FLEETWOOD AREA SCHOOL DISTRICT

Fleetwood, Pennsylvania

BOARD MEETING AGENDA

June 21, 2016 • Tuesday, 7 p.m.

The Fleetwood Area School District, in partnership with families and community, is committed to excellence in providing the educational resources and opportunities which empower all students to become life-long learners and responsible citizens in a dynamic global environment.

"Few things can help an individual more than to place responsibility on him, and to let him know that you trust him."

- Booker T. Washington

I. ROLL CALL AND PLEDGE OF ALLEGIANCE

Retirement Presentation

II. VISITOR RECOGNITION

During "Visitor Recognition," persons wishing to address the board are asked to stand, stating name and municipality, prior to speaking on a subject. Speakers will be allotted three minutes and will be asked to be seated after the time provided.

III. APPROVAL OF MINUTES (P. 1-7 May 10 regular meeting)

IV. TREASURER'S REPORT (P. 8-12)

V. APPROVAL OF BILLS (P. 13-43)

VI. REPORT OF THE SUPERINTENDENT OF SCHOOLS

A. UNFINISHED BUSINESS

B. INSTRUCTIONAL PROGRAM

1. Recommend approval of the following programs to support the curriculum:

- K-2 Fundations
- 3-4 Words Their Way
- 7-8th Grade Glencoe Math

C. PERSONNEL

1. Recommend approval of the following personnel actions:

Assignments

Co-Curricular

- Lisa Wusher, Reading Olympics Co-Advisor, effective 8/22/16, @ a salary to be determined pending budget approval
- Cheryl Evanosky, English/Language Arts Department Chair, effective 7/1/16, @ a salary to be determined pending budget approval

- Mary Molly Sherman, High School National Honor Society Advisor, effective 6/17/16, @ a salary to be determined pending budget approval

Instructional

- Crystal McArthur, Richmond Elementary Guidance Counselor Long-Term Substitute, effective 2016-17 school year, @ $232.37
- Scott Tice, 2015-16 Middle School Summer School Teacher, effective 6/13/16 through 7/21/16, @ $25/hour
- Susan Langston, 2015-16 Middle School Summer School Teacher, effective 6/13/16 through 7/21/16, @ $25/hour
- Vicki Matteo, 2015-16 Middle School Summer School Teacher, effective 6/13/16 through 7/21/16, @ $25/hour
- Kristin Newpher, 2015-16 Middle School Summer School Teacher, effective 6/13/16 through 7/21/16, @ $25/hour

Leave Requests

- Kristi Shuman, Elementary ESL Teacher, FMLA/Qualifying Event leave, effective 10/10/16 through 1/16/17

Resignations

- Christine Klingel, Middle School Non-Certified Aide, effective 6/7/16
- Elaine Hilbert, Class of 2016 Class Advisor, effective 6/7/16
- Kirby Barnett, Class of 2016 Class Advisor, effective 6/7/16
- Sherri Rankin, Volunteer Pride Committee and Pride Advisor, effective 6/7/16
- Harry Reed, Junior High Football Coach, effective 5/23/16
- Brian Reaser, High School Girls' JV Basketball Coach, effective 5/23/16
- Rory McMullen, Boys' and Girls' Cross Country Coach, effective 6/10/16
- Kevin Smith, JV Boys' Volleyball Coach, effective 6/10/16
- Sandy Kamel, Non-certified Aide at Willow Creek Elementary, effective 6/7/16

Retirements

- Sherry Buck, Food Services Worker, effective 6/7/16

SMILES (for the 2016-17 school year)

- Cynthia Borrell
- Samuel Borrell
- Glenn Knouse
- Barbara Kutz
- Janice LaFaver
- Barry Sell
- Carole Sell
- Jocelyn Beck
- Bruce Beck
- Robert Knoll
- Joanne Knoll
- Donna Rudy
- Vivian Smith
- David Houck
- Arlene Houck
- Elizabeth Mortland
- Linda Frey
- John Sonon
- Janet Weidner
- Albert Young
- Patricia Young
- Ralph Smith
- Fred Moll
- Arlene Burkert

Substitutes

Instructional Staff ($100/day, retirees-$110/day)

- Michelle Chavoya
- Ashley Gehris
- Molly Flannery
- Luis Vanderhorst

Support Staff

- Charles Widlund, District-wide IT Intern, internship for the 2016-17 school year (up to but not exceeding 500 hours), @ $10.80/hour.

Transfers

- Michael Rhode, Social Studies Teacher, assignment transfer from 5th Grade Social Studies Teacher to 6th Grade Social Studies Teacher, effective 8/22/16. 2016-17 assignment will be at the Middle School.
- Yvonne Strunk, K-6 Teacher, assignment transfer from 5th Grade ELA Teacher to 6th Grade Science Teacher, effective 8/22/16. 2016-17 assignment will be at the Middle School.

