	$ 6,000.00	$ -	
	SUBTOTAL 330					**$ 19,000.00**		
340 00	Interest Income	$ 4,695.91	$ 4,927.35	$ 1,250.00	$ 3,260.04	$ 3,800.00	$ 2,550.00	
342 00	Rents & Royalties							
342 00	Rents (Cell Tower Lease)	$ 15,589.17	$ 15,896.40	$ 15,000.00	$ 10,755.04	$ 34,160.00	$ 19,160.00	
342 20	Building Rental	$ 15,000.00	$ 15,000.00	$ 15,000.00	$ 10,000.00	$ 15,000.00	$ -	
342 45	Rent of Facilities	$ 1,780.00	$ 1,510.00	$ 1,000.00	$ 1,425.00	$ 1,400.00	$ 400.00	
	SUBTOTAL 340					**$ 54,360.00**		
355 00	State Shared Revenue & Entitle							
354 15	Recycling/Act 101	$ 13,432.00	$ 12,961.00	$ 15,000.00		$ 25,000.00	$ 10,000.00	
355 01	PURTA/Public Utility Realty Tax	$ 2,334.01	$ 2,684.58	$ 2,500.00		$ 2,500.00	$ -	
355 02	Liquid Fuel	$ 204,617.86	$ 220,776.39	$ 235,775.00	$ 242,246.86	$ 277,060.00	$ 41,285.00	
355 03	SLF Turn Back Allowance	$ 12,160.00	$ 12,160.00	$ 12,160.00	$ 12,160.00	$ 12,160.00	$ -	
355 04	Alcoholic Beverage License	$ 1,050.00	$ 1,050.00	$ 1,000.00	$ 1,050.00	$ 1,000.00	$ -	
355 05	Municipal Pension State Aid	$ 19,421.79	$ 19,066.72	$ 7,500.00	$ 23,525.00	$ 20,000.00	$ 12,500.00	
355 07	Sewage Facilities Enforcement	$ -	$ -	$ 500.00		$ -	$ (500.00)	
355 98	Police Foreign Fire Insurance	$ 47,971.82	$ 47,827.60	$ 48,000.00		$ 48,000.00	$ -	
355 99	Fire Co Foreign Fire Insurance	$ 66,745.16	$ 63,124.24	$ 63,000.00		$ 63,000.00	$ -	
357 07	Recreation Grant	$ 13,797.49	$ 28,932.85	$ -		$ -	$ -	
	SUBTOTAL 350					**$ 448,720.00**		
361 00	General Government	$ 12,713.40	$ 1,490.84	$ 500.00	$ 170.56	$ 500.00	$ -	

WORKING BUDGET -REVENUE (2016)

Account Number	Category	2013 Two year prior revenue	2014 One year prior revenue	2015 Current Budget	2015 Revenue Year to Date	2016 Proposed Budget	Increase or Decrease	2016 Final Budget
362 00	Public Safety							
362 40	Permits and Related Charges	$ 231,936.44	$ 190,890.94	$ 75,000.00	$ 49,631.70	$ 75,000.00	$ -	
362 51	Sale of Recycling Bins	$ 117.00	$ 24.00	$ -	$ 10.00	$ -	$ -	
367 00	Recreation Event Admission							
367 45	Recreation Event Admission	$ 4,531.03	$ 3,794.72	$ -	$ 262.00	$ -	$ -	
367 80	Developer Fee In Lieu Open Space	$ 7,500.00	$ 2,250.00	$ 3,000.00	$ 6,000.00	$ 3,000.00	$ -	
	SUBTOTAL 360					**$ 78,500.00**		
387 00	Donations and Contributions	$ 5,902.49	$ 3,666.28	$ -	$ 50.00	$ -	$ -	
	SUBTOTAL 380					**$ -**		
395 00	Prior Year Expenditures	$ -	$ 56,834.41	$ 89,880.00	$ 157,006.20	$ -	$ (89,880.00)	
	SUBTOTAL 390					**$ -**		
		$ 2,922,686.27	$ 3,094,034.37	$ 3,026,015.00	$ 2,311,083.21	$ 3,089,455.00	$ 63,440.00	

EXPENSES

400 – General Government

- Supervisor's Salary
  - $100 per meeting – set by ordinance
- Meeting Secretary
  - Supervisors Secretary $150 per meeting (14 meetings)
- Office Supplies
  - Purchased through the COStars State Contract from Office Service or the Berks County Purchasing Council paper contract
- Postage
  - meter (300)
  - 4 newsletters (3200), 1 calendar (800)
  - PO Box fee (225)
  - Postage (about $100 per month on average)
- Phone
  - Building phone @ $90/month
- Internet Svc
  - Website hosting @ $49/month (worst case scenario)
  - Revamping of Township website ($1700)
  - Service Electric Internet @ $60/month
- Advertising
  - Meetings – meeting ads, regular, cancellations, special, MS4 ($500)
  - Public Hearings ($750)
  - Street Sweeping ($275)
  - Road Work ($550)
  - Ag Security ($500)
  - Audit Notice ($275)
  - Budget Notice ($150)
- Printing
  - Newsletter - Quarterly
  - Community Calendar - Annual
- Dues and Subscriptions
  - Consv. Dist ($100)
  - County Appeals Board ($200)
  - County Public Works Assoc ($75)
  - County Assoc Supervisors ($60)
  - Sam's Club ($90)
  - Reading Eagle ($250)
  - Center for Comm. Leadership ($100)
  - County Purchasing Council ($150)
  - PSATS ($2500)
  - Solid Waste Authority ($250)
  - MS4 ($500)

        - Parks & Rec Society ($40)
        - Berks Conservancy ($250)
    - Sanitation
        - Township Bldg. Dumpster @ $126/month
        - Community Park Dumpster @100/month for 8 months
    - Contracted Svc
        - Copier Lease ($3,000)
        - Stenographer ($300/hearing)
        - Code Supplements ($4000),
        - Payroll Service ($2,000)
        - Computer Network Support ($1500)
        - Installation of GIS System ($25,000)- REMOVED FROM BUDGET
    - Conferences and Seminars
    - Manager Salary
    - Audit Service
        - Per engagement letter from Kosmerl and Co provide annual audit of accounts – State requirement
    - Tax Collection
        - Wages
        - Postage
        - Bond
        - County fee
    - Legal
    - Receptionist Salary
        - $18.84/hr. fulltime clerk/receptionist rate set by Union Contract
        - $16/hr part time secretary – appointed by Board of Supervisors
    - Mileage
        - For travel to classes using IRS approved rate
    - Bonding
        - Treasurer for the highest amount in the General Fund at any time during the year. Increased amount to $800,000.
    - Bank Fees
        - Checks
        - Safety Deposit Box ($65)
    - Engineering
    - Building Staff Wages
        - Cleaning person @ $15.50 for 104 hrs.
    - Building Supplies
        - Mats
        - Med Kits
        - Heating Oil 3500 gallons ($2.8974/gallon) $10,150
        - Cleaning Products
        - Paper Products
    - Shop Supplies
        - Rakes, shovels, fluids, drill bits
        - Ear & eye protection, gloves

- Welding supplies
- Building Repair & Maintenance
  - Includes security measures for office
- Building Electric ($400/Month)
- Water (Switched to Deer Park Water for a savings of $5 per bottle)
- Building Contracted Service
  - Fire Extinguisher Svc
  - Green Giant Pest Control
  - Weed Control
  - Master Planning for 257 Main Street, Blandon

410.00 - Public Safety

- Foreign Fire Insurance (Pension State Aid) Police – Money received from the State that is distributed to N.B.R.P. to offset pension costs.
- Police Contracted Service
  - 47.5% of NBRP budget. Contract is not settled. Per advice of the Police Chief a 5% increase to budget was used until final draft is approved by the Commission.
- Donations
  - Crime Alert - $250
  - Berks County Emergency Response Team - $500
- Foreign Fire – Fire Company – Money received from the State to be distributed to the Fire Company for use on equipment and training.
- Donation to Medical Services
  - Visiting Nurses - $2,000
  - Donations to Blandon Ambulance - $25,500
- On Lot Sewage Enforcement
- Building Inspections – 85% of collected building permit fees.
- Code Enforcement
- Planning Commission Wages
  - 5 Commissioner @ $50/mtg
- Secretary Planning Commission
  - 10 mtgs @ $135 each
- Emergency Management Supplies
  - Radio payment year 4
    - Emergency Management $ 887.75
    - Fire Co #1 $10,329.29
    - Fire Co #2 $ 1,193.36
    - Ambulance #1 $ 2,448.54
    - Ambulance #2 $ 686.68
  - Coordinator Salary
- 911 Dispatching cost for ambulance – no increase
- Variance, Special Exceptions costs to Township

420.00 - Health & Welfare

- Animal Control ($1000) Animal Rescue League

426.00 – Sanitation

- Recycling Supplies
  - Blades and hoses, no bins needed
- Recycling Contracted Svc
  - Curbside pick up program of residential recycling (Mandated by State) Last year of a two year contract with JP Mascaro. This could be extended for two more one year extension in 2017 and 2018.
- Waste Collection and Disposal
  - Recycling drop off site ($2500)
  - Clean Up Day ($1500 for dumpsters)

