Maidencreek Township Authority
May 11, 2016

Present: Karl Bolognese, Daniel Novakovich, Jack May, James Nothwehr, Jerry Hartman, Patrick Donovan – General Manager, Gregory Unger – Systems Design Engineering Inc., Daniel Becker – Kozloff Stoudt and Meagan Dompkowski – recording secretary

Guests: Diane Hollenbach, Russell Stoudt, Pamela Stevens, Matthew Peleschak

Dan Novakovich called the May 9, 2016 meeting of the Maidencreek Township Authority to order at 10:00 a.m. in the Maidencreek Township Municipal Building and asked everyone to rise for the Pledge of Allegiance to the Flag.

PUBLIC COMMENT – None.

PLAN REVIEW STATUS
Schwab Dental Office – The permits have been issued and paid for by the owner. Mr. Donovan advised there is no further update at this time.

DEVELOPMENT CLOSEOUT STATUS
Melrose Place – Mr. Becker advised there is no update at this time.

APPROVAL OF THE MINUTES

A motion was made by Jerry Hartman to waive the reading of the minutes and approve the April 13, 2016 regular meeting minutes as presented. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS
Sewer Collection Maintenance Presentation – SDE presented the plan for the sewer collection maintenance. The operation and maintenance plan consists of adding a flow and rainfall monitoring system at the Ontelaunee Pump Station, upgrade the flow monitoring at the WWTP, conduct a closed-circuit television inspection of the sewer mains, inspect manholes, and develop a repair plan. Data collection upgrades will consist of an open channel flow meter, a magnetic flow meter, a newer rain gauge, and a data logger. The data logger will have the capacity to store all collected data from the magnetic flow meter, rain gauge and the pump operation all at once.

A motion was made by James Nothwehr to approve and proceed with bidding the sewer collection maintenance project. The motion was seconded by Karl Bolognese and hearing no question on the motion, it passed unanimously.

Ontelaunee Heights Pump Station Additions – Mr. Donovan presented the proposals for the meter and data log additions to the Ontelaunee Heights Pump Station.

A motion was made by Jack May to approve the purchase and installation of the Ontelaunee Heights Pump Station additions. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

Godwin Dri Prime Pump Options – Mr. Donovan presented the Board with the proposal to purchase or rent one 4 inch Godwin Dri Prime Pump. Mr. Donovan went back to the seller and asked for a reduced price and the seller was willing to reduce it, but no amount was given. The seller has a Co-Star price of $23,200.00.

A motion was made by Karl Bolognese to approve the purchase of one 4 inch Godwin Dri Prime Pump through Co-Stars pricing of $23,000. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

Adiminstrator/Contacts for PMRS Pension Plan – Mr. Donovan advised the Board that recently he has been in contact with PMRS regarding some personnel items and was informed that PMRS has Earl Rothermel as the Administrator. Mr. Donovan recommended the Board assign the rotating Chairman as the Administrator and the contacts be Mr. Patrick Donovan and Ms. JoAnn Schaeffer.

A motion was made by Karl Bolognese to approve the rotating Chairman as the Administrator and the contacts are Patrick Donovan and JoAnn Schaeffer. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

ROUTE 222 PROJECT

Pamela Stevens advised the Board that Mr. Becker, Mr. Peleschak and herself spoke with PennDot about some concerns. PennDot had not completed certain final designs which meant there was critical information missing that SDE's drafting team needed to meet the July deadline. The phone call to PennDot resulted in the July deadline being moved to October. The deadline was moved because of some issues regarding the easements needed for the project. Mr. Becker advised the Board that some of the easement areas overlap PennDot easements. PennDot was not sure how to handle the overlap and SDE's concern was PennDot wanting something we could not give them before the July deadline. The call with PennDot clarified what PennDot wanted to do about the overlapping easements. The Authority will be obtaining the easements and assigning the easements to PennDot since PennDot's contractors will be doing the work.

UNFINISHED BUSINESS

Well #4 Appraisal – Mr. Donovan advised the Board that the appraisal is being worked on by the appraiser. Mr. Weber is using the property currently to take hay off of and a lease was drafted up for Mr. Weber to sign.

Authority Policy Review – Tabled.

Plant Door Replacement Proposal – Tabled.

LEAK REDUCTION REQUESTS

110 Independence Court Maria Levidis

A motion was made by James Nothwehr to grant a one-time leak reduction to Maria Levidis. The motion was seconded by Karl Bolognese and hearing no questions on the motion, it passed unanimously.

SOLICITOR'S REPORT

Mr. Becker asked for a brief executive session to discuss personnel.

ENGINEER'S REPORT

Sludge Dewatering System – Mr. Unger advised the Board that a design has been created for a sludge building with an attached garage. The two dewatering drums the Authority owns would be moved into the new building. The building would be appropriately sized to also put a full size sludge press in if the Authority chooses at a future date.

Phosphorus Project – Mr. Unger stated the Phosphorus project is substantially complete and the chemicals have been ordered. The system will be started once the chemicals arrive.

Well 6 & 7 – The project will resume in June as long as everything goes accordingly.

AUTHORITY REPORT

Mr. Donovan had nothing further to add to his report.

TREASURER'S REPORT & PAYMENT OF BILLS

Jerry Hartman reported that everything appears to be in good standing and had nothing further to report.

A motion was made by Karl Bolognese to authorize the following payments: Routine/Regular July Bill List - $17,848.12, Construction in Progress - $50,184.17, Reimbursable Expenses Paid by Developer - $3,650.44, Payroll Transfer from Operator Acct - $15,544.07, Validate Checks Signed Between Meetings - $2,034.73, Special Checks Requiring Special Handling - $22,807.05, Additional Checks after Board Book Delivery - $60,664.47, Reimbursable Expenses Paid by Solicitor in the amount of $0.00, Reimbursable Expenses Paid by Engineer in the amount of $0.00. Jack May seconded the motion and hearing no questions on the motion, it passed unanimously.

CORRESPONDENCE – None

PERSONNEL – Personnel items were discussed in executive session.

The Board went into an executive session from 11:24 a.m. to 12:20 p.m. to discuss personnel.

A motion was made during executive session by James Nothwehr to increase Meagan Dompkowski to a rate of $18.13 per hour, effective immediately. The motion was seconded by Karl Bolognese and hearing no questions on the motion, it passed unanimously.

Having no further business, the meeting was adjourned at 12:00 p.m.

Respectfully Submitted,

Meagan Dompkowski

Meagan Dompkowski
Recording Secretary

Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc:

Maidencreek Township Authority Board	Maidencreek Township Board of Supervisors
Patrick Donovan, Maidencreek Township Authority General Manager	Maidencreek Township Planning Commission
Greg Unger, Systems Design Engineering, Inc., MTA Engineer	Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Daniel Becker, Kozloff Stoudt, MTA Solicitor	Diane Hollenbach, Maidencreek Township Manager
JoAnn Schaeffer, Maidencreek Township Authority Secretary	Ontelaunee Township
Maidencreek Township Authority Plant Operators	Kosmerl & Company