Maidencreek Township Authority
September 14, 2016

Present: Karl Bolognese, Daniel Novakovich, Jack May, James Nothwehr, Jerry Hartman, Patrick Donovan – General Manager, Daniel Becker – Kozloff Stoudt and Meagan Dompkowski – recording secretary

Guests: Diane Hollenbach, Pamela Stevens, Peter Muhlenberg, Russ Stoudt

Dan Novakovich called the September 14, 2016 meeting of the Maidencreek Township Authority to order at 10:00 a.m. in the Maidencreek Township Municipal Building and asked everyone to rise for the Pledge of Allegiance to the Flag.

PUBLIC COMMENT – Peter Muhlenberg of Lynx Computer Technologies came to address the Board on the computer upgrade proposal. Peter explained to the Board how and why the Authority would benefit from each piece of the proposal.

A motion was made by Karl Bolognese to have Mr. Donovan review the proposal further and come back to the Board with other options. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

PLAN REVIEW STATUS – None.

DEVELOPMENT CLOSEOUT STATUS
Brandywine Transportation – The Authority is waiting for a letter from the developer stating all sub-contractors have been paid. The Authority will then release the escrow back to the developer and close the project out.

Melrose Place – Mr. Becker advised there is no update at this time.

APPROVAL OF THE MINUTES
A motion was made by Karl Bolognese to waive the reading of the minutes and approve the July 20, 2016 special meeting minutes and August 10, 2016 regular meeting minutes as presented. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS
Pension Plan Administrator
A motion was made by Karl Bolognese to appoint the current Chairman of the Authority as the Pension Plan Administrator. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

MMO Pension Obligation 2017
A motion was made by Karl Bolognese to approve the MMO Pension Obligation for 2017. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

Distribution Hot Water Complaint – Mr. Donovan advised the Board that the Authority received a hot water complaint from a resident of the Township. The operators and Mr. Donovan went out to investigate the problem. Sample tests of the water system were conducted and warm water was found in more than one location. Operational changes were done within the water system and the staff is keeping tabs on the problem. The resident was asking for a reduction on her water bill for the inconvenience.

The Board decided to take no action on the resident's request.

Wither's Proposal to Lower EDU Count – Mr. Wither's presented the Board with a letter asking for a reduction on his mobile home park base unit count. Mr. Wither's requested the base unit count be changed from thirteen to six. One of the lots is an abandoned home, six are vacant, and the remaining six are active units.

A motion was made by Jerry Hartman to credit Mr. Wither's for any vacant and bare lots. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

Industrial Appraisals Proposal – Mr. Donovan presented the Board with a proposal from Industrial Appraisals. The company comes in and appraises all the assets for insurance purposes.

The Board asked Mr. Donovan to talk to the Authority's insurance company to see if they could do this appraisal and come back to the Board with his findings next meeting.

UNFINISHED BUSINESS

Well #4 Appraisal – Mr. Donovan presented the Board with proposals for auctioneers to auction off the Well #4 property. Geyer Real Estate and George Miller were the two groups that responded. Mr. Becker and Mr. Donovan discussed the pros and cons of each proposal.

A motion was made by James Nothwehr to approve George Miller's proposal and to have Mr. Donovan talk to Mr. Miller as to when to list the property. The motion was seconded by Dan Novakovich and hearing no questions on the motion, it passed unanimously.

Keystone Villa Excess EDUs – Tabled.

Authority Policy Review – Tabled.

Plant Door Replacement Proposal – Tabled.

LEAK REDUCTION REQUESTS – None.

ROUTE 222 PROJECT

Pamela Stevens advised the Board that a submission was made to Dave Rader that included all the necessary forms to get the reimbursement agreement from PennDot. The agreement should be available within two to three weeks. Pamela asked Dave Rader to attend the Authority's

October Board meeting to go over the package that needs to be submitted by the October 21st deadline. The easement documents have been sent out to homeowners and some feedback has been received. Mr. Becker advised the Board that only two homeowners called to ask a few questions about the easement documents. Both homeowners have been talked to and their concerns are being addressed.

SOLICITOR'S REPORT

Mr. Becker asked for a brief executive session to discuss personnel.