- Scott Tice, K-6 Teacher, assignment transfer from 5th Grade ELA Teacher to 5th Grade Science Teacher, effective 8/22/16. 2016-17 assignment will be at the Middle School.
- Patricia Herman, K-6 Teacher, assignment transfer from Instructional Coach to 5th Grade ELA Teacher, effective 8/22/16. 2016-17 assignment will be at the Middle School.
- Gretchen Linderman, K-6 Teacher, assignment transfer from 6th Grade ELA/Social Studies Teacher to 5th Grade ELA Teacher, effective 8/22/16. 2016-17 assignment will be at the Middle School.
- Joan Rentschler, K-6 Teacher, assignment transfer from 6th Grade Math Teacher to 7th Grade Math Teacher, effective 8/22/16. 2016-17 assignment will be at the Middle School.
- Christopher Shiery, K-6 Teacher and 7-9 Science Teacher, assignment transfer from 6/7th Grade Science Teacher to 8th Grade Science Teacher, effective 8/22/16. 2016-17 assignment will be at the Middle School.
- Jennifer Bruno, Social Studies Teacher, assignment transfer from 6/7th Grade Social Studies Teacher to 8th Grade Social Studies Teacher, effective 8/22/16. 2016-17 assignment will be at the Middle School.
- Erin Follweiler, Science Teacher, assignment transfer from 6/7th Grade Science Teacher to 7th Grade Science Teacher, effective 8/22/16. 2016-17 assignment will be at the Middle School.
- Rako Zech, K-6 Teacher and 7-9 Math Teacher, assignment transfer from 7th Grade Math Teacher to 6th Grade Science Teacher, effective 8/22/16. 2016-17 assignment will be at the Middle School.
- Michelle Stelmack, 7-9 Science Teacher, assignment transfer from 7/8th Grade Science Teacher to 7th Grade Science Teacher, effective 8/22/16. 2016-17 assignment will be at the Middle School.
- Elizabeth Roerig, 7-9 Math Teacher, assignment transfer from 7th Grade Math Teacher to 8th Grade Math Teacher, effective 8/22/16. 2016-17 assignment will be at the Middle School.
- Susan Langston, K-6 Teacher and 7-9 English Teacher, assignment transfer from 7th Grade ELA Teacher to 5-8th Grade ELA Electives Teacher, effective 8/22/16. 2016-17 assignment will be at the Middle School.
- Vicko Matteo, 7-9 English Teacher, assignment transfer from 8th Grade ELA Teacher to 7th Grade ELA Teacher, effective 8/22/16. 2016-17 assignment will be at the Middle School.
- Kevin Handerhan, 7-9 Math Teacher and 7-12 Social Studies Teacher, assignment transfer from Half-time 8th Grade Math Teacher to Full-time 7th Grade Social Studies Teacher, effective 8/22/16. 2016-17 assignment will be at the Middle School.
- Jill Wentzel, K-12 Art Teacher, assignment transfer from Half-time Art Teacher to Full-time Art Teacher, effective 8/22/16. 2016-17 assignment will be Middle School and Andrew Maier Elementary School.
- Christine Moll, German Teacher, assignment transfer from Half-time German Teacher to Full-time German Teacher, effective 8/22/16. 2016-17 building assignment will be at High School and Middle School.
- John Hindman, High School/Middle School Security Guard to Hall Monitor/Security Guard, effective 8/29/16. 2016-17 building assignment will be at the High School.
- Tammy Lorish – Non-Certified Aide, building transfer from Middle School, effective 8/25/16. 2016-17 assignment will be in the High School.
- Rachel Shigo, Non-Certified Aide, assignment transfer from One-on-One Aide to Classroom Aide, effective 8/25/16. 2016-17 building assignment will be in the Middle School.
- Denise Nolt, Non-Certified Aide, assignment transfer from Life Skills Aide to One-on-One Aide, effective 8/25/16. 2016-17 building assignment will be in the Middle School.
- Erica Braunsberg, Non-Certified Aide, assignment transfer from One-on-One Aide to Life Skills Support Aide, effective 8/25/16. 2016-17 building assignment will be at the Middle School.
- Denise Long, Non-Certified Aide, assignment transfer from One-on-One Aide to Life Skills Support Aide, effective 8/25/16. 2016-17 building assignment will be at Willow Creek Elementary.
- Sue Snyder, Non-Certified Aide, assignment transfer from Classroom Aide to One-on-One Aide, effective 8/25/16. 2016-17 assignment will be at Andrew Maier Elementary School.

Volunteers
Building

- Stephanie Andersen
- Jennifer Davies
- Thomas Davies
- Samantha Gonzalez
- Deanne Kalin
- Brandy Pedri
- Josh Sceurman
- Janos Tomaszewski
- Michele Walker
- William Ryan

2. Recommend approval to change the position title of the Supervisor of Special Education to Director of Special Education.
3. Recommend approval of the 2016-2017 starting/substitute rates as presented.
4. Recommend approval of the 2016-2017 staff hourly and salaried rates (to be distributed Tuesday evening).