430.00 - Highways, Roads & Streets

- Uniforms
  - Uniforms ($23.50* 52 weeks)
  - Sweatshirts and t-shirts
  - Boot allowance ($500)
- Gas
  - BCIU contract 4850 gallons @$2.5157/gallon. This is a savings of about 30 cents per gallon.
- Small Tools
  - Trimmer ($300)
  - Floor Saw ($3500)
  - Saw Blades ($800)
  - Backpack Blower ($400)
  - Concrete Saw ($7600)
- CDL Drug Testing
- Cell Phones (285.60 per month for 8 phones)
- Utility Marking
- Diesel Fuel
  - BCIU contract 7250 gallons@$2.8473/gallon. This is a savings of 45 cents per gallon. Amount of fuel used increases with increased winter road maintenance.
- Major Capital Equipment
  - Trailer ($4000)
  - Diesel Exmark ($13600)
  - Plow for #3 ($6100)
- Snow & Ice Removal Wages
- Snow Supplies – Paid through State Liquid Fuel Account
  - Antiskid and salt – Salt purchased through State contract at $66.84/ton

Year	Tons	Salt Usage Amount Paid	$/Ton	
2001	392.55	$16,215.71	$ 41.31	
2002	73.5	$3,368.51	$ 45.83	
2003	275	$9,353.00	$ 34.01	
2004	336.24	$11,116.98	$ 33.06	
2005	261.95	$9,886.88	$ 37.74	
2006	69.95	$2,800.10	$ 40.03	
2007	464.54	$20,327.88	$ 43.76	
2008	336.83	$16,274.72	$ 48.52	
2009	469.95	$29,244.99	$ 62.23	
2010	338.42	$21,669.03	$ 64.03	
2011	490.57	$31,411.62	$ 64.03	
2012	49.25	$2,921.51	$ 59.32	
2013	269.47	$15,984.97	$ 59.32	
2014	708.06	$38,079.47	$ 53.78	
2015	304.21	$19,265.63	$ 63.33	Morton
2015	324.17	$23,505.57	$ 72.51	American

- Crossing Guard
  - $15.30/hr. for an estimated 200 hours
- Sign Supplies
  - Purchased through County contract
  - Speed trailer - $10,000 REMOVED FROM BUDGET
- Electric for Traffic Control Devices
  - All traffic signals were converted to LED (Tamarack Blvd, Rt 222 & Rt 73, Rt 73 and Park Rd and Park Rd & Excelsior Drive)
  - Both school signals were also converted to LED
- Traffic Control Contracted Svc
  - Traffic signal maintenance (Telco $1000)
  - Line striping – All Township roads should be striped as well as railroad crossings and crosswalks. Contract is through BCCPC.

Road	Length in miles	Linear Feet	Single Yellow	White (x2)	Double Yellow
			0.045	0.045	0.0875
Berk Road	0.57	3009.6	$ 135.43	$ 270.86	
Buena Vista Road	0.61	3220.8	$ 144.94	$ 289.87	
Evansville Road	1.27	6705.6	$ 301.75	$ 603.50	
Grove Road	0.28	1478.4	$ 66.53	$ 133.06	
Guldin Road	0.65	3432	$ 154.44	$ 308.88	
Hecktown Road	0.86	4540.8	$ 204.34	$ 408.67	
Hill Road	1.19	6283.2	$ 282.74	$ 565.49	
Hoch Road	0.85	4488	$ 201.96	$ 403.92	
Kemmerer Road	0.92	4857.6	$ 218.59	$ 437.18	
Koller Road	0.69	3643.2	$ 163.94	$ 327.89	
Orchard Road	0.49	2587.2		$ 232.84	$ 226.38
Pleasant Hill Road	0.27	1425.6	$ 64.15	$ 128.30	
Ridge Road	1.24	6547.2	$ 294.62	$ 589.25	
Schaeffer Road	0.87	4593.6		$ 413.42	$ 401.94
Slater Road	0.14	739.2		$ 66.52	$ 64.68
Troxel Road	0.96	5068.8	$ 228.10	$ 456.19	
W. Shore Road	3.04	16051.2		$1,444.60	$1,404.48
Water Street	1.01	5332.8	$ 239.98	$ 479.95	
Wesner Road	2.72	14361.6		$1,292.54	$1,256.64
Dries Road (from Rt 222 to Park Road)	0.32	1689.6		$ 76.03	$ 147.84
Community Park Driveway - Road Master		574			
will show you what he wants - currently not striped					
TOTAL	18.95	100056	$2,701.51	$8,928.98	$3,501.96

- Street Light Supplies
- Street Light Electric
- Street Light Contracted Svc
- Storm Sewer Supplies
  - Drain Repair, Storm Sewer Pipe repair
- Machinery Repair Supplies
  - Exmark Seat ($550)
  - JD 955 Drive Shaft ($600)
- Equipment Rental
  - Asphalt Recycler, Diamond Saw, Tamper for road repair - $1200/week
- Contracted Service
  - Transmission for truck #7
  - Bed repair for truck #7
  - John Deere Tractor repair - $5,000
- Road Master Salary – wage and benefits set by the elected auditors
- Road Maintenance Wages
  - Staff level proposed

Job	Hourly Rate	Yearly Salary
Heavy Equipment Op. w/CDL -1	$ 24.31	$ 50,564.80
Light Equipment - 1 Op./Mechanic/CDL	$ 22.00	$ 45,760.00
Light Equipment Op. - 1	$ 20.00	$ 41,600.00
Public Works Foreman w/CDL - 1	$ 26.21	$ 54,516.80

- Road Maintenance Supplies
  - Crack seal $9,000
  - Rebar Caps $250
  - Stone
  - Macadam
- Road Work and Street Sweeping
  - Street Sweeping - $4,000
  - Road Work covered under state liquid fuels budget

440.00 – Conservation & Development

- Storm Water Management and Flood Control - MS4 expenses

450 – Culture

- Parks – new construction
  - Eagle Scout Projects
  - Bleachers @ Community Park
  - Soccer Field Renovation
  - Fence, Picnic Tables, Benches, Teeter-totter - TreeTops
  - 2 Bike Racks
- Park Labor
  - Recreation Secretary $135 per meeting (10 meetings)
  - Summer Help – 2 @ 8.25/hr. 3 months
  - Road Crew working on Park Projects
- Park Supplies
  - Lime
  - Mulch
  - Dog waste bags
  - Restroom supplies
- Park Repair & Maintenance
- Electric – Parks
- Parks Contracted Service
  - Weed control and fertilizer at sports fields ($4,000)
  - Cleaning of Community Park Concession ($800)
  - Court Sealing – Faith, Cornerstone ($12,000)
- Community Events
  - Community Day ($3,000)w/outdoor movie ($1050)
  - Dave Mell, cruise night & ice cream sundaes w/stage ($1150)

        - Fire Co Safe Halloween ($150)
    - Donations to Recreation Events
        - Library ($9,150)
        - Fish Rodeo ($250)

470.00 – Debt Service

- Lease Truck #1 – Year 3 of 5 $27361.62 (3298.73 interest, 24062.89 principal)
- Lease Truck #4 - Year 2 of 5 $17,283.56 (4.25% interest rate)

480.00 – Intergovernmental Expenditures

- Fica – Employer
- Unemployment Compensation
- Medicare – Employer
- Pension Obligation – Projecting the State Aid will be more than the MMO
- Workers Compensation Insurance
- Health Insurance
    - Retired Chief spouse
    - Capital Blue Cross – premium decrease, removing one single, increasing one from Parent child to Family and adding 1 single
- Life & Disability
- Prescriptions – D Boyer
- Property Insurance
    - Township – property and equipment
    - Fire Co - trucks
- Liability Insurance
- Employee Benefits
    - Longevity Pay

CAPITAL BUDGET

Equipment	Service Years	Purchase Price New	Replace
Truck 1 2013 Ford F-750	25	$120,535.20	2033
CB Amount $5,000			
Truck 2 1995 GMC Dump	30	$ 58,614.00	2025
CB Amount $5,400			
Truck 3 2008 GMC Dump	20	$60,815.00	2028
CB Amount $4,400			
Truck #4 1999 GMC Truck	25	$30,000.00	2024
CB Amount $6,000			
Truck #5 2000 GMC Dump	20	$65,380.00	2020
CB Amount $10,900			
Truck #6 2002 Ford Dump	20	$52,889.00	2022
CB Amount $6,600			
Truck #7 2005 GMC Sierra	15	$49,070	2018
CB Amount $12,300			
955 John Deere Tractor			2007
5510 John Deere Tractor			2008
2000 Backhoe	30	$71,274.00	2030
CB Amount $4,500			
2014 Mini Ex	30	$45,094.08	2045
CB Amount $1,500			
1996 Loader	40		2036
CB Amount $3,400			
Equipment Total $60,000			
Schaeffer Road Bridge	50	$1,000,000	2067
CB Amount $20,000			

Estimated Capital Reserve balance Dec. 31, 2015 $120,900.00
Balance on Dec. 31, 2016 **$120,900.00**