ENGINEER'S REPORT

Final Payment Application No. 5

A motion was made by James Nothwehr to approve final payment application no. 5 for the Phosphorus Removal Project in the amount of $3,341.28. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

Payment Application No. 1

A motion was made by Jack May to approve payment application no. 1 for televising and cleaning the sewers in the amount of $45,933.62. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

Surge Protection Warranty – The warranty for the surge protection equipment is expiring this November. SDE is going to begin a punch list inspection before the warranty expires and will notify Hirneisen if there are any problems.

Schaeffer Road Bridge Replacement – The bridge is a county bridge that is going to be replaced in 2017. SDE is working with the project engineer to answer some important questions such as who is paying; will our utilities be impacted; what is their timeline. Pamela Stevens explained that the Authority's water line will be impacted. One of the issues is the water line is approximately 3 to 4 feet deep and R8 rip rap is proposed on top of the line. R8 rip is 24-48 inch diameter boulders. The concern is can the water line take the impact of these boulders being dropped on top of it with only a foot of coverage because of over-excavating. Another issue is new guide rails are going to be put in and the question of how deep will the posts be came up. The answer was they could be 4 to 6 feet down which means the water line could be punctured. The third issue is a crane will be sitting on one side and the outriggers will be right over the water and the sewer. SDE asked for weight calculations on the outriggers to see if the lines will be able to withstand the weight. SDE put together a list of concerns and is working with the Township and the project engineers to get the concerns addressed and to get a better understanding of the cost sharing of the project. The contract is being expanded to include the concerns of the Authority and those of the other impacted utilities.

AUTHORITY REPORT

Mr. Donovan advised the Board that Well #6 is completely re-constructed. Well #7 is being pumped currently and the best result so far was at 1,000 gallons a minute with an nephelometric turbidity unit (NTU) of 13. Well #7 had to be shut down for some issues. Operators have since started cleaning out Well #6. Step tests will be conducted in the next few weeks to see where each well will be capped at for gallons per minute.

TREASURER'S REPORT & PAYMENT OF BILLS

Jerry Hartman reported that everything appears to be in good standing and had nothing further to report.

A motion was made by James Nothwehr to authorize the following payments: Routine/Regular Bill List - $24,231.33, Construction in Progress - $55,380.03, Reimbursable Expenses Paid by Developer - $147.58, Payroll Transfer from Operator Acct - $36,827.56, Validate Checks Signed Between Meetings - $7,276.66, Special Checks Requiring Special Handling - $56,316.76, Additional Checks after Board Book Delivery - $74,949.05. Jack May seconded the motion and hearing no questions on the motion, it passed unanimously.

CORRESPONDENCE – None

The Board went into an executive session from 12:12 p.m. to 1:10 p.m. to discuss personnel.

The Board came out of executive session at 1:10 p.m. and made the following motions:

A motion was made by James Nothwehr to approve the additional compensation payment to Tim Mills at his active full time rate of $170.00 per year. The motion was seconded by Karl Bolognese and hearing no questions on the motion it passed unanimously.

A motion was made by James Nothwehr to authorize Mr. Donovan to plan a retirement and recognition party for both Tim Mills and JoAnn Schaeffer. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

A motion was made by Karl Bolognese to approve and authorize the Board secretary to sign Dave Fox's application for disability retirement. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

A motion was made by James Nothwehr to authorize a raise of 3% in wages for Russell Stoudt, JoAnn Schaeffer, and Meagan Dompkowski effective October 1, 2016. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

Having no further business, the meeting was adjourned at 1:15 p.m.

Respectfully Submitted,

Meagan Dompkowski

Meagan Dompkowski
Recording Secretary

Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc: Maidencreek Township Authority Board Maidencreek Township Board of Supervisors

Patrick Donovan, Maidencreek Township Authority General Manager

Greg Unger, Systems Design Engineering, Inc., MTA Engineer

Daniel Becker, Kozloff Stoudt, MTA Solicitor

JoAnn Schaeffer, Maidencreek Township Authority Secretary

Maidencreek Township Authority Plant Operators

Maidencreek Township Planning Commission

Eugene Orlando, Esq., Orlando Law Firm, Solicitor

Diane Hollenbach, Maidencreek Township Manager

Ontelaunee Township

Kosmerl & Company