Maidencreek Township Board of Supervisor Meeting
March 10, 2016

Present: Claude Beaver, David Franke, Joseph Rudderow III, Eugene Orlando, Jr. – Orlando Law Offices, Tom Unger – Systems Design Engineering, Inc., Diane Hollenbach – Township Manager

Guests: Dan Miller, George Sowers, Richard Wick, Gene Bossler, Mary Lou Bossler, Mario Bossler, Jeff Buck

Joseph Rudderow III called the March 10, 2016 public hearing to order at 7:00 p.m. and turned the hearing over to the solicitor.

Mr. Orlando stated that this was the time set aside to consider an ordinance to update the cable franchise ordinance.

The following exhibits were presented for the record:
B1 Proof of publication of the ordinance on March 1, 2016 in the Reading Eagle.
B2 Transmittal letter to the Berks County Law Library stating that the full text of the ordinance was mailed to the Berks County Law Library.
B3 Transmittal letter to the Reading Eagle stating that the full text of the ordinance was mailed to the Reading Eagle.
B4 An attested copy of the ordinance time stamped on March 2, 2016 by the Berks County Law Library.

Mr. Orlando explained that the Township had a cable franchise ordinance for many years. The ordinance has been updated to reflect changes in the operation of the cable company. The draft ordinance was posted in the Township building. There was no public comment on the ordinance. The Board of Supervisors had no comment. Mr. Orlando announced that the regular meeting of the Board of Supervisors would immediately follow and the Board did intend to consider and adopt the ordinance. The hearing was adjourned at 7:05 p.m.

Joseph Rudderow III called the March 10, 2016 regular meeting of the Maidencreek Township Board of Supervisors to order at 7:05 pm in the Maidencreek Township Municipal Building.

MINUTES & FINANCES

Approval of the Meeting Minutes

A motion was made by David Franke to waive the reading of the minutes and approve the minutes for the February 11, 2016 regular meeting. Claude Beaver seconded the motion and hearing no questions on the motion, it passed unanimously.

Treasurer's Report and Bill List

A motion was made by David Franke to approve the March 2016 Treasurer's Report and Bill List. Claude Beaver seconded the motion and hearing no questions on the motion, it passed unanimously.

A motion was made by David Franke to authorize the award for the Tball Equipment auction conducted on Municibid to Michael Goettler for $380. Claude Beaver seconded the motion and hearing no questions on the motion, it passed unanimously.

PUBLIC COMMENT

Gene Bossler, Grove Road, Blandon asked the Board for an update on 115 Grove Road. Diane Hollenbach stated a fourth citation had been issued and asked the Board if they had reviewed and wanted to take action on the packet she put together. The packet contained an application to the Berks County Blighted Property Review Board, pictures, condemnation notice and copies of all four citations.

A motion was made by David Franke to authorize the Manager to file the application for 115 Grove Road, Blandon with the Berks County Blighted Property Review Board. Claude Beaver seconded the motion and hearing no questions on the motion, it passed unanimously.

Jeff Buck, S. View Road, Fleetwood asked the Board for permission to use the storm sewer in his yard for confined space training for the Walnuttown Fire Company. Mr. Orlando advised that the training be officially sanctioned training for the fire company and a certificate of liability insurance naming the township as additional insured be submitted to the township thirty days in advance of the training. Mr. Franke asked that Blandon Fire Company be included should they wish to participate in the training. Mr. Rudderow asked if the County had a training facility for confined space training. Mr. Buck stated that it was difficult to get time at the Fire Training Center because Reading Fire Department is always using the facility.

REPORTS

ENGINEER'S REPORT

Farvardin Conditional Use

A motion was made by David Franke to authorize the advertisement of a conditional use hearing for an assisted living facility at 384 Evansville Road on April 14, 2016 beginning at 6:30 p.m. Claude Beaver seconded the motion and hearing no questions on the motion, it passed unanimously.

2016 – 2017 Paving Projects

Mr. Unger reviewed costs associated with repairs to Kemmerer Road, Ridge Road (from bridge to Kemmerer Rd), Berk Road (performed by road crew), Lee Spring Road (estimate $75,000 for base repair and overlay) and Evansville Road (up to $400,000). The Board was open to the idea of applying oil and chip to Kemmerer and Ridge Roads ($60,000). The Board asked that a traffic count be performed on Evansville Road. If there is very little traffic and the road is not built for heavy trucks, the Board felt that it might not be prudent to spend two years' worth of roadwork funds on Evansville Road. Mr. Rudderow asked if the road could go back to gravel. There was agreement to proceed with Kemmerer Road, Ridge Road and Lee Spring Road and the engineer was asked to develop costs for storm water projects on Ina and Adele Avenue and W Walnut Tree Drive. Joseph Rudderow confirmed with the engineer that oil and chip will hold up on roads travelled by heavy farm equipment. Diane Hollenbach discussed with the Board the road crew foreman's idea of seal coating roads to get additional wear out of them. To do all the roads in the Shadow Ridge Development, it would cost $13,000. The material is not approved

by Penn DOT for use of State Liquid Fuel funds. Tom Unger will look into this product and how long it is expected to last.

