Maidencreek Township Board of Supervisor Meeting
January 14, 2016

Present: Claude Beaver, David Franke, Joseph Rudderow III, Eugene Orlando, Jr. – Orlando Law Offices, Tom Unger – Systems Design Engineering, Inc., Diane Hollenbach – Township Manager

Guests: Jim Schoellkopf, Beth Auman, Cody Rhoads, Karl A. Bolognese, John W. Hoffert, Karen Chandler, Chris Kline, Owen Heller, Tom Gorgia

Joseph Rudderow III called the January 14, 2016 regular meeting of the Maidencreek Township Board of Supervisors to order at 7:00 pm in the Maidencreek Township Municipal Building.

MINUTES & FINANCES

Approval of the Meeting Minutes

A motion was made by Claude Beaver to waive the reading of the minutes and approve the minutes for the December 10, 2015 regular meeting. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

A motion was made by Claude Beaver to waive the reading of the minutes and approve the minutes for the January 4, 2016 reorganization meeting. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

Treasurer's Report and Bill List

A motion was made by Claude Beaver to approve the January 2016 Treasurer's Report and Bill List. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

A motion was made by David Franke to release the 2014 ambulance donation. Claude Beaver seconded the motion. David Franke amended the motion to release the funds in March and Claude Beaver seconded the amendment and hearing no questions on the motion and amendment, it passed unanimously.

PUBLIC COMMENT

Tom Gorgia, 307 Monaco Lane informed the Board he had written to Representative Jozwiak and Congressman Costello. He distributed cards for a Facebook page "Schaeffer Road Developments against 222 Traffic Circles." Mr. Gorgia questioned the Board on the cost of utility work required for the project and the cost to the sewer and water rate payers. The Supervisors explained that the Authority Board was working in conjunction with Penn DOT and that the lines would have to be moved for a widening. Penn DOT is paying 75% of the cost of relocation of lines required for the project.

Karl Bolognese, 314 Lindbergh Avenue thanked the Board for not increasing taxes and was happy to see Tom Unger back at the Board meetings.

REPORTS

ENGINEER'S REPORT

Brandywine Transportation - John Hoffert discussed with the Board the possibility of modifying the lighting plan for Brandywine Transportation so as not to light the CDL training

area, which would not be used at night, and to dim the access drive lighting since it does not have to meet the code for parking areas. The parking area at the office would still be lit but would probably be on a timer or a dusk to dawn light. There would still be security lights on the building itself and a plan showing the lighting and foot-candles would be submitted for the engineer's review.

A motion was made by Claude Beaver to grant a waiver to Chapter 186, Article VII – Lighting Standards for the Brandywine Transportation Plan provided a note is placed on the plan, satisfactory to the Township engineer and solicitor that any change of use would require a lighting plan be reviewed and approved by the Township. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

Jantz Subdivision Escrow Release – Tom Unger reported that the work was completed and recommends a release of $10,000 from the escrow the Township holds.

A motion was made by Claude Beaver to authorize the Township Manager to release $10,000 from the Jantz Subdivision Escrow account. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

MUNICIPAL SOLICITOR REPORT

Verizon Site Testing Agreement

A motion was made by David Franke to approve the form of the agreement and to authorize the signing of the agreement at such a time that the agreement is signed by Cellco Partnership. Claude Beaver seconded the motion and hearing no questions on the motion, it passed unanimously.

115 Grove Road - The Code Enforcement Officer has issued 115 Grove Road a citation.

Cable Franchise Renewal – Comcast

A motion was made by David Franke to authorize the manager to post the proposed cable franchise agreement and authorize the preparation of the ordinance and advertise a public hearing February 11 at 7 p.m. Claude Beaver seconded the motion and hearing no questions on the motion, it passed unanimously.

Litigation – Mr. Orlando reported that an appeal has been filed and the litigation is with the 3rd Circuit Court. It is unclear if the judge will order oral arguments or decide the matter based on the written brief.