Hoch Road Intersection
Certificate of Deposit for Improvements $120,557.47

Account Number	Category	2013 Two year prior expense	2014 One year prior expense	2015 Current Budget	2015 Expenses Year to Date	2016 Proposed Budget	Increase or Decrease	2016 Final Budget
400 00	General Government							
400 11	Supervisor's Salary	$ 3,600.00	$ 3,600.00	$ 3,600.00	$ 2,400.00	$ 3,600.00	$ -	
400 14	Secretary BOS	$ 1,885.00	$ 2,150.00	$ 2,000.00	$ 1,200.00	$ 2,100.00	$ 100.00	
400 20	Office Supplies	$ 7,232.38	$ 7,543.41	$ 4,000.00	$ 2,203.80	$ 4,000.00	$ -	
400 25	Postage	$ 4,722.87	$ 5,236.66	$ 5,000.00	$ 2,855.96	$ 6,000.00	$ 1,000.00	
400 32	Telephone	$ 1,007.44	$ 1,045.32	$ 1,000.00	$ 592.79	$ 1,100.00	$ 100.00	
400 329	Internet Service	$ 888.12	$ 888.12	$ 1,000.00	$ 578.14	$ 3,000.00	$ 2,000.00	
400 34	Advertising	$ 2,440.84	$ 4,673.13	$ 5,000.00	$ 1,627.65	$ 3,000.00	$ (2,000.00)	
400 342	Printing	$ 4,943.44	$ 5,915.70	$ 5,000.00	$ 12,882.40	$ 15,000.00	$ 10,000.00	
400 42	Dues & Subscriptions	$ 4,650.80	$ 5,454.08	$ 5,550.00	$ 4,508.28	$ 5,000.00	$ (550.00)	
400 44	Sanitation (trash)	$ 1,488.00	$ 1,510.00	$ 1,600.00	$ 1,008.00	$ 2,350.00	$ 750.00	
400 45	Contracted Service	$ 5,287.25	$ 9,708.83	$ 28,000.00	$ 5,991.96	$ 10,800.00	$ (17,200.00)	
400 46	Conferences (training)	$ 3,445.65	$ 5,011.65	$ 6,000.00	$ 2,534.42	$ 4,000.00	$ (2,000.00)	
401 10	Manager (salary)	$ 66,999.92	$ 70,405.60	$ 72,000.00	$ 47,496.91	$ 72,000.00	$ -	
402 45	Audit Service	$ 4,000.00	$ 4,900.00	$ 4,900.00	$ 4,900.00	$ 4,900.00	$ -	
403 11	Tax Collector Wages	$ 5,381.45	$ 6,387.15	$ 6,400.00	$ 6,235.69	$ 6,400.00	$ -	
403 20	Tax Collector Office Supplies	$ 1,447.20	$ 1,327.01	$ 1,500.00	$ 2,427.58	$ 1,500.00	overage was due to new tax	
403 25	Tax Collector Postage	$ 84.56	$ 56.50	$ 100.00	$ -	$ -	$ (100.00)	
403 35	Taxcollector Bond	$ 175.00	$ 516.00	$ -	$ -	$ -	$ -	
404 31	Legal Fees	$ 13,799.55	$ 14,678.85	$ 60,000.00	$ 9,220.80	$ 40,000.00	$ (20,000.00)	
405 14	Receptionist Wages	$ 10,274.31	$ 36,501.19	$ 38,045.00	$ 23,251.41	$ 56,700.00	$ 18,655.00	
405 33	Mileage	$ 265.88	$ 220.20	$ 500.00	$ 18.40	$ 250.00	$ (250.00)	
405 35	Treasurer Bond	$ 537.00	$ 537.00	$ 600.00	$ -	$ 800.00	$ 200.00	
406 31	Bank Fees	$ 400.90	$ 786.25	$ 350.00	$ 120.00	$ 350.00	$ -	
408 31	Engineering Services	$ 63,596.59	$ 35,456.03	$ 50,000.00	$ 36,113.36	$ 60,000.00	$ 10,000.00	
409 14	Building Staff	$ 19,973.07	$ 12,837.56	$ 1,600.00	$ 798.28	$ 1,600.00	$ -	
409 20	Building Supplies	$ 10,785.92	$ 11,904.67	$ 14,000.00	$ 11,499.32	$ 14,000.00	$ -	
409 22	Shop Supplies	$ 2,742.80	$ 4,375.40	$ 3,500.00	$ 2,049.66	$ 3,500.00	$ -	
409 25	Building Repairs & Maint	$ 1,077.42	$ 223.34	$ 1,500.00	$ 3,135.11	$ 10,000.00	$ 8,500.00	

Account Number	Category	2013 Two year prior expense	2014 One year prior expense	2015 Current Budget	2015 Expenses Year to Date	2016 Proposed Budget	Increase or Decrease	2016 Final Budget
409 36	Electric	$ 5,504.52	$ 4,588.79	$ 5,500.00	$ 2,319.62	$ 4,800.00	$ (700.00)	
409 366	Water	$ 213.01	$ 246.02	$ 250.00	$ 290.60	$ 400.00	$ 150.00	
409 45	Building Contracted Svc	$ 5,073.11	$ 8,515.04	$ 10,000.00	$ 790.99	$ 3,000.00	$ (7,000.00)	
	400 SUBTOTAL			$ 338,495.00		**$ 340,150.00**		
410 16	Police Foreign Fire	$ 47,971.82	$ 47,827.60	$ 48,000.00	$ -	$ 48,000.00	$ -	
410 45	Police Contracted Service	$ 924,198.84	$ 966,485.08	$ 1,087,300.00	$ 716,795.92	$ 1,128,450.00	$ 41,150.00	
410 541	Crime Alert Donation	$ 250.00	$ 250.00	$ 250.00	$ 250.00	$ 750.00	$ 500.00	
411 00	Contribution to Fire Co	$ 109,250.00	$ 110,000.00	$ -	$ -	$ -		
411 16	Fire Co Foreign Fire	$ 66,745.16	$ 63,124.24	$ 63,000.00	$ -	$ 63,000.00	$ -	
412 54	Donation to Medical Services	$ 9,000.00	$ 9,000.00	$ 2,000.00	$ 2,000.00	$ 27,500.00	$ 25,500.00	
413 00	Sewage Enforcement Officer	$ 2,503.01	$ 10,464.88	$ 5,000.00	$ 606.06	$ 5,000.00	$ -	
413 31	Building Inspections	$ 138,545.94	$ 136,386.04	$ 56,250.00	$ 37,345.50	$ 63,750.00	$ 7,500.00	
413 313	Code Enforcement	$ 15,373.64	$ 24,795.00	$ 20,000.00	$ 21,548.27	$ 25,000.00	$ 5,000.00	
414 12	Planning Commission Wages	$ 3,000.00	$ 2,905.86	$ 3,000.00	$ 1,500.00	$ 3,000.00	$ -	
414 14	Planning Comm Secretary	$ 1,125.00	$ 1,040.00	$ 1,560.00	$ 675.00	$ 1,350.00	$ (210.00)	
415 00	Emergency Management	$ 15,752.62	$ 16,165.62	$ 16,000.00	$ 15,614.62	$ 16,000.00	$ -	
415 32	911 Dispatching	$ 23,511.09	$ 27,743.09	$ 16,220.00	$ 16,218.16	$ 16,220.00	$ -	
419 31	Variance, Sp. Exception	$ 95.50	$ 2,361.24	$ 3,000.00	$ 1,132.04	$ 3,000.00	$ -	
	410 SUBTOTAL			$ 1,321,580.00		**$ 1,401,020.00**		
421 54	Animal Control	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ -	
426 20	Recycling Supplies	$ 1,075.15	$ 8,897.36	$ 250.00	$ -	$ 250.00	$ -	
426 45	Recycling Contracted Service	$ 109,704.20	$ 111,659.32	$ 93,696.00	$ 65,436.00	$ 96,050.00	$ 2,354.00	
427 00	Waste Collection & Disposal	$ 9,586.50	$ 2,500.00	$ 6,750.00	$ -	$ 4,000.00	$ (2,750.00)	
	420 SUBTOTAL			$ 101,696.00		**$ 101,300.00**		
430 191	Uniforms	$ 2,256.58	$ 3,263.30	$ 5,000.00	$ 1,875.63	$ 5,000.00	$ -	
430 231	Gas	$ 10,223.77	$ 15,720.73	$ 14,000.00	$ 7,240.99	$ 12,200.00	$ (1,800.00)	
430 26	Highway Small Tools	$ 842.95	$ 1,872.04	$ 1,000.00	$ 1,537.15	$ 12,600.00	$ 11,600.00	
430 315	CDL Drug Testing	$ 378.00	$ 130.00	$ 200.00	$ 140.00	$ 250.00	$ 50.00	
430 321	Communication	$ 4,143.31	$ 3,413.44	$ 3,500.00	$ 2,572.44	$ 3,500.00	$ -	
430 36	Utility Marking	$ 237.51	$ 232.70	$ 230.00	$ 113.00	$ 250.00	$ 20.00	
430 362	Truck Fuel	$ 16,927.83	$ 27,550.69	$ 22,500.00	$ 18,233.18	$ 20,700.00	$ (1,800.00)	
430 74	Major Capital Equipment	$ -	$ 8,455.00	$ 15,000.00	$ -	$ 8,700.00	$ (6,300.00)	

