MTA MEETING AGENDA
MARCH 9, 2016
10:00 AM

ATTENDANCE: Chairman_____Vice Chairman_____ Secretary____
Ass Sec/Treas I_____ Asst Sec/Treasurer II_____

PLEDGE OF ALLEGIANCE TO THE FLAG

PUBLIC COMMENT PERIOD:

1. No one has requested to be placed on the agenda for the February Meeting.

PLAN REVIEW STATUS

1. **Schwab Dental Office – SDE** to provide guidance on plan submittal. Motion needed to action on the plan.

DEVELOPMENT CLOSEOUT STATUS:

1. Melrose Place – Mr. Becker provided the attorney for Melrose Place an email dated February 12, 2016 an update on the status of closeout. **Mr. Becker** to update Board on status.

APPROVE MINUTES:

1. Approve the Regular Monthly Meeting Minutes of February 10, 2016

NEW BUSINESS

1. Discuss MTA vehicle Use Policy.
2. Schedule Tour of Well Sites for Board Members. Manager suggests March 29,30,31 due to being the fifth Tuesday, Wednesday or Thursday of the Month.
3. Schedule WWTP plant tour for Jack May.
4. Discuss Board email retention when involving MTA Business.
5. Discuss Right to Know Officer. Currently Pat d.

6. Diane to present proposal to MTA Board for new office door.
7. Pat d. to may present proposal to replace door at WWTP. Table until April.
8. Ratify March 1, 2016 Insurance renewals.

UNFINISHED BUSINESS –

1. **SDE** to update Board on status of WWTP fiberglass tank repairs.
2. **Mr. Becker to** advise Board on the status of Well # 4 deed restrictions.
3. Well # 6 off site easement, Jeremy Breidenstein. **Mr. Becker** to prepare new easement agreement.
4. Policy review by J.H. and D.N.
5. OTMA request for MTA to re-purchase capacity.
6. Discuss 117 Lindbergh Avenue sewer cost reimbursement from property owner.

LEAK REDUCTION – None.

ROUTE 222 PROJECT

1. SDE to Update on status of project.

SOLICITOR'S REPORT:

1.

ENGINEER'S REPORT:

1. Approve Application # 4 in the amount of $ 9,791.29 for Eastern Environmental, Electrical Contract for Phosphorus Removal Project.
2. **SDE** to review Chapter 94 report.
3. Approve application # 7 in the amount of $37,192.50 for Advance Rehabilitation. Requisition.

AUTHORITY REPORT:

OFFICE ADMINISTRATOR'S AGENDA ITEMS:

TREASURER'S REPORT:

TREASURER'S COMMENTS ON FINANCIAL STATEMENTS

1.Will be updated if treasurer has any concerns or comments.

REDUCTION LETTERS

OPERATING FUND TRANSFERS TO SAVING ACCOUNT

Transfer from Operating to Savings-March 2016 - $ None

BILLS FOR APPROVAL & RELEASE:

(A)	Routine / Regular July Bill List	-	$ 18,970.22
(B)	Construction in Progress	-	$ 20,479.14
(C)	Reimbursable Expenses Paid by Developer	-	$ - 0 -
(D)	Payroll Transfer from Operator Acct	-	$ 30,710.08
(E)	Validate Checks Signed Between Meetings	-	$ 48,950.28
(F)	Special Checks Requiring Special Handling	-	$ 26,526.82
(G)	Additional Checks after B.Book Delivery	-	$ 52,878.02

SOLICITOR'S REIMBURSABLE EXPENSES:

For Approval: Developer Invoices dated ---------- to be submitted at the **3-9-16** Authority Board Meeting in the amount of **$ ----------.** These invoices will be billed directly to the Developer or paid from Escrow Funds.

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CORRESPONDENCE

PERSONNEL

1. Discuss Union status. **(Mr. Becker)**
2. Update Board on training progress of Meagan.

COMMENTS FROM THE CHAIRMAN –

J. A. Schaeffer
Office Administrator