Maidencreek Township Authority
December 14, 2016

Present: Daniel Novakovich, Karl Bolognese, Jack May, James Nothwehr, Jerry Hartman, Patrick Donovan – General Manager, Gregory Unger – Systems Design Engineering Inc., Daniel Becker – Kozloff Stoudt and Meagan Dompkowski – recording secretary

Guests: Diane Hollenbach, Pamela Stevens, Russell Stoudt, Matthew Peleschak

Daniel Novakovich called the December 14, 2016 meeting of the Maidencreek Township Authority to order at 10:00 a.m. in the Maidencreek Township Municipal Building and asked everyone to rise for the Pledge of Allegiance to the Flag.

PUBLIC COMMENT – None.

PLAN REVIEW STATUS

Stoney Creek Rental – Pamela Stevens advised plans for Stoney Creek Rental were forwarded to SDE to look over on behalf of the Authority. The Authority and SDE had some concerns and addressed them with the Township.

Folino Construction Sketch Plan – Mr. Donovan presented to the Board a sketch plan from Folino for a vacant lot that is close to one of the Authority's wells. The sketch plan proposes a building and drilling a well and putting in an on lot septic system. The Board opposes the plan for a variety of reasons such as the close proximity to the Authority's well, the potential for contamination, and there are some concerns with the location of certain items on the sketch plan. The Board authorized Mr. Donovan and Mr. Becker to work together on the next step in this process.

DEVELOPMENT CLOSEOUT STATUS – None.

APPROVAL OF THE MINUTES

A motion was made by Karl Bolognese to waive the reading of the minutes and approve the November 9, 2016 regular meeting minutes as presented. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

NEW BUSINESS

Historical Blandon Collection System Proposal – Matthew Peleschak presented to the Board a proposal to repair the collection system in Historical Blandon. The inspection covered approximately 60,000 feet of pipe and all the manholes associated with that pipe. A variety of issues were observed such as continuous roots at joints, sags in the pipe, and a few instances of infiltration. SDE is looking for authorization to prepare bidding documents for the recommended improvements at a cost of no more than $50,000.

A motion was made by Karl Bolognese to authorize SDE to design the recommended improvements and prepare bid documents at a cost of no more than $50,000. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

Release of Escrows

A motion was made by James Nothwehr to approve the release of the following escrows: Paolo Brutto, Hollenbach Construction/Keystone Villa, Praise Christian Fellowship, John Messing, JODL Realty LLC, and Esbenshade. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

January 2017 Reorganization and Regular Monthly Meeting

A motion was made by Karl Bolognese to set the January 2017 Reorganization and Regular Monthly Meeting for January 19, 2017 at 5:00 p.m. and advertise the same. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

Sale of Pickup Truck – The bids were closed and the pickup truck sold for $3,403.29. Mr. Donovan is looking for Board approval of the sale of the truck and authorization for Russell Stoudt to sign over the title.

A motion was made by Jerry Hartman to approve the sale of the truck and to authorize Russell Stoudt to sign over the title. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

Private Well Monitoring Concerns – Mr. Donovan presented to the Board the findings from the private well monitoring for Well 6 and 7. Probes were installed in two private wells on Holiday Lane and Wales Way. The probe stirred up some dirt within the well. The Authority chose to test the well for total coliform and it failed the first time. Counts were done after the first failed test and then the well was chlorinated per DEP regulations. The well passed two times prior to the probe being removed. The probe was removed and the test showed total coliform greater than 2,420. The next test was for E.coli and fecal counts and neither was present which meant the bacteria were not from any type of animal with intestines. The bacteria were most likely from soil contamination. The hydrogeologist advised there would be no impact to Well 6 and 7 because they are too far away. Mr. Donovan is looking for direction from the Board on what to do with this information. He is suggesting sending notices to residents in that area stating the Authority was conducting tests in the area and what their findings were. Mr. Donovan also suggested advising these residents to consider getting their own wells tested.

A motion was made by Karl Bolognese to authorize Mr. Donovan to send out notices stating the Authority's findings. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

Withers Trailer Park – Mr. Withers contacted the Authority informing them that another trailer was removed from his trailer park. He is asking for one additional credit on his account.

A motion was made by Jack May to approve and authorize one additional credit on Mr. Withers's account. The motion was seconded by Karl Bolognese and hearing no questions on the motion, it passed unanimously.

UNFINISHED BUSINESS

Well #6 and Well #7 Status – Mr. Donovan advised that everything is cleaned up at the site. The Authority is waiting for some parts of the test results to come back, but everything looks good so far.

Sale of Well #4 Property – Mr. Donovan advised the Board that the Well 4 property is up on Auctionzip.com and will be going to auction on January 28, 2017.

The Board went into executive session from 11:01 a.m. until 11:09 a.m. to discuss some items related to the sale of Well 4.

Asset Appraisal Proposals – The appraisal company was out and the insurance broker wanted the appraisal done before shopping for insurance next year.

Authority Policy Review – Tabled.

Plant Door Replacement Proposal – Tabled.

Curb Box Maintenance Procedures – Mr. Donovan advised the Board that he has found a better way to maintain the curb boxes. He is going to work with Mr. Unger and Mr. Becker to get resolutions in place for the curb box maintenance.