Account Number	Category	2013 Two year prior expense	2014 One year prior expense	2015 Current Budget	2015 Expenses Year to Date	2016 Proposed Budget	Increase or Decrease	2016 Final Budget
432 14	Snow and Ice Removal Labor	$ 16,519.90	$ 42,670.20	$ 20,000.00	$ 24,217.83	$ 20,000.00	$ -	
432 20	Snow Supplies	$ -	$ 470.63	$ 500.00	$ -	$ -	$ (500.00)	
433 12	Crossing Guard	$ 2,895.95	$ 2,790.90	$ 3,000.00	$ 1,545.95	$ 3,000.00	$ -	
433 20	Sign Supplies	$ 8,003.22	$ 9,047.10	$ 10,000.00	$ 2,241.07	$ 10,000.00	$ -	
433 36	Electric - Traffic Ctl Devices	$ 1,445.92	$ 1,407.89	$ 1,914.00	$ 886.95	$ 1,800.00	$ (114.00)	
433 45	Traffic Ctl Contracted Svc	$ 2,929.10	$ 20,504.42	$ 20,000.00	$ 1,980.13	$ 20,000.00	$ -	
434 20	Street Lighting Supplies	$ 4,236.78	$ 2,589.55	$ 5,000.00	$ 178.91	$ 4,000.00	$ (1,000.00)	
434 36	Street Lighting Electric	$ 38,484.28	$ 74,214.79	$ 75,000.00	$ 48,004.85	$ 77,850.00	$ 2,850.00	
434 45	Street Lighting Contracted Svc	$ 1,437.41	$ 2,512.56	$ 2,000.00	$ 1,119.75	$ 2,000.00	$ -	
436 20	Storm Sewer Supplies	$ 2,790.45	$ 21,566.28	$ 25,000.00	$ 7,447.45	$ 40,000.00	$ 15,000.00	
437 20	Machinery Repair Supplies	$ 4,565.23	$ 15,922.60	$ 12,000.00	$ 8,126.10	$ 18,000.00	$ 6,000.00	
437 38	Equipment Rental	$ 6,465.59	$ 3,518.62	$ 4,500.00	$ 4,111.39	$ 8,000.00	$ 3,500.00	
437 45	Machinery Repair Contract Svc	$ 7,555.30	$ 16,017.04	$ 15,000.00	$ 2,866.68	$ 20,000.00	$ 5,000.00	
438 10	Roadmaster Wages	$ -	$ 51,003.50	$ 65,000.00	$ 43,316.09	$ 65,000.00	$ -	
438 14	Hwy Maintenance Wages	$ 133,155.98	$ 123,012.69	$ 203,000.00	$ 84,284.07	$ 148,400.00	$ (54,600.00)	
438 20	Road Maintenance Supplies	$ 5,052.26	$ 1,328.79	$ 30,000.00	$ 6,359.23	$ 30,000.00	$ -	
438 45	Road Maint. Contracted Svc	$ 3,700.00	$ 28,213.00	$ 21,000.00	$ 3,900.00	$ 4,000.00	$ (17,000.00)	
	SUBTOTAL 430			$ 574,344.00		**$ 535,250.00**		
446 00	Storm Water Mngmnt (MS4)	$ 2,790.45	$ 1,888.03	$ -	$ -	$ 5,000.00	$ 5,000.00	
	SUBTOTAL 440					**$ 5,000.00**		
454 00	Parks Capital Projects			$ 27,000.00	$ -	$ 25,000.00	$ (2,000.00)	
454 14	Park & Recreation Wages	$ 39,254.22		$ 51,500.00	$ 43,110.93	$ 45,000.00	$ (6,500.00)	
454 20	Park Supplies			$ 5,000.00	$ 1,014.97	$ 5,000.00	$ -	
454 25	Park Repair & Maint Supplies			$ 5,000.00	$ 6,568.70	$ 5,000.00	$ -	
454 36	Park Electric			$ 2,000.00	$ 2,064.48	$ 3,000.00	$ 1,000.00	
454 45	Park Contracted Svc			$ 10,000.00	$ 4,414.00	$ 10,000.00	$ -	
459 54	Donations to Recreation			$ 9,500.00	$ 9,500.00	$ 9,500.00	$ -	
	SUBTOTAL 450			$ 110,000.00		**$ 77,500.00**		
471 35	Lease Principal	$ 4,107.84	$ 41,336.16	$ 44,645.00	$ -	$ 41,400.00	$ (3,245.00)	
472 35	Lease Interest	$ -	$ -	$ 4,310.00	$ -	$ 3,300.00	$ (1,010.00)	
	SUBTOTAL 470			$ 48,955.00		**$ 44,700.00**		

Account Number	Category	2013 Two year prior expense	2014 One year prior expense	2015 Current Budget	2015 Expenses Year to Date	2016 Proposed Budget	Increase or Decrease	2016 Final Budget
481 161	FICA - Employer	$ 22,441.19	$ 25,424.44	$ 26,100.00	$ 16,933.34	$ 29,000.00	$ 2,900.00	
481 162	Unemployment	$ 3,074.65	$ 8,415.40	$ 6,300.00	$ 5,770.31	$ 3,800.00	$ (2,500.00)	
481 163	Medicare - Employer	$ 5,248.35	$ 5,946.08	$ 6,100.00	$ 3,960.21	$ 7,000.00	$ 900.00	
483 00	Pension	$ 33,940.00	$ 19,066.72	$ 34,030.00	$ -	$ 20,000.00	$ (14,030.00)	
484 00	Workers Comp Insurance	$ 53,366.00	$ 60,917.49	$ 32,000.00	$ 37,518.00	$ 39,400.00	$ 7,400.00	
486 155	Medical Reimbursement			$ -	$ 283.77	$ -	$ -	
486 156	Health Insurance	$ 108,228.80	$ 105,422.88	$ 96,400.00	$ 67,552.61	$ 102,000.00	$ 5,600.00	
486 157	Cobra	$ (9,712.02)	$ (4,087.18)		$ (4,144.44)	$ -	$ -	
486 158	Life & Disability	$ 5,904.60	$ 8,756.41	$ 6,400.00	$ 2,166.84	$ 7,000.00	$ 600.00	
486 163	Prescription - Boyer	$ 47.39	$ 31.90	$ 1,500.00	$ -	$ 1,500.00	$ -	
486 198	Dental Insurance	$ -	$ 539.60	$ 5,400.00	$ 3,601.90	$ 5,825.00	$ 425.00	
486 199	Vision Insurance	$ -	$ 88.06	$ 2,000.00	$ 604.60	$ 1,200.00	$ (800.00)	
486 351	Property Insurance	$ 15,140.43	$ 16,898.00	$ 20,000.00	$ 17,609.00	$ 18,500.00	$ (1,500.00)	
486 352	Liability Insurance	$ 44,659.00	$ 50,528.00	$ 53,000.00	$ 53,044.00	$ 55,700.00	$ 2,700.00	
487 00	Employee Benefits	$ 8,112.91	$ 7,703.51	$ 1,700.00	$ 100.00	$ 1,600.00	$ (100.00)	
	SUBTOTAL 480			$ 290,930.00		**$ 292,525.00**		
492 30	Capital Reserve	$ -	$ 96,910.96	$ 120,000.00	$ 120,910.00	$ 121,000.00	$ 1,000.00	
492 95	Operating Reserve	$ -	$ -	$ 109,000.00	$ 361,005.64	$ 361,500.00	$ 252,500.00	
	SUBTOTAL 490			$ 229,000.00		**$ 482,500.00**		

WORKING BUDGET

FIRE TAX

Account Number	Category	2013 Two year prior revenue	2014 One year prior revenue	2015 Current Budget	2015 Revenue Year to Date	2016 Proposed Budget	Increase or Decrease	2016 Final Budget
100 00	Cash on Hand Fire Tax	**$ -**	**$ -**	$ -	**$ -**	**$ 31,000.00**	**$ 31,000.00**	
301 10	Real Estate Tax	$ -	$ -	$ 187,150.00	$ 184,985.29	$ 187,500.00	$ 350.00	
340 00	Interest	$ -	$ -	$ 75.00	$ 262.00	$ 75.00	$ -	
		$ -	$ -	$ 187,225.00	$ 185,247.29	$ 187,575.00	$ 350.00	

Account Number	Category	2013 Two year prior expenses	2014 One year prior expenses	2015 Current Budget	2015 Expense Year to Date	2016 Proposed Budget	Increase or Decrease	2016 Final Budget
411 00	Fire Public Safety							
411 00	Fire Public Safety	$ -	$ -	$142,700.00	$ 178.98	$ 174,055.00	$ 31,355.00	
415 32	911 Dispatching	$ -	$ -	$ 16,525.00	$ 16,518.68	$ 16,520.00		
481 00	Intergovernmental Expenditures							
484 00	Workers Compensation	$ -	$ -	$ 28,000.00	$ 14,030.00	$ 28,000.00		
		$ -	$ -	$ 187,225.00	$ 30,727.66	$ 218,575.00		

Revenue	$ 187,575.00
Total with Cash in Hand	$ 218,575.00
Expenditures	$ 218,575.00
Balance	$ -

WORKING BUDGET

PARKS AND RECREATION

Account Number	Category	2013 Two year prior revenue	2014 One year prior revenue	2015 Current Budget	2015 Revenue Year to Date	2016 Proposed Budget	Increase or Decrease	2016 Final Budget
100 00	Cash on Hand Park & Recreation	**$ 51,777.37**	**$ 27,796.63**	$ 120,000.00	**$ 62,109.82**	**$ 36,200.00**	**$ (83,800.00)**	
340 00	Interest Income	$ 171.15	$ 149.96	$ 75.00	$ 52.93	$ 75.00	$ -	
342 45	Rent of Facilities	$ 1,780.00	$ 1,510.00	$ 1,000.00	$ 1,425.00	$ 1,400.00	$ 400.00	
367 45	Recreation Event Admission	$ 4,531.03	$ 3,794.72	$ -	$ 262.00		$ -	
367 80	Developer Fee In Lieu	$ 7,500.00	$ 2,250.00	$ 3,000.00	$ 6,000.00	$ 3,000.00	$ -	
387 00	Donations and Contributions	5902.49	3666.28	0	50	0	$ -	
		$ 71,662.04	$ 39,167.59	$ 124,075.00	$ 69,899.75	$ 4,475.00	$ (119,600.00)	

