Manager's Report

Activity in the Month of June

- Attended Police Commission Meeting, Authority Meeting, MS4 DEP Seminar, met with Township insurance agent on property and liability insurance, met with health insurance agent on renewal.
- Opened line striping bids.
- Shopped electric suppliers.
- Ordered new checks, updated payroll company and all ACH depositors with ne BB&T account numbers.
- Permit applications, bills, deposits and bank reconciliations were handled in a timely manner.
- Mailed summer newsletter.
- Worked on obtaining quotes for machinery in recycling grant.
- Had inspections of concession stands by Department of Agriculture. Followed up with ball clubs on deficiencies.
- Summer help started.
- Verizon took core samples June 9th.
- Applied for compost permit with DEP and responded to questions.
- Reviewed assessment of Melrose Place and calculated common level ratio. Discussion needed.

Projects for July:

MS4 permit application
Switch bank accounts from National Penn to BB & T
Recycling grant preparation