LEAK REDUCTION REQUESTS

Ethel Rothermel 81 W. Wesner Road

A motion was made by Jerry Hartman to approve the one time leak reduction credit for Ethel Rothermel for the property at 81 W. Wesner Road. The motion was seconded by Karl Bolognese and hearing no questions on the motion, it passed unanimously.

ROUTE 222 PROJECT

Route 222 Sewer & Water Tie-Ins – Tabled.

Route 222 Water Extensions – Tabled.

Easement Agreements – The Authority received two more easements for Thelma Thomas and Coca Cola.

A motion was made by Karl Bolognese to authorize and execute the agreement for Thelma Thomas's property at 8485 Allentown Pike. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

A motion was made by Jerry Hartman to authorize and execute the agreement for Coca Cola's property at 243 Snyder Road. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

PennDot Reimbursement Agreement

A motion was made by Karl Bolognese to approve and authorize the appropriate parties to sign the PennDot Reimbursement Agreement as presented. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

SOLICITOR'S REPORT

Mr. Becker asked for a brief executive session to discuss personnel.

ENGINEER'S REPORT

Sludge Hauler Contract – Pamela Stevens advised the Board that the sludge hauling contract is to be awarded to Reinhart's Sanitation doing business as Potty Queen. It is for a 1 year contract with the option to renew in 2018 and 2019.

A motion was made by James Nothwehr to authorize SDE to issue a notice of intent to award, notice of award, and notice to proceed to Reinhart's Sanitation. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

Payment Application No. 4

A motion was made by James Nothwehr to approve Payment Application No. 4 to Eichelbergers in the amount of $156,109.95. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

Payment Application No. 5

A motion was made by James Nothwehr to approve Payment Application No. 5 to Eichelbergers in the amount of $29,717.90 conditional on the removal of the pumps, removal of the grounding rods, and the restoration of the locking well caps. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

Final Payment Application No. 3 Sewer Televising

A motion was made by Jerry Hartman to approve the final payment application to Sewer Specialties and closeout in the amount of $8,450.10. The motion was seconded by James Nothwehr and hearing no questions on the motion, it passed unanimously.

Well 6 & 7 Engineering & Design - Mr. Unger presented the Board with three proposals on how to connect Well 6 and 7 back into the system. The first option is to connect the well out through one of the drives in the cemetery and install a 12 inch line to connect in at Park Road. The second option is to connect out through the Authority property and take the line into Cornerstone Drive by means of an easement. The third option is to tie into Cornerstone Drive in the same manner as option two and also go out through the Authority property and tie in at Route 73. Mr. Unger is proposing the Board allow SDE at a cost of $10,000 to model the three proposals and to come back to the Board with what impacts each proposal will have on the system.

A motion was made by Jerry Hartman to authorize SDE to model the three proposals at a cost of $10,000. The motion was seconded by Jack May and hearing no questions on the motion, it passed unanimously.

AUTHORITY REPORT

Mr. Donovan had nothing further to add to his report.

TREASURER'S REPORT & PAYMENT OF BILLS

Jerry Hartman reported that everything appears to be in good standing and had nothing further to report.

A motion was made by Jerry Hartman to authorize the following payments: Routine/Regular Bill List - $22,867.09, Construction in Progress - $204,140.76, Reimbursable Expenses Paid by Developer - $272.00, Payroll Transfer from Operator Acct - $44,472.29, Validate Checks Signed Between Meetings - $7,136.28, Special Checks Requiring Special Handling - $34,726.48, Additional Checks after Board Book Delivery - $34,963.76. James Nothwehr seconded the motion and hearing no questions on the motion, it passed unanimously.

CORRESPONDENCE – None.

PERSONNEL

A motion was made by James Nothwehr to hire Timothy Mills as temporary part-time and as needed effective immediately. The motion was seconded by Jerry Hartman and hearing no questions on the motion, it passed unanimously.

A motion was made by James Nothwehr to authorize Mr. Donovan to tell the auctioneer the reserve and the lowest bid amount the Board agreed to for the sale of Well 4. The motion was seconded by Karl Bolognese and hearing no questions on the motion, it passed unanimously.

Karl Bolognese and Jack May left the meeting at 11:24 a.m.

The Board went into an executive session from 11:41 a.m. to 11:50 a.m. to discuss personnel.

Having no further business, the meeting was adjourned at 11:50 a.m.

Respectfully Submitted,

Meagan Dompkowski

Meagan Dompkowski
Recording Secretary

Minutes are subject to change prior to approval of the Maidencreek Township Authority.

cc: Maidencreek Township Authority Board
Patrick Donovan, Maidencreek Township Authority General Manager
Greg Unger, Systems Design Engineering, Inc., MTA Engineer
Daniel Becker, Kozloff Stoudt, MTA Solicitor
JoAnn Schaeffer, Maidencreek Township Authority Secretary
Maidencreek Township Authority Plant Operators
Maidencreek Township Board of Supervisors
Maidencreek Township Planning Commission
Eugene Orlando, Esq., Orlando Law Firm, Solicitor
Diane Hollenbach, Maidencreek Township Manager
Ontelaunee Township
Kosmerl & Company