Account Number	Category	2013 Two year prior expenses	2014 One year prior expenses	2015 Current Budget	2015 Expense Year to Date	2016 Proposed Budget	Increase or Decrease	2016 Final Budget
454 00	Parks							
454 00	Projects	$ 53,170.85	$ 8,221.53	$ 81,075.00	$ 756.57	$ 33,175.00	$ (47,900.00)	
452 00	Playgrounds	$ -	$ -	$ 30,000.00	$ 27,535.00			
457 00	Events							
457 20	Community Event Supplies	$ 17,125.41	$ 10,033.87	$ 12,000.00	$ 8,201.20	$ 7,500.00	$ (4,500.00)	
		$ 17,125.41	$ 18,255.40	$ 123,075.00	$ 36,492.77	$ 40,675.00		

Revenue	$ 4,475.00
Total with Cash in Hand	$ 40,675.00
Expenditures	$ 40,675.00
Balance	$ -

Maidencreek Township Parks and Recreation
5 Year Plan 2015 to 2019

Recreation Area/Park Project	Total Cost	2015	2016	2017	2018	2019
Community Park						
1. Soccer Field Renovation	$10,000.00		$10,000.00			
2. Bleachers	$8,000.00	$8,000.00				
4. Upper Loop & Entrance	$25,000.00			$25,000.00		
	$43,000.00	$8,000.00	$10,000.00	$25,000.00	$0.00	
Cornerstone Drive Play Area						
1. Court Maintenance	$6,500.00		$6,500.00			
	$6,500.00	$0.00	$6,500.00	$0.00	$0.00	
Faith Drive Basketball Courts						
1. Court Maintenance	$6,500.00		$6,500.00			
	$6,500.00	$0.00	$6,500.00	$0.00	$0.00	
Recreation Area at Tree Tops						
1. Spring Rider	$2,500.00			$2,500.00		
2. Fence	$3,000.00		$3,000.00			
3. 2 Picnic tables & 4 benches	$3,000.00		$3,000.00			
4. Teeter-totter	$700.00			$700.00		
5. Bike Rack	$375.00		$375.00			
	$9,575.00	$0.00	$6,375.00	$3,200.00	$0.00	

Recreation Area/Park Project	Total Cost	2015	2016	2017	2018	
Wyatt Drive Tot Lot						
1. Bike Rack	$275.00		$275.00			
	$275.00	$0.00	$275.00	$0.00	$0.00	
Willow Creek Meadow						
1. Parking Area & Trails	$5,000.00				$5,000.00	
	$5,000.00	$0.00	$0.00	$0.00	$5,000.00	
5 Year Total	**$64,350.00**	**$8,000.00**	**$29,650.00**	**$28,200.00**	**$5,000.00**	

WORKING BUDGET
STATE LIQUID FUELS

Account Number	Category	2013 Two year prior revenue	2014 One year prior revenue	2015 Current Budget	2015 Revenue Year to Date	2016 Proposed Budget	Increase or Decrease	2016 Final Budget
100 00	Cash on Hand State Liquid Fue	$ 40,277.52	$ 34,136.08	$ 23,000.00	$ 21,500.74	$ 26,800.00	$ 3,800.00	
340 00	Interest Income	$ 164.88	$ 197.77	$ 100.00	$ 145.27	$ 150.00	$ 50.00	
355 02	Liquid Fuel	$ 204,617.86	$ 220,776.39	$ 235,775.00	$ 242,246.86	$ 277,060.00	$ 41,285.00	
355 03	SLF Turn Back Allowance	$ 12,160.00	$ 12,160.00	$ 12,160.00	$ 12,160.00	$ 12,160.00	$ -	
		$ 257,220.26	$ 267,270.24	$ 271,035.00	$ 276,052.87	$ 289,370.00	$ 18,335.00	

Account Number	Category	2013 Two year prior expenses	2014 One year prior expenses	2015 Current Budget	2015 Expense Year to Date	2016 Proposed Budget	Increase or Decrease	2016 Final Budget
430 00	General Services							
430 74	Capital Purchase	$ -	$ 27,362.62			$ -	$ -	
432 20	Snow Removal Supplies	$ 18,729.41	$ 36,160.75	$ 40,000.00	$ 48,795.42	$ 39,150.00	$ (850.00)	
432 45	Contracted Service				$ 463.84	$ -	$ -	
433 45	Contracted Service	$ 2,565.00				$ -	$ -	
434 36	Street Light Electric					$ 10,650.00	$ 10,650.00	
436 20	SW Supplies		$ 3,126.00			$ -	$ -	
437 45	Contracted Service	$ 6,022.47				$ -	$ -	
438 20	Supplies	$ 8,600.00				$ -	$ -	
438 45	Contracted Service	$ 124,115.32	$ 179,120.13	$ 231,035.00		$ 266,370.00	$ 35,335.00	
		$ 160,032.20	$ 245,769.50	$ 271,035.00	$ 49,259.26	$ 316,170.00		

Revenue	$ 289,370.00
Total with Cash in Hand	$ 316,170.00
Expenditures	$ 316,170.00
Balance	$ -

NORTHERN BERKS REGIONAL POLICE

2016 BUDGET

The 2016 Budget received tentative approval by the Commissioners at the November 2015 Commission meeting to allow for purchases and adjustments upon the Arbitration Ruling.

2016

PAYROLL	500	CHIEF	$	88,640.86
	501	SGT.	$	231,237.03
	502	PATROL	$	707,146.90
	504	OVER TIME	$	60,333.68
	505	HOLIDAY	$	110,289.76
	506	SECRETARY	$	53,809.60
	519	SECRETARY PENSION	$	8,071.44
	510	SOCIAL SECURITY/MEDICARE	$	21,982.17
	511	LONGEVITY	$	12,150.00
INSURANCE	517.01	LIABILITY	$	25,113.55
	517.02	AUTO/PROPERTY/PACKAGE	$	21,917.85
	517.03	WORKERS COMP	$	171,408.00
	517.04	MEDICAL INS.	$	280,599.16
	517.045	HEALTH DEDUCTIBLES	$	4,000.00
	517.05	RETIREMENT INS. - GAUL & REICHLEIN	$	2,957.76
	517.07	LIFE INS.	$	3,304.80
	517.08	DISABILITY INS.	$	13,956.48
	517.1	OFFICER'S PENSION	$	54,561.90
	517.11	2016 MMO	$	100,000.00
OPERATING COSTS	514	DET. CLOTHING ALLOW	$	650.00
	515	UNIFORMS	$	6,000.00
	516	LEGAL FEES	$	25,000.00
	520	PRINTING	$	500.00
	521	PAYROLL	$	1,728.15
	522	ADVERTISING	$	300.00
	523	POSTAGE	$	900.00
	525	OFFICE SUPPLIES	$	3,500.00
	530	AMMUNITION	$	4,000.00
	531	TRAINING	$	6,000.00
	532	RECRUITMENT	$	1,000.00
	534	VASCAR	$	4,000.00
	535	COMMUNICATIONS COSTS	$	77,481.68
	536	EQUIPMENT REPLACEMENT/NEW	$	17,000.00
	537	TELEPHONE/INTERNET	$	3,833.16
	538	MOBILE PHONES	$	3,977.76
	540	FILM PROCESSING	$	50.00
	541	MEMBERSHIP DUES	$	1,700.00

VEHICLE	553.01	VEHICLE REPAIR/MAINTENANCE	$	22,500.00
MAINTENANCE	553.02	TIRES	$	3,000.00
	553.03	BATTERIES	$	700.00
	553.04	WASH/CLEAN	$	2,500.00
	554	FUEL	$	38,160.00
	555	PARKING	$	50.00
	556	NEW VEHICLE	$	65,000.00
HEADQUARTERS	560.01	RENT	$	42,000.00
	560.02	UTILITIES	$	16,699.91
	560.04	SUPPLIES	$	1,000.00
	560.05	COMPUTER	$	6,817.27
	560.051	IT SUPPORT	$	29,382.00
	560.06	MOBILE DATA UNITS	$	8,646.00
	560.07	FUTURE MOBILE DATA UNIT FUND	$	12,744.60
	564	AUDIT	$	4,000.00
		PROPOSED 2016 BUDGET	**$**	**2,382,301.47**

		MUNICIPALITY CONTRIBUTION OBLIGATIONS		**YEAR**	**MONTH**
MAIDENCREEK	TWP	47.50%	$	1,131,593.20	$ 94,299.43
ONTELAUNEE	TWP	33%	$	786,159.49	$ 65,513.29
LEESPORT	BORO	19.50%	$	464,548.79	$ 38,712.40

2016 BUDGET	**$**	**2,382,301.47**
2015 BUDGET	**$**	**2,263,566.07**
INCREASE	**$**	**118,735.40**

4.98% Increase

2016 PERSONNEL

500 CHIEF — **$ 88,640.86**

Per Contract: Chief 15% above the highest paid officer

$88,640.86 Hourly Rate $42.62 OT Rate $63.93

501 SERGEANT — **$ 231,237.03**

Per Contract: Sgt. 9% above 2016 base of $70,714.69

$77,079.01 (2016 Sgt. rate) x 3 sergeants =$231,237.03

Hourly Rate $37.06 OT Rate $55.59

502 OFFICERS — **$ 707,146.90**

Estimated a 3% increase of the 2015 base of $68,655.04 = **$70,714.69 (2016 base)**

$ 70,714.69 (2016 base) x 10 officers = $70,7146.90

Hourly Rate $34.00, OT Rate $51.00

504 OVER TIME — **$ 60,333.68**

2015 Budget $52,970.00 YTD $34,598.80(9/30/15) 1000 est. OT hours x $55.59 (Sgt. OT rate) included estimated $4,743.68 sick time bonus.

