Maidencreek Township Authority
June 8, 2016

Present: Karl Bolognese, Daniel Novakovich, Jack May, James Nothwehr, Jerry Hartman, Patrick Donovan – General Manager, Gregory Unger – Systems Design Engineering Inc., Daniel Becker – Kozloff Stoudt and Meagan Dompkowski – recording secretary

Guests: Diane Hollenbach, Russell Stoudt

Dan Novakovich called the June 8, 2016 meeting of the Maidencreek Township Authority to order at 10:03 a.m. in the Maidencreek Township Municipal Building and asked everyone to rise for the Pledge of Allegiance to the Flag.

PUBLIC COMMENT – The Board will be holding a meeting on June 16, 2016 to discuss the Authority's Five Year Financial Plan.

PLAN REVIEW STATUS
Schwab Dental Office – No update.

DEVELOPMENT CLOSEOUT STATUS
Brandywine Transportation – Mr. Unger recommends the Board approve the release of the escrow and close the project out.

A motion was made by Karl Bolognese to approve the close out of the Brandywine Transportation project and to release the escrow. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

Melrose Place – Mr. Becker advised the Board that he spoke with the attorney and she is still waiting to hear back from Mr. Folino. The Authority has a few issues that will need to be resolved before this can be closed out. The attorney is going to have Mr. Folino call Mr. Donovan to discuss those issues once Mr. Folino returns the attorney's message.

APPROVAL OF THE MINUTES
A motion was made by James Nothwehr to waive the reading of the minutes and approve the May 11, 2016 regular meeting minutes as presented. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS
Transfer of Funds for Upcoming Projects – Mr. Donovan presented the Board with a spreadsheet showing figures for current and upcoming Authority projects. The column Mr. Donovan focused on was the cash the Authority will need by the end of this year to fund these projects. Mr. Donovan showed the Board how much was sitting in the Authority's CDs and what he proposed to do with them. Mr. Donovan proposes the Board authorize the financial advisors to advise Mr. Donovan on how to pull the necessary funds. The auditor would prefer the Authority get the advice from the financial advisors on how to pull these funds.

A motion was made by Jerry Hartman to make the appropriate transfers as required by Mr. Donovan and to use the financial advisors to decide which moneys from which accounts will be used and to guide the Authority through and when to take the money from the various accounts to fund future needs through December 2016. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

Collection System Maintenance Bids – Mr. Unger presented the Board with the bids for the 2016 Collection System Inspection Project. The bid tab came in as expected and Sewer Specialty Services Co., Inc. was the lowest bidder. Mr. Unger would like a notice of intent to award, a notice to award and a notice to proceed to go to Sewer Specialty Services Co., Inc. in the amount of $84,840.00 based on a final review of the contracts.

A motion was made by Karl Bolognese to give a notice of intent, a notice to award and a notice to proceed to the apparent low bidder Sewer Specialty Services Co., Inc. for $84,840.00 for the Collection System Maintenance Project. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

Health Care Cost Increase – Diane Hollenbach advised the Board that the current health care plan the Authority and Township have with Capital Blue Cross has been eliminated because it is not Obamacare complient. A substitute plan was presented that is complient and the rates were raised 13%. The plan will have higher co-pays, but dental and vision for children 18 and under was added to the plan. Mrs. Hollenbach advised she could try to quote us to bring the premiums down, but not down to a zero deductible plan. The rate is now an age-based rate. The premium is based on how old everyone is. The premium can change month-to-month depending on hiring and firing which means the premium is not set in stone for the entire year.

ROUTE 222 PROJECT

Mr. Unger reported the project is going well and we are under budget currently.

UNFINISHED BUSINESS

Well #4 Appraisal – Mr. Donovan advised the appraiser will be visiting the site next week to conduct his appraisal.

Authority Policy Review – Tabled.

Plant Door Replacement Proposal – Mr. Donovan advised the Board that he has looked over the proposals and will be discussing with Mr. Unger about the replacement of some other doors in the plant. He will bring the recommendations to the Board at a later date.

LEAK REDUCTION REQUESTS – None.

SOLICITOR'S REPORT

Mr. Becker asked for a brief executive session to discuss personnel.

ENGINEER'S REPORT

Well 6 & 7 – Mr. Unger reported the project is progressing forward. The well will be purged to make sure it will become a clean and viable source. SDE will come back to the Board before construction of Well 7 begins.