D. BOARD POLICY

1. Recommend approval of the following revised policy (2nd reading):
   - #005 Organization
2. Recommend approval of the following policies (2nd reading):
   - #626 Federal Fiscal Compliance (revised)
   - #626.1 Travel Reimbursement for Federal Programs (new)
   - #808 Food Services (revised)
   - #824 Maintaining Professional Adult/Student Boundaries (new)
   - #827 Conflict of Interest (new)
3. Recommend approval of the following policies (1st reading):
   - #815 Acceptable Use of Internet, Computers and Network Resources (revised)
   - #823 Naloxone (new)

E. BUSINESS AND FINANCE

1. Recommend approval of the general fund budget for the 2016-2017 fiscal year in the amount of $44,807,570 with a mill levy of 31.81 and further adopt all supporting tax resolutions.
2. Recommend adoption of the Homestead/Farmstead exclusion to provide taxpayer relief in the amount of $264.93 per approved Homestead/Farmstead property for the 2016-2017 fiscal year.
3. Recommend authorization of the Business Office staff to perform all necessary budget transfer and required transactions to close the 2015-2016 fiscal year in preparation for the local audit.
4. Recommend approval of a contract with Hogan Learning Academy, LLC for Extended School Year services from 6/21/16 through 8/3/16 at a rate of $375/day for two special needs students. (This is a rate increase of $10/day. This will serve as the students' ESY program in place of the normal 6 week program.)
5. Recommend approval of a contract with River Rock Academy, an alternated education placement, to secure one student slot for the 2016-2017 school year at a cost of $23,818.75 per year. (A 3% increase from 2015-16.)
6. Recommend approval of a contract with Margaret Schobel to provide Speech and Language services to a student at a cost of $136/hour (not to exceed 2 hours per week).
7. Recommend approval of a contract with the Berks County Intermediate Unit to provide special needs transportation services for the 2016-2017 school year at a cost of $253.16/day. (This is an increase of $7.37 per day or 3%)
8. Recommend approval of a contract with New Story to provide extended school year services at their New Holland Road, Reading, PA facility for special education students in the amount of $295/day.
9. Recommend approval of a contract with Providastaff to provide part-time psychological services for the 2016-17 school year at a rate of $70/hour.

10. Recommend approval of a lease agreement with Berks Encore for the period of August 1, 2016 through July 31, 2019 for the rental of 3,992 square feet at a year 1 cost per square foot of $5.65, with a maximum increase of 2.5% for each additional year's square footage rate.

11. Recommend approval of a lease agreement with the YMCA of Reading and Berks Encore for the period of August 1, 2016 through July 31, 2019 for the rental of 6,436 square feet at a year 1 cost per square foot of $5.65, with a maximum increase of 2.5% for each additional year's square footage rate.

12. Recommend approval of a contract with PA REAP (Regional Education Application Program) as our online job application and job posting system (to replace PA Educator) at a cost of $1,649 ($650 start-up fee and $999 yearly membership. After initial year, there will be a $1,176 yearly savings over using PA Educator.)

13. Recommend approval of a contract with Pediatric Services of America for private duty nursing services for the 2016-17 school year at a rate of $45.00/hour (no increase from 2015-16).

F. MISCELLANEOUS

1. Recommend approval to change the district's grade configuration in PDE's EdNA portal to reflect that Andrew Maier Elementary, Richmond Elementary and Willow Creek Elementary hosts Kindergarten (full-time) through grade 4 (previously listed Kindergarten as half-time); Middle School hosts grades 5 through 8; and High School hosts grades 9 through 12 (previously listed as 7-12). *PDE is requiring a motion to fix building configuration data.*

2. Recommend approval of the establishment of a Girls' Volleyball activity account and a Boys' Volleyball activity account.

G. DISCUSSION

H. USE OF SCHOOL FACILITIES

1. Recommend approval of the following requests for use of facilities:

Use of School Facilities to be Billed:

- Richmond Elementary Athletic Fields, by Fleetwood Area Youth Football and Cheerleading Association for practices, 8/1/16 through 11/17/16, at a fee of $134.
- Middle School 5/6 Gymnasium, 7/8 Gymnasium, and Cafeteria (w/o kitchen), by Fleetwood Volleyball Club for a volleyball tournament, 10/22/16, at a fee of $525.
- Middle School 5/6 Gymnasium, 7/8 Gymnasium, and Cafeteria (w/o kitchen), by Fleetwood Volleyball Club for a volleyball tournament, 10/8/16, at a fee of $525.
- Middle School 7/8 Gymnasium, by Fleetwood Volleyball Club for volleyball practice, various dates in October, at a fee of $360.
- Middle School 7/8 Gymnasium, by Fleetwood Volleyball Club for volleyball practice, various dates in September, at a fee of $504.
- Middle School 7/8 Gymnasium, by Fleetwood Volleyball Club for volleyball practice, various dates in August, at a fee of $312.
- Walnuttown Soccer Field, by Fleetwood Youth Soccer Club for soccer assessments, 5/31/16 through 6/3/16, at a fee of $17.

I. FEDERAL PROGRAMS

1. Public Comment

VII. COMMUNICATIONS

VIII. ADJOURNMENT

EXECUTIVE SESSION - Personnel