505 HOLIDAY — **$ 110,289.76**

2015 Budget $106,076.48, YTD $55,099.94(9/30/2015) Contractual benefit; all full time officers in addition to their regular compensation, receive holiday pay 10 hr.@ regular rate for 12 holidays, and if the officer works on the holiday compensation is paid @ over time rate

506 SECRETARY — **$ 53,809.60**

2015 Wages $53,809.60 - Maintained budget for 2016

Hourly Rate $25.87 OT Rate $38.81

519 SECRETARY PENSION

Per contract agreement, Commission contributes 15% of total wages to a investment fund for — **$ 8,071.44**

510 SOCIAL SECURITY/MEDICARE — **$ 21,982.17**

2015 Budget $23,696.71 YTD $14,036.04(9/30/15) Commission matchs Social Security and Medicare contributions for Secretary and Medicare only for the Police Officers. Average $734.59 contribution x 26.5 pays = $19,466.64. Included Unemployment Solvency Fee $2,515.53.

511 LONGEVITY — **$ 12,150.00**

This budget item is a contractual benefit. $250.00 for the first 5 years of service, and $50.00 for every year there after, cap is $1,250.00.

S Eaken	24 years $1,200.00	R Wood 17 years	$850.00
R Horner	26 years $1,250.00	A Shinkus 15 years	$750.00
R Mohl	28 years $1,250.00	D Drazenovich 14 years	$700.00
M Deblasi	24 years $1,200.00	S Showalter 13 years	$650.00
M Cardona	23 years $1,150.00	W Dillman 12 years	$600.00
S Hoptley	21 years $1,050.00	A Toro 12 years	$600.00
C Hobart	18 years $900.00	T Parks	0

TOTAL WAGES $ 1,293,661.44

2016 INSURANCE

517.01	**LIABILITY - Police Professional, Public Officials, Secretary Bond** 2015/2016 proposal $21,577.00 w/15% increase + $300.00 = $25,113.55. Liability Insurance is an annual payment that must be paid by 9/30 each year for the upcoming year. (ie: payment by 9/30/15 for coverage 10/1/2015-9/30/2016)	$	25,113.55
517.02	**AUTO/PROPERTY** 2015/2016 proposal $19,059.00 w/15% increase = $21,917.85 Auto/Property Insurance is an annual payment that must be paid by 9/30 each year for the upcoming year. (ie: payment by 9/30/2015 for coverage 10/1/2015-9/30/2016)	$	21,917.85
517.03	**WORKERS COMPENSATION** 2015 Budget $136,546.74, YTD $129,590.00 (9/30/2015) Changed WC carriers. Excalibur has extended plan to 10/1/2016. $14,284.00 (month) x 12 = $171,408.00	$	171,408.00
517.04	**MEDICAL INSURANCE** 2015-2016 Health Insurance CAPITAL BLUE CROSS $269,099.16 (3% increase from 2014-2015 policy) + Dental UNITED CONCORDIA $11,500.00 (1.25% increase from 2014-2015 policy)	$	280,599.16
517.045	**HEALTH REIMBURSEMENTS** 2015 Budget $4,000.00 YTD $2,500.00 (9/30/15) MOU requires reimbursement of difference in doctor and prescriptions to keep officers whole. Maintained Budget	$	4,000.00
517.05	**RETIREE HEALTH INSURANCE** 2015 Budget $4,104.54, YTD $1,770.96 (9/30/15) Commission is responsible for 1/2 of retired officer's health insurance. **L. Gaul's widow** receives compensation for 1/2 of her monthly health insurance payment $170.00(est.) x 12 = $2,040.00, and **David Reichlein** receives 1/2 of his monthly health insurance $76.48 x 12 = $917.76.	$	2,957.76
517.07	**LIFE INSURANCE** 2015 Budget $3,072.00, YTD $2,080.00(9/30/15) This policy renews 1/1/16, Maidencreek Township holds the policy. $270.00 (Current premium/15 employees) + 2% increase ($5.40 x 12 = $3,304.80	$	3,304.80
517.08	**DISABILITY INSURANCE** 2015 Budget $13,728.60YTD $10,027.66 (9/30/15)This policy renews 1/1/16, Maidencreek Township holds the policy. $1,140.24 (current premium/15 employees) + 2% x 12 = $13,956.48	$	13,956.48
517.1	**PENSION** Commission contributes 4.51% of the 6.51% (percentage requirment) of the officers' wages to the NBRPD Pension Fund. Calculated: 4.51 % of wages, overtime, estimated holiday and longevity = $54,561.90	$	54,561.90
517.11	**2014 MMO** State Requirements and Commission's requested the MMO contribution be included in the budget to prevent additional costs to each municipality at the end of the year. Calculated: 2016 MMO of $231,462.24 - minus $100,689.68 (est. State contribution), - minus $54,274.87 (est. Commissions 4.51% contribution) = $76,194.05 As a precaution estimated $100,000.00.	$	100,000.00

TOTAL INSURANCE $ **677,819.50**

2016 OPERATING COSTS

514	**DETECTIVE CLOTHING ALLOWANCE** This Budget item remains fixed as it is a contractual benefit for a Detective's clothing allowance of $650.00. Maintained budget amount.	$	650.00
515	**UNIFORMS** 2015 Budget - $5,960.56,YTD $4,521.20 (9/30/15) Commission provides uniforms,boots and any other uniform equipment specified in departmental policy/contract for officers.	$	6,000.00
516	**LEGAL FEES** 2015 Budget - $10,000,YTD $13,195.50 (9/30/2015) Exceeded budget item due to Contract negotiations in 2015. If the future; contract years additional funds will be included in the budget. At the time of budget preparation, the contract has not been settled so additinal funds were included for unanticipated costs	$	25,000.00
520	**PRINTING** 2015 Budget - $700.00,YTD $0 (9/30/15) Computer generated forms has reduced the cost of printing.	$	500.00
521	**PAYROLL** 2015 Budget $1,728.15, YTD $1,199.60 (9/30/15) Maintained budget	$	1,728.15
522	**ADVERTISING** 2015 Budget $300.00, YTD $183.20 (9/30/15) Minimal advertising is necessary. The yearly meeting schedule is advertised in the beginning of each year. Maintained budget	$	300.00
523	**POSTAGE** 2015 Budget $900.00,YTD $404.89 (9/30/15) Although postage has increased, utilizing email for municipal invoicing and the minutes has helped maintain a reasonable balance. Maintained budget	$	900.00
525	**OFFICE SUPPLIES** 2015 Budget $3,500.00,YTD $2,523.80 (9/30/15) A minimal inventory is maintained because office supply company provides next day delivery and if supplies are needed immediately, a quick trip to Sam's or Wal-Mart suffices. Maintained budget.	$	3,500.00
530	**AMMUNITION** 2015 Budget $4,000.00,YTD $0 (9/30/15) Maintain enough stock for officers to qualify twice a year using 50 rounds per qualification (50 rounds w/handgun, 50 rounds w/rifle), in addition to duty ammunition.	$	4,000.00
531	**TRAINING** 2015 Budget $6,000.00,YTD $4,675.49 (9/30/15) Commission provides educational opportunities for any Officer when deemed necessary by the Chief. There are times one officer may attend a training/educational seminar or class or it could be the entire department. Maintained budget.	$	6,000.00
532	**RECRUITMENT** 2015 Budget $1,000.00,YTD $1,481.84 (9/30/15) Funds necessary for physical and physiological examination and complete a background check for a new officer. Maintained budget	$	1,000.00

2016 OPERATING COSTS, continued

534	**VASCAR** 2015 Budget $4,000.00,YTD $3,038.00 (9/30/15) Annual Calibration Agreement, new equipment or replacement of equipment, and repairs included. Maintained budget amount.	$	4,000.00
535	**COMMUNICATIONS COSTS** 2016 BCCC Billing: Maidencreek $55,720.87, Ontelaunee $10,050.03, Leesport $11,710.78. Berks County Communications Center bills PD once a year, payable by 6/1. Berks County Communications confirmed - no increase. Maintained budget.	$	77,481.68
536	**EQUIPMENT REPLACEMENT/REPAIR/PURCHASE** 2015 Budget $17,000.00, YTD$5,462.23 (9/30/15) This budget item utilized for any type of equipment deemed necessary for the department ro be purchased, repaired or replaced	$	17,000.00
537	**TELEPHONE/ INTERNET** 2015 Budget $3,833.60,YTD $2,447.35 (9/30/15) Telephone/Internet supplied by Comcast. Average monthly invoice $271.93 x 12 months = $3,263.16+ $570.00 for additional equipment and/or repairs.	$	3,833.16
538	**MOBILE PHONES** 2015 Budget $3,802.56, YTD $2,651.80 (9/30/15) Average monthly costs - $331.48 x 12 months =$3,977.76	$	3,977.76
540	**FILM PROCESSING** 2015 Budget $50.00, YTD "0" (9/30/15) Our costs for film processing has drastically dropped since digital cameras and down loading to CD's have become our practice. Any photos requested by an outside source must reimbursed to the department. Maintained budget	$	50.00
541	**MEMBERSHIP DUES** 2015 Budget $1,700.00, YTD $1,022.00.00 (9/30/15) There are several organizations that required membership dues. It is important to keep these memberships and/or publications active to remain current with changing policies and events, plus an a additional fee to purchase vehicles under state contract.	$	1,700.00