MUNICIPAL SOLICITOR REPORT

Ordinance 239

A motion was made by David Franke to adopt Ordinance 239 amending Ordinance 223 Cable Franchise. Claude Beaver seconded the motion and hearing no questions on the motion, it passed unanimously.

Litigation

Chris Garrell is scheduled to argue the case on appeal against Penn DOT in front of the 3rd Circuit Court of Appeals on April 6th.

MANAGERS REPORT

Park & Recreation

Mrs. Hollenbach reported that the Park and Recreation Board had met the previous evening but did not have a quorum. One board member has missed seven consecutive meetings. The Supervisors asked that a letter be sent to the board member inviting his resignation if unable to attend meetings and to encourage Park and Recreation to adopt by laws.

A motion was made by Claude Beaver to approve the purchase of 180 yards of mulch at a cost not to exceed $20.35 a cubic yard. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

Road Department

The manager reviewed the road crew's activities and provided a written report for the Board. Ontelaunee Township is interested in bidding line striping together. The Board agreed that this cooperative purchasing was a good idea. A presentation was made by Laser Fiche on electronic document storage and four staff members will be attending the PSATS Convention on April 18th.

A motion was made by David Franke to authorize the purchase of four tires for the loader at a cost of $3,926 from Kantner's Tires. Claude Beaver seconded the motion and hearing no questions on the motion, it passed unanimously. Joseph Rudderow suggested that the best tire of the four being replaced be kept as a spare for emergencies.

Act 205 Pension Form

A motion was made by David Franke to authorize the Chairman to sign the Act 205 Pension form for the actuarial study submittal to the Public Employee Retirement Commission. Claude Beaver seconded the motion and hearing no questions on the motion, it passed unanimously.

Tamarack Blvd. Traffic Signal

Mrs. Hollenbach reported that the traffic signal at Tamarack Blvd. and Route 222 was malfunctioning for about a week. The signal ran on a generator until Met Ed was able to repair the electric to the signal. Penn DOT also updated the traffic signal timing and added three

seconds to the pedestrian crossing time. An update traffic signal plan was presented for signature.

A motion was made by Claude Beaver to authorize the chairman to sign the Tamarack Blvd. Traffic Signal Timing Plan. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

Emergency Services

A motion was made by Claude Beaver to approve and sign the emergency notification and resource manual update. David Franke seconded the motion and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS

Installation of Interior Door

A motion was made by David Franke to authorize the manager to sign the proposal to install a locking interior door between the MTA and Township offices. Claude Beaver seconded the motion and hearing no questions on the motion, it passed unanimously.

Fiscal Policy

Mrs. Hollenbach explained that she had attended a seminar through the Berks County Finance Officers Association that dealt with written fiscal policies. The policy prepared and distributed to the Board dealt with separation of duties. Mrs. Hollenbach asked that the Board review the policy for discussion and possible adoption by resolution in April. A copy will also be sent to the solicitor for review.

OLD BUSINESS - None

A motion was made by David Franke, seconded by Claude Beaver, to adjourn the March 10, 2016 meeting of the Maidencreek Township Board of Supervisors. Hearing no questions on the motion, all members voted "Aye". Motion carried. Meeting adjourned at 8:07 p.m.

Diane Hollenbach

Township Secretary,

Cc: Board of Supervisors
Eugene Orlando, Solicitor
Thomas Unger, Township Engineer
Planning Commission
Park & Recreation Board
Zoning Hearing Board and Alternates
Joan London, Zoning Hearing Board Solicitor
Maidencreek Township Authority
Patrick Donovan, Maidencreek Township Authority General Manager
JoAnn Schaeffer, Maidencreek Township Authority Secretary
Daniel Becker, Authority Solicitor
Greg Unger, Authority Engineer
Barbara Hassler, Tax Collector
Daniel Miller, Blandon Fire Company Chief
Chief Scott W. Eaken, Northern Berks Regional Police