AUTHORITY REPORT

Mr. Donovan advised the Board that the Willow Creek stream below the Authority's discharge point became engulfed in some kind of plant. Mr. Donovan reported the significant change in the stream to the Department of Environmental Protection (DEP). Mr. Donovan is consulting with some professionals on the matter and will be keeping an eye on the situation.

TREASURER'S REPORT & PAYMENT OF BILLS

Jerry Hartman reported that everything appears to be in good standing and had nothing further to report.

A motion was made by James Nothwehr to authorize the following payments: Routine/Regular Bill List - $25,055.29, Construction in Progress - $25,221.36, Reimbursable Expenses Paid by Developer - $0, Payroll Transfer from Operator Acct - $15,255.71, Validate Checks Signed Between Meetings - $19,573.50, Special Checks Requiring Special Handling - $35,114.04, Additional Checks after Board Book Delivery - $38,359.72, Reimbursable Expenses Paid by Solicitor in the amount of $187.00, Reimbursable Expenses Paid by Engineer in the amount of $0.00. Jerry Hartman seconded the motion and hearing no questions on the motion, it passed unanimously.

CORRESPONDENCE – None

The Board went into an executive session from 11:02 a.m. to 11:12 p.m. to discuss personnel.

Having no further business, the meeting was adjourned at 11:12 p.m.

Respectfully Submitted,

Meagan Dompkowski

Meagan Dompkowski
Recording Secretary

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cc: Maidencreek Township Authority Board
Maidencreek Township Board of Supervisors
Patrick Donovan, Maidencreek Township Authority General Manager
Maidencreek Township Planning Commission
Greg Unger, Systems Design Engineering, Inc., MTA Engineer
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Daniel Becker, Kozloff Stoudt, MTA Solicitor
Diane Hollenbach, Maidencreek Township Manager
JoAnn Schaeffer, Maidencreek Township Authority Secretary
Ontelaunee Township
Maidencreek Township Authority Plant Operators
Kosmerl & Company

Maidencreek Township Authority
June 16, 2016

Present: Karl Bolognese, Daniel Novakovich, Jack May, James Nothwehr, Jerry Hartman, Patrick Donovan – General Manager/Recording Secretary

The Meeting was properly advertised.

Health Care Insurance

The Board was provided tables showing the projected increases to the employee health care premiums. If the Board elects to do nothing, the Authority would experience a 51 % increase in total healthcare premium costs. The Manager and Board agreed to have the solicitor meet with a broker to review the Authority's options. A meeting with the Solicitor, Broker and General Manager has been scheduled for July 13th at 1:30 PM to review the Authority options.

The Manager also discussed the options of employees that are 65 and older to voluntarily opt out of the group plans. The MTA Board did not take any action on this item, but stated they would not object if the employees elected to opt out.

Curb Stop Policies

The Board was provided an update on the Curb Stop policy. The Board agreed with the General Manager, that the General Manager would prepare an outline for the Solicitor to prepare a formal resolution for adoption. The outline has been prepared and provided to the Solicitor.

Five Year Plan

The MTA Board reviewed at length the capital projects in the five year plan. After a careful review and discussion on the projects, the Board advised the General Manager to remove 2.5 million of projects from the Draft Five Year Plan.

After a careful review of the 2016 Budget and Capital plan, the Board provided guidance to the General Manager in the preparation of the 2016 Budget and Five Year Plan. The General Manager will make changes to the Budget and will revise based on the discussion. The Budget and the Five Year Plan are still in draft form. The changes will be made and presented again to the MTA Board for their consideration at the July meeting.

The meeting adjourned at 12:05 PM.

Respectfully Submitted,
PATRICK R. DONOVAN
General Manager

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cc: Maidencreek Township Authority Board

Patrick Donovan, Maidencreek Township Authority General Manager

Greg Unger, Systems Design Engineering, Inc., MTA Engineer

Daniel Becker, Kozloff Stoudt, MTA Solicitor

JoAnn Schaeffer, Maidencreek Township Authority Secretary

Maidencreek Township Authority Plant Operators

Maidencreek Township Board of Supervisors

Maidencreek Township Planning Commission

Eugene Orlando, Esq., Orlando Law Firm, Solicitor

Diane Hollenbach, Maidencreek Township Manager

Ontelaunee Township

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