MANAGERS REPORT

The manager reviewed the road crew's activities and provided a written report for the Board. As weather permits, crack sealing will continue and the manager requested permission to purchase four skids of crack seal at a cost of $.50 per pound.

A motion was made by David Franke, to authorize the purchase of four skids of crack seal at a cost not to exceed $4,320.00. Claude Beaver seconded the motion and hearing no questions on the motion, it passed unanimously.

The Zoning and Code Report was distributed to members prior to the meeting. The Authority is continuing winter operations and will begin work on well six and seven in the spring. The Planning Commission and Park and Recreation Board submitted their annual reports of their activities in 2015.

A motion was made by David Franke, to accept the 2015 Planning Commission Annual Report. Claude Beaver seconded the motion and hearing no questions on the motion, it passed unanimously.

A motion was made by David Franke, to accept the 2015 Park & Recreation Annual Report. Claude Beaver seconded the motion and hearing no questions on the motion, it passed unanimously.

A motion was made by Claude Beaver to authorize the manager to sign the Green Giant Lawn Care Contract for 2016 with the price not to exceed $5,250 for treatment of the soccer fields and baseball fields. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

Mrs. Hollenbach stated that all state reports and January office work is completed. Preparation for the audit has begun.

NEW BUSINESS

Pleasant Hill Road Easement

A motion was made by David Franke to authorize the chairman to sign the Pleasant Hill Road easement agreement. Claude Beaver seconded the motion and hearing no questions on the motion, it passed unanimously.

Record Disposition and Document Shredding

Diane Hollenbach explained that the Township had never disposed of records and offsite storage was full. Resolution 13-2016 authorized the disposal of boxes of financial records from 1920 to 2009. The solicitor questioned if the escrow account records were included in this and Mrs. Hollenbach explained that the Township had two sets of escrow records, one in the financial boxes and one in the development files at the building. Mrs. Hollenbach stated the financial records were electronic since 2003.

A motion was made by David Franke to adopt Resolution 13-2016 Disposition of Records. Claude Beaver seconded the motion and hearing no questions on the motion, it passed unanimously.

A motion was made by David Franke to approve the quote for document shredding from United Document Destruction with the cost not to exceed $550.00. Claude Beaver seconded the motion and hearing no questions on the motion, it passed unanimously.

OLD BUSINESS

Public Comment

Tom Gorgia asked if the Township would post the RATS meeting schedule on the website.

Road Settlement and Release

A motion was made by David Franke to authorize the chair to sign the 2015 Road Work Agreement and Settlement. Claude Beaver seconded the motion and hearing no questions on the motion, it passed unanimously.

Heavy Equipment Operator

The Board will forward availability for second interviews of the top two candidates.

Executive Session for personnel from 7:55 p.m. to 8:06 p.m.

A motion was made by David Franke to promote Andrew Letsche to Heavy Equipment Operator for obtaining his CDL A license and authorize a pay rate change in accordance with the Collective Bargaining Agreement. Claude Beaver seconded the motion and hearing no questions on the motion, it passed unanimously.

A motion was made by David Franke, seconded by Claude Beaver, to adjourn the January 14, 2016 meeting of the Maidencreek Township Board of Supervisors. Hearing no questions on the motion, all members voted "Aye". Motion carried. Meeting adjourned at 8:08 p.m.

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Township Secretary,

Cc: Board of Supervisors
Eugene Orlando, Solicitor
Thomas Unger, Township Engineer
Planning Commission
Park & Recreation Board
Zoning Hearing Board and Alternates
Joan London, Zoning Hearing Board Solicitor
Maidencreek Township Authority
Patrick Donovan, Maidencreek Township Authority General Manager
JoAnn Schaeffer, Maidencreek Township Authority Secretary
Daniel Becker, Authority Solicitor
Greg Unger, Authority Engineer
Barbara Hassler, Tax Collector
Daniel Miller, Blandon Fire Company Chief
Chief Scott W. Eaken, Northern Berks Regional Police