TOTAL OPERATING COSTS $ 157,620.75

2015 VEHICLE MAINTENANCE

553.01	**VEHICLE MAINTENANCE** 2015 Budget $22,500,YTD $8,997.12 (9/30/15) Regular service and maintenance continues. All vehicles are in service. Commission advised to keep in mind there are several vehicles with high mileage which could cause maintenance expenses rise.	$	22,500.00
553.02	**TIRES** 2015 Budget $3,000.00,YTD $271.28 (9/30/15) Tires purchased directly from Goodyear. Large inventory purchased at the end of 2014 has not required additional purchase to date.	$	3,000.00
553.03	**BATTERIES** 2015 Budget $600.00,YTD $799.68 (9/30/15) Batteries are purchased and installed by Advance Auto Parts at a considerable savings. Batteries are under a warranty which allows for replacement at no charge.	$	700.00
553.04	**WASH VEHICLES** 2015 Budget $2,500.00,YTD $1,452.20 (9/30/15) The mobile car wash service visits the police department on a weekly cycle. This is very convenient, and cost effective service for a positive appearance. Maintained budget	$	2,500.00
554	**FUEL** 2015 Budget $49,267.85, YTD $20,959.71 (9/30/15) The Police Department pays 4.5% less than consumer; however a financial advisor suggested using 2012-2013 prices for oil futures in 2016. - 12,000 gals x $3.18 average of fuel costs on 2012-2013) = $38,160.00	$	38,160.00
555	**PARKING** 2015 Budget $50.00,YTD $38.35 (9/30/15) On occasion officers must pay to park when attending a hearing, seminar or meetings, and highway tolls.	$	50.00
556	**NEW VEHICLES** NBRPD must replace vehicles. New vehicles range between $21,000.00 to $25,000.00 and/or SUV $25,000.00 to $30,000.00 plus additional $15,000.00 to equip to prepare for service. Commission requested funds included in budget for vehicle replacement Estimated; (1) impala, (1) SUV, plus equipment. The impala will require minor equipment.	$	65,000.00
	TOTAL VEHICLE MAINTENANCE	$	131,910.00

2016 HEADQUARTERS

560.01	**RENT** Ontelaunee Township Lease Agreement will be renewed. Monthly rent will be set at $3,500.00 for the next 5 years.	$	42,000.00
560.02	**UTILITIES** 2015 Budget $16,595.80, YTD $13,447.56 (9/30/15) Items included are Cleaning Service @$3,900.00, Water @ $209.16 (est.), Electric @ $12,590.75 (est.). Maintained budget	$	16,699.91
560.04	**HEADQUARTER SUPPLY** 2015 Budget $1,000.00, YTD $196.14 (9/30/15) Budget item for purchase of T-paper, paper towels, cleaning supplies and miscellaneous items. Maintained budget	$	1,000.00
560.05	**COMPUTER** 2015 Budget $6,817.27 YTD $5,829.61 (9/30/15) Cody Record Keeping yearly maintenance fee w/3.8%increase= $5,323.27. Additional equipment and/or upgrade =$1,494.00. Berks County Communications confirmed - no increase. Maintained budget. .	$	6,817.27
560.051	**IT SUPPORT** Service Contract: 2 servers = $950.00, 17 users =$1,360.00 + 102GB overage = $178.50 + 16 mailboxes = 160.00 $2,648.50 x 12 months = $31,782.00 yr. or $2,648.50 monthly. **Omega** offered a cost reduction for support by signing a (3) year contract the yearly service reducing cost to $29,382.00 yr. or $2,448.50 monthly. Yearly savings of $2,4000.00 and a $7,200.00 savings over the next three years.	$	29,382.00
560.06	**MOBILE DATA UNITS** 2015 Budget $8,646.00.00. YTD $6,187.50(9/30/15) $65.50 x 11 units = $8,646.00 Includes air card, software. Berks County Communications confirmed - no increase. Maintained budget. .	$	8,646.00
560.07	**FUTURE MOBILE DATA UNIT FUND** 2015 Budget $12,744.60 YTD $$9,558.45 (9/30/15) Reserve fund is established at Berks County Communications Center in preparation for replacement of the mobile data units (11) in five years Calculated: 11 mobile data units @ $96.55 = $1,062.05 per month x 12 months = $12,744.60. Berks County Communications confirmed - no increase. Maintained budget. .	$	12,744.60
564	**AUDIT** New Auditor will be contacted. Maintained budget	$	4,000.00
	TOTAL HEADQUARTERS	$	121,289.78

NORTHERN BERKS REGIONAL POLICE

2016 BUDGET

The 2016 Budget received tentative approval by the Commissioners at the November 2015 Commission meeting to allow for purchases and adjustments upon the Arbitration Ruling.

2016

PAYROLL	500	CHIEF	$	88,640.86
	501	SGT.	$	231,237.03
	502	PATROL	$	707,146.90
	504	OVER TIME	$	60,333.68
	505	HOLIDAY	$	110,289.76
	506	SECRETARY	$	53,809.60
	519	SECRETARY PENSION	$	8,071.44
	510	SOCIAL SECURITY/MEDICARE	$	21,982.17
	511	LONGEVITY	$	12,150.00
INSURANCE	517.01	LIABILITY	$	25,113.55
	517.02	AUTO/PROPERTY/PACKAGE	$	21,917.85
	517.03	WORKERS COMP	$	171,408.00
	517.04	MEDICAL INS.	$	280,599.16
	517.045	HEALTH DEDUCTIBLES	$	4,000.00
	517.05	RETIREMENT INS. - GAUL & REICHLEIN	$	2,957.76
	517.07	LIFE INS.	$	3,304.80
	517.08	DISABILITY INS.	$	13,956.48
	517.1	OFFICER'S PENSION	$	54,561.90
	517.11	2016 MMO	$	100,000.00
OPERATING COSTS	514	DET. CLOTHING ALLOW	$	650.00
	515	UNIFORMS	$	6,000.00
	516	LEGAL FEES	$	25,000.00
	520	PRINTING	$	500.00
	521	PAYROLL	$	1,728.15
	522	ADVERTISING	$	300.00
	523	POSTAGE	$	900.00
	525	OFFICE SUPPLIES	$	3,500.00
	530	AMMUNITION	$	4,000.00
	531	TRAINING	$	6,000.00
	532	RECRUITMENT	$	1,000.00
	534	VASCAR	$	4,000.00
	535	COMMUNICATIONS COSTS	$	77,481.68
	536	EQUIPMENT REPLACEMENT/NEW	$	17,000.00
	537	TELEPHONE/INTERNET	$	3,833.16
	538	MOBILE PHONES	$	3,977.76
	540	FILM PROCESSING	$	50.00
	541	MEMBERSHIP DUES	$	1,700.00

VEHICLE MAINTENANCE	553.01	VEHICLE REPAIR/MAINTENANCE	$	22,500.00
	553.02	TIRES	$	3,000.00
	553.03	BATTERIES	$	700.00
	553.04	WASH/CLEAN	$	2,500.00
	554	FUEL	$	38,160.00
	555	PARKING	$	50.00
	556	NEW VEHICLE	$	65,000.00
HEADQUARTERS	560.01	RENT	$	42,000.00
	560.02	UTILITIES	$	16,699.91
	560.04	SUPPLIES	$	1,000.00
	560.05	COMPUTER	$	6,817.27
	560.051	IT SUPPORT	$	29,382.00
	560.06	MOBILE DATA UNITS	$	8,646.00
	560.07	FUTURE MOBILE DATA UNIT FUND	$	12,744.60
	564	AUDIT	$	4,000.00
		PROPOSED 2016 BUDGET	**$**	**2,382,301.47**

		MUNICIPALITY CONTRIBUTION OBLIGATIONS		**YEAR**	**MONTH**
MAIDENCREEK	TWP	47.50%	$	1,131,593.20	$ 94,299.43
ONTELAUNEE	TWP	33%	$	786,159.49	$ 65,513.29
LEESPORT	BORO	19.50%	$	464,548.79	$ 38,712.40

2016 BUDGET	**$**	**2,382,301.47**
2015 BUDGET	$	2,263,566.07
INCREASE	**$**	**118,735.40**

4.98% Increase

2016

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	501	SGT.	$	231,237.03
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OPERATING COSTS	514	DET. CLOTHING ALLOW	$	650.00
	515	UNIFORMS	$	6,000.00
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	521	PAYROLL	$	1,728.15
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2016 BUDGET	**$**	**2,382,301.47**
2015 BUDGET	$	2,263,566.07
INCREASE	**$**	**118,735.40**

4.98% Increase

2016 PERSONNEL

500 CHIEF — **$ 88,640.86**

Per Contract: Chief 15% above the highest paid officer

$88,640.86 Hourly Rate $42.62 OT Rate $63.93

501 SERGEANT — **$ 231,237.03**

Per Contract: Sgt. 9% above 2016 base of $70,714.69

$77,079.01 (2016 Sgt. rate) x 3 sergeants =$231,237.03

Hourly Rate $37.06 OT Rate $55.59

502 OFFICERS — **$ 707,146.90**

Estimated a 3% increase of the 2015 base of $68,655.04 = **$70,714.69 (2016 base)**

$ 70,714.69 (2016 base) x 10 officers = $70,7146.90

Hourly Rate $34.00, OT Rate $51.00

504 OVER TIME — **$ 60,333.68**

2015 Budget $52,970.00 YTD $34,598.80(9/30/15) 1000 est. OT hours x $55.59 (Sgt. OT rate) included estimated $4,743.68 sick time bonus.

505 HOLIDAY — **$ 110,289.76**

2015 Budget $106,076.48, YTD $55,099.94(9/30/2015) Contractual benefit; all full time officers in addition to their regular compensation, receive holiday pay 10 hr.@ regular rate for 12 holidays, and if the officer works on the holiday compensation is paid @ over time rate

506 SECRETARY — **$ 53,809.60**

2015 Wages $53,809.60 - Maintained budget for 2016

Hourly Rate $25.87 OT Rate $38.81

519 SECRETARY PENSION

Per contract agreement, Commission contributes 15% of total wages to a investment fund for — **$ 8,071.44**

510 SOCIAL SECURITY/MEDICARE — **$ 21,982.17**

2015 Budget $23,696.71 YTD $14,036.04(9/30/15) Commission matchs Social Security and Medicare contributions for Secretary and Medicare only for the Police Officers. Average $734.59 contribution x 26.5 pays = $19,466.64. Included Unemployment Solvency Fee $2,515.53.

511 LONGEVITY — **$ 12,150.00**

This budget item is a contractual benefit. $250.00 for the first 5 years of service, and $50.00 for every year there after, cap is $1,250.00.

S Eaken	24 years $1,200.00		R Wood 17 years	$850.00
R Horner	26 years $1,250.00		A Shinkus 15 years	$750.00
R Mohl	28 years $1,250.00		D Drazenovich 14 years	$700.00
M Deblasi	24 years $1,200.00		S Showalter 13 years	$650.00
M Cardona	23 years $1,150.00		W Dillman 12 years	$600.00
S Hoptley	21 years $1,050.00		A Toro 12 years	$600.00
C Hobart	18 years $900.00		T Parks	0

TOTAL WAGES $ 1,293,661.44

2016 INSURANCE

517.01	**LIABILITY - Police Professional, Public Officials, Secretary Bond** 2015/2016 proposal $21,577.00 w/15% increase + $300.00 = $25,113.55. Liability Insurance is an annual payment that must be paid by 9/30 each year for the upcoming year. (ie: payment by 9/30/15 for coverage 10/1/2015-9/30/2016)	$	25,113.55
517.02	**AUTO/PROPERTY** 2015/2016 proposal $19,059.00 w/15% increase = $21,917.85 Auto/Property Insurance is an annual payment that must be paid by 9/30 each year for the upcoming year. (ie: payment by 9/30/2015 for coverage 10/1/2015-9/30/2016)	$	21,917.85
517.03	**WORKERS COMPENSATION** 2015 Budget $136,546.74, YTD $129,590.00 (9/30/2015) Changed WC carriers. Excalibur has extended plan to 10/1/2016. $14,284.00 (month) x 12 = $171,408.00	$	171,408.00
517.04	**MEDICAL INSURANCE** 2015-2016 Health Insurance CAPITAL BLUE CROSS $269,099.16 (3% increase from 2014-2015 policy) + Dental UNITED CONCORDIA $11,500.00 (1.25% increase from 2014-2015 policy)	$	280,599.16
517.045	**HEALTH REIMBURSEMENTS** 2015 Budget $4,000.00 YTD $2,500.00 (9/30/15) MOU requires reimbursement of difference in doctor and prescriptions to keep officers whole. Maintained Budget	$	4,000.00
517.05	**RETIREE HEALTH INSURANCE** 2015 Budget $4,104.54, YTD $1,770.96 (9/30/15) Commission is responsible for 1/2 of retired officer's health insurance. **L. Gaul's widow** receives compensation for 1/2 of her monthly health insurance payment $170.00(est.) x 12 = $2,040.00, and **David Reichlein** receives 1/2 of his monthly health insurance $76.48 x 12 = $917.76.	$	2,957.76
517.07	**LIFE INSURANCE** 2015 Budget $3,072.00, YTD $2,080.00(9/30/15) This policy renews 1/1/16, Maidencreek Township holds the policy. $270.00 (Current premium/15 employees) + 2% increase ($5.40 x 12 = $3,304.80	$	3,304.80
517.08	**DISABILITY INSURANCE** 2015 Budget $13,728.60YTD $10,027.66 (9/30/15)This policy renews 1/1/16, Maidencreek Township holds the policy. $1,140.24 (current premium/15 employees) + 2% x 12 = $13,956.48	$	13,956.48
517.1	**PENSION** Commission contributes 4.51% of the 6.51% (percentage requirment) of the officers' wages to the NBRPD Pension Fund. Calculated: 4.51 % of wages, overtime, estimated holiday and longevity = $54,561.90	$	54,561.90
517.11	**2014 MMO** State Requirements and Commission's requested the MMO contribution be included in the budget to prevent additional costs to each municipality at the end of the year. Calculated: 2016 MMO of $231,462.24 - minus $100,689.68 (est. State contribution), - minus $54,274.87 (est. Commissions 4.51% contribution) = $76,194.05 As a precaution estimated $100,000.00.	$	100,000.00

TOTAL INSURANCE $ **677,819.50**

2016 OPERATING COSTS

514	**DETECTIVE CLOTHING ALLOWANCE** This Budget item remains fixed as it is a contractual benefit for a Detective's clothing allowance of $650.00. Maintained budget amount.	$	650.00
515	**UNIFORMS** 2015 Budget - $5,960.56,YTD $4,521.20 (9/30/15) Commission provides uniforms,boots and any other uniform equipment specified in departmental policy/contract for officers.	$	6,000.00
516	**LEGAL FEES** 2015 Budget - $10,000,YTD $13,195.50 (9/30/2015) Exceeded budget item due to Contract negotiations in 2015. If the future; contract years additional funds will be included in the budget. At the time of budget preparation, the contract has not been settled so additinal funds were included for unanticipated costs	$	25,000.00
520	**PRINTING** 2015 Budget - $700.00,YTD $0 (9/30/15) Computer generated forms has reduced the cost of printing.	$	500.00
521	**PAYROLL** 2015 Budget $1,728.15, YTD $1,199.60 (9/30/15) Maintained budget	$	1,728.15
522	**ADVERTISING** 2015 Budget $300.00, YTD $183.20 (9/30/15) Minimal advertising is necessary. The yearly meeting schedule is advertised in the beginning of each year. Maintained budget	$	300.00
523	**POSTAGE** 2015 Budget $900.00,YTD $404.89 (9/30/15) Although postage has increased, utilizing email for municipal invoicing and the minutes has helped maintain a reasonable balance. Maintained budget	$	900.00
525	**OFFICE SUPPLIES** 2015 Budget $3,500.00,YTD $2,523.80 (9/30/15) A minimal inventory is maintained because office supply company provides next day delivery and if supplies are needed immediately, a quick trip to Sam's or Wal-Mart suffices. Maintained budget.	$	3,500.00
530	**AMMUNITION** 2015 Budget $4,000.00,YTD $0 (9/30/15) Maintain enough stock for officers to qualify twice a year using 50 rounds per qualification (50 rounds w/handgun, 50 rounds w/rifle), in addition to duty ammunition.	$	4,000.00
531	**TRAINING** 2015 Budget $6,000.00,YTD $4,675.49 (9/30/15) Commission provides educational opportunities for any Officer when deemed necessary by the Chief. There are times one officer may attend a training/educational seminar or class or it could be the entire department. Maintained budget.	$	6,000.00
532	**RECRUITMENT** 2015 Budget $1,000.00,YTD $1,481.84 (9/30/15) Funds necessary for physical and physiological examination and complete a background check for a new officer. Maintained budget	$	1,000.00

2016 OPERATING COSTS, continued

534	**VASCAR** 2015 Budget $4,000.00,YTD $3,038.00 (9/30/15) Annual Calibration Agreement, new equipment or replacement of equipment, and repairs included. Maintained budget amount.	$	4,000.00
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2015 VEHICLE MAINTENANCE

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2016 HEADQUARTERS

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560.02	**UTILITIES** 2015 Budget $16,595.80, YTD $13,447.56 (9/30/15) Items included are Cleaning Service @$3,900.00, Water @ $209.16 (est.), Electric @ $12,590.75 (est.). Maintained budget	**$**	**16,699.91**
560.04	**HEADQUARTER SUPPLY** 2015 Budget $1,000.00, YTD $196.14 (9/30/15) Budget item for purchase of T-paper, paper towels, cleaning supplies and miscellaneous items. Maintained budget	**$**	**1,000.00**
560.05	**COMPUTER** 2015 Budget $6,817.27 YTD $5,829.61 (9/30/15) Cody Record Keeping yearly maintenance fee w/3.8%increase= $5,323.27. Additional equipment and/or upgrade =$1,494.00. Berks County Communications confirmed - no increase. Maintained budget. .	**$**	**6,817.27**
560.051	**IT SUPPORT** Service Contract: 2 servers = $950.00, 17 users =$1,360.00 + 102GB overage = $178.50 + 16 mailboxes = 160.00 $2,648.50 x 12 months = $31,782.00 yr. or $2,648.50 monthly. **Omega** offered a cost reduction for support by signing a (3) year contract the yearly service reducing cost to $29,382.00 yr. or $2,448.50 monthly. Yearly savings of $2,4000.00 and a $7,200.00 savings over the next three years.	**$**	**29,382.00**
560.06	**MOBILE DATA UNITS** 2015 Budget $8,646.00.00. YTD $6,187.50(9/30/15) $65.50 x 11 units = $8,646.00 Includes air card, software. Berks County Communications confirmed - no increase. Maintained budget. .	**$**	**8,646.00**
560.07	**FUTURE MOBILE DATA UNIT FUND** 2015 Budget $12,744.60 YTD $$9,558.45 (9/30/15) Reserve fund is established at Berks County Communications Center in preparation for replacement of the mobile data units (11) in five years Calculated: 11 mobile data units @ $96.55 = $1,062.05 per month x 12 months = $12,744.60. Berks County Communications confirmed - no increase. Maintained budget. .	**$**	**12,744.60**
564	**AUDIT** New Auditor will be contacted. Maintained budget	**$**	**4,000.00**
	TOTAL HEADQUARTERS	**$**	**121,289.78**

2016 PROPOSED BUDGET $ 2,382,301.47